

# CAEP Consortium Fiscal Reporting

## 16 Feather River Adult Education Consortium

2018-19 Fiscal Year

### Certification

**Certified By**  
Mitch Rosin

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

### Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Feather River CCD</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Plumas Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Sierra Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted

### Feather River CCD

Feather River CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,898	\$12,966	68.63%	\$86,440	10.29%	\$77,542
2000 - Non-Instructional Salaries	\$0	\$76	0%	\$504	0%	\$504
3000 - Employee Benefits	\$981	\$1,033	94.95%	\$6,888	14.24%	\$5,907
4000 - Supplies and Materials	\$973	\$4,859	20.02%	\$32,394	3%	\$31,421
5000 - Other Operating Expenses and Services	\$0	\$16,355	0%	\$109,034	0%	\$109,034
6000 - Capital Outlay	\$0	\$3,101	0%	\$20,671	0%	\$20,671
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,317	0%	\$8,783	0%	\$8,783
<b>Totals</b>	<b>\$10,852</b>	<b>\$39,707</b>	<b>27.33%</b>	<b>\$264,714</b>	<b>4.1%</b>	<b>\$253,862</b>

### Corrective Action Plan

The FRAEC Board voted to allocate \$200,000 to Sierra County Office of Education to start an adult education program. We are working through the Chancellor's Office and TAP to submit an allocation amendment in NOVA to reflect this new program.

**Status**  
**Submitted**

### Feather River CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,778	\$25,932	83.98%	\$86,440	25.19%	\$64,662
2000 - Non-Instructional Salaries	\$271	\$151	179.23%	\$504	53.77%	\$233
3000 - Employee Benefits	\$1,994	\$2,066	96.5%	\$6,888	28.95%	\$4,894
4000 - Supplies and Materials	\$29,043	\$9,718	298.85%	\$32,394	89.66%	\$3,351
5000 - Other Operating Expenses and Services	\$43,062	\$32,710	131.65%	\$109,034	39.49%	\$65,972
6000 - Capital Outlay	\$5,241	\$6,201	84.51%	\$20,671	25.35%	\$15,430
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,635	0%	\$8,783	0%	\$8,783
<b>Totals</b>	<b>\$101,389</b>	<b>\$79,414</b>	<b>127.67%</b>	<b>\$264,714</b>	<b>38.3%</b>	<b>\$163,325</b>

### Summary of Activities:

Expenditures include investments in instructional materials, and operating expenses for Go Teach and the Mise En Place program.

Status  
Submitted

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Derek Lerch

### Feather River CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$56,259	\$38,898	144.63%	\$86,440	65.08%	\$30,181
2000 - Non-Instructional Salaries	\$271	\$227	119.49%	\$504	53.77%	\$233
3000 - Employee Benefits	\$4,590	\$3,100	148.08%	\$6,888	66.64%	\$2,298
4000 - Supplies and Materials	\$30,450	\$14,577	208.89%	\$32,394	94%	\$1,944
5000 - Other Operating Expenses and Services	\$77,138	\$49,065	157.21%	\$109,034	70.75%	\$31,896
6000 - Capital Outlay	\$5,241	\$9,302	56.34%	\$20,671	25.35%	\$15,430
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,374	\$3,952	85.37%	\$8,783	38.42%	\$5,409
<b>Totals</b>	<b>\$177,323</b>	<b>\$119,121</b>	<b>148.86%</b>	<b>\$264,714</b>	<b>66.99%</b>	<b>\$87,391</b>

### Summary of Activities:

All activities are continuing as planned: this includes our Go Teach and Mise En Place programs, as well as our work with the consortium's consultant, Mitch Rosin.

**Status**  
**Submitted**

### Feather River CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$86,440	\$51,864	166.67%	\$86,440	100%	\$0
2000 - Non-Instructional Salaries	\$504	\$302	166.67%	\$504	100%	\$0
3000 - Employee Benefits	\$6,888	\$4,133	166.67%	\$6,888	100%	\$0
4000 - Supplies and Materials	\$32,394	\$19,436	166.67%	\$32,394	100%	\$0
5000 - Other Operating Expenses and Services	\$149,421	\$65,420	228.4%	\$109,034	137.04%	⚠ -\$40,387
6000 - Capital Outlay	\$20,671	\$12,403	166.67%	\$20,671	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,783	\$5,270	166.67%	\$8,783	100%	\$0
Totals	\$305,101	\$158,828	192.09%	\$264,714	115.26%	⚠ -\$40,387

Status

Unsubmitted

## Plumas Co. Office of Education

### Plumas Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$71,653	\$86,818	82.53%	\$347,273	20.63%	\$275,620
2000 - Non-Instructional Salaries	\$2,260	\$4,788	47.21%	\$19,150	11.8%	\$16,890
3000 - Employee Benefits	\$21,721	\$32,887	66.05%	\$131,547	16.51%	\$109,826
4000 - Supplies and Materials	\$3,294	\$3,250	101.35%	\$13,000	25.34%	\$9,706
5000 - Other Operating Expenses and Services	\$1,646	\$38,396	4.29%	\$153,582	1.07%	\$151,936
6000 - Capital Outlay	\$0	\$18,350	0%	\$73,401	0%	\$73,401
7000 - Other Outgo	\$0	\$6,000	0%	\$30,000	0%	\$30,000
Indirect Costs	\$1,090	\$0	100%	\$38,397	2.84%	\$37,307
<b>Totals</b>	<b>\$101,664</b>	<b>\$190,488</b>	<b>53.37%</b>	<b>\$806,350</b>	<b>12.61%</b>	<b>\$704,686</b>

### Corrective Action Plan

The Feather River Consortium has engaged consulting services to work on building a program during this fiscal year. Part of this engagement is opening new locations for service delivery, hiring staff, and conducting a full needs assessment for the two counties in the Consortium.

Status  
Submitted

### Plumas Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$142,384	\$173,637	82%	\$347,273	41%	\$204,889
2000 - Non-Instructional Salaries	\$7,145	\$9,575	74.62%	\$19,150	37.31%	\$12,005
3000 - Employee Benefits	\$46,659	\$65,774	70.94%	\$131,547	35.47%	\$84,888
4000 - Supplies and Materials	\$8,192	\$6,500	126.03%	\$13,000	63.02%	\$4,808
5000 - Other Operating Expenses and Services	\$10,541	\$76,791	13.73%	\$153,582	6.86%	\$143,041
6000 - Capital Outlay	\$0	\$36,701	0%	\$73,401	0%	\$73,401
7000 - Other Outgo	\$1,099	\$15,000	7.33%	\$30,000	3.66%	\$28,901
Indirect Costs	\$9,807	\$0	100%	\$38,397	25.54%	\$28,590
<b>Totals</b>	<b>\$225,827</b>	<b>\$383,977</b>	<b>58.81%</b>	<b>\$806,350</b>	<b>28.01%</b>	<b>\$580,523</b>

### Corrective Action Plan

The Feather River Consortium has engaged consulting services to work on building a program during this fiscal year. Part of this engagement is opening new locations for service delivery, hiring staff, and conducting a full needs assessment for the two counties in the Consortium.

Status  
Submitted

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Terry Oestreich

Kristy Warren

Michelle Abramson , Community Resource Coordinator

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$205,254	\$260,455	78.81%	\$347,273	59.1%	\$142,019
2000 - Non-Instructional Salaries	\$12,047	\$14,363	83.88%	\$19,150	62.91%	\$7,103
3000 - Employee Benefits	\$70,674	\$98,660	71.63%	\$131,547	53.73%	\$60,873
4000 - Supplies and Materials	\$12,827	\$9,750	131.56%	\$13,000	98.67%	\$173
5000 - Other Operating Expenses and Services	\$31,227	\$115,187	27.11%	\$153,582	20.33%	\$122,355
6000 - Capital Outlay	\$0	\$55,051	0%	\$73,401	0%	\$73,401
7000 - Other Outgo	\$5,637	\$22,500	25.05%	\$30,000	18.79%	\$24,363
Indirect Costs	\$15,330	\$0	100%	\$38,397	39.92%	\$23,067
<b>Totals</b>	<b>\$352,996</b>	<b>\$575,965</b>	<b>61.29%</b>	<b>\$806,350</b>	<b>43.78%</b>	<b>\$453,354</b>

### Corrective Action Plan

The Feather River Consortium has engaged consulting services to work on building a program during this fiscal year. Part of this engagement is opening new locations for service delivery, hiring staff, and conducting a full needs assessment for the two counties in the Consortium.

Status  
Submitted

### Plumas Co. Office of Education Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$258,257	\$347,273	74.37%	\$347,273	74.37%	\$89,016
2000 - Non-Instructional Salaries	\$16,932	\$19,150	88.42%	\$19,150	88.42%	\$2,218
3000 - Employee Benefits	\$91,331	\$131,547	69.43%	\$131,547	69.43%	\$40,216
4000 - Supplies and Materials	\$13,000	\$13,000	100%	\$13,000	100%	\$0
5000 - Other Operating Expenses and Services	\$47,878	\$153,582	31.17%	\$153,582	31.17%	\$105,704
6000 - Capital Outlay	\$28,062	\$73,401	38.23%	\$73,401	38.23%	\$45,339
7000 - Other Outgo	\$8,574	\$30,000	28.58%	\$30,000	28.58%	\$21,426
Indirect Costs	\$21,703	\$0	100%	\$38,397	56.52%	\$16,694
<b>Totals</b>	<b>\$485,737</b>	<b>\$767,953</b>	<b>63.25%</b>	<b>\$806,350</b>	<b>60.24%</b>	<b>\$320,613</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

### Corrective Action Plan

The Feather River Consortium has engaged consulting services to work on building a program during this fiscal year. Part of this engagement is opening new locations for service delivery, hiring staff, and conducting a full needs assessment for the two counties in the Consortium.

Status  
Submitted

## Sierra Co. Office of Education

### Sierra Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$12,143	0%	\$80,950	0%	\$80,950
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$5,196	0%	\$34,640	0%	\$34,640
4000 - Supplies and Materials	\$0	\$1,753	0%	\$11,685	0%	\$11,685
5000 - Other Operating Expenses and Services	\$0	\$6,150	0%	\$41,000	0%	\$41,000
6000 - Capital Outlay	\$0	\$4,500	0%	\$115,000	0%	\$115,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$259	0%	\$1,725	0%	\$1,725
<b>Totals</b>	<b>\$0</b>	<b>\$30,000</b>	<b>0%</b>	<b>\$285,000</b>	<b>0%</b>	<b>\$285,000</b>

### Corrective Action Plan

Funds were allocated beginning Q3.

Status  
Submitted

### Sierra Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$24,285	0%	\$80,950	0%	\$80,950
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$10,392	0%	\$34,640	0%	\$34,640
4000 - Supplies and Materials	\$0	\$3,506	0%	\$11,685	0%	\$11,685
5000 - Other Operating Expenses and Services	\$0	\$12,300	0%	\$41,000	0%	\$41,000
6000 - Capital Outlay	\$0	\$9,000	0%	\$115,000	0%	\$115,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$259	0%	\$1,725	0%	\$1,725
<b>Totals</b>	<b>\$0</b>	<b>\$59,741</b>	<b>0%</b>	<b>\$285,000</b>	<b>0%</b>	<b>\$285,000</b>

### Corrective Action Plan

Funding was allocated in Q3. Funds will be used for staffing, curriculum, launching CTE/ABE/HSE programs, purchase of a portable classroom, purchase of a vehicle.

Status  
Submitted

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Ms Nona Griesert, Business Manager

Adrienne Garza

Wendy Jackson

### Sierra Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,359	\$36,428	55.89%	\$80,950	25.15%	\$60,591
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$6,429	\$15,588	41.24%	\$34,640	18.56%	\$28,211
4000 - Supplies and Materials	\$8,814	\$5,258	167.62%	\$11,685	75.43%	\$2,871
5000 - Other Operating Expenses and Services	\$27,072	\$18,450	146.73%	\$41,000	66.03%	\$13,928
6000 - Capital Outlay	\$41,761	\$77,250	54.06%	\$115,000	36.31%	\$73,239
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$259	0%	\$1,725	0%	\$1,725
<b>Totals</b>	<b>\$104,435</b>	<b>\$153,233</b>	<b>68.15%</b>	<b>\$285,000</b>	<b>36.64%</b>	<b>\$180,565</b>

### Corrective Action Plan

We were not funded for the first half of the year.

Status  
Submitted

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Sierra Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,711	\$48,570	85.88%	\$80,950	51.53%	\$39,239
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$14,132	\$20,784	67.99%	\$34,640	40.8%	\$20,508
4000 - Supplies and Materials	\$9,591	\$7,011	136.8%	\$11,685	82.08%	\$2,094
5000 - Other Operating Expenses and Services	\$38,410	\$24,600	156.14%	\$41,000	93.68%	\$2,590
6000 - Capital Outlay	\$41,761	\$103,000	40.54%	\$115,000	36.31%	\$73,239
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$259	0%	\$1,725	0%	\$1,725
<b>Totals</b>	<b>\$145,605</b>	<b>\$204,224</b>	<b>71.3%</b>	<b>\$285,000</b>	<b>51.09%</b>	<b>\$139,395</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

### Corrective Action Plan

SCOE received the funding at the mid year point so did not have the full time in which to spend or encumber the funds allocated for the 2018-19 fiscal year. There are plans for expenditures that will correct the excessive carryover in future allocations.

### Summary of Activities:

Additional teachers will be hired for the courses that are being offered in the 2019-20 FY as well as the materials, curriculum and supplies that will be needed to hold those classes. Additional technology and internet bandwidth is also being purchases to accommodate the increase in student users.

Status  
Submitted



California  
Community  
Colleges

NOVA  
PLAN. INVEST. TRACK.

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