

CAEP Consortium Fiscal Reporting

19 Glendale Community College District Regional Consortium

2019-20 Fiscal Year

Certification

Certified By
MaryAnn Pranke
GlendaleLEARNS Coordinator

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Uncertified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Glendale CCD	Submitted	Not Submitted	Not Submitted	Not Submitted
Verdugo Workforce Development Board*	Submitted	Not Submitted	Not Submitted	Not Submitted

Glendale CCD

Glendale CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,239	\$41,239	100%	\$274,924	15%	\$233,685
2000 - Non-Instructional Salaries	\$17,930	\$17,930	100%	\$119,533	15%	\$101,603
3000 - Employee Benefits	\$11,834	\$11,834	100%	\$78,892	15%	\$67,058
4000 - Supplies and Materials	\$750	\$750	100%	\$5,000	15%	\$4,250
5000 - Other Operating Expenses and Services	\$7,673	\$7,673	100.01%	\$51,150	15%	\$43,477
6000 - Capital Outlay	\$1,500	\$1,500	100%	\$10,000	15%	\$8,500
7000 - Other Outgo	\$4,455	\$4,455	99.99%	\$29,703	15%	\$25,248
Indirect Costs	\$4,269	\$4,269	100%	\$28,461	15%	\$24,192
Totals	\$89,650	\$89,649	100%	\$597,663	15%	\$508,013

Summary of Activities:

This quarter was dedicated to outreach and recruitment of priority populations for ESL and AWD courses and services. Cohort 5 of the Verdugo CNC Machinist Academy for students with intellectual disabilities began on September 4, 2019. Non-credit adult ed courses offered in the Academy include Emotional Intelligence and Work Readiness, funded with CAEP funds. Partners provide leverage resources to fund other non-credit adult courses including: Tech Math Lab, Digital Literacy, Employer Engagement Lab, and Job Club. Implementing the Three-Year Plan and development of the 2019-20 Annual Plan was also accomplished in this first Q1.

Status
Submitted

Glendale CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,239	\$82,477	50%	\$274,924	15%	\$233,685
2000 - Non-Instructional Salaries	\$17,930	\$35,860	50%	\$119,533	15%	\$101,603
3000 - Employee Benefits	\$11,834	\$23,668	50%	\$78,892	15%	\$67,058
4000 - Supplies and Materials	\$750	\$1,500	50%	\$5,000	15%	\$4,250
5000 - Other Operating Expenses and Services	\$7,673	\$15,345	50%	\$51,150	15%	\$43,477
6000 - Capital Outlay	\$1,500	\$3,000	50%	\$10,000	15%	\$8,500
7000 - Other Outgo	\$4,455	\$8,911	49.99%	\$29,703	15%	\$25,248
Indirect Costs	\$4,269	\$8,538	50%	\$28,461	15%	\$24,192
Totals	\$89,650	\$179,299	50%	\$597,663	15%	\$508,013

Status
Unsubmitted

Glendale CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,239	\$123,716	33.33%	\$274,924	15%	\$233,685
2000 - Non-Instructional Salaries	\$17,930	\$53,790	33.33%	\$119,533	15%	\$101,603
3000 - Employee Benefits	\$11,834	\$35,501	33.33%	\$78,892	15%	\$67,058
4000 - Supplies and Materials	\$750	\$2,250	33.33%	\$5,000	15%	\$4,250
5000 - Other Operating Expenses and Services	\$7,673	\$23,018	33.34%	\$51,150	15%	\$43,477
6000 - Capital Outlay	\$1,500	\$4,500	33.33%	\$10,000	15%	\$8,500
7000 - Other Outgo	\$4,455	\$13,366	33.33%	\$29,703	15%	\$25,248
Indirect Costs	\$4,269	\$12,807	33.33%	\$28,461	15%	\$24,192
Totals	\$89,650	\$268,948	33.33%	\$597,663	15%	\$508,013

Status
Unsubmitted

Glendale CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,239	\$164,954	25%	\$274,924	15%	\$233,685
2000 - Non-Instructional Salaries	\$17,930	\$71,720	25%	\$119,533	15%	\$101,603
3000 - Employee Benefits	\$11,834	\$47,335	25%	\$78,892	15%	\$67,058
4000 - Supplies and Materials	\$750	\$3,000	25%	\$5,000	15%	\$4,250
5000 - Other Operating Expenses and Services	\$7,673	\$30,690	25%	\$51,150	15%	\$43,477
6000 - Capital Outlay	\$1,500	\$6,000	25%	\$10,000	15%	\$8,500
7000 - Other Outgo	\$4,455	\$17,822	25%	\$29,703	15%	\$25,248
Indirect Costs	\$4,269	\$17,077	25%	\$28,461	15%	\$24,192
Totals	\$89,650	\$358,598	25%	\$597,663	15%	\$508,013

Status
Unsubmitted

Verdugo Workforce Development Board*

Verdugo Workforce Development Board* Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$45,663	\$30,555	149.44%	\$203,702	22.42%	\$158,039
3000 - Employee Benefits	\$30,442	\$20,370	149.44%	\$135,801	22.42%	\$105,359
4000 - Supplies and Materials	\$491	\$900	54.56%	\$6,000	8.18%	\$5,509
5000 - Other Operating Expenses and Services	\$10,814	\$26,175	41.31%	\$174,497	6.2%	\$163,683
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$87,410	\$78,000	112.06%	\$520,000	16.81%	\$432,590

Summary of Activities:

This Q1 was dedicated to facilitating and prioritizing goals and tasks from the Three-Year Plan and developing the Annual Plan. Coordination of the Verdugo CNC Academy including all partner services was also accomplished to begin the 5th Cohort of the Academy. Weekly reports are written on every student to ensure all partners are kept apprised of any challenges or barriers identified in the classroom. GlendaleLEARNS Coordinator worked with partners to develop service contracts for 2019-20, as well as MOUs. She presented at the Meeting of the Minds Conference on CAEP. The GlendaleLEARNS Website was updated and refreshed as well in Q1.

Status
Submitted

Verdugo Workforce Development Board* Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$45,663	\$61,111	74.72%	\$203,702	22.42%	\$158,039
3000 - Employee Benefits	\$30,442	\$40,740	74.72%	\$135,801	22.42%	\$105,359
4000 - Supplies and Materials	\$491	\$1,800	27.28%	\$6,000	8.18%	\$5,509
5000 - Other Operating Expenses and Services	\$10,814	\$52,349	20.66%	\$174,497	6.2%	\$163,683
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$87,410	\$156,000	56.03%	\$520,000	16.81%	\$432,590

Status
Unsubmitted

Verdugo Workforce Development Board* Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$45,663	\$91,666	49.81%	\$203,702	22.42%	\$158,039
3000 - Employee Benefits	\$30,442	\$61,110	49.81%	\$135,801	22.42%	\$105,359
4000 - Supplies and Materials	\$491	\$2,700	18.19%	\$6,000	8.18%	\$5,509
5000 - Other Operating Expenses and Services	\$10,814	\$78,524	13.77%	\$174,497	6.2%	\$163,683
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$87,410	\$234,000	37.35%	\$520,000	16.81%	\$432,590

Status
Unsubmitted

Verdugo Workforce Development Board* Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$45,663	\$122,221	37.36%	\$203,702	22.42%	\$158,039
3000 - Employee Benefits	\$30,442	\$81,481	37.36%	\$135,801	22.42%	\$105,359
4000 - Supplies and Materials	\$491	\$3,600	13.64%	\$6,000	8.18%	\$5,509
5000 - Other Operating Expenses and Services	\$10,814	\$104,698	10.33%	\$174,497	6.2%	\$163,683
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$87,410	\$312,000	28.02%	\$520,000	16.81%	\$432,590

Status
Unsubmitted



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