

California Adult Education Program : CFAD : 2020-21 Produced: Apr 2, 2020, 04:11 PM UTC Benjamin Wardrop

## 15 South Bay Adult Education Consortium (El Camino)

### Fiscal Declaration - Consortium Approved

**Consortium Name:** 15 South Bay Adult Education Consortium (El Camino)

**Funding Channel:** Direct Funded

**Narrative:** At a public meeting on March 20, 2020 the board made a decision to allocate the additional COLA funding based on the needs of each member and reflective of the carryover of individual members. The mission of the South Bay Education Consortium (SBAEC) continues to be to serve and empower all students to meet their personal, educational and career goals. The consortium has developed short and long term goals; to improve awareness and leverage the resources of the Consortium, to improve the seamlessness of students' transition to post-secondary education and the workforce, to maintain and improve internal and external communication, and to Improve student success and retention. The consortium has continued to develop and strengthen the processes implemented in past annual plans. The focus of the SBAEC consortium continues to be creating seamless transitions to support students as they progress on their pathway to higher education and employment. New classes have been designed and sta development has focused on classroom instruction to help prepare students for career and higher education. Career pathways are being created to accelerate students along their path. El Camino College (ECC) and the adult schools have worked cooperatively to create classes and help students transition between programs. Funds were spent on technology for all programs to assist with online registration, testing, classes, and improved instruction. The consortium board meets monthly to review the needs and goals of the entire consortium. The board strives to cooperatively work together to create a comprehensive approach to adult education in our community.

**Changes:** There are no changes to the consortium disbursement method of funding. At a public meeting on March 20, 2020 the board made a decision to allocate the additional COLA based on the needs of each member and reflective of the carryover of individual members. The allocations were designed to provide COLA and allow growth of programs to meet the needs of the community. The board voted to set aside \$25,326 held by El Camino College for overall administrative consortium costs. This reflects the \$20,326 set aside in 2019-2020 with an increase of \$5,000.

### Member Allocations

Member Name	(2020-21)	(2019-20)	(2018-19)
Centinela Valley Union High	\$489,794	\$489,794	\$489,794
El Camino CCD	\$414,028	\$409,028	\$282,036
Inglewood Unified	\$984,141	\$974,241	\$867,575
Redondo Beach Unified	\$3,729,388	\$3,700,962	\$3,690,437
Torrance Unified	\$5,093,142	\$4,916,969	\$4,810,303
<b>Total Allocated to Members</b>	<b>\$10,710,493</b>	<b>\$10,490,994</b>	<b>\$10,140,145</b>
<b>Total CAEP Funds</b>	<b>\$10,710,493</b>	<b>\$10,470,716</b>	<b>\$10,140,145</b>
<b>Total Remaining</b>	<b>\$0</b>	<b>\$-20,278</b>	<b>\$0</b>

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Centinela Valley Union High</a>	High School District	Benjamin Wardrop	(310) 263-3263
<a href="#">El Camino CCD</a>	District	Jose Anaya	(310) 973-3165
<a href="#">Inglewood Unified</a>	Unified School District	Ms. Debra Tate	(310) 330-5220
<a href="#">Redondo Beach Unified</a>	Unified School District	Drew Gamet	(310) 872-6254 ext: 3306
<a href="#">Torrance Unified</a>	Unified School District	Wayne Diulio	(310) 972-6500 ext: 8400

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

#### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).

- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Centinela Valley Union High - Member Representative

**Benjamin Wardrop**

Principal

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(310) 263-3263

Approved by Benjamin Wardrop

04/02/2020 09:11 AM PDT

### El Camino CCD - Member Representative

**Jose Anaya**

[janaya@elcamino.edu](mailto:janaya@elcamino.edu)

(310) 973-3165

**Roberta (Bobby) Becka**

Director, Grants Development & Management

[rbecka@elcamino.edu](mailto:rbecka@elcamino.edu)

(310) 660-3593 ext: 8234

**Maribel Galan**

Coordinator  
[maribelmgalan@gmail.com](mailto:maribelmgalan@gmail.com)  
(562) 315-3784

Approved by Jose Anaya

03/27/2020 02:28 PM PDT

**Inglewood Unified - Member Representative**

**Debra Tate**  
Principal  
[dtate@inglewood.k12.ca.us](mailto:dtate@inglewood.k12.ca.us)  
(310) 330-5220

Approved by Ms. Debra Tate

03/27/2020 05:42 PM PDT

**Redondo Beach Unified - Member Representative**

**Drew Gamet**  
Director  
[agamet@rbusd.org](mailto:agamet@rbusd.org)  
(310) 872-6254 ext: 3306

Approved by Drew Gamet

03/27/2020 02:26 PM PDT

**Torrance Unified - Member Representative**

**Wayne Diulio**  
Director of Adult Education  
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(310) 972-6500 ext: 8400

Approved by Wayne Diulio

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