

CAEP Consortium Fiscal Reporting 18 Gavilan Regional Adult Career and Education Services

2020-21 Fiscal Year

Certification

Certified By

Rebecca Soto

Consortium Director

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
 Certified Uncertified Uncertified Uncertified

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Gavilan Joint CCD	Submitted	Not Submitted	Not Submitted	Not Submitted
Gilroy Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
Morgan Hill Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
San Benito High	Submitted	Not Submitted	Not Submitted	Not Submitted

Gavilan Joint CCD

Gavilan Joint CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,456	\$61,450	44.68%	\$245,800	11.17%	\$218,344
2000 - Non-Instructional Salaries	\$35,147	\$42,921	81.89%	\$171,683	20.47%	\$136,536
3000 - Employee Benefits	\$22,149	\$29,988	73.86%	\$119,952	18.46%	\$97,803
4000 - Supplies and Materials	\$59	\$2,200	2.68%	\$9,500	0.62%	\$9,441
5000 - Other Operating Expenses and Services	\$842	\$8,250	10.21%	\$36,200	2.33%	\$35,358
6000 - Capital Outlay	\$0	\$0	100%	\$26,396	0%	\$26,396
7000 - Other Outgo	\$0	\$0	100%	\$35,000	0%	\$35,000
Indirect Costs	\$0	\$8,481	0%	\$33,923	0%	\$33,923
Totals	\$85,653	\$153,290	55.88%	\$678,454	12.62%	\$592,801

Corrective Action Plan

Some areas are underspent due to shifting online. Additional supports such as books will be provided to support students. Also, other monies will be used to support new program development.

Status
Submitted

Gavilan Joint CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,456	\$122,900	22.34%	\$245,800	11.17%	\$218,344
2000 - Non-Instructional Salaries	\$35,147	\$85,842	40.94%	\$171,683	20.47%	\$136,536
3000 - Employee Benefits	\$22,149	\$59,976	36.93%	\$119,952	18.46%	\$97,803
4000 - Supplies and Materials	\$59	\$4,400	1.34%	\$9,500	0.62%	\$9,441
5000 - Other Operating Expenses and Services	\$842	\$16,500	5.1%	\$36,200	2.33%	\$35,358
6000 - Capital Outlay	\$0	\$0	100%	\$26,396	0%	\$26,396
7000 - Other Outgo	\$0	\$17,500	0%	\$35,000	0%	\$35,000
Indirect Costs	\$0	\$16,962	0%	\$33,923	0%	\$33,923
Totals	\$85,653	\$324,079	26.43%	\$678,454	12.62%	\$592,801

Status
Unsubmitted

Gavilan Joint CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,456	\$184,350	14.89%	\$245,800	11.17%	\$218,344
2000 - Non-Instructional Salaries	\$35,147	\$128,762	27.3%	\$171,683	20.47%	\$136,536
3000 - Employee Benefits	\$22,149	\$89,964	24.62%	\$119,952	18.46%	\$97,803
4000 - Supplies and Materials	\$59	\$6,600	0.89%	\$9,500	0.62%	\$9,441
5000 - Other Operating Expenses and Services	\$842	\$26,350	3.2%	\$36,200	2.33%	\$35,358
6000 - Capital Outlay	\$0	\$0	100%	\$26,396	0%	\$26,396
7000 - Other Outgo	\$0	\$17,500	0%	\$35,000	0%	\$35,000
Indirect Costs	\$0	\$25,442	0%	\$33,923	0%	\$33,923
Totals	\$85,653	\$478,969	17.88%	\$678,454	12.62%	\$592,801

Status
Unsubmitted

Gavilan Joint CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,456	\$245,800	11.17%	\$245,800	11.17%	\$218,344
2000 - Non-Instructional Salaries	\$35,147	\$171,683	20.47%	\$171,683	20.47%	\$136,536
3000 - Employee Benefits	\$22,149	\$119,952	18.46%	\$119,952	18.46%	\$97,803
4000 - Supplies and Materials	\$59	\$9,500	0.62%	\$9,500	0.62%	\$9,441
5000 - Other Operating Expenses and Services	\$842	\$36,200	2.33%	\$36,200	2.33%	\$35,358
6000 - Capital Outlay	\$0	\$26,396	0%	\$26,396	0%	\$26,396
7000 - Other Outgo	\$0	\$35,000	0%	\$35,000	0%	\$35,000
Indirect Costs	\$0	\$33,923	0%	\$33,923	0%	\$33,923
Totals	\$85,653	\$678,454	12.62%	\$678,454	12.62%	\$592,801

Status
Unsubmitted

Gilroy Unified

Gilroy Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$31,179	\$33,245	93.79%	\$132,979	23.45%	\$101,800
2000 - Non-Instructional Salaries	\$6,654	\$7,683	86.61%	\$30,732	21.65%	\$24,078
3000 - Employee Benefits	\$8,067	\$11,360	71.01%	\$45,439	17.75%	\$37,372
4000 - Supplies and Materials	\$22,337	\$9,798	227.98%	\$97,976	22.8%	\$75,639
5000 - Other Operating Expenses and Services	\$575	\$2,723	21.12%	\$10,890	5.28%	\$10,315
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,417	0%	\$7,417
Totals	\$68,812	\$64,808	106.18%	\$325,433	21.14%	\$256,621

Summary of Activities:

A drop in Diploma program teacher pay and classroom expense as it pertains to distance learning and as we lost teachers due to retirement, resignation. Three new teachers have been hired in October and work is picking up and continuing.

**Status
Submitted**

Gilroy Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$31,179	\$33,245	93.79%	\$132,979	23.45%	\$101,800
2000 - Non-Instructional Salaries	\$6,654	\$7,683	86.61%	\$30,732	21.65%	\$24,078
3000 - Employee Benefits	\$8,067	\$11,360	71.01%	\$45,439	17.75%	\$37,372
4000 - Supplies and Materials	\$22,337	\$9,798	227.98%	\$97,976	22.8%	\$75,639
5000 - Other Operating Expenses and Services	\$575	\$2,723	21.12%	\$10,890	5.28%	\$10,315
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,417	0%	\$7,417
Totals	\$68,812	\$64,808	106.18%	\$325,433	21.14%	\$256,621

Status
Unsubmitted

Gilroy Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$31,179	\$33,245	93.79%	\$132,979	23.45%	\$101,800
2000 - Non-Instructional Salaries	\$6,654	\$7,683	86.61%	\$30,732	21.65%	\$24,078
3000 - Employee Benefits	\$8,067	\$11,360	71.01%	\$45,439	17.75%	\$37,372
4000 - Supplies and Materials	\$22,337	\$9,798	227.98%	\$97,976	22.8%	\$75,639
5000 - Other Operating Expenses and Services	\$575	\$2,723	21.12%	\$10,890	5.28%	\$10,315
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,417	0%	\$7,417
Totals	\$68,812	\$64,808	106.18%	\$325,433	21.14%	\$256,621

Status
Unsubmitted

Gilroy Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$31,179	\$33,245	93.79%	\$132,979	23.45%	\$101,800
2000 - Non-Instructional Salaries	\$6,654	\$7,683	86.61%	\$30,732	21.65%	\$24,078
3000 - Employee Benefits	\$8,067	\$11,360	71.01%	\$45,439	17.75%	\$37,372
4000 - Supplies and Materials	\$22,337	\$68,583	32.57%	\$97,976	22.8%	\$75,639
5000 - Other Operating Expenses and Services	\$575	\$2,723	21.12%	\$10,890	5.28%	\$10,315
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,417	0%	\$7,417	0%	\$7,417
Totals	\$68,812	\$131,010	52.52%	\$325,433	21.14%	\$256,621

Status
Unsubmitted

Morgan Hill Unified

Morgan Hill Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$45,876	\$70,260	65.29%	\$281,039	16.32%	\$235,163
2000 - Non-Instructional Salaries	\$25,137	\$27,229	92.32%	\$108,916	23.08%	\$83,779
3000 - Employee Benefits	\$23,545	\$29,881	78.8%	\$119,524	19.7%	\$95,979
4000 - Supplies and Materials	\$25	\$14,250	0.18%	\$57,000	0.04%	\$56,975
5000 - Other Operating Expenses and Services	\$1,264	\$30,085	4.2%	\$120,341	1.05%	\$119,077
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$34,341	0%	\$34,341
Totals	\$95,847	\$171,705	55.82%	\$721,161	13.29%	\$625,314

Corrective Action Plan

Due to COVID-19, we are low in enrollment so we are also low for hiring. We are projecting enrollment to increase due to being open for in-person learning but there is no way to guarantee enrollment. We will be spending more on curriculum and supplies in Q2.

Summary of Activities:

Q1 was spent on salaries for certificated and classified employees, benefits, WASC membership, and maintenance agreements.

Status
Submitted

Morgan Hill Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$115,973	\$70,260	165.06%	\$281,039	41.27%	\$165,066
2000 - Non-Instructional Salaries	\$53,385	\$27,229	196.06%	\$108,916	49.01%	\$55,531
3000 - Employee Benefits	\$51,979	\$29,881	173.95%	\$119,524	43.49%	\$67,545
4000 - Supplies and Materials	\$1,235	\$14,250	8.67%	\$57,000	2.17%	\$55,765
5000 - Other Operating Expenses and Services	\$1,295	\$30,085	4.3%	\$120,341	1.08%	\$119,046
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$34,341	0%	\$34,341
Totals	\$223,867	\$171,705	130.38%	\$721,161	31.04%	\$497,294

Summary of Activities:

This total covers salaries, benefits, and basic contracts that support school and office functions.

Status
Unsubmitted

Morgan Hill Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$115,973	\$70,260	165.06%	\$281,039	41.27%	\$165,066
2000 - Non-Instructional Salaries	\$53,385	\$27,229	196.06%	\$108,916	49.01%	\$55,531
3000 - Employee Benefits	\$51,979	\$29,881	173.95%	\$119,524	43.49%	\$67,545
4000 - Supplies and Materials	\$1,235	\$14,250	8.67%	\$57,000	2.17%	\$55,765
5000 - Other Operating Expenses and Services	\$1,295	\$30,085	4.3%	\$120,341	1.08%	\$119,046
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$34,341	0%	\$34,341
Totals	\$223,867	\$171,705	130.38%	\$721,161	31.04%	\$497,294

Status
Unsubmitted

Morgan Hill Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$115,973	\$70,260	165.06%	\$281,039	41.27%	\$165,066
2000 - Non-Instructional Salaries	\$53,385	\$27,229	196.06%	\$108,916	49.01%	\$55,531
3000 - Employee Benefits	\$51,979	\$29,881	173.95%	\$119,524	43.49%	\$67,545
4000 - Supplies and Materials	\$1,235	\$14,250	8.67%	\$57,000	2.17%	\$55,765
5000 - Other Operating Expenses and Services	\$1,295	\$30,085	4.3%	\$120,341	1.08%	\$119,046
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$34,341	0%	\$34,341	0%	\$34,341
Totals	\$223,867	\$206,046	108.65%	\$721,161	31.04%	\$497,294

Status
Unsubmitted

San Benito High

San Benito High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,557	\$12,625	44.02%	\$50,500	11%	\$44,943
2000 - Non-Instructional Salaries	\$6,064	\$6,250	97.02%	\$25,000	24.26%	\$18,936
3000 - Employee Benefits	\$3,689	\$8,698	42.41%	\$34,791	10.6%	\$31,102
4000 - Supplies and Materials	\$0	\$2,000	0%	\$8,000	0%	\$8,000
5000 - Other Operating Expenses and Services	\$2	\$0	100%	\$0	100%	ⓘ -\$2
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$6,225	0%	\$6,225
Totals	\$15,312	\$29,573	51.78%	\$124,516	12.3%	\$109,204

Corrective Action Plan

Due to COVID-19 we are currently distance learning

Status
Submitted

San Benito High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,557	\$12,625	44.02%	\$50,500	11%	\$44,943
2000 - Non-Instructional Salaries	\$6,064	\$6,250	97.02%	\$25,000	24.26%	\$18,936
3000 - Employee Benefits	\$3,689	\$8,698	42.41%	\$34,791	10.6%	\$31,102
4000 - Supplies and Materials	\$0	\$2,000	0%	\$8,000	0%	\$8,000
5000 - Other Operating Expenses and Services	\$2	\$0	100%	\$0	100%	ⓘ -\$2
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$6,225	0%	\$6,225
Totals	\$15,312	\$29,573	51.78%	\$124,516	12.3%	\$109,204

Status
Unsubmitted

San Benito High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,557	\$12,625	44.02%	\$50,500	11%	\$44,943
2000 - Non-Instructional Salaries	\$6,064	\$6,250	97.02%	\$25,000	24.26%	\$18,936
3000 - Employee Benefits	\$3,689	\$8,698	42.41%	\$34,791	10.6%	\$31,102
4000 - Supplies and Materials	\$0	\$2,000	0%	\$8,000	0%	\$8,000
5000 - Other Operating Expenses and Services	\$2	\$0	100%	\$0	100%	ⓘ -\$2
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$6,225	0%	\$6,225
Totals	\$15,312	\$29,573	51.78%	\$124,516	12.3%	\$109,204

Status
Unsubmitted

San Benito High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,557	\$12,625	44.02%	\$50,500	11%	\$44,943
2000 - Non-Instructional Salaries	\$6,064	\$6,250	97.02%	\$25,000	24.26%	\$18,936
3000 - Employee Benefits	\$3,689	\$8,698	42.41%	\$34,791	10.6%	\$31,102
4000 - Supplies and Materials	\$0	\$2,000	0%	\$8,000	0%	\$8,000
5000 - Other Operating Expenses and Services	\$2	\$0	100%	\$0	100%	ⓘ -\$2
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,225	0%	\$6,225	0%	\$6,225
Totals	\$15,312	\$35,798	42.77%	\$124,516	12.3%	\$109,204

Status
Unsubmitted



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