

CAEP
CFAD

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18 Gavilan Regional Adult Career and Education Services CERTIFIED

Allocation Amendment: 2022-23

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 18 Gavilan Regional Adult Career and Education Services

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: The allocations are given to each program based on goals and activities outlined in the 3 year plan. Annual planning and budgeting are developed in alignment with 3 year plan.

Changes: No Changes

Amended Member Allocations for 2022-23

Type of allocation amendment *

Standard member transfer

Explanation for amendment *


The following amendment transfers account for two agreed consortium activities. Morgan Hill will support Gilroy programmatic efforts by transferring \$11,000 . In addition, Morgan Hill will support the consortium director's position by transferring \$16,000 each to Gavilan College.

Member Agency	Amended Allocation	Adjustment Made
Gavilan Joint CCD	\$648,626	\$16,000
Gilroy Unified	\$324,663	\$11,000
Morgan Hill Unified	\$549,416	-\$27,000
San Benito High	\$111,674	
Total Allocated to Members	\$1,634,379	
Total CAEP Funds	\$1,634,379	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Gavilan Joint CCD	District	Susan Sweeney	(408) 848-4757
Gilroy Unified	Unified School District	Greg Camacho-Light	(669) 205-5291
Morgan Hill Unified	Unified School District	Ms. Corina Sapien	(408) 201-6000 ext: 51076
San Benito High	High School District	Claire Grissom	(831) 637-5831 ext: 166

Certification & Assurances

 By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those

funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.

- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

Gavilan Joint CCD - Member Representative

Susan Sweeney

Dean, Student Success and Workforce Pathways

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Ana Rocha

Division Assistant

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Approved by Susan Sweeney

11/15/2023 10:56 PM PST

San Benito High - Member Representative

Claire Grissom

Coordinator of College & Career Readiness

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Approved by Claire Grissom

11/17/2023 08:59 AM PST

Gilroy Unified - Member Representative

Greg Camacho-Light

Administrator of Alternative Educational Programs

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Approved by Greg Camacho-Light

11/15/2023 02:14 PM PST

Morgan Hill Unified - Member Representative

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Abel DeLeon

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Approved by Abel DeLeon

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