

# CAEP Consortium Fiscal Reporting

## 17 Foothill De Anza / NSCCC

2020-21 Fiscal Year

### Certification

#### Certified By

Jenée Crayne  
Director NSCCC

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

### Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">De Anza College</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Foothill College</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Fremont Union High</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Mountain View-Los Altos Union High</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Palo Alto Unified</a>	Submitted	Submitted	Submitted	Not Submitted

### De Anza College

De Anza College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$32,735	\$24,640	132.85%	\$246,400	13.29%	\$213,665
2000 - Non-Instructional Salaries	\$0	\$1,000	0%	\$10,000	0%	\$10,000
3000 - Employee Benefits	\$10,869	\$8,333	130.43%	\$83,330	13.04%	\$72,461
4000 - Supplies and Materials	\$0	\$482	0%	\$4,815	0%	\$4,815
5000 - Other Operating Expenses and Services	\$9,800	\$4,700	208.51%	\$47,000	20.85%	\$37,200
6000 - Capital Outlay	\$0	\$1,200	0%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,546	\$2,018	76.62%	\$20,177	7.66%	\$18,631
<b>Totals</b>	<b>\$54,950</b>	<b>\$42,372</b>	<b>129.68%</b>	<b>\$423,722</b>	<b>12.97%</b>	<b>\$368,772</b>

### Corrective Action Plan

Expenditures exceed the projected amount for the quarter.

**Status**  
**Submitted**

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### De Anza College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$81,657	\$73,920	110.47%	\$246,400	33.14%	\$164,743
2000 - Non-Instructional Salaries	\$0	\$3,000	0%	\$10,000	0%	\$10,000
3000 - Employee Benefits	\$24,292	\$24,999	97.17%	\$83,330	29.15%	\$59,038
4000 - Supplies and Materials	\$0	\$1,445	0%	\$4,815	0%	\$4,815
5000 - Other Operating Expenses and Services	\$9,800	\$14,100	69.5%	\$47,000	20.85%	\$37,200
6000 - Capital Outlay	\$0	\$3,600	0%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,787	\$6,053	95.6%	\$20,177	28.68%	\$14,390
<b>Totals</b>	<b>\$121,536</b>	<b>\$127,117</b>	<b>95.61%</b>	<b>\$423,722</b>	<b>28.68%</b>	<b>\$302,186</b>

### Corrective Action Plan

Current annual expenditures exceed annual apportionment and previous apportionment balances are being spent down accordingly.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Thomas Ray, Dean of Language Arts

### De Anza College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$130,579	\$73,920	176.65%	\$246,400	52.99%	\$115,821
2000 - Non-Instructional Salaries	\$0	\$3,000	0%	\$10,000	0%	\$10,000
3000 - Employee Benefits	\$38,547	\$24,999	154.19%	\$83,330	46.26%	\$44,783
4000 - Supplies and Materials	\$0	\$1,445	0%	\$4,815	0%	\$4,815
5000 - Other Operating Expenses and Services	\$19,700	\$14,100	139.72%	\$47,000	41.91%	\$27,300
6000 - Capital Outlay	\$0	\$3,600	0%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,441	\$6,053	155.97%	\$20,177	46.79%	\$10,736
<b>Totals</b>	<b>\$198,267</b>	<b>\$127,117</b>	<b>155.97%</b>	<b>\$423,722</b>	<b>46.79%</b>	<b>\$225,455</b>

**Status**  
**Submitted**

De Anza College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$130,579	\$73,920	176.65%	\$246,400	52.99%	\$115,821
2000 - Non-Instructional Salaries	\$0	\$3,000	0%	\$10,000	0%	\$10,000
3000 - Employee Benefits	\$38,547	\$24,999	154.19%	\$83,330	46.26%	\$44,783
4000 - Supplies and Materials	\$0	\$1,445	0%	\$4,815	0%	\$4,815
5000 - Other Operating Expenses and Services	\$19,700	\$14,100	139.72%	\$47,000	41.91%	\$27,300
6000 - Capital Outlay	\$0	\$3,600	0%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,441	\$6,053	155.97%	\$20,177	46.79%	\$10,736
<b>Totals</b>	<b>\$198,267</b>	<b>\$127,117</b>	<b>155.97%</b>	<b>\$423,722</b>	<b>46.79%</b>	<b>\$225,455</b>

**Status**  
Unsubmitted

## Foothill College

**Foothill College Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$16,307	0%	\$163,072	0%	\$163,072
2000 - Non-Instructional Salaries	\$16,872	\$37,500	44.99%	\$150,000	11.25%	\$133,128
3000 - Employee Benefits	\$5,659	\$19,045	29.71%	\$88,832	6.37%	\$83,173
4000 - Supplies and Materials	\$0	\$0	100%	\$23,708	0%	\$23,708
5000 - Other Operating Expenses and Services	\$0	\$5,000	0%	\$35,000	0%	\$35,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,126	\$5,758	19.56%	\$23,031	4.89%	\$21,905
<b>Totals</b>	<b>\$23,657</b>	<b>\$83,610</b>	<b>28.29%</b>	<b>\$483,643</b>	<b>4.89%</b>	<b>\$459,986</b>

### Corrective Action Plan

Labor redistribution for Q1 1000 instructional salaries and 3000 associated benefits will appear in Q2 expenses. Stipends for faculty work in consortium workgroups will appear in Q2 expenses.

**Status**  
**Submitted**

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### Foothill College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,985	\$48,922	57.2%	\$163,072	17.16%	\$135,087
2000 - Non-Instructional Salaries	\$34,027	\$37,500	90.74%	\$150,000	22.68%	\$115,973
3000 - Employee Benefits	\$17,664	\$23,262	75.93%	\$88,832	19.88%	\$71,168
4000 - Supplies and Materials	\$0	\$1,224	0%	\$23,708	0%	\$23,708
5000 - Other Operating Expenses and Services	\$9,800	\$9,950	98.49%	\$35,000	28%	\$25,200
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,473	\$5,758	77.69%	\$23,031	19.42%	\$18,558
<b>Totals</b>	<b>\$93,949</b>	<b>\$126,615</b>	<b>74.2%</b>	<b>\$483,643</b>	<b>19.43%</b>	<b>\$389,694</b>

### Corrective Action Plan

Labor redistributions will be processed for Winter 21 quarter instructional costs. Classified Salary /benefits expenditures will continue.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Valerie Fong, Acting Dean, Language Arts and the Learning Resource Center

### Foothill College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,537	\$48,922	70.6%	\$163,072	21.18%	\$128,535
2000 - Non-Instructional Salaries	\$51,183	\$37,500	136.49%	\$150,000	34.12%	\$98,817
3000 - Employee Benefits	\$25,503	\$23,262	109.63%	\$88,832	28.71%	\$63,329
4000 - Supplies and Materials	\$0	\$1,224	0%	\$23,708	0%	\$23,708
5000 - Other Operating Expenses and Services	\$19,700	\$9,950	197.99%	\$35,000	56.29%	\$15,300
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,545	\$5,758	113.67%	\$23,031	28.42%	\$16,486
<b>Totals</b>	<b>\$137,468</b>	<b>\$126,615</b>	<b>108.57%</b>	<b>\$483,643</b>	<b>28.42%</b>	<b>\$346,175</b>

### Corrective Action Plan

We will continue to submit labor redistributions for instructional salaries/benefits. Continued non-instructional salary/benefits for adult ed program coordinator.

**Status**  
**Submitted**

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**Foothill College Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,537	\$48,922	70.6%	\$163,072	21.18%	\$128,535
2000 - Non-Instructional Salaries	\$51,183	\$37,500	136.49%	\$150,000	34.12%	\$98,817
3000 - Employee Benefits	\$25,503	\$23,262	109.63%	\$88,832	28.71%	\$63,329
4000 - Supplies and Materials	\$0	\$1,261	0%	\$23,708	0%	\$23,708
5000 - Other Operating Expenses and Services	\$19,700	\$10,100	195.05%	\$35,000	56.29%	\$15,300
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,545	\$5,758	113.67%	\$23,031	28.42%	\$16,486
<b>Totals</b>	<b>\$137,468</b>	<b>\$126,802</b>	<b>108.41%</b>	<b>\$483,643</b>	<b>28.42%</b>	<b>\$346,175</b>

**Status**  
Unsubmitted

## Fremont Union High

Fremont Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$214,179	\$312,625	68.51%	\$1,250,500	17.13%	\$1,036,321
2000 - Non-Instructional Salaries	\$153,318	\$191,005	80.27%	\$764,021	20.07%	\$610,703
3000 - Employee Benefits	\$137,446	\$170,570	80.58%	\$682,279	20.15%	\$544,833
4000 - Supplies and Materials	\$6,421	\$12,500	51.37%	\$50,000	12.84%	\$43,579
5000 - Other Operating Expenses and Services	\$54,587	\$30,000	181.96%	\$120,000	45.49%	\$65,413
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$143,000	0%	\$143,000
<b>Totals</b>	\$565,951	\$716,700	78.97%	\$3,009,800	18.8%	\$2,443,849

### Summary of Activities:

Teacher, administrator, and support staff salaries, wages & benefits for CAEP programs. Materials, supplies, technology and software subscriptions to run general operations & support students & teachers.

**Status**  
**Submitted**

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### Fremont Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$487,329	\$312,625	155.88%	\$1,250,500	38.97%	\$763,171
2000 - Non-Instructional Salaries	\$347,314	\$191,005	181.83%	\$764,021	45.46%	\$416,707
3000 - Employee Benefits	\$295,350	\$170,570	173.15%	\$682,279	43.29%	\$386,929
4000 - Supplies and Materials	\$11,106	\$12,500	88.85%	\$50,000	22.21%	\$38,894
5000 - Other Operating Expenses and Services	\$97,911	\$30,000	326.37%	\$120,000	81.59%	\$22,089
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$143,000	0%	\$143,000
<b>Totals</b>	<b>\$1,239,010</b>	<b>\$716,700</b>	<b>172.88%</b>	<b>\$3,009,800</b>	<b>41.17%</b>	<b>\$1,770,790</b>

### Summary of Activities:

Salaries & benefits for teachers, administrators & support staff. Operating expenses. Professional development to support online learning.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Lori Riehl, Principal

### Fremont Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$752,201	\$312,625	240.61%	\$1,250,500	60.15%	\$498,299
2000 - Non-Instructional Salaries	\$547,619	\$191,005	286.7%	\$764,021	71.68%	\$216,402
3000 - Employee Benefits	\$451,541	\$170,570	264.73%	\$682,279	66.18%	\$230,738
4000 - Supplies and Materials	\$13,114	\$12,500	104.91%	\$50,000	26.23%	\$36,886
5000 - Other Operating Expenses and Services	\$139,786	\$30,000	465.95%	\$120,000	116.49%	 \$19,786
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$143,000	0%	\$143,000
<b>Totals</b>	\$1,904,261	\$716,700	265.7%	\$3,009,800	63.27%	\$1,105,539

### Summary of Activities:

Expenses are related to CAEP Annual Plan goals and project budget.

Status  
Submitted

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### Fremont Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,085,164	\$312,625	347.11%	\$1,250,500	86.78%	\$165,336
2000 - Non-Instructional Salaries	\$825,622	\$191,005	432.25%	\$764,021	108.06%	⌈ -\$61,601
3000 - Employee Benefits	\$664,866	\$170,570	389.79%	\$682,279	97.45%	\$17,413
4000 - Supplies and Materials	\$47,141	\$12,500	377.13%	\$50,000	94.28%	\$2,859
5000 - Other Operating Expenses and Services	\$243,594	\$30,000	811.98%	\$120,000	203%	⌈ -\$123,594
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$143,413	\$143,000	100.29%	\$143,000	100.29%	⌈ -\$413
<b>Totals</b>	<b>\$3,009,800</b>	<b>\$859,700</b>	<b>350.1%</b>	<b>\$3,009,800</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

**Summary of Activities:**

Salaries & benefits for administrators, teaching staff & classified to teach and run the school (note: fewer teaching hours than expected due to low enrollment and increase in classified hours for testing support). Hours for teacher collaboration and professional development regarding remote instruction. Instructional supplies (including additional computers) for staff and student loaners. Operating expenses increased in areas of facilities maintenance to ensure safety due to COVID, outreach, contracted services and postage.

**Status**  
**Submitted**

**Mountain View-Los Altos Union High**

**Mountain View-Los Altos Union High Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$247,872	\$379,921	65.24%	\$1,519,683	16.31%	\$1,271,811
2000 - Non-Instructional Salaries	\$153,397	\$182,504	84.05%	\$730,017	21.01%	\$576,620
3000 - Employee Benefits	\$154,500	\$223,566	69.11%	\$894,265	17.28%	\$739,765
4000 - Supplies and Materials	\$10,850	\$47,052	23.06%	\$188,208	5.76%	\$177,358
5000 - Other Operating Expenses and Services	\$134,398	\$83,889	160.21%	\$335,557	40.05%	\$201,159
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$43,583	0%	\$174,333	0%	\$174,333
<b>Totals</b>	<b>\$701,017</b>	<b>\$960,516</b>	<b>72.98%</b>	<b>\$3,842,063</b>	<b>18.25%</b>	<b>\$3,141,046</b>

### Summary of Activities:

Expenditures are in line for the 1st quarter expenses due to COVID-19 and distance learning.

Status  
Submitted

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### Mountain View-Los Altos Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$662,155	\$759,842	87.14%	\$1,519,683	43.57%	\$857,528
2000 - Non-Instructional Salaries	\$351,599	\$365,009	96.33%	\$730,017	48.16%	\$378,418
3000 - Employee Benefits	\$382,201	\$447,133	85.48%	\$894,265	42.74%	\$512,064
4000 - Supplies and Materials	\$31,870	\$94,104	33.87%	\$188,208	16.93%	\$156,338
5000 - Other Operating Expenses and Services	\$183,401	\$167,779	109.31%	\$335,557	54.66%	\$152,156
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$87,167	0%	\$174,333	0%	\$174,333
<b>Totals</b>	<b>\$1,611,226</b>	<b>\$1,921,032</b>	<b>83.87%</b>	<b>\$3,842,063</b>	<b>41.94%</b>	<b>\$2,230,837</b>

### Summary of Activities:

Expenses are in line with the annual projected budget.

Status  
Submitted

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Dr. Brenda Harris, Director

### Mountain View-Los Altos Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$985,596	\$1,139,762	86.47%	\$1,519,683	64.86%	\$534,087
2000 - Non-Instructional Salaries	\$533,743	\$547,513	97.49%	\$730,017	73.11%	\$196,274
3000 - Employee Benefits	\$596,202	\$670,699	88.89%	\$894,265	66.67%	\$298,063
4000 - Supplies and Materials	\$43,434	\$141,156	30.77%	\$188,208	23.08%	\$144,774
5000 - Other Operating Expenses and Services	\$335,220	\$251,668	133.2%	\$335,557	99.9%	\$337
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$130,750	0%	\$174,333	0%	\$174,333
<b>Totals</b>	\$2,494,195	\$2,881,547	86.56%	\$3,842,063	64.92%	\$1,347,868

### Summary of Activities:

Expenses are in line with the annual projected budget.

Status  
Submitted

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### Mountain View-Los Altos Union High Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,430,947	\$1,519,683	94.16%	\$1,519,683	94.16%	\$88,736
2000 - Non-Instructional Salaries	\$764,914	\$730,017	104.78%	\$730,017	104.78%	⌈ -\$34,897
3000 - Employee Benefits	\$812,531	\$894,265	90.86%	\$894,265	90.86%	\$81,734
4000 - Supplies and Materials	\$71,882	\$188,208	38.19%	\$188,208	38.19%	\$116,326
5000 - Other Operating Expenses and Services	\$384,490	\$335,557	114.58%	\$335,557	114.58%	⌈ -\$48,933
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$174,333	\$174,333	100%	\$174,333	100%	\$0
<b>Totals</b>	<b>\$3,639,097</b>	<b>\$3,842,063</b>	<b>94.72%</b>	<b>\$3,842,063</b>	<b>94.72%</b>	<b>\$202,966</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Due to COVID-19 several teachers and staff decided not to continue as teachers/staff and salaries and benefits are lower. We are in process of full return to school with in-person instructions and hiring new teachers/staff. Non Instructional Salaries and Operating Expenses exceed expected cost due to repairs to provide a safe environment due to COVID-19 for staff.

Status  
Submitted

**Palo Alto Unified**

**Palo Alto Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$71,722	\$206,348	34.76%	\$825,390	8.69%	\$753,668
2000 - Non-Instructional Salaries	\$127,461	\$155,391	82.03%	\$621,564	20.51%	\$494,103
3000 - Employee Benefits	\$72,311	\$103,625	69.78%	\$414,499	17.45%	\$342,188
4000 - Supplies and Materials	\$9,361	\$10,603	88.29%	\$42,411	22.07%	\$33,050
5000 - Other Operating Expenses and Services	\$11,103	\$31,178	35.61%	\$124,710	8.9%	\$113,607
6000 - Capital Outlay	\$0	\$0	100%	\$64,962	0%	\$64,962
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$104,500	0%	\$104,500
<b>Totals</b>	<b>\$291,958</b>	<b>\$507,144</b>	<b>57.57%</b>	<b>\$2,198,036</b>	<b>13.28%</b>	<b>\$1,906,078</b>

### Corrective Action Plan

expenditures reduced for beginning of year due to COVID, will catch up during the year.

Status  
Submitted

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### Palo Alto Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$203,988	\$412,695	49.43%	\$825,390	24.71%	\$621,402
2000 - Non-Instructional Salaries	\$268,491	\$310,782	86.39%	\$621,564	43.2%	\$353,073
3000 - Employee Benefits	\$157,748	\$207,250	76.12%	\$414,499	38.06%	\$256,751
4000 - Supplies and Materials	\$15,701	\$21,206	74.04%	\$42,411	37.02%	\$26,710
5000 - Other Operating Expenses and Services	\$29,975	\$62,355	48.07%	\$124,710	24.04%	\$94,735
6000 - Capital Outlay	\$0	\$32,481	0%	\$64,962	0%	\$64,962
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$104,500	0%	\$104,500
<b>Totals</b>	<b>\$675,903</b>	<b>\$1,046,768</b>	<b>64.57%</b>	<b>\$2,198,036</b>	<b>30.75%</b>	<b>\$1,522,133</b>

### Summary of Activities:

up to date 3-3-21

Status  
Submitted

#### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Tom Keating, Prinicipal

### Palo Alto Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$347,157	\$619,043	56.08%	\$825,390	42.06%	\$478,233
2000 - Non-Instructional Salaries	\$413,088	\$466,173	88.61%	\$621,564	66.46%	\$208,476
3000 - Employee Benefits	\$244,648	\$310,874	78.7%	\$414,499	59.02%	\$169,851
4000 - Supplies and Materials	\$18,667	\$31,808	58.69%	\$42,411	44.01%	\$23,744
5000 - Other Operating Expenses and Services	\$71,843	\$93,533	76.81%	\$124,710	57.61%	\$52,867
6000 - Capital Outlay	\$0	\$48,722	0%	\$64,962	0%	\$64,962
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$104,500	0%	\$104,500
<b>Totals</b>	\$1,095,403	\$1,570,152	69.76%	\$2,198,036	49.84%	\$1,102,633

**Status**  
**Submitted**

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**Palo Alto Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$501,038	\$825,390	60.7%	\$825,390	60.7%	\$324,352
2000 - Non-Instructional Salaries	\$582,186	\$621,564	93.66%	\$621,564	93.66%	\$39,378
3000 - Employee Benefits	\$335,840	\$414,499	81.02%	\$414,499	81.02%	\$78,659
4000 - Supplies and Materials	\$61,815	\$42,411	145.75%	\$42,411	145.75%	⌈ -\$19,404
5000 - Other Operating Expenses and Services	\$71,843	\$124,710	57.61%	\$124,710	57.61%	\$52,867
6000 - Capital Outlay	\$0	\$64,962	0%	\$64,962	0%	\$64,962
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$104,500	0%	\$104,500	0%	\$104,500
<b>Totals</b>	<b>\$1,552,722</b>	<b>\$2,198,036</b>	<b>70.64%</b>	<b>\$2,198,036</b>	<b>70.64%</b>	<b>\$645,314</b>

Status  
Unsubmitted



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