

# CAEP Consortium Fiscal Reporting 14 Desert Regional Consortium

2020-21 Fiscal Year

## Certification

**Certified By**

Guillermo Mendoza  
Consortium Director

Quarter 1 Status    Quarter 2 Status    Quarter 3 Status    Quarter 4 Status  
**Certified        Certified        Certified        Certified**

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

## Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Coachella Valley Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Desert CCD</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Desert Sands Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Palm Springs Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Riverside Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted

## Coachella Valley Unified

**Coachella Valley Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$74,118	\$180,398	41.09%	\$871,550	8.5%	\$797,432
2000 - Non-Instructional Salaries	\$78,209	\$96,472	81.07%	\$385,889	20.27%	\$307,680
3000 - Employee Benefits	\$85,262	\$102,660	83.05%	\$410,641	20.76%	\$325,379
4000 - Supplies and Materials	\$34,428	\$44,820	76.81%	\$162,198	21.23%	\$127,770
5000 - Other Operating Expenses and Services	\$30,232	\$57,757	52.34%	\$235,436	12.84%	\$205,204
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,541	\$0	100%	\$75,003	18.05%	\$61,462
<b>Totals</b>	<b>\$315,790</b>	<b>\$482,107</b>	<b>65.5%</b>	<b>\$2,140,717</b>	<b>14.75%</b>	<b>\$1,824,927</b>

### Corrective Action Plan

Expenditures fell below target in quarter 1 due to decrease in student demand at the beginning of the term and shorter summer school term due to COVID-19 pandemic. Coachella Valley Adult School will offer winter sessions and summer sessions.

### Summary of Activities:

During the 2020-21 Fiscal Year Coachella Valley Adult School (CVAS) started the year offering Adult Education courses in July with summer school and the regular school year began in mid August. CVAS offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, Career Technical Education, and Citizenship Preparation. In an effort to increase student completions, transitions, eliminate educational obstacles, and eliminate gaps in service areas, CVAS offered an array of adult education services including: career counseling and transition services, testing, tutoring, marketing/communication, professional development, data management, contract services and fee assistance programs.

**Status**  
**Submitted**

---

### Coachella Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$245,199	\$398,286	61.56%	\$871,550	28.13%	\$626,351
2000 - Non-Instructional Salaries	\$178,209	\$192,945	92.36%	\$385,889	46.18%	\$207,680
3000 - Employee Benefits	\$201,696	\$205,321	98.23%	\$410,641	49.12%	\$208,945
4000 - Supplies and Materials	\$63,063	\$109,111	57.8%	\$162,198	38.88%	\$99,135
5000 - Other Operating Expenses and Services	\$60,556	\$117,718	51.44%	\$235,436	25.72%	\$174,880
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$33,542	\$0	100%	\$75,003	44.72%	\$41,461
<b>Totals</b>	<b>\$782,265</b>	<b>\$1,023,380</b>	<b>76.44%</b>	<b>\$2,140,717</b>	<b>36.54%</b>	<b>\$1,358,452</b>

**Summary of Activities:**

During the 2020-21 Fiscal Year Coachella Valley Adult School (CVAS) started the year offering Adult Education courses in July with summer school and the regular school year began in mid August. CVAS offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, Career Technical Education, and Citizenship Preparation. In an effort to increase student completions, transitions, eliminate educational obstacles, and eliminate gaps in service areas, CVAS offered an array of adult education services including: career counseling and transition services, testing, tutoring, marketing/communication, professional development, data management, contract services and fee assistance programs.

**Status  
Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Jereme Weischedel

**Coachella Valley Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$412,791	\$653,663	63.15%	\$871,550	47.36%	\$458,759
2000 - Non-Instructional Salaries	\$268,262	\$289,417	92.69%	\$385,889	69.52%	\$117,627
3000 - Employee Benefits	\$304,059	\$307,981	98.73%	\$410,641	74.04%	\$106,582
4000 - Supplies and Materials	\$129,541	\$132,853	97.51%	\$162,198	79.87%	\$32,657
5000 - Other Operating Expenses and Services	\$86,541	\$176,577	49.01%	\$235,436	36.76%	\$148,895
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$53,813	\$0	100%	\$75,003	71.75%	\$21,190
<b>Totals</b>	<b>\$1,255,007</b>	<b>\$1,560,490</b>	<b>80.42%</b>	<b>\$2,140,717</b>	<b>58.63%</b>	<b>\$885,710</b>

**Summary of Activities:**

During the 2020-21 Fiscal Year Coachella Valley Adult School (CVAS) started the year offering Adult Education courses in July with summer school and the regular school year began in mid August. CVAS offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, Career Technical Education, and Citizenship Preparation. In an effort to increase student completions, transitions, eliminate educational obstacles, and eliminate gaps in service areas, CVAS offered an array of adult education services including: career counseling and transition services, testing, tutoring, marketing/communication, professional development, data management, contract services and fee assistance programs.

**Status  
Submitted**

**Coachella Valley Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$589,664	\$871,550	67.66%	\$871,550	67.66%	\$281,886
2000 - Non-Instructional Salaries	\$385,889	\$385,889	100%	\$385,889	100%	\$0
3000 - Employee Benefits	\$405,664	\$410,641	98.79%	\$410,641	98.79%	\$4,977
4000 - Supplies and Materials	\$162,198	\$162,198	100%	\$162,198	100%	\$0
5000 - Other Operating Expenses and Services	\$130,801	\$235,436	55.56%	\$235,436	55.56%	\$104,635
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$71,827	\$75,003	95.77%	\$75,003	95.77%	\$3,176
<b>Totals</b>	<b>\$1,746,043</b>	<b>\$2,140,717</b>	<b>81.56%</b>	<b>\$2,140,717</b>	<b>81.56%</b>	<b>\$394,674</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

During the 2020-21 Fiscal Year Coachella Valley Adult School (CVAS) started the year offering Adult Education courses in July with summer school and the regular school year began in mid August. CVAS offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, Career Technical Education, and Citizenship Preparation. In an effort to increase student completions, transitions, eliminate educational obstacles, and eliminate gaps in service areas, CVAS offered an array of adult education services including: career counseling and transition services, testing, tutoring, marketing/communication, professional development, data management, contract services and fee assistance programs

**Status  
Submitted**

**Desert CCD**

**Desert CCD Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$40,086	\$52,036	77.04%	\$260,180	15.41%	\$220,094
2000 - Non-Instructional Salaries	\$22,000	\$34,893	63.05%	\$174,467	12.61%	\$152,467
3000 - Employee Benefits	\$31,811	\$37,972	83.78%	\$189,859	16.76%	\$158,048
4000 - Supplies and Materials	\$42	\$7,938	0.53%	\$52,919	0.08%	\$52,877
5000 - Other Operating Expenses and Services	\$583	\$31,426	1.86%	\$209,509	0.28%	\$208,926
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,726	\$8,860	53.34%	\$44,300	10.67%	\$39,574
<b>Totals</b>	<b>\$99,248</b>	<b>\$173,125</b>	<b>57.33%</b>	<b>\$931,234</b>	<b>10.66%</b>	<b>\$831,986</b>

### Corrective Action Plan

The Supplies and Operating Expenses and Services fell below the intended budget target due to COVID-19 pandemic putting a stop to many professional development opportunities and no in class instructional and non-instructional purchases since all classes were moved online due to the COVID-19 pandemic. COD will look to find ways to increase expenditure in this category as more options become available.

### Summary of Activities:

Quarter 1 of the 2020-21 program year, College of the Desert offered English-as-a-Second Language (Foundations through Level 5, Pronunciation and Vocabulary courses, and English for Work/Vocational ESLN) and Adult Secondary Education courses (GED Preparation and High School Diploma/Basic Skills English and Math) in the fall term. Adult education funding supported Adult Education faculty and program staff, materials and supplies, and expenditures related to faculty/staff support and professional development for the summer and fall terms.

**Status**  
**Submitted**

---

### Desert CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$94,933	\$104,072	91.22%	\$260,180	36.49%	\$165,247
2000 - Non-Instructional Salaries	\$52,454	\$69,787	75.16%	\$174,467	30.07%	\$122,013
3000 - Employee Benefits	\$69,432	\$75,944	91.43%	\$189,859	36.57%	\$120,427
4000 - Supplies and Materials	\$42	\$15,876	0.26%	\$52,919	0.08%	\$52,877
5000 - Other Operating Expenses and Services	\$1,166	\$62,853	1.86%	\$209,509	0.56%	\$208,343
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,721	\$17,720	49.22%	\$44,300	19.69%	\$35,579
<b>Totals</b>	<b>\$226,748</b>	<b>\$346,251</b>	<b>65.49%</b>	<b>\$931,234</b>	<b>24.35%</b>	<b>\$704,486</b>

**Corrective Action Plan**

The Supplies and Operating Expenses and Services fell below the intended budget target due to COVID-19 pandemic putting a stop to many professional development opportunities and no in class instructional and non-instructional purchases since all classes were moved online due to the COVID-19 pandemic. COD will look to find ways to increase expenditure in this category as more options become available.

**Summary of Activities:**

Quarter 2 of the 2020-21 program year, College of the Desert offered English-as-a-Second Language (Foundations through Level 5, Pronunciation and Vocabulary courses, and English for Work/Vocational ESLN) and Adult Secondary Education courses (GED Preparation and High School Diploma/Basic Skills English and Math) in the fall term. Adult education funding supported Adult Education faculty and program staff, materials and supplies, and expenditures related to faculty/staff support and professional development for the summer and fall terms.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Dean Papas, Dean, Communications & Humanities  
Jorge Rodriguez, Grants Technician

**Desert CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$149,780	\$156,108	95.95%	\$260,180	57.57%	\$110,400
2000 - Non-Instructional Salaries	\$72,661	\$104,680	69.41%	\$174,467	41.65%	\$101,806
3000 - Employee Benefits	\$92,045	\$113,915	80.8%	\$189,859	48.48%	\$97,814
4000 - Supplies and Materials	\$2,242	\$23,814	9.41%	\$52,919	4.24%	\$50,677
5000 - Other Operating Expenses and Services	\$9,378	\$94,279	9.95%	\$209,509	4.48%	\$200,131
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,044	\$26,580	49.07%	\$44,300	29.44%	\$31,256
<b>Totals</b>	<b>\$339,150</b>	<b>\$519,376</b>	<b>65.3%</b>	<b>\$931,234</b>	<b>36.42%</b>	<b>\$592,084</b>

**Corrective Action Plan**

The Supplies and Operating Expenses and Services fell below the intended budget target due to COVID-19 pandemic putting a stop to many professional development opportunities and no in class instructional and non-instructional purchases since all classes were moved online due to the COVID-19 pandemic. COD will look to find ways to increase expenditure in this category as more options become available.

**Summary of Activities:**

Quarter 3 of the 2020-21 program year, College of the Desert offered English-as-a-Second Language (Foundations through Level 5, Pronunciation and Vocabulary courses, and English for Work/Vocational ESLN) and Adult Secondary Education courses (GED Preparation and High School Diploma/Basic Skills English and Math) in the fall term. Adult education funding supported Adult Education faculty and program staff, materials and supplies, and expenditures related to faculty/staff support and professional development for the summer and fall terms.

**Status**  
**Submitted**

**Desert CCD Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$206,857	\$208,144	99.38%	\$260,180	79.51%	\$53,323
2000 - Non-Instructional Salaries	\$72,661	\$139,574	52.06%	\$174,467	41.65%	\$101,806
3000 - Employee Benefits	\$94,888	\$151,887	62.47%	\$189,859	49.98%	\$94,971
4000 - Supplies and Materials	\$2,242	\$31,751	7.06%	\$52,919	4.24%	\$50,677
5000 - Other Operating Expenses and Services	\$9,378	\$125,705	7.46%	\$209,509	4.48%	\$200,131
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,553	\$35,440	38.24%	\$44,300	30.59%	\$30,747
<b>Totals</b>	<b>\$399,579</b>	<b>\$692,502</b>	<b>57.7%</b>	<b>\$931,234</b>	<b>42.91%</b>	<b>\$531,655</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Expenditures fall below target. Please provide the action steps that will be taken to address this issue. The Supplies and Operating Expenses and Services fell below the intended budget target due to COVID-19 pandemic putting a stop to many professional development opportunities and no in class instructional and non-instructional purchases since all classes were moved online due to the COVID-19 pandemic. COD will look to find ways to increase expenditure in this category as more options become available.

**Summary of Activities:**

Quarter 4 of the 2020-21 program year, College of the Desert offered English-as-a-Second Language (Foundations through Level 5, Pronunciation and Vocabulary courses, and English for Work/Vocational ESLN) and Adult Secondary Education courses (GED Preparation and High School Diploma/Basic Skills English and Math) in the fall term. Adult education funding supported Adult Education faculty and program staff, materials and supplies, and expenditures related to faculty/staff support and professional development for the summer and fall terms.

**Status**  
**Submitted**

**Desert Sands Unified**

**Desert Sands Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$24,015	0%	\$24,015
2000 - Non-Instructional Salaries	\$16,012	\$17,300	92.55%	\$96,500	16.59%	\$80,488
3000 - Employee Benefits	\$10,042	\$9,500	105.71%	\$55,985	17.94%	\$45,943
4000 - Supplies and Materials	\$0	\$110	0%	\$11,000	0%	\$11,000
5000 - Other Operating Expenses and Services	\$97	\$100	97%	\$287,856	0.03%	\$287,759
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,308	\$1,377	94.99%	\$12,518	10.45%	\$11,210
<b>Totals</b>	<b>\$27,459</b>	<b>\$28,387</b>	<b>96.73%</b>	<b>\$487,874</b>	<b>5.63%</b>	<b>\$460,415</b>

### Corrective Action Plan

Due to COVID we were not able to start as normal and will be able to make up the classes at a later time this year. It is anticipated we will run classes through the summer of 2021. We also will have additional costs for administration positions added in this year as we have opened an additional location for added classes (ESL, GED, Citizenship, and HS diploma).

### Summary of Activities:

2000 Object Series: Classified Salaries of \$10,302 for one Career Guidance Specialist and \$5,710.50 for one Community Technician-Bilingual. 3000 Object Series: Classified Employee Benefits of \$10,041.94 for one Career Guidance Specialist and one Community Technician-Bilingual. 5000 Object Series: Travel/Mileage costs of \$29.61 for one Career Guidance Specialist, and Communication costs of \$66.93. Indirect Costs: \$1,307.55 @ 5% on 26,150.98.

**Status**  
**Submitted**

---

### Desert Sands Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$24,015	0%	\$24,015
2000 - Non-Instructional Salaries	\$23,404	\$42,790	54.7%	\$96,500	24.25%	\$73,096
3000 - Employee Benefits	\$11,785	\$22,180	53.13%	\$55,985	21.05%	\$44,200
4000 - Supplies and Materials	\$1,993	\$3,630	54.9%	\$11,000	18.12%	\$9,007
5000 - Other Operating Expenses and Services	\$17,838	\$36,874	48.38%	\$287,856	6.2%	\$270,018
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,751	\$12,518	21.98%	\$12,518	21.98%	\$9,767
<b>Totals</b>	<b>\$57,771</b>	<b>\$117,992</b>	<b>48.96%</b>	<b>\$487,874</b>	<b>11.84%</b>	<b>\$430,103</b>

**Corrective Action Plan**

Expenditures fall below target. Please provide the action steps that will be taken to address this issue. Due to COVID we were not able to start as normal and will be able to make up the classes at a later time this year. It is anticipated we will run classes through the summer of 2021. We also will have additional costs for administration positions added in this year as we have opened an additional location for added classes (ESL, GED, Citizenship, and HS diploma).

**Summary of Activities:**

During the 2020-21 Fiscal Year DSUSD along with Coachella Valley Adult School (CVAS) started the year offering Adult Education courses in July with summer school and the regular school year began in mid August. CVAS in DSUSD offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, Citizenship Preparation. In an effort to increase student completions, transitions, eliminate educational obstacles, and eliminate gaps in service areas, DSUSD offered an array of adult education services including: child care, career counseling and transition services, testing, tutoring, marketing/communication, professional development, data management, contract services and fee assistance programs and transportation assistance. DSUSD also hired a clerical person to assist students in enrolling and for general support. DSUSD also employed a full time Transitional Counselor who enrolls, transitions, and guides students with their edu.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Larry Bellanich, Director, Child Welfare and Attendance

**Desert Sands Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$24,015	0%	\$24,015
2000 - Non-Instructional Salaries	\$62,776	\$69,645	90.14%	\$96,500	65.05%	\$33,724
3000 - Employee Benefits	\$34,664	\$35,390	97.95%	\$55,985	61.92%	\$21,321
4000 - Supplies and Materials	\$1,993	\$7,370	27.04%	\$11,000	18.12%	\$9,007
5000 - Other Operating Expenses and Services	\$115,359	\$127,322	90.6%	\$287,856	40.08%	\$172,497
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,643	\$12,518	45.08%	\$12,518	45.08%	\$6,875
<b>Totals</b>	<b>\$220,435</b>	<b>\$252,245</b>	<b>87.39%</b>	<b>\$487,874</b>	<b>45.18%</b>	<b>\$267,439</b>

**Summary of Activities:**

During this 2020-21 Fiscal Year, DSUSD along with Coachella Valley Adult School (CVAS), started the year in July offering summer school Adult Education courses. The regular school year began mid-August. CVAS in DSUSD offers courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, and Citizenship Preparation. In an effort to increase student completions, transitions, and to eliminate educational obstacles, and gaps in service areas, DSUSD offered an array of services including child care, career counseling, transition services, testing, tutoring, marketing/communication, professional development, data management, contract services, fee assistance programs, and transportation assistance. DSUSD hired a clerical person to assist students with enrolling as well as provide general support. Additionally, DSUSD employed a full-time Transitional Counselor who enrolls, transitions and guides students with their education.

**Status**  
**Submitted**

**Desert Sands Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,977	\$24,015	99.84%	\$24,015	99.84%	\$38
2000 - Non-Instructional Salaries	\$86,190	\$96,500	89.32%	\$96,500	89.32%	\$10,310
3000 - Employee Benefits	\$54,058	\$55,985	96.56%	\$55,985	96.56%	\$1,927
4000 - Supplies and Materials	\$2,824	\$11,000	25.67%	\$11,000	25.67%	\$8,176
5000 - Other Operating Expenses and Services	\$250,948	\$287,856	87.18%	\$287,856	87.18%	\$36,908
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,666	\$12,518	77.22%	\$12,518	77.22%	\$2,852
<b>Totals</b>	<b>\$427,663</b>	<b>\$487,874</b>	<b>87.66%</b>	<b>\$487,874</b>	<b>87.66%</b>	<b>\$60,211</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

During the 2020-21 Fiscal Year, Desert Sands USD (DSUSD) partnered with Coachella Valley Adult School (CVAS) to offer courses in the areas of Adult High School Diploma, English as a Second Language (ESL), High School Equivalency Preparation, and Citizenship Preparation. To support program and student needs, DSUSD employed a Program Coordinator, Career Guidance Specialist, and an Office Specialist/Bilingual to provide support and information, assist students with enrollments, transitions, career guidance, and counseling. Other services available to students included child care, tutoring, and testing services. In addition to salaries and employee benefits, fourth-quarter expenditures included copier paper and toner costs. Operating Expenses & Services included communication, virtual conference registration costs, and CVAS contractual services.

**Status  
Submitted**

**Palm Springs Unified**

**Palm Springs Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,137	\$33,378	36.36%	\$133,512	9.09%	\$121,375
2000 - Non-Instructional Salaries	\$2,676	\$2,995	89.36%	\$29,946	8.94%	\$27,270
3000 - Employee Benefits	\$9,437	\$22,033	42.83%	\$88,132	10.71%	\$78,695
4000 - Supplies and Materials	\$0	\$0	100%	\$43,199	0%	\$43,199
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$215,000	0%	\$215,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,213	\$0	100%	\$17,542	6.91%	\$16,329
<b>Totals</b>	<b>\$25,463</b>	<b>\$58,406</b>	<b>43.6%</b>	<b>\$527,331</b>	<b>4.83%</b>	<b>\$501,868</b>

### Corrective Action Plan

Due to the COVID-19 pandemic PSUSD has not accessed the Operating Expenses and Services budget as we have not had the opportunity to provide professional development opportunities, or purchase instructional and non-instructional materials as have moved to a virtual setting.

### Summary of Activities:

PSUSD has partnered with College of the Desert and CVUSD to offer ESL, GED, and ABE classes throughout the PSUSD boundaries.

**Status  
Submitted**

---

### Palm Springs Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,344	\$33,378	90.91%	\$133,512	22.73%	\$103,168
2000 - Non-Instructional Salaries	\$6,341	\$8,984	70.58%	\$29,946	21.17%	\$23,605
3000 - Employee Benefits	\$20,948	\$22,033	95.08%	\$88,132	23.77%	\$67,184
4000 - Supplies and Materials	\$3,738	\$0	100%	\$43,199	8.65%	\$39,461
5000 - Other Operating Expenses and Services	\$6,854	\$0	100%	\$215,000	3.19%	\$208,146
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,068	\$0	100%	\$17,542	17.49%	\$14,474
<b>Totals</b>	<b>\$71,293</b>	<b>\$64,395</b>	<b>110.71%</b>	<b>\$527,331</b>	<b>13.52%</b>	<b>\$456,038</b>

**Corrective Action Plan**

Palm Springs Unified fell slightly below the projected salary range and benefits due to a decrease in some instructional hours. We believe since COVID rates in Riverside County is trending positively, there will be an increase in service.

**Summary of Activities:**

Salaries and benefits for counselor to support programs. Necessary supplies and instructional materials.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Dr. Deanna Keuilian, Director, Curriculum & Instruction - Secondary

**Palm Springs Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,850	\$33,378	146.35%	\$133,512	36.59%	\$84,662
2000 - Non-Instructional Salaries	\$8,301	\$8,984	92.4%	\$29,946	27.72%	\$21,645
3000 - Employee Benefits	\$32,303	\$26,440	122.18%	\$88,132	36.65%	\$55,829
4000 - Supplies and Materials	\$3,738	\$0	100%	\$43,199	8.65%	\$39,461
5000 - Other Operating Expenses and Services	\$43,289	\$0	100%	\$215,000	20.13%	\$171,711
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,910	\$0	100%	\$17,542	33.69%	\$11,632
<b>Totals</b>	<b>\$142,391</b>	<b>\$68,801</b>	<b>206.96%</b>	<b>\$527,331</b>	<b>27%</b>	<b>\$384,940</b>

### Corrective Action Plan

Due to being fully virtual in the 2020-21 school year, purchase of supplies and materials, as well as operating expenses and services were not warranted. Additionally, we did not receive some invoices for the contracted services with the agencies, payments will be processed during the 4rd. quarter.

### Summary of Activities:

During this 2020-21 Fiscal Year, partnering with CVAS and COD, Palm Springs USD provides courses in the areas of Adult High School Diploma, English as a Second Language (ESL), and High School Equivalency Preparation. To facilitate enrollment, marketing, and new student intake, PSUSD has a full-time Adult Ed Counselor who enrolls, transitions and guides students with their education.

**Status  
Submitted**

---

### Palm Springs Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$67,056	\$33,378	200.9%	\$133,512	50.22%	\$66,456
2000 - Non-Instructional Salaries	\$11,015	\$11,978	91.96%	\$29,946	36.78%	\$18,931
3000 - Employee Benefits	\$44,203	\$26,440	167.18%	\$88,132	50.16%	\$43,929
4000 - Supplies and Materials	\$3,939	\$0	100%	\$43,199	9.12%	\$39,260
5000 - Other Operating Expenses and Services	\$157,584	\$0	100%	\$215,000	73.29%	\$57,416
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,811	\$0	100%	\$17,542	50.23%	\$8,731
<b>Totals</b>	<b>\$292,608</b>	<b>\$71,796</b>	<b>407.55%</b>	<b>\$527,331</b>	<b>55.49%</b>	<b>\$234,723</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Expenditures fell below the budget target due to the COVID-19 pandemic and the limitation of providing robust offerings and purchasing physical materials due to courses being online. PSUSD will review the remaining budget to determine how best to expense funds.

**Summary of Activities:**

PSUSD offered online programs while in physical school closures and attempted to offer a hybrid program at the end of the 2020-21 school year. Courses offered include Adult High School Diploma and English as a Second Language (ESL), in partnership with CVAS and COD.

**Status  
Submitted**

**Riverside Co. Office of Education**

**Riverside Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,639	\$20,158	171.83%	\$134,389	25.78%	\$99,750
2000 - Non-Instructional Salaries	\$26,028	\$22,065	117.96%	\$147,097	17.69%	\$121,069
3000 - Employee Benefits	\$21,825	\$15,229	143.31%	\$101,529	21.5%	\$79,704
4000 - Supplies and Materials	\$0	\$5,991	0%	\$39,937	0%	\$39,937
5000 - Other Operating Expenses and Services	\$986	\$15,437	6.39%	\$102,912	0.96%	\$101,926
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,252	\$3,944	57.1%	\$26,293	8.57%	\$24,041
<b>Totals</b>	<b>\$85,730</b>	<b>\$82,824</b>	<b>103.51%</b>	<b>\$552,157</b>	<b>15.53%</b>	<b>\$466,427</b>

**Summary of Activities:**

.35 fte Manager to supervise the SCE Indio office, .10 fte Principal provided administrative oversight, .5 fte ABE/ASE instructor provided diploma and high school courses, .10 program specialist to oversee data entry and accountability for assessments., .50 fte Admissions Tech to provide support for attendance and registration, .5875 registration clerk to assist with registration, .20 Senior Student Accounts Tech to support student aid and enrollment, 1.116 fte Admissions Tech to work with students on Admissions, Aeries Software - SIS system.

**Status  
Submitted**

---

**Riverside Co. Office of Education Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,491	\$40,317	197.17%	\$134,389	59.15%	\$54,898
2000 - Non-Instructional Salaries	\$67,172	\$44,129	152.22%	\$147,097	45.67%	\$79,925
3000 - Employee Benefits	\$51,574	\$30,459	169.32%	\$101,529	50.8%	\$49,955
4000 - Supplies and Materials	\$2,824	\$11,981	23.57%	\$39,937	7.07%	\$37,113
5000 - Other Operating Expenses and Services	\$1,909	\$30,874	6.18%	\$102,912	1.85%	\$101,003
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,252	\$7,888	28.55%	\$26,293	8.57%	\$24,041
<b>Totals</b>	<b>\$205,222</b>	<b>\$165,647</b>	<b>123.89%</b>	<b>\$552,157</b>	<b>37.17%</b>	<b>\$346,935</b>

**Summary of Activities:**

Instructional and non-instructional salaries and benefits for teacher, program assistant and program specialist to support ASE and ABE programs at John Benoit Detention Center and Indio Day Reporting Center. Instructional and non-instructional salaries and benefits to support CTE courses at School of Career Education. Necessary supplies and instructional materials, including printing costs for distance learning ASE program at John Benoit Detention Center.

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Ms. Lucie Gonzalez, Principal

**Riverside Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$102,936	\$60,475	170.21%	\$134,389	76.6%	\$31,453
2000 - Non-Instructional Salaries	\$92,555	\$66,194	139.82%	\$147,097	62.92%	\$54,542
3000 - Employee Benefits	\$68,040	\$45,688	148.92%	\$101,529	67.02%	\$33,489
4000 - Supplies and Materials	\$2,824	\$17,972	15.71%	\$39,937	7.07%	\$37,113
5000 - Other Operating Expenses and Services	\$1,909	\$46,310	4.12%	\$102,912	1.85%	\$101,003
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,744	\$11,832	90.81%	\$26,293	40.86%	\$15,549
<b>Totals</b>	<b>\$279,008</b>	<b>\$248,471</b>	<b>112.29%</b>	<b>\$552,157</b>	<b>50.53%</b>	<b>\$273,149</b>

### Summary of Activities:

Instructional and non-instructional salaries and benefits for teacher, program assistant and program specialist to support ASE and ABE programs at John Benoit Detention Center and Indio Day Reporting Center. Instructional and non-instructional salaries and benefits to support CTE courses at School of Career Education. Necessary supplies and instructional materials, including printing costs, and services including HSE testing for the ASE program at John Benoit Detention Center and Day Reporting Center.

**Status  
Submitted**

---

### Riverside Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$125,331	\$80,633	155.43%	\$134,389	93.26%	\$9,058
2000 - Non-Instructional Salaries	\$127,784	\$88,258	144.78%	\$147,097	86.87%	\$19,313
3000 - Employee Benefits	\$87,074	\$60,917	142.94%	\$101,529	85.76%	\$14,455
4000 - Supplies and Materials	\$38,434	\$23,962	160.39%	\$39,937	96.24%	\$1,503
5000 - Other Operating Expenses and Services	\$96,468	\$61,747	156.23%	\$102,912	93.74%	\$6,444
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$23,754	\$15,776	150.57%	\$26,293	90.34%	\$2,539
<b>Totals</b>	<b>\$498,845</b>	<b>\$331,294</b>	<b>150.57%</b>	<b>\$552,157</b>	<b>90.34%</b>	<b>\$53,312</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Instructional and non-instructional salaries and benefits for teacher, program assistant and program specialist to support ASE and ABE programs at John Benoit Detention Center and Indio Day Reporting Center. Instructional and non-instructional salaries and benefits to support CTE courses and certificates at School of Career Education. Necessary supplies and instructional materials, including printing costs, and services including HSE testing for the ASE program at John Benoit Detention Center and Day Reporting Center.

**Status  
Submitted**



California  
Community  
Colleges



2021 © California Community Colleges  
NOVA Site Version: [4.37.2](#)