

CAEP Consortium Fiscal Reporting 15 South Bay Adult Education Consortium (El Camino)

2018-19 Fiscal Year

Certification

Certified By

Jennifer Hutcherson
Project Specialist

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

| | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 |
|---|-----------|-----------|-----------|-----------|
| Centinela Valley Union High | Submitted | Submitted | Submitted | Submitted |
| El Camino CCD | Submitted | Submitted | Submitted | Submitted |
| Inglewood Unified | Submitted | Submitted | Submitted | Submitted |
| Redondo Beach Unified | Submitted | Submitted | Submitted | Submitted |
| Torrance Unified | Submitted | Submitted | Submitted | Submitted |

Centinela Valley Union High

Centinela Valley Union High Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$45,452 | \$45,574 | 99.73% | \$182,297 | 24.93% | \$136,845 |
| 2000 - Non-Instructional Salaries | \$6,449 | \$20,363 | 31.67% | \$81,452 | 7.92% | \$75,003 |
| 3000 - Employee Benefits | \$16,288 | \$30,000 | 54.29% | \$120,000 | 13.57% | \$103,712 |
| 4000 - Supplies and Materials | \$0 | \$37,250 | 0% | \$149,000 | 0% | \$149,000 |
| 5000 - Other Operating Expenses and Services | \$20 | \$5,000 | 0.4% | \$20,000 | 0.1% | \$19,980 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$6,891 | 0% | \$27,564 | 0% | \$27,564 |
| Totals | \$68,209 | \$145,078 | 47.02% | \$580,313 | 11.75% | \$512,104 |

Corrective Action Plan

Expenditures are on target for the full fiscal year. Summer months contain less expenditures for salary and other items. There are large supplies and materials purchases planned for the coming months. Indirect costs will be withdrawn at a later date within this fiscal year.

Summary of Activities:

There are planned updates to our teaching facilities for the coming spring, including increased use of technology and access to chromebook carts.

Status
Submitted

Centinela Valley Union High Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$88,312 | \$45,574 | 193.78% | \$182,297 | 48.44% | \$93,985 |
| 2000 - Non-Instructional Salaries | \$11,147 | \$20,363 | 54.74% | \$81,452 | 13.69% | \$70,305 |
| 3000 - Employee Benefits | \$36,491 | \$30,000 | 121.64% | \$120,000 | 30.41% | \$83,509 |
| 4000 - Supplies and Materials | \$0 | \$37,250 | 0% | \$149,000 | 0% | \$149,000 |
| 5000 - Other Operating Expenses and Services | \$4,337 | \$5,000 | 86.74% | \$20,000 | 21.69% | \$15,663 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$6,891 | 0% | \$27,564 | 0% | \$27,564 |
| Totals | \$140,287 | \$145,078 | 96.7% | \$580,313 | 24.17% | \$440,026 |

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Benjamin Wardrop, Principal

Centinela Valley Union High Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$88,312 | \$45,574 | 193.78% | \$182,297 | 48.44% | \$93,985 |
| 2000 - Non-Instructional Salaries | \$11,147 | \$20,363 | 54.74% | \$81,452 | 13.69% | \$70,305 |
| 3000 - Employee Benefits | \$36,491 | \$30,000 | 121.64% | \$120,000 | 30.41% | \$83,509 |
| 4000 - Supplies and Materials | \$0 | \$37,250 | 0% | \$149,000 | 0% | \$149,000 |
| 5000 - Other Operating Expenses and Services | \$4,337 | \$5,000 | 86.74% | \$20,000 | 21.69% | \$15,663 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$6,891 | 0% | \$27,564 | 0% | \$27,564 |
| Totals | \$140,287 | \$145,078 | 96.7% | \$580,313 | 24.17% | \$440,026 |

Status
Submitted

Centinela Valley Union High Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$143,455 | \$45,574 | 314.77% | \$182,297 | 78.69% | \$38,842 |
| 2000 - Non-Instructional Salaries | \$19,373 | \$20,363 | 95.14% | \$81,452 | 23.78% | \$62,079 |
| 3000 - Employee Benefits | \$62,267 | \$30,000 | 207.56% | \$120,000 | 51.89% | \$57,733 |
| 4000 - Supplies and Materials | \$30,647 | \$37,250 | 82.27% | \$149,000 | 20.57% | \$118,353 |
| 5000 - Other Operating Expenses and Services | \$4,739 | \$5,000 | 94.78% | \$20,000 | 23.7% | \$15,261 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$21,333 | \$6,891 | 309.58% | \$27,564 | 77.39% | \$6,231 |
| Totals | \$281,814 | \$145,078 | 194.25% | \$580,313 | 48.56% | \$298,499 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

El Camino CCD

El Camino CCD Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$39,034 | \$55,120 | 70.82% | \$220,481 | 17.7% | \$181,447 |
| 2000 - Non-Instructional Salaries | \$21,683 | \$52,045 | 41.66% | \$208,181 | 10.42% | \$186,498 |
| 3000 - Employee Benefits | \$18,206 | \$31,179 | 58.39% | \$124,715 | 14.6% | \$106,509 |
| 4000 - Supplies and Materials | \$18,859 | \$16,702 | 112.92% | \$66,807 | 28.23% | \$47,948 |
| 5000 - Other Operating Expenses and Services | \$6,148 | \$19,493 | 31.54% | \$77,972 | 7.88% | \$71,824 |
| 6000 - Capital Outlay | \$18,410 | \$5,859 | 314.2% | \$23,437 | 78.55% | \$5,027 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$4,894 | \$7,919 | 61.8% | \$31,677 | 15.45% | \$26,783 |
| Totals | \$127,234 | \$188,318 | 67.56% | \$753,270 | 16.89% | \$626,036 |

Corrective Action Plan

All funds will be expended on time. There are a few large contracts encumbered (one with the Foundation for California Community Colleges and one with Career Ladders) that do not appear on the YTD expenditures as payments have not been made yet.

**Status
Submitted**

El Camino CCD Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$66,911 | \$55,120 | 121.39% | \$220,481 | 30.35% | \$153,570 |
| 2000 - Non-Instructional Salaries | \$40,271 | \$52,045 | 77.38% | \$208,181 | 19.34% | \$167,910 |
| 3000 - Employee Benefits | \$34,836 | \$31,179 | 111.73% | \$124,715 | 27.93% | \$89,879 |
| 4000 - Supplies and Materials | \$21,512 | \$16,702 | 128.8% | \$66,807 | 32.2% | \$45,295 |
| 5000 - Other Operating Expenses and Services | \$21,433 | \$19,493 | 109.95% | \$77,972 | 27.49% | \$56,539 |
| 6000 - Capital Outlay | \$19,413 | \$5,859 | 331.32% | \$23,437 | 82.83% | \$4,024 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$8,175 | \$7,919 | 103.23% | \$31,677 | 25.81% | \$23,502 |
| Totals | \$212,551 | \$188,318 | 112.87% | \$753,270 | 28.22% | \$540,719 |

Summary of Activities:

Following 3 year plan of activities.

**Status
Submitted**

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Jose Anaya
 Roberta (Bobby) Becka, Director, Grants Development & Management
 Dr. Maribel Galan, Coordinator

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$93,039 | \$55,120 | 168.79% | \$220,481 | 42.2% | \$127,442 |
| 2000 - Non-Instructional Salaries | \$66,432 | \$52,045 | 127.64% | \$208,181 | 31.91% | \$141,749 |
| 3000 - Employee Benefits | \$52,715 | \$31,179 | 169.07% | \$124,715 | 42.27% | \$72,000 |
| 4000 - Supplies and Materials | \$46,851 | \$16,702 | 280.52% | \$66,807 | 70.13% | \$19,956 |
| 5000 - Other Operating Expenses and Services | \$30,114 | \$19,493 | 154.49% | \$77,972 | 38.62% | \$47,858 |
| 6000 - Capital Outlay | \$21,518 | \$5,859 | 367.25% | \$23,437 | 91.81% | \$1,919 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$12,427 | \$7,919 | 156.92% | \$31,677 | 39.23% | \$19,250 |
| Totals | \$323,096 | \$188,318 | 171.57% | \$753,270 | 42.89% | \$430,174 |

Summary of Activities:

1. El Camino College offered two, noncredit ESL classes at Inglewood Adult School, one in the morning and one in the evening. The morning class had 37 students and the night class had 36 students. In addition, El Camino College was a satellite campus for Inglewood Adult Schools' GED preparation course. 35 students were enrolled in this course. 2. El Camino College partnered with Torrance Adult School to offer a vocational ESL for childhood education course. An El Camino College instructor co-taught with the Torrance Adult School instructor on their campus. In addition, 9 students in this classes opted into co-enrolling in El Camino College's child development 103 course, the first course in a two course sequence to apply for the state child care permit. This course was co-taught by a Torrance Adult School instructor once a week. 3. South Bay Adult School offered their students three different pathway options to enroll at El Camino College. The 3 pathways were Construction, Machining a

Status
Submitted

El Camino CCD Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$124,998 | \$55,120 | 226.77% | \$220,481 | 56.69% | \$95,483 |
| 2000 - Non-Instructional Salaries | \$85,087 | \$52,045 | 163.49% | \$208,181 | 40.87% | \$123,094 |
| 3000 - Employee Benefits | \$66,693 | \$31,179 | 213.91% | \$124,715 | 53.48% | \$58,022 |
| 4000 - Supplies and Materials | \$50,113 | \$16,702 | 300.05% | \$66,807 | 75.01% | \$16,694 |
| 5000 - Other Operating Expenses and Services | \$42,297 | \$19,493 | 216.99% | \$77,972 | 54.25% | \$35,675 |
| 6000 - Capital Outlay | \$21,518 | \$5,859 | 367.25% | \$23,437 | 91.81% | \$1,919 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$15,628 | \$7,919 | 197.34% | \$31,677 | 49.34% | \$16,049 |
| Totals | \$406,334 | \$188,318 | 215.77% | \$753,270 | 53.94% | \$346,936 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

El Camino College completed the spring 2019 semester on June 7th with two, noncredit ESL classes at Inglewood Adult School, one in the morning and one in the evening. For the first time, El Camino College offered a noncredit ESL class at Inglewood Adult for the summer 2019 semester, with 39 students enrolled. In addition, El Camino College continued to be a satellite campus for Inglewood Adult School's GED preparation course and concluded the course on June 7th. Recruitment for the Fall 2019 has begun with 10 students from this class planning to continue. character count available too short, please contact ECC for a full summary @ tsmiller@elcamino.edu or jhutcherson@elcamino.edu.

Status
Submitted

Inglewood Unified

Inglewood Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$28,540 | \$50,210 | 56.84% | \$334,731 | 8.53% | \$306,191 |
| 2000 - Non-Instructional Salaries | \$21,583 | \$34,500 | 62.56% | \$230,000 | 9.38% | \$208,417 |
| 3000 - Employee Benefits | \$13,984 | \$30,000 | 46.61% | \$200,000 | 6.99% | \$186,016 |
| 4000 - Supplies and Materials | \$282 | \$9,058 | 3.11% | \$60,386 | 0.47% | \$60,104 |
| 5000 - Other Operating Expenses and Services | \$5,239 | \$10,164 | 51.54% | \$67,763 | 7.73% | \$62,524 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$24,000 | 0% | \$160,000 | 0% | \$160,000 |
| Indirect Costs | \$0 | \$7,876 | 0% | \$52,506 | 0% | \$52,506 |
| Totals | \$69,628 | \$165,808 | 41.99% | \$1,105,386 | 6.3% | \$1,035,758 |

Corrective Action Plan

Will expend throughout the fiscal year

**Status
Submitted**

Inglewood Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$114,588 | \$100,419 | 114.11% | \$334,731 | 34.23% | \$220,143 |
| 2000 - Non-Instructional Salaries | \$51,610 | \$69,000 | 74.8% | \$230,000 | 22.44% | \$178,390 |
| 3000 - Employee Benefits | \$60,387 | \$60,000 | 100.65% | \$200,000 | 30.19% | \$139,613 |
| 4000 - Supplies and Materials | \$14,964 | \$18,116 | 82.6% | \$60,386 | 24.78% | \$45,422 |
| 5000 - Other Operating Expenses and Services | \$10,126 | \$20,329 | 49.81% | \$67,763 | 14.94% | \$57,637 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$48,000 | 0% | \$160,000 | 0% | \$160,000 |
| Indirect Costs | \$0 | \$15,752 | 0% | \$52,506 | 0% | \$52,506 |
| Totals | \$251,675 | \$331,616 | 75.89% | \$1,105,386 | 22.77% | \$853,711 |

Corrective Action Plan

Expenditures will continue throughout the fiscal year

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Ms. Debra Tate, Principal

Inglewood Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$193,415 | \$150,629 | 128.4% | \$334,731 | 57.78% | \$141,316 |
| 2000 - Non-Instructional Salaries | \$80,834 | \$103,500 | 78.1% | \$230,000 | 35.15% | \$149,166 |
| 3000 - Employee Benefits | \$105,263 | \$90,000 | 116.96% | \$200,000 | 52.63% | \$94,737 |
| 4000 - Supplies and Materials | \$16,578 | \$27,174 | 61.01% | \$60,386 | 27.45% | \$43,808 |
| 5000 - Other Operating Expenses and Services | \$10,513 | \$30,493 | 34.48% | \$67,763 | 15.51% | \$57,250 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$72,000 | 0% | \$160,000 | 0% | \$160,000 |
| Indirect Costs | \$0 | \$23,628 | 0% | \$52,506 | 0% | \$52,506 |
| Totals | \$406,603 | \$497,424 | 81.74% | \$1,105,386 | 36.78% | \$698,783 |

Corrective Action Plan

Expenditures will continue to end of fiscal year

Status
Submitted

Inglewood Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$239,826 | \$200,839 | 119.41% | \$334,731 | 71.65% | \$94,905 |
| 2000 - Non-Instructional Salaries | \$120,634 | \$138,000 | 87.42% | \$230,000 | 52.45% | \$109,366 |
| 3000 - Employee Benefits | \$160,818 | \$120,000 | 134.02% | \$200,000 | 80.41% | \$39,182 |
| 4000 - Supplies and Materials | \$20,676 | \$36,232 | 57.07% | \$60,386 | 34.24% | \$39,710 |
| 5000 - Other Operating Expenses and Services | \$12,356 | \$40,658 | 30.39% | \$67,763 | 18.23% | \$55,407 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$96,000 | 0% | \$160,000 | 0% | \$160,000 |
| Indirect Costs | \$36,702 | \$31,504 | 116.5% | \$52,506 | 69.9% | \$15,804 |
| Totals | \$591,012 | \$663,232 | 89.11% | \$1,105,386 | 53.47% | \$514,374 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Balance will be expended

**Status
Submitted**

Redondo Beach Unified

Redondo Beach Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$60,284 | \$61,086 | 98.69% | \$678,738 | 8.88% | \$618,454 |
| 2000 - Non-Instructional Salaries | \$40,216 | \$42,975 | 93.58% | \$537,184 | 7.49% | \$496,968 |
| 3000 - Employee Benefits | \$21,539 | \$22,500 | 95.73% | \$450,000 | 4.79% | \$428,461 |
| 4000 - Supplies and Materials | \$71,634 | \$75,582 | 94.78% | \$444,600 | 16.11% | \$372,966 |
| 5000 - Other Operating Expenses and Services | \$22,492 | \$108,163 | 20.79% | \$5,408,147 | 0.42% | \$5,385,655 |
| 6000 - Capital Outlay | \$30,380 | \$30,000 | 101.27% | \$100,000 | 30.38% | \$69,620 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$1,000 | 0% | \$1,000 |
| Indirect Costs | \$0 | \$0 | 100% | \$170,500 | 0% | \$170,500 |
| Totals | \$246,545 | \$340,306 | 72.45% | \$7,790,169 | 3.16% | \$7,543,624 |

Corrective Action Plan

RBUSD remains committed to providing adult education classes to serve the greater South Bay community. We have been fiscally responsible with our funds to not only meet our current needs but to be able to continue providing ESL and ASE classes in the event of an economic downturn. Thus, the carryover in our budget. We are currently developing a plan to grow not only our ESL and ASE classes, but to add CTE and ABE classes, which are AEBG Program Areas. Below is a summary of future expenses that will increase our AEBG spending.

Summary of Activities:

1000 COLA and hourly rate increases for certificated staff
 2000 Additional classified staff hired
 3000 Increase in health, welfare, and benefits
 4000 Increase in instructional supplies
 5000 Creation of additional MOUs to advance career pathways
 Increased costs for use of facilities

Status
Submitted

Redondo Beach Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$245,126 | \$142,535 | 171.98% | \$678,738 | 36.11% | \$433,612 |
| 2000 - Non-Instructional Salaries | \$210,751 | \$171,899 | 122.6% | \$537,184 | 39.23% | \$326,433 |
| 3000 - Employee Benefits | \$135,152 | \$112,500 | 120.14% | \$450,000 | 30.03% | \$314,848 |
| 4000 - Supplies and Materials | \$125,226 | \$133,380 | 93.89% | \$444,600 | 28.17% | \$319,374 |
| 5000 - Other Operating Expenses and Services | \$90,521 | \$1,189,792 | 7.61% | \$5,408,147 | 1.67% | \$5,317,626 |
| 6000 - Capital Outlay | \$30,380 | \$60,000 | 50.63% | \$100,000 | 30.38% | \$69,620 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$1,000 | 0% | \$1,000 |
| Indirect Costs | \$0 | \$0 | 100% | \$170,500 | 0% | \$170,500 |
| Totals | \$837,156 | \$1,810,106 | 46.25% | \$7,790,169 | 10.75% | \$6,953,013 |

Corrective Action Plan

RBUSD remains committed to providing adult education classes to serve the greater South Bay community. We have been fiscally responsible with our funds to not only meet our current needs but to be able to continue providing ESL and ASE classes in the event of an economic downturn. Thus, the carryover in our budget. We are currently developing a plan to grow not only our ESL and ASE classes, but to add CTE and ABE classes, which are AEBG Program Areas. Below is a summary of future expenses that will increase our AEBG spending. Below is a list of activities and future expenditures in each of the Object Codes and/or AEBG Program Areas: 5000 Direct costs (approx. \$550,000) for utilities and facility-related costs will be taken at the end of fiscal year. 6000 \$200,000 Update electrical and WiFi infrastructure to meet the increase 7000 Indirect costs of 4.23% (\$113,000) will be taken at the end of the fiscal year

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Drew Gamet, Director

Redondo Beach Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|---|
| 1000 - Instructional Salaries | \$419,355 | \$271,495 | 154.46% | \$678,738 | 61.78% | \$259,383 |
| 2000 - Non-Instructional Salaries | \$349,990 | \$268,592 | 130.31% | \$537,184 | 65.15% | \$187,194 |
| 3000 - Employee Benefits | \$235,955 | \$225,000 | 104.87% | \$450,000 | 52.43% | \$214,045 |
| 4000 - Supplies and Materials | \$179,467 | \$191,178 | 93.87% | \$444,600 | 40.37% | \$265,133 |
| 5000 - Other Operating Expenses and Services | \$245,033 | \$3,677,540 | 6.66% | \$5,408,147 | 4.53% | \$5,163,114 |
| 6000 - Capital Outlay | \$153,396 | \$90,000 | 170.44% | \$100,000 | 153.4% |  -\$53,396 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$1,000 | 0% | \$1,000 |
| Indirect Costs | \$0 | \$0 | 100% | \$170,500 | 0% | \$170,500 |
| Totals | \$1,583,196 | \$4,723,805 | 33.52% | \$7,790,169 | 20.32% | \$6,206,973 |

Corrective Action Plan

RBUSD remains committed to providing adult education classes to serve the greater South Bay community. We have been fiscally responsible with our funds to not only meet our current needs but to be able to continue providing ESL and ASE classes in the event of an economic downturn. Thus, the carryover in our budget. We have now incorporated CTE and ABE classes, which are AEBG Program Areas. Below is a summary of future expenses that will increase our AEBG spending. Below is a list of activities and future expenditures in each of the Object Codes and/or AEBG Program Areas: 5000 Direct costs (approx. \$550,000) for utilities and facility-related costs will be taken at the end of fiscal year. 6000 \$200,000 Update electrical and WiFi infrastructure to meet the increase 7000 Indirect costs of 4.23% (\$113,000) will be taken at the end of the fiscal year. El Camino contract for 5 pathway options to enroll at El Camino College: 1) Machine Tool 2) Construction 3) Childhood Dev 4) EMT 5) Bus

Status
Submitted

Redondo Beach Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$652,177 | \$678,738 | 96.09% | \$678,738 | 96.09% | \$26,561 |
| 2000 - Non-Instructional Salaries | \$611,825 | \$537,184 | 113.89% | \$537,184 | 113.89% | ⚠ -\$74,641 |
| 3000 - Employee Benefits | \$404,559 | \$450,000 | 89.9% | \$450,000 | 89.9% | \$45,441 |
| 4000 - Supplies and Materials | \$258,898 | \$444,600 | 58.23% | \$444,600 | 58.23% | \$185,702 |
| 5000 - Other Operating Expenses and Services | \$1,265,236 | \$5,408,147 | 23.4% | \$5,408,147 | 23.4% | \$4,142,911 |
| 6000 - Capital Outlay | \$153,396 | \$100,000 | 153.4% | \$100,000 | 153.4% | ⚠ -\$53,396 |
| 7000 - Other Outgo | \$0 | \$1,000 | 0% | \$1,000 | 0% | \$1,000 |
| Indirect Costs | \$0 | \$170,500 | 0% | \$170,500 | 0% | \$170,500 |
| Totals | \$3,346,091 | \$7,790,169 | 42.95% | \$7,790,169 | 42.95% | \$4,444,078 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

The program has a new director in place that will is aware of the issue and will be working with the district business office to increase course offerings for students, as well as increasing student enrollment.

Status
Submitted

Torrance Unified

Torrance Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$270,185 | \$474,348 | 56.96% | \$1,897,393 | 14.24% | \$1,627,208 |
| 2000 - Non-Instructional Salaries | \$111,700 | \$222,194 | 50.27% | \$888,775 | 12.57% | \$777,075 |
| 3000 - Employee Benefits | \$82,520 | \$269,918 | 30.57% | \$1,079,670 | 7.64% | \$997,150 |
| 4000 - Supplies and Materials | \$56,812 | \$55,130 | 103.05% | \$220,521 | 25.76% | \$163,709 |
| 5000 - Other Operating Expenses and Services | \$127,934 | \$0 | 100% | \$494,882 | 25.85% | \$366,948 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$57,266 | 0% | \$229,062 | 0% | \$229,062 |
| Totals | \$649,151 | \$1,078,855 | 60.17% | \$4,810,303 | 13.5% | \$4,161,152 |

Corrective Action Plan

The first Quarter includes summer months with limited instruction costs.

Status
Submitted

Torrance Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$780,258 | \$474,348 | 164.49% | \$1,897,393 | 41.12% | \$1,117,135 |
| 2000 - Non-Instructional Salaries | \$428,389 | \$222,194 | 192.8% | \$888,775 | 48.2% | \$460,386 |
| 3000 - Employee Benefits | \$374,658 | \$269,918 | 138.8% | \$1,079,670 | 34.7% | \$705,012 |
| 4000 - Supplies and Materials | \$168,488 | \$55,130 | 305.62% | \$220,521 | 76.4% | \$52,033 |
| 5000 - Other Operating Expenses and Services | \$127,934 | \$0 | 100% | \$494,882 | 25.85% | \$366,948 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$57,266 | 0% | \$229,062 | 0% | \$229,062 |
| Totals | \$1,879,727 | \$1,078,855 | 174.23% | \$4,810,303 | 39.08% | \$2,930,576 |

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Wayne Diulio, Director of Adult Education

Torrance Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$1,287,783 | \$474,348 | 271.48% | \$1,897,393 | 67.87% | \$609,610 |
| 2000 - Non-Instructional Salaries | \$715,894 | \$222,194 | 322.19% | \$888,775 | 80.55% | \$172,881 |
| 3000 - Employee Benefits | \$663,098 | \$269,918 | 245.67% | \$1,079,670 | 61.42% | \$416,572 |
| 4000 - Supplies and Materials | \$220,521 | \$55,130 | 400% | \$220,521 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$127,934 | \$0 | 100% | \$494,882 | 25.85% | \$366,948 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$57,266 | 0% | \$229,062 | 0% | \$229,062 |
| Totals | \$3,015,230 | \$1,078,855 | 279.48% | \$4,810,303 | 62.68% | \$1,795,073 |

Status
Submitted

Torrance Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$1,897,393 | \$474,348 | 400% | \$1,897,393 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$888,775 | \$222,194 | 400% | \$888,775 | 100% | \$0 |
| 3000 - Employee Benefits | \$1,079,670 | \$269,918 | 400% | \$1,079,670 | 100% | \$0 |
| 4000 - Supplies and Materials | \$220,521 | \$55,130 | 400% | \$220,521 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$494,882 | \$0 | 100% | \$494,882 | 100% | \$0 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$229,062 | \$57,266 | 400% | \$229,062 | 100% | \$0 |
| Totals | \$4,810,303 | \$1,078,855 | 445.87% | \$4,810,303 | 100% | \$0 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

The Consortium allocation for 2018-19 was \$4,810,303. The total expended for 2018-19 was \$5,062,746. The difference of \$252,443 was charged to additional fee program.

Status
Submitted



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