

CAEP Allocation Amendment: 2020-21 Produced: Jul 13, 2020, 02:48 PM UTC Randy Brown

## 18 Gavilan Regional Adult Career and Education Services

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 18 Gavilan Regional Adult Career and Education Services

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** Allocations are consistent with the Consortium's capacity to implement the plans and activities of the annual plan. The funds will be used to achieve the approved goals of the Consortium, specifically focusing on improving student transitions, program completion rates, and short-term vocational training.

**Changes:** No Changes

### Amended Member Allocations for 2020-21

Member Agency	Amended Allocation	Adjustment Made
Gavilan Joint CCD	\$578,919	\$58,428
Gilroy Unified	\$287,033	\$28,969
Morgan Hill Unified	\$527,479	\$53,237
San Benito High	\$80,632	\$8,140
<b>Total Allocated to Members</b>	<b>\$1,474,063</b>	
<b>Total CAEP Funds</b>	<b>\$1,474,063</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

### Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Gavilan Joint CCD</a>	District	Randy Brown	(408) 848-4847
<a href="#">Gilroy Unified</a>	Unified School District	Greg Camacho-Light	(669) 205-5291
<a href="#">Morgan Hill Unified</a>	Unified School District	Shannon Lane	
<a href="#">San Benito High</a>	High School District	Elaine Klauer	(831) 637-5840

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

#### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).

- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Gavilan Joint CCD - Member Representative

**Randy Brown**  
[rbrown@gavilan.edu](mailto:rbrown@gavilan.edu)  
 (408) 848-4847

Approved by Randy Brown

07/13/2020 07:48 AM PDT

### San Benito High - Member Representative

**Elaine Klauer**  
[eklauer@sbhsd.k12.ca.us](mailto:eklauer@sbhsd.k12.ca.us)  
 (831) 637-5840

Approved by Elaine Klauer

07/10/2020 02:53 PM PDT

### Gilroy Unified - Member Representative

**Greg Camacho-Light**  
 Administrator of Alternative Educational Programs

[gregory.camacholight@gilroyunified.org](mailto:gregory.camacholight@gilroyunified.org)  
(669) 205-5291

Approved by Greg Camacho-Light

07/11/2020 12:14 PM PDT

**Morgan Hill Unified - Member Representative**

**Shannon Lane**  
[lanes@mhusd.org](mailto:lanes@mhusd.org)

Approved by Shannon Lane

07/10/2020 02:52 PM PDT



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