

12 Contra Costa Adult Education Consortium

Consortium Summary | Total Expenditures: **\$16,032,605** Total Allocation: **\$18,179,048** Total Carryover: **\$2,146,443 (11.81%)**

Acalanes Union High 2023-24 Q4

Submitted by Mr. Nick Carpenter

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$157,957	\$157,957	100%	\$157,957	100%	\$0
2000 - Non-Instructional Salaries	\$174,310	\$174,310	100%	\$174,310	100%	\$0
3000 - Employee Benefits	\$141,025	\$141,025	100%	\$141,025	100%	\$0
4000 - Supplies and Materials	\$4,950	\$4,950	100%	\$4,950	100%	\$0
5000 - Other Operating Expenses and Services	\$46,192	\$46,192	100%	\$46,192	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$161,500	\$161,500	100%	\$161,500	100%	\$0
Indirect Costs	\$25,000	\$25,000	100%	\$25,000	100%	\$0
Totals	\$710,934	\$710,934	100%	\$710,934	100%	\$0

Member Carryover Compliance Status

Description: The Member Carryover Compliance Status table shows how the member's spending is tracking against the allocations for the displayed fiscal year(s) based on expenditures entered as of the time of viewing.

Expenditures: A negative value indicates that current fiscal year spending has not begun, as there are still unused funds from previous fiscal years.

Carryover Amount & Carryover %: If current fiscal year spending has not yet begun (a negative Expenditures amount), Carryover Amount will remain equal to Allocation and Carryover % will remain 100%.

Fiscal Year	Allocation	Expenditures	Carryover Amount	Carryover %	Carryover Threshold %	Locked
2023-24	\$710,934	\$710,934	\$0	0%	N/A	09/13/2024 08:58 AM PDT

Additional Comments

7000 - Other Outgo \$161,500 - This was to repay the General Fund for inter-fund loans to Adult Education in 2021-2022 and 2022-2023. Adult Education as fully repaid the loan to the General Fund and we do not anticipate this expenditure moving forward. In MUNIS this expenditure was recorded under object code 8980.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

**Antioch Unified
2023-24 Q4**

Submitted by Cynthia Hunt

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$657,985	\$526,388	125%	\$657,985	100%	\$0
2000 - Non-Instructional Salaries	\$238,204	\$190,563	125%	\$238,204	100%	\$0
3000 - Employee Benefits	\$358,169	\$286,535	125%	\$358,169	100%	\$0
4000 - Supplies and Materials	\$54,039	\$222,385	24.3%	\$277,981	19.44%	\$223,942
5000 - Other Operating Expenses and Services	\$43,357	\$52,329	82.85%	\$65,411	66.28%	\$22,054
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$60,000	\$48,000	125%	\$60,000	100%	\$0
Totals	\$1,411,754	\$1,326,200	106.45%	\$1,657,750	85.16%	\$245,996

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Fiscal Year	Allocation	Expenditures	Carryover Amount	Carryover %	Carryover Threshold %	Locked
2023-24	\$1,255,431	\$1,009,435	\$245,996	19.59%	N/A	09/13/2024 08:58 AM PDT

Additional Comments

2023-24 4thrd quarter funds provided salaries and benefits for administrator, teachers, and classified staff who support Antioch Adult Education programs: ESL/EL Civics, Citizenship, & HSD/GED Prep. CAEP funding was used to purchase supplies and materials for classroom instruction, software, and office supplies. Students were provided with both in-person and virtual opportunities for learning. All expenditures are in line with the objectives outlined in the annual plan for the Contra Costa County Adult Education Consortium.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

Contra Costa CCD
2023-24 Q4

Submitted by Kelly Schelin

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$122,133	\$150,395	81.21%	\$150,395	81.21%	\$28,262
2000 - Non-Instructional Salaries	\$312,777	\$385,026	81.24%	\$385,026	81.24%	\$72,249
3000 - Employee Benefits	\$213,584	\$223,613	95.52%	\$223,613	95.52%	\$10,029
4000 - Supplies and Materials	\$50,293	\$54,225	92.75%	\$54,225	92.75%	\$3,932
5000 - Other Operating Expenses and Services	\$164,543	\$214,379	76.75%	\$214,379	76.75%	\$49,836
Totals	\$880,938	\$1,047,638	84.09%	\$1,047,638	84.09%	\$166,700

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
6000 - Capital Outlay	\$17,608	\$20,000	88.04%	\$20,000	88.04%	\$2,392
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$880,938	\$1,047,638	84.09%	\$1,047,638	84.09%	\$166,700

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Fiscal Year	Allocation	Expenditures	Carryover Amount	Carryover %	Carryover Threshold %	Locked
2023-24	\$736,977	\$570,277	\$166,700	22.62%	N/A	09/13/2024 08:58 AM PDT

Additional Comments

Funds covered salaries and benefits for faculty who are developing pathway courses, as well as counselors and transition specialists that provide services to adult students.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

Contra Costa Co. Office of Education
2023-24 Q4

Submitted by Hilary Dito
Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$181,718	\$124,888	145.51%	\$208,146	87.3%	\$26,428
2000 - Non-Instructional Salaries	\$305,074	\$183,058	166.65%	\$305,097	99.99%	\$23
3000 - Employee Benefits	\$339,825	\$205,871	165.07%	\$343,118	99.04%	\$3,293
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$169,023	\$143,865	117.49%	\$239,775	70.49%	\$70,752
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$11,874	0%	\$19,790	0%	\$19,790
Indirect Costs	\$37,909	\$23,199	163.41%	\$38,665	98.04%	\$756
Totals	\$1,033,549	\$692,755	149.19%	\$1,154,591	89.52%	\$121,042

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Fiscal Year	Allocation	Expenditures	Carryover Amount	Carryover %	Carryover Threshold %	Locked
2023-24	\$995,833	\$874,791	\$121,042	12.15%	N/A	09/13/2024 08:58 AM PDT

Additional Comments

Expenditures provided staffing for student support which include: conduct high school diploma and high school equivalency classes; enroll students, support teachers digital record keeping and conduct assessment testing for student placement; conduct high school equivalency testing and assist high school diploma students with transcript evaluation; conduct CTE courses; software and hardware technology support for student programs, teachers, reentry programs and administrative services; conduct incarcerated student reentry transition services; support distance learning as needed in each facility.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

Liberty Union High

2023-24 Q4

Submitted by Sarah Steen

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$415,221	\$390,000	106.47%	\$650,000	63.88%	\$234,779
2000 - Non-Instructional Salaries	\$317,677	\$210,900	150.63%	\$351,500	90.38%	\$33,823
3000 - Employee Benefits	\$299,273	\$270,000	110.84%	\$450,000	66.51%	\$150,727
4000 - Supplies and Materials	\$83,029	\$50,100	165.73%	\$83,500	99.44%	\$471
5000 - Other Operating Expenses and Services	\$177,273	\$144,082	123.04%	\$240,137	73.82%	\$62,864
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$33,869	0%	\$56,448	0%	\$56,448
Indirect Costs	\$35,000	\$30,000	116.67%	\$50,000	70%	\$15,000
Totals	\$1,327,473	\$1,128,951	117.58%	\$1,881,585	70.55%	\$554,112

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Fiscal Year	Allocation	Expenditures	Carryover Amount	Carryover %	Carryover Threshold %	Locked
2023-24	\$1,357,072	\$802,960	\$554,112	40.83%	N/A	09/13/2024 08:58 AM PDT

Additional Comments

2023/24 Quarter 4 expenditures provided salaries and benefits for the Liberty Adult Education administrator, teachers, and classified staff providing instruction and support for the following programs: ESL/EL Civics, Citizenship, ABE/HSD/GED Prep, Career Tech Education, and transition services. CAEP funding was also used to purchase materials and supplies. The expenditures are in line with the budget and objectives outlined in the annual plan for the Contra Costa County Adult Education Consortium.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

Martinez Unified 2023-24 Q4

Submitted by Suzanne Murphy

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$837,320	\$669,856	125%	\$837,320	100%	\$0
2000 - Non-Instructional Salaries	\$350,574	\$280,459	125%	\$350,574	100%	\$0
3000 - Employee Benefits	\$439,330	\$351,464	125%	\$439,330	100%	\$0
4000 - Supplies and Materials	\$95,414	\$148,000	64.47%	\$185,000	51.58%	\$89,586
5000 - Other Operating Expenses and Services	\$232,973	\$186,730	124.76%	\$233,412	99.81%	\$439
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$89,567	\$72,800	123.03%	\$91,000	98.43%	\$1,433
Totals	\$2,045,178	\$1,709,309	119.65%	\$2,136,636	95.72%	\$91,458

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Fiscal Year	Allocation	Expenditures	Carryover Amount	Carryover %	Carryover Threshold %	Locked
2023-24	\$2,012,489	\$1,921,031	\$91,458	4.54%	N/A	09/13/2024 08:58 AM PDT

Additional Comments

All CAEP funding was used to support students participating in programs that are allowable through CAEP. The funding helped support outcomes that resulted in a record number of students receiving either their high school diploma or high school equivalency. We also supported this year an large increase in our ESL program who transitioned into both High School Equivalency and CTE programs. We provided additional support to these students through CAEP, WIOA and our ELL pathways grant.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

**Mt. Diablo Unified
2023-24 Q4**

Submitted by Vittoria Abbate

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$1,879,199	\$1,127,519	166.67%	\$1,879,199	100%	\$0
2000 - Non-Instructional Salaries	\$808,391	\$485,035	166.67%	\$808,391	100%	\$0
3000 - Employee Benefits	\$1,132,155	\$679,293	166.67%	\$1,132,155	100%	\$0
4000 - Supplies and Materials	\$201,142	\$120,685	166.67%	\$201,142	100%	\$0
5000 - Other Operating Expenses and Services	\$319,699	\$191,819	166.67%	\$319,699	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$217,029	\$130,217	166.67%	\$217,029	100%	\$0
Totals	\$4,557,615	\$2,734,569	166.67%	\$4,557,615	100%	\$0

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Fiscal Year	Allocation	Expenditures	Carryover Amount	Carryover %	Carryover Threshold %	Locked
2023-24	\$4,557,615	\$4,557,615	\$0	0%	N/A	09/13/2024 08:58 AM PDT

Additional Comments

1000's - 3000's - CAEP Funding for certificated and classified staff salaries and benefits ensures the sustainability of key staff positions to support increasing number of adult learners in all CAEP funded programs being enrolled "post-pandemic". In particular, significant increases in enrollment in ESL Family Literacy, Adults with Disabilities and Career Tech Ed recorded for the 23-24 school year. Additionally, current CAEP allocations for salaries and benefits, support the ongoing CAEP CCCAEC (Consortium) work on the development and implementation of seamless education pathways for adult learner transitions within MDAE and with CCCAEC member institutions/organizations that lead to jobs and careers.

4000's - The development and implementation of new "Integrated Education and Training (IET)" programs that provide opportunities for adult learners to enter or re-enter the workforce through new pathways to jobs and careers in Contra Costa County, require new curriculum and therefore new materials for instruction, including for remedial basic skills training and accelerated learning to support the diversity of adult learners' skill levels, learning needs, etc. Additionally, both supplemental learning resources such as digital and technology to provide students access to materials and resources is an ongoing funding of MDAE.

5000's - Professional development materials "in-house" training, professional conferences and networking events are returning "post pandemic" and are integral to MDAE's ongoing focus of ensuring all MDAE adult learners have well qualified staff teaching in MDAE programs. In addition, new and more opportunities for professional development are being offered by Adult Education state authorized professional development organizations that help MDAE instruction and support staff, better address the many diverse and "post-pandemic" needs of adult learners in and outside of the classroom. The CAEP funding of MDAE is being directed to these increased PD opportunities and more of MDAE's certificated and classified staff.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

Pittsburg Unified
2023-24 Q4

Submitted by Alicia Abad

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$1,393,587	\$863,541	161.38%	\$1,439,235	96.83%	\$45,648
2000 - Non-Instructional Salaries	\$633,407	\$412,496	153.55%	\$687,494	92.13%	\$54,087
3000 - Employee Benefits	\$823,485	\$494,091	166.67%	\$823,485	100%	\$0
4000 - Supplies and Materials	\$357,307	\$277,012	128.99%	\$461,686	77.39%	\$104,379
5000 - Other Operating Expenses and Services	\$413,129	\$247,877	166.67%	\$413,129	100%	\$0
6000 - Capital Outlay	\$192,329	\$188,513	102.02%	\$314,189	61.21%	\$121,860
7000 - Other Outgo	\$0	\$78,000	0%	\$130,000	0%	\$130,000
Indirect Costs	\$160,000	\$96,000	166.67%	\$160,000	100%	\$0
Totals	\$3,973,244	\$2,657,531	149.51%	\$4,429,218	89.71%	\$455,974

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Fiscal Year	Allocation	Expenditures	Carryover Amount	Carryover %	Carryover Threshold %	Locked
2023-24	\$3,286,088	\$2,830,114	\$455,974	13.88%	N/A	09/13/2024 08:58 AM PDT

Additional Comments

Quarter 4 expenditures are in line with the budget. All funds are used to support students across all identified program areas.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

West Contra Costa Unified

2023-24 Q4

Submitted by Gregory Brooks

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$1,191,637	\$769,177	154.92%	\$1,281,961	92.95%	\$90,324
2000 - Non-Instructional Salaries	\$846,993	\$613,712	138.01%	\$1,022,853	82.81%	\$175,860
3000 - Employee Benefits	\$805,342	\$484,067	166.37%	\$806,779	99.82%	\$1,437
4000 - Supplies and Materials	\$45,749	\$98,386	46.5%	\$163,976	27.9%	\$118,227
5000 - Other Operating Expenses and Services	\$166,612	\$115,697	144.01%	\$192,828	86.4%	\$26,216
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$58,111	0%	\$96,852	0%	\$96,852
Indirect Costs	\$152,817	\$93,037	164.25%	\$155,062	98.55%	\$2,245
Totals	\$3,209,150	\$2,232,187	143.77%	\$3,720,311	86.26%	\$511,161

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Fiscal Year	Allocation	Expenditures	Carryover Amount	Carryover %	Carryover Threshold %	Locked
2023-24	\$3,266,609	\$2,755,448	\$511,161	15.65%	N/A	09/13/2024 08:58 AM PDT

Additional Comments

WCCAЕ saw an increase in clerical expenses and benefits for 23-24. We have made cuts to the clerical staff going into the 24-25 school year. Additionally in 23-24, we upgraded tech for our HSD and GED programs, and purchased promethean board for our ESL program. We have plans to increase course offerings for ESL for the 24-25 school year.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.



California
Community
Colleges



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