

CAEP Consortium Fiscal Reporting 15 South Bay Adult Education Consortium (El Camino)

2020-21 Fiscal Year

Certification

Certified By
Maribel Galan
Coordinator

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Centinela Valley Union High	Submitted	Submitted	Submitted	Submitted
El Camino CCD	Submitted	Submitted	Submitted	Submitted
Inglewood Unified	Submitted	Submitted	Submitted	Submitted
Redondo Beach Unified	Submitted	Submitted	Submitted	Submitted
Torrance Unified	Submitted	Submitted	Submitted	Submitted

Centinela Valley Union High

Centinela Valley Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$66,627	\$54,526	122.19%	\$218,104	30.55%	\$151,477
2000 - Non-Instructional Salaries	\$4,734	\$6,250	75.74%	\$25,000	18.94%	\$20,266
3000 - Employee Benefits	\$20,952	\$22,500	93.12%	\$90,000	23.28%	\$69,048
4000 - Supplies and Materials	\$0	\$35,000	0%	\$140,000	0%	\$140,000
5000 - Other Operating Expenses and Services	\$24,746	\$15,000	164.97%	\$60,000	41.24%	\$35,254
6000 - Capital Outlay	\$0	\$59,664	0%	\$238,656	0%	\$238,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,275	0%	\$41,100	0%	\$41,100
Totals	\$117,059	\$203,215	57.6%	\$812,860	14.4%	\$695,801

Corrective Action Plan

We have outstanding encumbered funds that will be actualized during Q2 and bring numbers up to budgeted plan.

**Status
Submitted**

Centinela Valley Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$66,627	\$54,526	122.19%	\$218,104	30.55%	\$151,477
2000 - Non-Instructional Salaries	\$4,734	\$6,250	75.74%	\$25,000	18.94%	\$20,266
3000 - Employee Benefits	\$20,952	\$22,500	93.12%	\$90,000	23.28%	\$69,048
4000 - Supplies and Materials	\$0	\$35,000	0%	\$140,000	0%	\$140,000
5000 - Other Operating Expenses and Services	\$24,746	\$15,000	164.97%	\$60,000	41.24%	\$35,254
6000 - Capital Outlay	\$0	\$59,664	0%	\$238,656	0%	\$238,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,275	0%	\$41,100	0%	\$41,100
Totals	\$117,059	\$203,215	57.6%	\$812,860	14.4%	\$695,801

Corrective Action Plan

A one-time transfer is planned for an upcoming board meeting.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Benjamin Wardrop, Principal

Centinela Valley Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$99,824	\$54,526	183.08%	\$218,104	45.77%	\$118,280
2000 - Non-Instructional Salaries	\$8,134	\$6,250	130.14%	\$25,000	32.54%	\$16,866
3000 - Employee Benefits	\$31,122	\$22,500	138.32%	\$90,000	34.58%	\$58,878
4000 - Supplies and Materials	\$0	\$35,000	0%	\$140,000	0%	\$140,000
5000 - Other Operating Expenses and Services	\$24,746	\$15,000	164.97%	\$60,000	41.24%	\$35,254
6000 - Capital Outlay	\$0	\$59,664	0%	\$238,656	0%	\$238,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,275	0%	\$41,100	0%	\$41,100
Totals	\$163,826	\$203,215	80.62%	\$812,860	20.15%	\$649,034

Corrective Action Plan

Facility improvements (capital outlay) are planned in the coming months.

Status
Submitted

Centinela Valley Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$245,609	\$54,526	450.44%	\$218,104	112.61%	⤴ -\$27,505
2000 - Non-Instructional Salaries	\$98,436	\$6,250	1,574.98%	\$25,000	393.74%	⤴ -\$73,436
3000 - Employee Benefits	\$116,412	\$22,500	517.39%	\$90,000	129.35%	⤴ -\$26,412
4000 - Supplies and Materials	\$31,359	\$35,000	89.6%	\$140,000	22.4%	\$108,641
5000 - Other Operating Expenses and Services	\$46,908	\$15,000	312.72%	\$60,000	78.18%	\$13,092
6000 - Capital Outlay	\$4,000	\$59,664	6.7%	\$238,656	1.68%	\$234,656
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$27,136	\$10,275	264.1%	\$41,100	66.02%	\$13,964
Totals	\$569,860	\$203,215	280.42%	\$812,860	70.11%	\$243,000

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program
 Guidance: Yes

Status
Submitted

El Camino CCD

El Camino CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,302	\$40,250	33.05%	\$161,000	8.26%	\$147,698
2000 - Non-Instructional Salaries	\$10,793	\$45,681	23.63%	\$182,723	5.91%	\$171,930
3000 - Employee Benefits	\$6,842	\$10,580	64.67%	\$42,318	16.17%	\$35,476
4000 - Supplies and Materials	\$2,786	\$14,350	19.41%	\$57,399	4.85%	\$54,613
5000 - Other Operating Expenses and Services	\$7,500	\$50,325	14.9%	\$261,300	2.87%	\$253,800
6000 - Capital Outlay	\$0	\$1,250	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,649	\$7,098	23.23%	\$28,390	5.81%	\$26,741
Totals	\$42,872	\$169,533	25.29%	\$738,130	5.81%	\$695,258

Corrective Action Plan

Due to COVID-19, many areas has below average expenditures. We expect the spending rate to recover in future periods.

Status
Submitted

El Camino CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,302	\$40,250	33.05%	\$161,000	8.26%	\$147,698
2000 - Non-Instructional Salaries	\$10,793	\$45,681	23.63%	\$182,723	5.91%	\$171,930
3000 - Employee Benefits	\$6,842	\$10,580	64.67%	\$42,318	16.17%	\$35,476
4000 - Supplies and Materials	\$2,786	\$14,350	19.41%	\$57,399	4.85%	\$54,613
5000 - Other Operating Expenses and Services	\$7,500	\$70,325	10.66%	\$261,300	2.87%	\$253,800
6000 - Capital Outlay	\$0	\$1,250	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,649	\$7,098	23.23%	\$28,390	5.81%	\$26,741
Totals	\$42,872	\$189,533	22.62%	\$738,130	5.81%	\$695,258

Corrective Action Plan

We will be aggressively move to put in place additional programs to serve students and support the the consortium.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Jose Anaya
 Roberta (Bobby) Becka, Director, Grants Development & Management
 Dr. Maribel Galan, Coordinator

El Camino CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,532	\$40,250	46.04%	\$161,000	11.51%	\$142,468
2000 - Non-Instructional Salaries	\$20,744	\$45,681	45.41%	\$182,723	11.35%	\$161,979
3000 - Employee Benefits	\$11,693	\$10,580	110.53%	\$42,318	27.63%	\$30,625
4000 - Supplies and Materials	\$6,604	\$14,350	46.02%	\$57,399	11.51%	\$50,795
5000 - Other Operating Expenses and Services	\$12,126	\$70,325	17.24%	\$261,300	4.64%	\$249,174
6000 - Capital Outlay	\$1,147	\$1,250	91.76%	\$5,000	22.94%	\$3,853
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,649	\$7,098	23.23%	\$28,390	5.81%	\$26,741
Totals	\$72,495	\$189,533	38.25%	\$738,130	9.82%	\$665,635

Corrective Action Plan

Quarter 2 is wrong and needs to be re-entered.

Summary of Activities:

Conducted activities per workplan. Also, hired new Director for Adult Education to oversee program.

**Status
Submitted**

El Camino CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$66,474	\$40,250	165.15%	\$161,000	41.29%	\$94,526
2000 - Non-Instructional Salaries	\$57,997	\$45,681	126.96%	\$182,723	31.74%	\$124,726
3000 - Employee Benefits	\$32,548	\$10,580	307.65%	\$42,318	76.91%	\$9,770
4000 - Supplies and Materials	\$72,916	\$14,350	508.13%	\$57,399	127.03%	⤴ -\$15,517
5000 - Other Operating Expenses and Services	\$52,564	\$70,325	74.74%	\$261,300	20.12%	\$208,736
6000 - Capital Outlay	\$1,147	\$1,250	91.76%	\$5,000	22.94%	\$3,853
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,346	\$7,098	159.86%	\$28,390	39.96%	\$17,044
Totals	\$294,992	\$189,533	155.64%	\$738,130	39.96%	\$443,138

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

We will be increasing efforts in the next quarter to serve additional students and have the expenses reflect in the budget expenses. Budget will carry over into 2021/22.

Status
Submitted

Inglewood Unified

Inglewood Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$24,181	\$90,000	26.87%	\$600,000	4.03%	\$575,819
2000 - Non-Instructional Salaries	\$33,528	\$30,000	111.76%	\$200,000	16.76%	\$166,472
3000 - Employee Benefits	\$15,725	\$45,000	34.94%	\$300,000	5.24%	\$284,275
4000 - Supplies and Materials	\$3,908	\$30,000	13.03%	\$200,000	1.95%	\$196,092
5000 - Other Operating Expenses and Services	\$387	\$27,068	1.43%	\$180,452	0.21%	\$180,065
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$92,638	\$27,000	343.1%	\$180,000	51.47%	\$87,362
Indirect Costs	\$0	\$5,266	0%	\$35,108	0%	\$35,108
Totals	\$170,367	\$254,334	66.99%	\$1,695,560	10.05%	\$1,525,193

Corrective Action Plan

Expenditures will continue throughout the school year

**Status
Submitted**

Inglewood Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$141,210	\$180,000	78.45%	\$600,000	23.54%	\$458,790
2000 - Non-Instructional Salaries	\$70,079	\$60,000	116.8%	\$200,000	35.04%	\$129,921
3000 - Employee Benefits	\$78,847	\$90,000	87.61%	\$300,000	26.28%	\$221,153
4000 - Supplies and Materials	\$3,974	\$60,000	6.62%	\$200,000	1.99%	\$196,026
5000 - Other Operating Expenses and Services	\$9,128	\$54,136	16.86%	\$180,452	5.06%	\$171,324
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$123,846	\$54,000	229.34%	\$180,000	68.8%	\$56,154
Indirect Costs	\$0	\$10,532	0%	\$35,108	0%	\$35,108
Totals	\$427,084	\$508,668	83.96%	\$1,695,560	25.19%	\$1,268,476

Corrective Action Plan

Expenditures will continue throughout the fiscal year.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Ms. Debra Tate, Principal

Inglewood Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$196,841	\$270,000	72.9%	\$600,000	32.81%	\$403,159
2000 - Non-Instructional Salaries	\$89,736	\$90,000	99.71%	\$200,000	44.87%	\$110,264
3000 - Employee Benefits	\$111,071	\$135,000	82.27%	\$300,000	37.02%	\$188,929
4000 - Supplies and Materials	\$4,874	\$90,000	5.42%	\$200,000	2.44%	\$195,126
5000 - Other Operating Expenses and Services	\$10,374	\$81,203	12.78%	\$180,452	5.75%	\$170,078
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$123,846	\$81,000	152.9%	\$180,000	68.8%	\$56,154
Indirect Costs	\$0	\$15,799	0%	\$35,108	0%	\$35,108
Totals	\$536,742	\$763,002	70.35%	\$1,695,560	31.66%	\$1,158,818

Corrective Action Plan

Expenditures will continue throughout school year.

**Status
Submitted**

Inglewood Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$311,214	\$360,000	86.45%	\$600,000	51.87%	\$288,786
2000 - Non-Instructional Salaries	\$121,188	\$120,000	100.99%	\$200,000	60.59%	\$78,812
3000 - Employee Benefits	\$173,883	\$180,000	96.6%	\$300,000	57.96%	\$126,117
4000 - Supplies and Materials	\$5,081	\$120,000	4.23%	\$200,000	2.54%	\$194,919
5000 - Other Operating Expenses and Services	\$14,486	\$108,271	13.38%	\$180,452	8.03%	\$165,966
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$123,846	\$108,000	114.67%	\$180,000	68.8%	\$56,154
Indirect Costs	\$0	\$21,065	0%	\$35,108	0%	\$35,108
Totals	\$749,698	\$1,017,336	73.69%	\$1,695,560	44.22%	\$945,862

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Balance will carry over to FY 21-22. Thank you

**Status
Submitted**

Redondo Beach Unified

Redondo Beach Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$89,929	\$425,634	21.13%	\$2,128,172	4.23%	\$2,038,243
2000 - Non-Instructional Salaries	\$80,276	\$344,947	23.27%	\$1,724,737	4.65%	\$1,644,461
3000 - Employee Benefits	\$41,750	\$275,070	15.18%	\$1,375,351	3.04%	\$1,333,601
4000 - Supplies and Materials	\$66,841	\$106,643	62.68%	\$533,217	12.54%	\$466,376
5000 - Other Operating Expenses and Services	\$102,754	\$0	100%	\$1,908,109	5.39%	\$1,805,355
6000 - Capital Outlay	\$20,160	\$144,645	13.94%	\$578,580	3.48%	\$558,420
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$57,739	0%	\$230,957	0%	\$230,957
Totals	\$401,710	\$1,354,680	29.65%	\$8,479,123	4.74%	\$8,077,413

Corrective Action Plan

We continue to adapt to the challenges of school operations during the COVID-19 pandemic.

Summary of Activities:

We continue to operate all programs via distance learning.

**Status
Submitted**

Redondo Beach Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$327,712	\$425,634	76.99%	\$2,128,172	15.4%	\$1,800,460
2000 - Non-Instructional Salaries	\$292,240	\$344,947	84.72%	\$1,724,737	16.94%	\$1,432,497
3000 - Employee Benefits	\$216,359	\$275,070	78.66%	\$1,375,351	15.73%	\$1,158,992
4000 - Supplies and Materials	\$82,256	\$106,643	77.13%	\$533,217	15.43%	\$450,961
5000 - Other Operating Expenses and Services	\$202,488	\$0	100%	\$1,908,109	10.61%	\$1,705,621
6000 - Capital Outlay	\$31,200	\$144,645	21.57%	\$578,580	5.39%	\$547,380
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$57,739	0%	\$230,957	0%	\$230,957
Totals	\$1,152,255	\$1,354,680	85.06%	\$8,479,123	13.59%	\$7,326,868

Corrective Action Plan

We will continue to monitor expenditures in light of program modifications due to the pandemic.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:
\$0

2018-19 Status
Closed

Submitting Authority
Drew Gamet, Director

Redondo Beach Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$541,309	\$425,634	127.18%	\$2,128,172	25.44%	\$1,586,863
2000 - Non-Instructional Salaries	\$486,696	\$344,947	141.09%	\$1,724,737	28.22%	\$1,238,041
3000 - Employee Benefits	\$378,728	\$275,070	137.68%	\$1,375,351	27.54%	\$996,623
4000 - Supplies and Materials	\$88,459	\$106,643	82.95%	\$533,217	16.59%	\$444,758
5000 - Other Operating Expenses and Services	\$224,019	\$0	100%	\$1,908,109	11.74%	\$1,684,090
6000 - Capital Outlay	\$180,182	\$144,645	124.57%	\$578,580	31.14%	\$398,398
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$57,739	0%	\$230,957	0%	\$230,957
Totals	\$1,899,393	\$1,354,680	140.21%	\$8,479,123	22.4%	\$6,579,730

Corrective Action Plan

We continue to monitor budgets and will continue to make adjustments as our school continues to return to in-person instruction.

**Status
Submitted**

Redondo Beach Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$857,327	\$851,269	100.71%	\$2,128,172	40.28%	\$1,270,845
2000 - Non-Instructional Salaries	\$751,793	\$689,895	108.97%	\$1,724,737	43.59%	\$972,944
3000 - Employee Benefits	\$602,709	\$825,211	73.04%	\$1,375,351	43.82%	\$772,642
4000 - Supplies and Materials	\$229,977	\$213,287	107.83%	\$533,217	43.13%	\$303,240
5000 - Other Operating Expenses and Services	\$679,646	\$0	100%	\$1,908,109	35.62%	\$1,228,463
6000 - Capital Outlay	\$740,789	\$144,645	512.14%	\$578,580	128.04%	 -\$162,209
7000 - Other Outgo	\$94,978	\$0	100%	\$0	100%	 -\$94,978
Indirect Costs	\$0	\$57,739	0%	\$230,957	0%	\$230,957
Totals	\$3,957,219	\$2,782,045	142.24%	\$8,479,123	46.67%	\$4,521,904

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

SBAS continues to monitor expenditures in all areas to insure expenditure goals are met.

**Status
Submitted**

Torrance Unified

Torrance Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,599	\$411,567	8.89%	\$1,646,268	2.22%	\$1,609,669
2000 - Non-Instructional Salaries	\$41,078	\$295,630	13.9%	\$1,182,518	3.47%	\$1,141,440
3000 - Employee Benefits	\$21,588	\$293,182	7.36%	\$1,172,727	1.84%	\$1,151,139
4000 - Supplies and Materials	\$47	\$57,065	0.08%	\$228,260	0.02%	\$228,213
5000 - Other Operating Expenses and Services	\$90,317	\$213,418	42.32%	\$853,673	10.58%	\$763,356
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,482	\$63,543	14.92%	\$254,173	3.73%	\$244,691
Totals	\$199,111	\$1,334,405	14.92%	\$5,337,619	3.73%	\$5,138,508

Corrective Action Plan

We are monitoring and adjusting spending to the COVID pandemic

Summary of Activities:

Expenditures will increase as we adjust to the impact of COVID

**Status
Submitted**

Torrance Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,599	\$411,567	8.89%	\$1,646,268	2.22%	\$1,609,669
2000 - Non-Instructional Salaries	\$41,078	\$293,630	13.9%	\$1,182,518	3.47%	\$1,141,440
3000 - Employee Benefits	\$21,588	\$293,182	7.36%	\$1,172,727	1.84%	\$1,151,139
4000 - Supplies and Materials	\$47	\$57,065	0.08%	\$228,260	0.02%	\$228,213
5000 - Other Operating Expenses and Services	\$90,317	\$213,418	42.32%	\$853,673	10.58%	\$763,356
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,482	\$63,543	14.92%	\$254,173	3.73%	\$244,691
Totals	\$199,111	\$1,334,405	14.92%	\$5,337,619	3.73%	\$5,138,508

Corrective Action Plan

As a result of all classes being moved to online instruction, the expenditures reported lower. Expenditures will increase as additional support was provided to support this shift.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Wayne Diulio, Director of Adult Education

Torrance Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$878,303	\$411,567	213.4%	\$1,646,268	53.35%	\$767,965
2000 - Non-Instructional Salaries	\$645,119	\$295,630	218.22%	\$1,182,518	54.55%	\$537,399
3000 - Employee Benefits	\$573,789	\$293,182	195.71%	\$1,172,727	48.93%	\$598,938
4000 - Supplies and Materials	\$10,092	\$57,065	17.69%	\$228,260	4.42%	\$218,168
5000 - Other Operating Expenses and Services	\$236,948	\$213,418	111.03%	\$853,673	27.76%	\$616,725
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$117,212	\$63,543	184.46%	\$254,173	46.12%	\$136,961
Totals	\$2,461,463	\$1,334,405	184.46%	\$5,337,619	46.12%	\$2,876,156

**Status
Submitted**

Torrance Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,229,922	\$411,567	298.84%	\$1,646,268	74.71%	\$416,346
2000 - Non-Instructional Salaries	\$1,092,658	\$295,630	369.6%	\$1,182,518	92.4%	\$89,860
3000 - Employee Benefits	\$1,003,445	\$293,182	342.26%	\$1,172,727	85.57%	\$169,282
4000 - Supplies and Materials	\$16,521	\$57,065	28.95%	\$228,260	7.24%	\$211,739
5000 - Other Operating Expenses and Services	\$370,219	\$213,418	173.47%	\$853,673	43.37%	\$483,454
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$185,735	\$63,543	292.3%	\$254,173	73.07%	\$68,438
Totals	\$3,898,500	\$1,334,405	292.15%	\$5,337,619	73.04%	\$1,439,119

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted



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