

CAEP
CFAD

Produced: Oct 27, 2023, 07:39 PM UTC - By Suzanne Webb

15 South Bay Adult Education Consortium (El Camino) CERTIFIED

Allocation Amendment: 2023-24

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 15 South Bay Adult Education Consortium (El Camino)

Funding Channel: Direct Funded

Narrative: At a public meeting on March 27, 2023 , the board made a decision to allocate the additional COLA funding based on the needs of each member and reflective of the carryover of individual members. The mission of the South Bay Education Consortium (SBAEC) continues to be to serve and empower all students to meet their personal, educational and career goals. The consortium has developed short and long term goals; to improve awareness and leverage the resources of the Consortium, to improve the seamlessness of students transition to post-secondary education and the workforce, to maintain, and to Improve student success and retention. The consortium has continued to develop and strengthen the processes implemented in past annual plans. The focus of the SBAEC consortium continues to be creating seamless transitions to support students as they progress on their pathway to higher education and employment. New classes have been designed and sta development has focused on classroom instruction to help prepare students for career and higher education. Career pathways are being created to accelerate students along their path. El Camino College (ECC) and the adult schools have worked cooperatively to create classes and help students transition between programs. Funds were spent on facilities infrastructure and technology for all programs to assist with online registration, testing, classes, and improved instruction. The consortium board meets monthly to review the needs and goals of the entire consortium. The board strives to cooperatively work together to create a comprehensive approach to adult education in our community. Allocations were made based on the percentage of total allocation from - SY. Planned allocations are consistent with the annual adult education plan which is based on your CAEP -year plan. The three year plan goals consist of the following: The consortium will increase awareness and leverage resources by 3% per year. The consortium will increase the seamlessness of students transition to post-secondary education and the workforce by 3% per year. . The consortium will increase student program outcomes and retention by 3% per year. No Changes: There are no changes to the consortium disbursement method of funding. At a public meeting on March 27, 2023 , the board made a decision to allocate the additional COLA based on the needs of each member and reflective of the carryover of individual members. The allocations were designed to provide COLA and allow growth of programs to meet the needs of the community.

Changes: No Changes

Amended Member Allocations for 2023-24

Type of allocation amendment *

May revise

Explanation for amendment *


South Bay Adult Education Consortium (El Camino) had a total remaining balance of \$10,460 that has now been amended equally based on allocation percentages. We do not have a new member added to the consortium nor is this a standard member transfer. The SBAEC board met on October 23, 2023 to review the amendment and voted unanimously in favor of the allocation distribution.

Member Agency	Amended Allocation	Adjustment Made
Centinela Valley Union High	\$574,198	\$478
El Camino CCD	\$486,173	\$405
Inglewood Unified	\$1,154,597	\$961
Redondo Beach Unified	\$4,374,712	\$3,642
Torrance Unified	\$5,974,114	\$4,974
Total Allocated to Members	\$12,563,794	
Total CAEP Funds	\$12,563,794	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Centinela Valley Union High	High School District	Paolo DeGuzman	(310) 263-3263
El Camino CCD	District	Jose Anaya	(310) 973-3165
Inglewood Unified	Unified School District	Ms. Debra Tate	(310) 330-5220
Redondo Beach Unified	Unified School District	Suzanne Webb Ed.D.	(310) 937-3340 ext: 3306
Torrance Unified	Unified School District	Wayne Diulio	(310) 972-6500 ext: 8400

Certification & Assurances

 By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).

- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

Centinela Valley Union High - Member Representative

Paolo DeGuzman
Principal
deguzmanp@cvuhsd.org
(310) 263-3263

Melanie McClaren
mcclarenm@cvuhsd.org
(310) 263-3168

Approved by Paolo DeGuzman

10/26/2023 02:52 PM PDT

Inglewood Unified - Member Representative

Debra Tate
Principal
dtate@inglewood.k12.ca.us
(310) 330-5220

Approved by Ms. Debra Tate

10/26/2023 07:21 PM PDT

El Camino CCD - Member Representative

Jose Anaya
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(310) 973-3165

Maribel Galan
Coordinator
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Approved by Jose Anaya

10/26/2023 02:25 PM PDT

Torrance Unified - Member Representative

Wayne Diulio

Director of Adult Education

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Approved by Wayne Diulio

10/27/2023 07:43 AM PDT

Redondo Beach Unified - Member Representative

Suzanne Webb

Director, South Bay Adult School

swebb@rbusd.org

(310) 937-3340 ext: 3306

Approved by Suzanne Webb Ed.D.

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