

# CAEP Consortium Fiscal Reporting 14 Desert Regional Consortium

2019-20 Fiscal Year

## Certification

**Certified By**

Guillermo Mendoza  
Project Manager

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Coachella Valley Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Desert CCD</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Desert Sands Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Palm Springs Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Riverside Co. Office of Education</a>	Submitted	Submitted	Submitted	Not Submitted

## Coachella Valley Unified

Coachella Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$174,008	0%	\$870,038	0%	\$870,038
2000 - Non-Instructional Salaries	\$0	\$72,151	0%	\$360,754	0%	\$360,754
3000 - Employee Benefits	\$0	\$117,915	0%	\$471,658	0%	\$471,658
4000 - Supplies and Materials	\$0	\$48,400	0%	\$88,000	0%	\$88,000
5000 - Other Operating Expenses and Services	\$0	\$48,065	0%	\$178,642	0%	\$178,642
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$72,925	0%	\$72,925
<b>Totals</b>	<b>\$0</b>	<b>\$460,537</b>	<b>0%</b>	<b>\$2,042,017</b>	<b>0%</b>	<b>\$2,042,017</b>

### Corrective Action Plan

Additional expenditures will be reported in subsequent quarters.

### Summary of Activities:

During the 2019-20 Fiscal Year Coachella Valley Adult School (CVAS) started the year offering Adult Education courses in July with summer school and the regular school year began in mid August. CVAS offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, Career Technical Education, and Citizenship Preparation. In an effort to increase student completions, transitions, eliminate educational obstacles, and eliminate gaps in service areas, CVAS offered an array of adult education services including: child care, career counseling and transition services, testing, tutoring, marketing/communication, professional development, data management, contract services and fee assistance programs and transportation assistance.

**Status**  
**Submitted**

### Coachella Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$278,862	\$435,019	64.1%	\$870,038	32.05%	\$591,176
2000 - Non-Instructional Salaries	\$184,807	\$144,302	128.07%	\$360,754	51.23%	\$175,947
3000 - Employee Benefits	\$210,259	\$212,246	99.06%	\$471,658	44.58%	\$261,399
4000 - Supplies and Materials	\$62,720	\$61,600	101.82%	\$88,000	71.27%	\$25,280
5000 - Other Operating Expenses and Services	\$68,254	\$89,321	76.41%	\$178,642	38.21%	\$110,388
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$33,565	\$0	100%	\$72,925	46.03%	\$39,360
<b>Totals</b>	<b>\$838,467</b>	<b>\$942,488</b>	<b>88.96%</b>	<b>\$2,042,017</b>	<b>41.06%</b>	<b>\$1,203,550</b>

**Summary of Activities:**

During the 2019-20 Fiscal Year Coachella Valley Adult School (CVAS) started the year offering Adult Education courses in July with summer school and the regular school year began in mid August. CVAS offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, Career Technical Education, and Citizenship Preparation. In an effort to increase student completions, transitions, eliminate educational obstacles, and eliminate gaps in service areas, CVAS offered an array of adult education services including: child care, career counseling and transition services, testing, tutoring, marketing /communication, professional development, data management, contract services and fee assistance programs and transportation assistance.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Jereme Weischedel

**Coachella Valley Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$422,645	\$696,030	60.72%	\$870,038	48.58%	\$447,393
2000 - Non-Instructional Salaries	\$278,962	\$252,528	110.47%	\$360,754	77.33%	\$81,792
3000 - Employee Benefits	\$314,048	\$353,744	88.78%	\$471,658	66.58%	\$157,610
4000 - Supplies and Materials	\$85,144	\$79,200	107.51%	\$88,000	96.75%	\$2,856
5000 - Other Operating Expenses and Services	\$109,517	\$137,386	79.72%	\$178,642	61.31%	\$69,125
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$50,470	\$0	100%	\$72,925	69.21%	\$22,455
<b>Totals</b>	<b>\$1,260,786</b>	<b>\$1,518,887</b>	<b>83.01%</b>	<b>\$2,042,017</b>	<b>61.74%</b>	<b>\$781,231</b>

**Summary of Activities:**

Coachella Valley Adult School started the year offering Adult Education courses in July with summer school and the regular school year began in mid August. CVAS offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, Career Technical Education, and Citizenship Preparation. In an effort to increase student completions, transitions, eliminate educational obstacles, and eliminate gaps in service areas, CVAS offered an array of adult education services including: child care, career counseling and transition services, testing, tutoring, marketing/communication, professional development, data management, contract services and fee assistance programs and transportation assistance. CVAS has continued to provide educational services at all instructional levels during the shelter in place order due to the COVID-19 health crisis. We are taking extra precautions to ensure the health and safety of our students and staff.

**Status**  
**Submitted**

**Coachella Valley Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$422,645	\$870,038	48.58%	\$870,038	48.58%	\$447,393
2000 - Non-Instructional Salaries	\$278,962	\$360,754	77.33%	\$360,754	77.33%	\$81,792
3000 - Employee Benefits	\$314,048	\$471,658	66.58%	\$471,658	66.58%	\$157,610
4000 - Supplies and Materials	\$85,144	\$88,000	96.75%	\$88,000	96.75%	\$2,856
5000 - Other Operating Expenses and Services	\$109,517	\$178,642	61.31%	\$178,642	61.31%	\$69,125
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$50,470	\$72,925	69.21%	\$72,925	69.21%	\$22,455
<b>Totals</b>	<b>\$1,260,786</b>	<b>\$2,042,017</b>	<b>61.74%</b>	<b>\$2,042,017</b>	<b>61.74%</b>	<b>\$781,231</b>

**Status**  
**Unsubmitted**

**Desert CCD**

**Desert CCD Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$63,132	\$44,680	141.3%	\$297,866	21.19%	\$234,734
2000 - Non-Instructional Salaries	\$31,507	\$28,084	112.19%	\$187,224	16.83%	\$155,717
3000 - Employee Benefits	\$21,743	\$28,921	75.18%	\$192,806	11.28%	\$171,063
4000 - Supplies and Materials	\$1,638	\$3,466	47.26%	\$23,108	7.09%	\$21,470
5000 - Other Operating Expenses and Services	\$813	\$49,729	1.63%	\$331,529	0.25%	\$330,716
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,940	\$7,740	76.74%	\$51,600	11.51%	\$45,660
<b>Totals</b>	<b>\$124,773</b>	<b>\$162,620</b>	<b>76.73%</b>	<b>\$1,084,133</b>	<b>11.51%</b>	<b>\$959,360</b>

### Corrective Action Plan

Agency plans to invoice childcare and transportation costs later in the program year, which will increase expenditures.

### Summary of Activities:

Quarter 1 of the 2019-20 program year, College of the Desert offered English-as-a-Second Language (Foundations through Level 5, Pronunciation and Vocabulary courses, and English for Work/Vocational ESLN) and Adult Secondary Education courses (GED Preparation and High School Diploma/Basic Skills English and Math) in both the summer and fall terms. Adult education funding supported Adult Education faculty and program staff, materials and supplies, and expenditures related to faculty/staff support and professional development for the summer and fall terms.

**Status**  
**Submitted**

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### Desert CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$148,933	\$89,360	166.67%	\$297,866	50%	\$148,933
2000 - Non-Instructional Salaries	\$93,612	\$56,167	166.67%	\$187,224	50%	\$93,612
3000 - Employee Benefits	\$96,403	\$57,842	166.67%	\$192,806	50%	\$96,403
4000 - Supplies and Materials	\$11,554	\$6,932	166.67%	\$23,108	50%	\$11,554
5000 - Other Operating Expenses and Services	\$49,730	\$99,459	50%	\$331,529	15%	\$281,799
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,940	\$15,480	38.37%	\$51,600	11.51%	\$45,660
<b>Totals</b>	<b>\$406,172</b>	<b>\$325,240</b>	<b>124.88%</b>	<b>\$1,084,133</b>	<b>37.47%</b>	<b>\$677,961</b>

**Summary of Activities:**

Quarter 2 of the 2019-20 program year, College of the Desert offered English-as-a-Second Language (Foundations through Level 5, Pronunciation and Vocabulary courses, and English for Work/Vocational ESLN) and Adult Secondary Education courses (GED Preparation and High School Diploma/Basic Skills English and Math) in the fall term. Adult education funding supported Adult Education faculty and program staff, materials and supplies, and expenditures related to faculty/staff support and professional development for the summer and fall terms.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Dean Papas, Dean, Communications & Humanities  
Jorge Rodriguez, Grants Technician

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$234,463	\$134,040	174.92%	\$297,866	78.71%	\$63,403
2000 - Non-Instructional Salaries	\$93,612	\$84,251	111.11%	\$187,224	50%	\$93,612
3000 - Employee Benefits	\$140,916	\$86,763	162.42%	\$192,806	73.09%	\$51,890
4000 - Supplies and Materials	\$15,000	\$10,399	144.25%	\$23,108	64.91%	\$8,108
5000 - Other Operating Expenses and Services	\$50,000	\$149,188	33.51%	\$331,529	15.08%	\$281,529
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,360	\$23,220	91.99%	\$51,600	41.4%	\$30,240
<b>Totals</b>	<b>\$555,351</b>	<b>\$487,860</b>	<b>113.83%</b>	<b>\$1,084,133</b>	<b>51.23%</b>	<b>\$528,782</b>

### Summary of Activities:

Quarter 3 of the 2019-20 program year, College of the Desert offered English-as-a-Second Language (Foundations through Level 5, Pronunciation and Vocabulary courses, and English for Work/Vocational ESLN) and Adult Secondary Education courses (GED Preparation and High School Diploma/Basic Skills English and Math) in the fall term. Adult education funding supported Adult Education faculty and program staff, materials and supplies, and expenditures related to faculty/staff support and professional development for the summer and fall terms.

**Status  
Submitted**

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### Desert CCD Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$234,463	\$178,720	131.19%	\$297,866	78.71%	\$63,403
2000 - Non-Instructional Salaries	\$93,612	\$112,334	83.33%	\$187,224	50%	\$93,612
3000 - Employee Benefits	\$140,916	\$115,684	121.81%	\$192,806	73.09%	\$51,890
4000 - Supplies and Materials	\$15,000	\$13,865	108.19%	\$23,108	64.91%	\$8,108
5000 - Other Operating Expenses and Services	\$50,000	\$198,917	25.14%	\$331,529	15.08%	\$281,529
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,360	\$30,960	68.99%	\$51,600	41.4%	\$30,240
<b>Totals</b>	<b>\$555,351</b>	<b>\$650,480</b>	<b>85.38%</b>	<b>\$1,084,133</b>	<b>51.23%</b>	<b>\$528,782</b>

**Status**  
**Unsubmitted**

## Desert Sands Unified

**Desert Sands Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$17,273	\$0	100%	\$160,000	10.8%	\$142,727
3000 - Employee Benefits	\$12,847	\$8,000	160.59%	\$80,000	16.06%	\$67,153
4000 - Supplies and Materials	\$821	\$1,621	50.64%	\$16,214	5.06%	\$15,393
5000 - Other Operating Expenses and Services	\$1,671	\$0	100%	\$284,414	0.59%	\$282,743
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,631	\$0	100%	\$16,001	10.19%	\$14,370
<b>Totals</b>	<b>\$34,243</b>	<b>\$9,621</b>	<b>355.9%</b>	<b>\$556,629</b>	<b>6.15%</b>	<b>\$522,386</b>

### Summary of Activities:

During the 2019-20 Fiscal Year DSUSD along with Coachella Valley Adult School (CVAS) started the year offering Adult Education courses in July with summer school and the regular school year began in mid August. CVAS in DSUSD offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, Citizenship Preparation. In an effort to increase student completions, transitions, eliminate educational obstacles, and eliminate gaps in service areas, CVAS offered an array of adult education services including: child care, career counseling and transition services, testing, tutoring, marketing /communication, professional development, data management, contract services and fee assistance programs and transportation assistance.

**Status**  
**Submitted**

### Desert Sands Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$42,138	\$0	100%	\$160,000	26.34%	\$117,862
3000 - Employee Benefits	\$25,212	\$16,000	157.58%	\$80,000	31.52%	\$54,788
4000 - Supplies and Materials	\$1,936	\$3,243	59.7%	\$16,214	11.94%	\$14,278
5000 - Other Operating Expenses and Services	\$16,850	\$55,151	30.55%	\$284,414	5.92%	\$267,564
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,262	\$0	100%	\$16,001	20.39%	\$12,739
<b>Totals</b>	<b>\$89,398</b>	<b>\$74,394</b>	<b>120.17%</b>	<b>\$556,629</b>	<b>16.06%</b>	<b>\$467,231</b>

**Corrective Action Plan**

Desert Sands has fallen below the target. DSUSD is expecting additional expenditures billed by CV Adult school. We are also anticipating opening new projects along with paying for a part time administrator to oversee the Community Center that houses a majority of current programs.

**Summary of Activities:**

During the 2019-20 Fiscal Year DSUSD along with Coachella Valley Adult School (CVAS) started the year offering Adult Education courses in July with summer school and the regular school year began in mid August. CVAS in DSUSD offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, Citizenship Preparation. In an effort to increase student completions, transitions, eliminate educational obstacles, and eliminate gaps in service areas, CVAS offered an array of adult education services including: child care, career counseling and transition services, testing, tutoring, marketing/communication, professional development, data management, contract services and fee assistance programs and transportation assistance.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Larry Bellanich, Director, Child Welfare and Attendance

**Desert Sands Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$42,138	\$0	100%	\$160,000	26.34%	\$117,862
3000 - Employee Benefits	\$25,212	\$16,000	157.58%	\$80,000	31.52%	\$54,788
4000 - Supplies and Materials	\$1,936	\$3,243	59.7%	\$16,214	11.94%	\$14,278
5000 - Other Operating Expenses and Services	\$16,850	\$77,211	21.82%	\$284,414	5.92%	\$267,564
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,262	\$0	100%	\$16,001	20.39%	\$12,739
<b>Totals</b>	<b>\$89,398</b>	<b>\$96,454</b>	<b>92.68%</b>	<b>\$556,629</b>	<b>16.06%</b>	<b>\$467,231</b>

**Corrective Action Plan**

Desert Sands Unified has outstanding debt owed to CVAS and should have a bill sent from them soon to bring up expenditures.

**Summary of Activities:**

Transition counselor is still working on supporting students into college and career advancement. Classes currently held at DSUSD sites include: Citizenship, ESL, High School diploma, and GED.

**Status**  
**Submitted**

**Desert Sands Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$42,138	\$0	100%	\$160,000	26.34%	\$117,862
3000 - Employee Benefits	\$25,212	\$40,000	63.03%	\$80,000	31.52%	\$54,788
4000 - Supplies and Materials	\$1,936	\$8,107	23.88%	\$16,214	11.94%	\$14,278
5000 - Other Operating Expenses and Services	\$16,850	\$88,242	19.1%	\$284,414	5.92%	\$267,564
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,262	\$0	100%	\$16,001	20.39%	\$12,739
<b>Totals</b>	<b>\$89,398</b>	<b>\$136,349</b>	<b>65.57%</b>	<b>\$556,629</b>	<b>16.06%</b>	<b>\$467,231</b>

**Status**  
**Unsubmitted**

## Palm Springs Unified

Palm Springs Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$11,434	\$32,887	34.77%	\$131,549	8.69%	\$120,115
2000 - Non-Instructional Salaries	\$4,785	\$4,936	96.95%	\$32,904	14.54%	\$28,119
3000 - Employee Benefits	\$9,408	\$22,957	40.98%	\$91,828	10.25%	\$82,420
4000 - Supplies and Materials	\$406	\$3,798	10.69%	\$75,959	0.53%	\$75,553
5000 - Other Operating Expenses and Services	\$691	\$69,613	0.99%	\$278,453	0.25%	\$277,762
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,211	\$4,563	26.54%	\$17,551	6.9%	\$16,340
<b>Totals</b>	<b>\$27,935</b>	<b>\$138,754</b>	<b>20.13%</b>	<b>\$628,244</b>	<b>4.45%</b>	<b>\$600,309</b>

### Corrective Action Plan

Steps PSUSD will take to address the expenditures falling below target include: asking providers to invoice and send back up in a timely manner. Additionally, PSUSD fell below target because the district used carry over funds first. Moving forward, Palm Springs Unified has just renewed agreements with COD and CVUSD to provide a variety of services. Services provided to Palm Springs include, Adult ESL courses, Adult GED, Adult High School Diploma program, counseling and transition support, clerical support, administrative oversight of data collection, assessment and orientation support for new students/enrollees, as well as other logistical support. Other dollars used is for the counselor supporting PSUSD Adult Ed programs, security agents for evening courses, as well as other support personnel as necessary.

### Summary of Activities:

Activities include sending PSUSD reps to CAEP conference and online webinars around various topics supporting the Adult Ed programs offered in district.

**Status**  
**Submitted**

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### Palm Springs Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,584	\$65,775	43.46%	\$131,549	21.73%	\$102,965
2000 - Non-Instructional Salaries	\$14,420	\$11,516	125.21%	\$32,904	43.82%	\$18,484
3000 - Employee Benefits	\$21,238	\$45,914	46.26%	\$91,828	23.13%	\$70,590
4000 - Supplies and Materials	\$45,195	\$34,182	132.22%	\$75,959	59.5%	\$30,764
5000 - Other Operating Expenses and Services	\$31,601	\$111,381	28.37%	\$278,453	11.35%	\$246,852
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,690	\$7,020	81.05%	\$17,551	32.42%	\$11,861
<b>Totals</b>	<b>\$146,728</b>	<b>\$275,788</b>	<b>53.2%</b>	<b>\$628,244</b>	<b>23.36%</b>	<b>\$481,516</b>

### Corrective Action Plan

Palm Springs Unified has fallen short of the anticipated expenditures for quarter 2, however, has plans to expense, specifically in Operating Expenses and Services, in quarter 3 in more timely fashion.

### Summary of Activities:

Upon reviewing and taking inventory of needs in the classroom to support the intake of new students, and continued assessment, Palm Springs Unified determined laptops and a charging cart was necessary. Additionally, the instructor required furniture conducive to teaching and storing materials for students. Lastly, due to an addition of another course, in another classroom, it was necessary to equip the new classroom/teacher with required materials to teach the new course offering.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Dr. Deanna Keuilian, College & Career Readiness

**Palm Springs Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$45,735	\$98,662	46.36%	\$131,549	34.77%	\$85,814
2000 - Non-Instructional Salaries	\$28,060	\$19,742	142.13%	\$32,904	85.28%	\$4,844
3000 - Employee Benefits	\$32,647	\$68,871	47.4%	\$91,828	35.55%	\$59,181
4000 - Supplies and Materials	\$45,216	\$72,161	62.66%	\$75,959	59.53%	\$30,743
5000 - Other Operating Expenses and Services	\$77,056	\$180,994	42.57%	\$278,453	27.67%	\$201,397
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,272	\$13,339	62.01%	\$17,551	47.13%	\$9,279
<b>Totals</b>	<b>\$236,986</b>	<b>\$453,769</b>	<b>52.23%</b>	<b>\$628,244</b>	<b>37.72%</b>	<b>\$391,258</b>

**Corrective Action Plan**

Due to COVID-19 social distancing and other parameters set forth, billing and purchases have been impacted.

**Summary of Activities:**

Activities to address the expenditures falling below the targets include working with fiscal to determine what expenses still need to be assessed. Additionally to plan how to proceed amidst school closures due to COVID-19.

**Status**  
**Submitted**

**Palm Springs Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$45,735	\$131,549	34.77%	\$131,549	34.77%	\$85,814
2000 - Non-Instructional Salaries	\$28,060	\$32,904	85.28%	\$32,904	85.28%	\$4,844
3000 - Employee Benefits	\$32,647	\$91,828	35.55%	\$91,828	35.55%	\$59,181
4000 - Supplies and Materials	\$45,216	\$75,959	59.53%	\$75,959	59.53%	\$30,743
5000 - Other Operating Expenses and Services	\$77,056	\$278,453	27.67%	\$278,453	27.67%	\$201,397
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,272	\$17,551	47.13%	\$17,551	47.13%	\$9,279
<b>Totals</b>	<b>\$236,986</b>	<b>\$628,244</b>	<b>37.72%</b>	<b>\$628,244</b>	<b>37.72%</b>	<b>\$391,258</b>

**Status**  
**Unsubmitted**

### Riverside Co. Office of Education

Riverside Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,465	\$27,150	134.31%	\$181,000	20.15%	\$144,535
2000 - Non-Instructional Salaries	\$22,858	\$17,889	127.78%	\$119,260	19.17%	\$96,402
3000 - Employee Benefits	\$24,412	\$17,536	139.21%	\$116,908	20.88%	\$92,496
4000 - Supplies and Materials	\$0	\$3,265	0%	\$21,764	0%	\$21,764
5000 - Other Operating Expenses and Services	\$2,026	\$16,651	12.17%	\$111,004	1.83%	\$108,978
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,125	0%	\$27,497	0%	\$27,497
<b>Totals</b>	<b>\$85,761</b>	<b>\$86,615</b>	<b>99.01%</b>	<b>\$577,433</b>	<b>14.85%</b>	<b>\$491,672</b>

### Summary of Activities:

Salary for .5 fte ABE/ASE instructor to work with students on HS Diploma or HSE exam Indio Jail. 1 fte instructor of AOP (CTE), .20 fte Program Specialist to oversee data collection & entry. Part-time HSE examiner (program assistant) for jail and community correction sites, .33 fte Attendance & registration tech. 1.3875 total fte for support staff including Admissions Tech, Student Accounts Tech and Attendance Registration Tech. Mileage and travel for staff, ICEV license renewal.

**Status  
Submitted**

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### Riverside Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,135	\$54,300	153.1%	\$181,000	45.93%	\$97,865
2000 - Non-Instructional Salaries	\$57,025	\$35,778	159.39%	\$119,260	47.82%	\$62,235
3000 - Employee Benefits	\$54,091	\$35,072	154.23%	\$116,908	46.27%	\$62,817
4000 - Supplies and Materials	\$1,921	\$6,529	29.42%	\$21,764	8.83%	\$19,843
5000 - Other Operating Expenses and Services	\$4,249	\$33,301	12.76%	\$111,004	3.83%	\$106,755
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,145	\$8,249	98.74%	\$27,497	29.62%	\$19,352
<b>Totals</b>	<b>\$208,566</b>	<b>\$173,230</b>	<b>120.4%</b>	<b>\$577,433</b>	<b>36.12%</b>	<b>\$368,867</b>

**Summary of Activities:**

Salary for .5 fte ABE/ASE instructor to work with students on HS Diploma or HSE exam Indio jail, 1 fte instructor of AOP (CTE), .20 fte Program Specialist to oversee data collection & entry, part-time HSE examiner (program assistant) for jail and community correction sites, .33 fte Attendance & Registration Tech, 1.3875 total fte for support staff including Admissions Tech, Student Accounts Tech and Attendance Registration Tech. Printer for administrative staff, Mileage and training for staff and rental fee for facility.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Ms. Lucie Gonzalez, Principal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$129,554	\$81,450	159.06%	\$181,000	71.58%	\$51,446
2000 - Non-Instructional Salaries	\$81,632	\$53,667	152.11%	\$119,260	68.45%	\$37,628
3000 - Employee Benefits	\$81,145	\$52,609	154.24%	\$116,908	69.41%	\$35,763
4000 - Supplies and Materials	\$1,921	\$9,794	19.61%	\$21,764	8.83%	\$19,843
5000 - Other Operating Expenses and Services	\$4,500	\$49,952	9.01%	\$111,004	4.05%	\$106,504
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,145	\$12,374	65.83%	\$27,497	29.62%	\$19,352
<b>Totals</b>	<b>\$306,897</b>	<b>\$259,845</b>	<b>118.11%</b>	<b>\$577,433</b>	<b>53.15%</b>	<b>\$270,536</b>

### Summary of Activities:

RCOE provided a full-time teacher at the Indio Jail (John Benoit Detention Center) and 1 FTE teacher at the Indio Day Reporting Center, providing Adult Secondary Education including GED/Hi-SET and Adult Basic Education. RCOE School of Career Education funded one Instructor position at the Indio campus and portions of SCE classified staff positions to support the student population served. Students attending courses in Pharmacy Technician, Dental Assistant/RDA Eligible, Medical Clinical Administrative Professional, Phlebotomy and Administrative Office Professional benefited from funds that offset the cost of the classes, which resulted in more affordable tuition and improved access to programs.

**Status**  
**Submitted**

### Riverside Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$129,554	\$108,600	119.29%	\$181,000	71.58%	\$51,446
2000 - Non-Instructional Salaries	\$81,632	\$71,556	114.08%	\$119,260	68.45%	\$37,628
3000 - Employee Benefits	\$81,145	\$70,145	115.68%	\$116,908	69.41%	\$35,763
4000 - Supplies and Materials	\$1,921	\$13,058	14.71%	\$21,764	8.83%	\$19,843
5000 - Other Operating Expenses and Services	\$4,500	\$66,602	6.76%	\$111,004	4.05%	\$106,504
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,145	\$16,498	49.37%	\$27,497	29.62%	\$19,352
<b>Totals</b>	<b>\$306,897</b>	<b>\$346,460</b>	<b>88.58%</b>	<b>\$577,433</b>	<b>53.15%</b>	<b>\$270,536</b>

**Status**  
Unsubmitted



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