

CAEP Consortium Fiscal Reporting 18 Gavilan Regional Adult Career and Education Services

2019-20 Fiscal Year

Certification

Certified By

Rebecca Soto
Consortium Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Gavilan Joint CCD	Submitted	Submitted	Not Submitted	Not Submitted
Gilroy Unified	Submitted	Submitted	Not Submitted	Not Submitted
Morgan Hill Unified	Submitted	Submitted	Not Submitted	Not Submitted
San Benito High	Submitted	Submitted	Not Submitted	Not Submitted

Gavilan Joint CCD

Gavilan Joint CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,131	\$59,443	69.19%	\$237,771	17.3%	\$196,640
2000 - Non-Instructional Salaries	\$19,767	\$30,190	65.48%	\$120,758	16.37%	\$100,991
3000 - Employee Benefits	\$21,622	\$23,537	91.86%	\$94,147	22.97%	\$72,525
4000 - Supplies and Materials	\$3,510	\$2,625	133.71%	\$10,500	33.43%	\$6,990
5000 - Other Operating Expenses and Services	\$3,522	\$28,147	12.51%	\$112,587	3.13%	\$109,065
6000 - Capital Outlay	\$36	\$750	4.8%	\$3,000	1.2%	\$2,964
7000 - Other Outgo	\$3,692	\$3,750	98.45%	\$15,000	24.61%	\$11,308
Indirect Costs	\$4,664	\$7,423	62.83%	\$29,692	15.71%	\$25,028
Totals	\$97,944	\$155,864	62.84%	\$623,455	15.71%	\$525,511

Corrective Action Plan

Cost have been reduced as a result of personnel changes. Short-term vocational program development expenses will increase progress toward the target.

Summary of Activities:

Courses and embedded support are continuing. Curriculum and program development is occurring.

Status
Submitted

Gavilan Joint CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$106,466	\$118,886	89.55%	\$237,771	44.78%	\$131,305
2000 - Non-Instructional Salaries	\$65,658	\$60,379	108.74%	\$120,758	54.37%	\$55,100
3000 - Employee Benefits	\$51,345	\$47,074	109.07%	\$94,147	54.54%	\$42,802
4000 - Supplies and Materials	\$4,921	\$5,250	93.73%	\$10,500	46.87%	\$5,579
5000 - Other Operating Expenses and Services	\$17,605	\$56,294	31.27%	\$112,587	15.64%	\$94,982
6000 - Capital Outlay	\$1,784	\$1,500	118.93%	\$3,000	59.47%	\$1,216
7000 - Other Outgo	\$23,470	\$7,500	312.93%	\$15,000	156.47%	⚠ -\$8,470
Indirect Costs	\$13,562	\$14,846	91.35%	\$29,692	45.68%	\$16,130
Totals	\$284,811	\$311,728	91.37%	\$623,455	45.68%	\$338,644

Summary of Activities:

Working towards 3 year plan.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Randy Brown

Gavilan Joint CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$106,466	\$178,328	59.7%	\$237,771	44.78%	\$131,305
2000 - Non-Instructional Salaries	\$65,658	\$90,569	72.5%	\$120,758	54.37%	\$55,100
3000 - Employee Benefits	\$51,345	\$70,610	72.72%	\$94,147	54.54%	\$42,802
4000 - Supplies and Materials	\$4,921	\$7,875	62.49%	\$10,500	46.87%	\$5,579
5000 - Other Operating Expenses and Services	\$17,605	\$84,440	20.85%	\$112,587	15.64%	\$94,982
6000 - Capital Outlay	\$1,784	\$2,250	79.29%	\$3,000	59.47%	\$1,216
7000 - Other Outgo	\$23,470	\$11,250	208.62%	\$15,000	156.47%	⚠ -\$8,470
Indirect Costs	\$13,562	\$22,269	60.9%	\$29,692	45.68%	\$16,130
Totals	\$284,811	\$467,591	60.91%	\$623,455	45.68%	\$338,644

Status
Unsubmitted

Gavilan Joint CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$106,466	\$237,771	44.78%	\$237,771	44.78%	\$131,305
2000 - Non-Instructional Salaries	\$65,658	\$120,758	54.37%	\$120,758	54.37%	\$55,100
3000 - Employee Benefits	\$51,345	\$94,147	54.54%	\$94,147	54.54%	\$42,802
4000 - Supplies and Materials	\$4,921	\$10,500	46.87%	\$10,500	46.87%	\$5,579
5000 - Other Operating Expenses and Services	\$17,605	\$112,587	15.64%	\$112,587	15.64%	\$94,982
6000 - Capital Outlay	\$1,784	\$3,000	59.47%	\$3,000	59.47%	\$1,216
7000 - Other Outgo	\$23,470	\$15,000	156.47%	\$15,000	156.47%	⚠ -\$8,470
Indirect Costs	\$13,562	\$29,692	45.68%	\$29,692	45.68%	\$16,130
Totals	\$284,811	\$623,455	45.68%	\$623,455	45.68%	\$338,644

Status
Unsubmitted

Gilroy Unified

Gilroy Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,981	\$33,611	113%	\$134,444	28.25%	\$96,463
2000 - Non-Instructional Salaries	\$9,725	\$8,714	111.6%	\$34,857	27.9%	\$25,132
3000 - Employee Benefits	\$10,361	\$10,916	94.91%	\$43,665	23.73%	\$33,304
4000 - Supplies and Materials	\$295	\$22,952	1.29%	\$91,807	0.32%	\$91,512
5000 - Other Operating Expenses and Services	\$601	\$1,933	31.09%	\$7,733	7.77%	\$7,132
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$15,000	0%	\$15,000
Totals	\$58,963	\$78,127	75.47%	\$327,506	18%	\$268,543

Corrective Action Plan

Slow purchasing beginning will pick up by 3rd and 4th quarter

Summary of Activities:

Start of year with regular on-going expenditures, primarily in salary/benefits

Status
Submitted

Gilroy Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,486	\$67,222	118.24%	\$134,444	59.12%	\$54,958
2000 - Non-Instructional Salaries	\$20,644	\$17,429	118.45%	\$34,857	59.22%	\$14,213
3000 - Employee Benefits	\$22,839	\$21,833	104.61%	\$43,665	52.31%	\$20,826
4000 - Supplies and Materials	\$992	\$45,904	2.16%	\$91,807	1.08%	\$90,815
5000 - Other Operating Expenses and Services	\$1,909	\$3,867	49.37%	\$7,733	24.69%	\$5,824
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,294	\$0	100%	\$15,000	21.96%	\$11,706
Totals	\$129,164	\$156,253	82.66%	\$327,506	39.44%	\$198,342

Summary of Activities:

Continued Admin salary, classes for Diploma (3 pt time teachers), HSE (1 pt time teacher), Child Care (2 hourly pt time), .5 salary for office support and office and classroom supplies.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Greg Camacho-Light, Administrator of Alternative Educational Programs

Gilroy Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,486	\$100,833	78.83%	\$134,444	59.12%	\$54,958
2000 - Non-Instructional Salaries	\$20,644	\$26,143	78.97%	\$34,857	59.22%	\$14,213
3000 - Employee Benefits	\$22,839	\$32,749	69.74%	\$43,665	52.31%	\$20,826
4000 - Supplies and Materials	\$992	\$68,855	1.44%	\$91,807	1.08%	\$90,815
5000 - Other Operating Expenses and Services	\$1,909	\$5,800	32.92%	\$7,733	24.69%	\$5,824
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,294	\$0	100%	\$15,000	21.96%	\$11,706
Totals	\$129,164	\$234,380	55.11%	\$327,506	39.44%	\$198,342

Status
Unsubmitted

Gilroy Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,486	\$134,444	59.12%	\$134,444	59.12%	\$54,958
2000 - Non-Instructional Salaries	\$20,644	\$34,857	59.22%	\$34,857	59.22%	\$14,213
3000 - Employee Benefits	\$22,839	\$43,665	52.31%	\$43,665	52.31%	\$20,826
4000 - Supplies and Materials	\$992	\$91,807	1.08%	\$91,807	1.08%	\$90,815
5000 - Other Operating Expenses and Services	\$1,909	\$7,733	24.69%	\$7,733	24.69%	\$5,824
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,294	\$15,000	21.96%	\$15,000	21.96%	\$11,706
Totals	\$129,164	\$327,506	39.44%	\$327,506	39.44%	\$198,342

Status
Unsubmitted

Morgan Hill Unified

Morgan Hill Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$43,425	\$64,278	67.56%	\$257,111	16.89%	\$213,686
2000 - Non-Instructional Salaries	\$24,283	\$30,488	79.65%	\$121,952	19.91%	\$97,669
3000 - Employee Benefits	\$22,568	\$29,054	77.68%	\$116,217	19.42%	\$93,649
4000 - Supplies and Materials	\$1,005	\$29,354	3.42%	\$117,415	0.86%	\$116,410
5000 - Other Operating Expenses and Services	\$1,827	\$8,126	22.48%	\$32,505	5.62%	\$30,678
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$32,259	0%	\$32,259
Totals	\$93,108	\$161,300	57.72%	\$677,459	13.74%	\$584,351

Corrective Action Plan

We are working on hiring teachers and employees for open positions. We anticipate higher spending in Q2. Indirect costs will all be paid in Q4.

Status
Submitted

Morgan Hill Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$106,242	\$64,278	165.29%	\$257,111	41.32%	\$150,869
2000 - Non-Instructional Salaries	\$51,125	\$30,488	167.69%	\$121,952	41.92%	\$70,827
3000 - Employee Benefits	\$49,259	\$29,054	169.54%	\$116,217	42.39%	\$66,958
4000 - Supplies and Materials	\$1,363	\$29,354	4.64%	\$117,415	1.16%	\$116,052
5000 - Other Operating Expenses and Services	\$3,013	\$8,126	37.08%	\$32,505	9.27%	\$29,492
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$32,259	0%	\$32,259
Totals	\$211,002	\$161,300	130.81%	\$677,459	31.15%	\$466,457

Summary of Activities:

Funds were used to hire teachers, pay salaries, and send administration to the CAEP conference. Indirect costs will be submitted in Q4.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Shannon Lane

Morgan Hill Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$106,242	\$64,278	165.29%	\$257,111	41.32%	\$150,869
2000 - Non-Instructional Salaries	\$51,125	\$30,488	167.69%	\$121,952	41.92%	\$70,827
3000 - Employee Benefits	\$49,259	\$29,054	169.54%	\$116,217	42.39%	\$66,958
4000 - Supplies and Materials	\$1,363	\$29,354	4.64%	\$117,415	1.16%	\$116,052
5000 - Other Operating Expenses and Services	\$3,013	\$8,126	37.08%	\$32,505	9.27%	\$29,492
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$32,259	0%	\$32,259
Totals	\$211,002	\$161,300	130.81%	\$677,459	31.15%	\$466,457

Status
Unsubmitted

Morgan Hill Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$106,242	\$64,278	165.29%	\$257,111	41.32%	\$150,869
2000 - Non-Instructional Salaries	\$51,125	\$30,488	167.69%	\$121,952	41.92%	\$70,827
3000 - Employee Benefits	\$49,259	\$29,054	169.54%	\$116,217	42.39%	\$66,958
4000 - Supplies and Materials	\$1,363	\$29,354	4.64%	\$117,415	1.16%	\$116,052
5000 - Other Operating Expenses and Services	\$3,013	\$8,126	37.08%	\$32,505	9.27%	\$29,492
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$32,259	0%	\$32,259	0%	\$32,259
Totals	\$211,002	\$193,559	109.01%	\$677,459	31.15%	\$466,457

Status
Unsubmitted

San Benito High

San Benito High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,178	\$8,353	38.05%	\$33,412	9.51%	\$30,234
2000 - Non-Instructional Salaries	\$5,586	\$4,456	125.37%	\$17,822	31.34%	\$12,236
3000 - Employee Benefits	\$3,948	\$6,449	61.22%	\$25,795	15.31%	\$21,847
4000 - Supplies and Materials	\$56	\$750	7.47%	\$3,000	1.87%	\$2,944
5000 - Other Operating Expenses and Services	\$325	\$1,052	30.89%	\$4,209	7.72%	\$3,884
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,212	0%	\$4,212
Totals	\$13,093	\$21,060	62.17%	\$88,450	14.8%	\$75,357

Corrective Action Plan

We will determine if we need an additional Adult Ed teacher by next quarter. As of now, staffing is appropriate.

Status
Submitted

San Benito High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,711	\$16,706	52.14%	\$33,412	26.07%	\$24,701
2000 - Non-Instructional Salaries	\$11,013	\$8,911	123.59%	\$17,822	61.79%	\$6,809
3000 - Employee Benefits	\$6,415	\$12,898	49.74%	\$25,795	24.87%	\$19,380
4000 - Supplies and Materials	\$109	\$1,500	7.27%	\$3,000	3.63%	\$2,891
5000 - Other Operating Expenses and Services	\$1,497	\$2,105	71.13%	\$4,209	35.57%	\$2,712
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,212	0%	\$4,212
Totals	\$27,745	\$42,119	65.87%	\$88,450	31.37%	\$60,705

Summary of Activities:

Funds were used to, pay salaries.,

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Elaine Klauer

San Benito High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,711	\$25,059	34.76%	\$33,412	26.07%	\$24,701
2000 - Non-Instructional Salaries	\$11,013	\$13,367	82.39%	\$17,822	61.79%	\$6,809
3000 - Employee Benefits	\$6,415	\$19,346	33.16%	\$25,795	24.87%	\$19,380
4000 - Supplies and Materials	\$109	\$2,250	4.84%	\$3,000	3.63%	\$2,891
5000 - Other Operating Expenses and Services	\$1,497	\$3,157	47.42%	\$4,209	35.57%	\$2,712
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,212	0%	\$4,212
Totals	\$27,745	\$63,179	43.92%	\$88,450	31.37%	\$60,705

Status
Unsubmitted

San Benito High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,711	\$33,412	26.07%	\$33,412	26.07%	\$24,701
2000 - Non-Instructional Salaries	\$11,013	\$17,822	61.79%	\$17,822	61.79%	\$6,809
3000 - Employee Benefits	\$6,415	\$25,795	24.87%	\$25,795	24.87%	\$19,380
4000 - Supplies and Materials	\$109	\$3,000	3.63%	\$3,000	3.63%	\$2,891
5000 - Other Operating Expenses and Services	\$1,497	\$4,209	35.57%	\$4,209	35.57%	\$2,712
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,212	0%	\$4,212	0%	\$4,212
Totals	\$27,745	\$88,450	31.37%	\$88,450	31.37%	\$60,705

Status
Unsubmitted



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