

CAEP Consortium Fiscal Reporting 18 Gavilan Regional Adult Career and Education Services

2019-20 Fiscal Year

Certification

Certified By

Linda Bernabe
Director of Gavilan Regional Adult Career and Education

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
 Certified Uncertified Uncertified Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Gavilan Joint CCD	Submitted	Not Submitted	Not Submitted	Not Submitted
Gilroy Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
Morgan Hill Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
San Benito High	Submitted	Not Submitted	Not Submitted	Not Submitted

Gavilan Joint CCD

Gavilan Joint CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,131	\$59,443	69.19%	\$237,771	17.3%	\$196,640
2000 - Non-Instructional Salaries	\$19,767	\$30,190	65.48%	\$120,758	16.37%	\$100,991
3000 - Employee Benefits	\$21,622	\$23,537	91.86%	\$94,147	22.97%	\$72,525
4000 - Supplies and Materials	\$3,510	\$2,625	133.71%	\$10,500	33.43%	\$6,990
5000 - Other Operating Expenses and Services	\$3,522	\$28,147	12.51%	\$112,587	3.13%	\$109,065
6000 - Capital Outlay	\$36	\$750	4.8%	\$3,000	1.2%	\$2,964
7000 - Other Outgo	\$3,692	\$3,750	98.45%	\$15,000	24.61%	\$11,308
Indirect Costs	\$4,664	\$7,423	62.83%	\$29,692	15.71%	\$25,028
Totals	\$97,944	\$155,864	62.84%	\$623,455	15.71%	\$525,511

Corrective Action Plan

Cost have been reduced as a result of personnel changes. Short-term vocational program development expenses will increase progress toward the target.

Summary of Activities:

Courses and embedded support are continuing. Curriculum and program development is occurring.

Status
Submitted

Gavilan Joint CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,131	\$118,886	34.6%	\$237,771	17.3%	\$196,640
2000 - Non-Instructional Salaries	\$19,767	\$60,379	32.74%	\$120,758	16.37%	\$100,991
3000 - Employee Benefits	\$21,622	\$47,074	45.93%	\$94,147	22.97%	\$72,525
4000 - Supplies and Materials	\$3,510	\$5,250	66.86%	\$10,500	33.43%	\$6,990
5000 - Other Operating Expenses and Services	\$3,522	\$56,294	6.26%	\$112,587	3.13%	\$109,065
6000 - Capital Outlay	\$36	\$1,500	2.4%	\$3,000	1.2%	\$2,964
7000 - Other Outgo	\$3,692	\$7,500	49.23%	\$15,000	24.61%	\$11,308
Indirect Costs	\$4,664	\$14,846	31.42%	\$29,692	15.71%	\$25,028
Totals	\$97,944	\$311,728	31.42%	\$623,455	15.71%	\$525,511

Status
Unsubmitted

Gavilan Joint CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,131	\$178,328	23.06%	\$237,771	17.3%	\$196,640
2000 - Non-Instructional Salaries	\$19,767	\$90,569	21.83%	\$120,758	16.37%	\$100,991
3000 - Employee Benefits	\$21,622	\$70,610	30.62%	\$94,147	22.97%	\$72,525
4000 - Supplies and Materials	\$3,510	\$7,875	44.57%	\$10,500	33.43%	\$6,990
5000 - Other Operating Expenses and Services	\$3,522	\$84,440	4.17%	\$112,587	3.13%	\$109,065
6000 - Capital Outlay	\$36	\$2,250	1.6%	\$3,000	1.2%	\$2,964
7000 - Other Outgo	\$3,692	\$11,250	32.82%	\$15,000	24.61%	\$11,308
Indirect Costs	\$4,664	\$22,269	20.94%	\$29,692	15.71%	\$25,028
Totals	\$97,944	\$467,591	20.95%	\$623,455	15.71%	\$525,511

Status
Unsubmitted

Gavilan Joint CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,131	\$237,771	17.3%	\$237,771	17.3%	\$196,640
2000 - Non-Instructional Salaries	\$19,767	\$120,758	16.37%	\$120,758	16.37%	\$100,991
3000 - Employee Benefits	\$21,622	\$94,147	22.97%	\$94,147	22.97%	\$72,525
4000 - Supplies and Materials	\$3,510	\$10,500	33.43%	\$10,500	33.43%	\$6,990
5000 - Other Operating Expenses and Services	\$3,522	\$112,587	3.13%	\$112,587	3.13%	\$109,065
6000 - Capital Outlay	\$36	\$3,000	1.2%	\$3,000	1.2%	\$2,964
7000 - Other Outgo	\$3,692	\$15,000	24.61%	\$15,000	24.61%	\$11,308
Indirect Costs	\$4,664	\$29,692	15.71%	\$29,692	15.71%	\$25,028
Totals	\$97,944	\$623,455	15.71%	\$623,455	15.71%	\$525,511

Status
Unsubmitted

Gilroy Unified

Gilroy Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,981	\$33,611	113%	\$134,444	28.25%	\$96,463
2000 - Non-Instructional Salaries	\$9,725	\$8,714	111.6%	\$34,857	27.9%	\$25,132
3000 - Employee Benefits	\$10,361	\$10,916	94.91%	\$43,665	23.73%	\$33,304
4000 - Supplies and Materials	\$295	\$22,952	1.29%	\$91,807	0.32%	\$91,512
5000 - Other Operating Expenses and Services	\$601	\$1,933	31.09%	\$7,733	7.77%	\$7,132
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$15,000	0%	\$15,000
Totals	\$58,963	\$78,127	75.47%	\$327,506	18%	\$268,543

Corrective Action Plan

Slow purchasing beginning will pick up by 3rd and 4th quarter

Summary of Activities:

Start of year with regular on-going expenditures, primarily in salary/benefits

Status
Submitted

Gilroy Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,981	\$67,222	56.5%	\$134,444	28.25%	\$96,463
2000 - Non-Instructional Salaries	\$9,725	\$17,429	55.8%	\$34,857	27.9%	\$25,132
3000 - Employee Benefits	\$10,361	\$21,833	47.46%	\$43,665	23.73%	\$33,304
4000 - Supplies and Materials	\$295	\$45,904	0.64%	\$91,807	0.32%	\$91,512
5000 - Other Operating Expenses and Services	\$601	\$3,867	15.54%	\$7,733	7.77%	\$7,132
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$15,000	0%	\$15,000
Totals	\$58,963	\$156,253	37.74%	\$327,506	18%	\$268,543

Status
Unsubmitted

Gilroy Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,981	\$100,833	37.67%	\$134,444	28.25%	\$96,463
2000 - Non-Instructional Salaries	\$9,725	\$26,143	37.2%	\$34,857	27.9%	\$25,132
3000 - Employee Benefits	\$10,361	\$32,749	31.64%	\$43,665	23.73%	\$33,304
4000 - Supplies and Materials	\$295	\$68,855	0.43%	\$91,807	0.32%	\$91,512
5000 - Other Operating Expenses and Services	\$601	\$5,800	10.36%	\$7,733	7.77%	\$7,132
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$15,000	0%	\$15,000
Totals	\$58,963	\$234,380	25.16%	\$327,506	18%	\$268,543

Status
Unsubmitted

Gilroy Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,981	\$134,444	28.25%	\$134,444	28.25%	\$96,463
2000 - Non-Instructional Salaries	\$9,725	\$34,857	27.9%	\$34,857	27.9%	\$25,132
3000 - Employee Benefits	\$10,361	\$43,665	23.73%	\$43,665	23.73%	\$33,304
4000 - Supplies and Materials	\$295	\$91,807	0.32%	\$91,807	0.32%	\$91,512
5000 - Other Operating Expenses and Services	\$601	\$7,733	7.77%	\$7,733	7.77%	\$7,132
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$15,000	0%	\$15,000	0%	\$15,000
Totals	\$58,963	\$327,506	18%	\$327,506	18%	\$268,543

Status
Unsubmitted

Morgan Hill Unified

Morgan Hill Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,425	\$64,278	67.56%	\$257,111	16.89%	\$213,686
2000 - Non-Instructional Salaries	\$24,283	\$30,488	79.65%	\$121,952	19.91%	\$97,669
3000 - Employee Benefits	\$22,568	\$29,054	77.68%	\$116,217	19.42%	\$93,649
4000 - Supplies and Materials	\$1,005	\$29,354	3.42%	\$117,415	0.86%	\$116,410
5000 - Other Operating Expenses and Services	\$1,827	\$8,126	22.48%	\$32,505	5.62%	\$30,678
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$32,259	0%	\$32,259
Totals	\$93,108	\$161,300	57.72%	\$677,459	13.74%	\$584,351

Corrective Action Plan

We are working on hiring teachers and employees for open positions. We anticipate higher spending in Q2. Indirect costs will all be paid in Q4.

Status
Submitted

Morgan Hill Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,425	\$64,278	67.56%	\$257,111	16.89%	\$213,686
2000 - Non-Instructional Salaries	\$24,283	\$30,488	79.65%	\$121,952	19.91%	\$97,669
3000 - Employee Benefits	\$22,568	\$29,054	77.68%	\$116,217	19.42%	\$93,649
4000 - Supplies and Materials	\$1,005	\$29,354	3.42%	\$117,415	0.86%	\$116,410
5000 - Other Operating Expenses and Services	\$1,827	\$8,126	22.48%	\$32,505	5.62%	\$30,678
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$32,259	0%	\$32,259
Totals	\$93,108	\$161,300	57.72%	\$677,459	13.74%	\$584,351

Status
Unsubmitted

Morgan Hill Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,425	\$64,278	67.56%	\$257,111	16.89%	\$213,686
2000 - Non-Instructional Salaries	\$24,283	\$30,488	79.65%	\$121,952	19.91%	\$97,669
3000 - Employee Benefits	\$22,568	\$29,054	77.68%	\$116,217	19.42%	\$93,649
4000 - Supplies and Materials	\$1,005	\$29,354	3.42%	\$117,415	0.86%	\$116,410
5000 - Other Operating Expenses and Services	\$1,827	\$8,126	22.48%	\$32,505	5.62%	\$30,678
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$32,259	0%	\$32,259
Totals	\$93,108	\$161,300	57.72%	\$677,459	13.74%	\$584,351

Status
Unsubmitted

Morgan Hill Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,425	\$64,278	67.56%	\$257,111	16.89%	\$213,686
2000 - Non-Instructional Salaries	\$24,283	\$30,488	79.65%	\$121,952	19.91%	\$97,669
3000 - Employee Benefits	\$22,568	\$29,054	77.68%	\$116,217	19.42%	\$93,649
4000 - Supplies and Materials	\$1,005	\$29,354	3.42%	\$117,415	0.86%	\$116,410
5000 - Other Operating Expenses and Services	\$1,827	\$8,126	22.48%	\$32,505	5.62%	\$30,678
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$32,259	0%	\$32,259	0%	\$32,259
Totals	\$93,108	\$193,559	48.1%	\$677,459	13.74%	\$584,351

Status
Unsubmitted

San Benito High

San Benito High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,178	\$8,353	38.05%	\$33,412	9.51%	\$30,234
2000 - Non-Instructional Salaries	\$5,586	\$4,456	125.37%	\$17,822	31.34%	\$12,236
3000 - Employee Benefits	\$3,948	\$6,449	61.22%	\$25,795	15.31%	\$21,847
4000 - Supplies and Materials	\$56	\$750	7.47%	\$3,000	1.87%	\$2,944
5000 - Other Operating Expenses and Services	\$325	\$1,052	30.89%	\$4,209	7.72%	\$3,884
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,212	0%	\$4,212
Totals	\$13,093	\$21,060	62.17%	\$88,450	14.8%	\$75,357

Corrective Action Plan

We will determine if we need an additional Adult Ed teacher by next quarter. As of now, staffing is appropriate.

Status
Submitted

San Benito High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,178	\$16,706	19.02%	\$33,412	9.51%	\$30,234
2000 - Non-Instructional Salaries	\$5,586	\$8,911	62.69%	\$17,822	31.34%	\$12,236
3000 - Employee Benefits	\$3,948	\$12,898	30.61%	\$25,795	15.31%	\$21,847
4000 - Supplies and Materials	\$56	\$1,500	3.73%	\$3,000	1.87%	\$2,944
5000 - Other Operating Expenses and Services	\$325	\$2,105	15.44%	\$4,209	7.72%	\$3,884
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,212	0%	\$4,212
Totals	\$13,093	\$42,119	31.09%	\$88,450	14.8%	\$75,357

Status
Unsubmitted

San Benito High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,178	\$25,059	12.68%	\$33,412	9.51%	\$30,234
2000 - Non-Instructional Salaries	\$5,586	\$13,367	41.79%	\$17,822	31.34%	\$12,236
3000 - Employee Benefits	\$3,948	\$19,346	20.41%	\$25,795	15.31%	\$21,847
4000 - Supplies and Materials	\$56	\$2,250	2.49%	\$3,000	1.87%	\$2,944
5000 - Other Operating Expenses and Services	\$325	\$3,157	10.3%	\$4,209	7.72%	\$3,884
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,212	0%	\$4,212
Totals	\$13,093	\$63,179	20.72%	\$88,450	14.8%	\$75,357

Status
Unsubmitted

San Benito High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,178	\$33,412	9.51%	\$33,412	9.51%	\$30,234
2000 - Non-Instructional Salaries	\$5,586	\$17,822	31.34%	\$17,822	31.34%	\$12,236
3000 - Employee Benefits	\$3,948	\$25,795	15.31%	\$25,795	15.31%	\$21,847
4000 - Supplies and Materials	\$56	\$3,000	1.87%	\$3,000	1.87%	\$2,944
5000 - Other Operating Expenses and Services	\$325	\$4,209	7.72%	\$4,209	7.72%	\$3,884
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,212	0%	\$4,212	0%	\$4,212
Totals	\$13,093	\$88,450	14.8%	\$88,450	14.8%	\$75,357

Status
Unsubmitted



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