CAEP Consortium Fiscal Reporting 20 San Diego East Region Adult Education

2019-20 Fiscal Year

Certification

Certified By

Ute Maschke Grant Manager

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status Certified Certified Uncertified Uncertified

Fiscal Report Submittal Status

| | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 |
|-------------------------|-----------|-----------|---------------|---------------|
| Grossmont Union High | Submitted | Submitted | Not Submitted | Not Submitted |
| Grossmont-Cuyamaca CCD | Submitted | Submitted | Not Submitted | Not Submitted |
| Mountain Empire Unified | Submitted | Submitted | Not Submitted | Not Submitted |

Grossmont Union High

Grossmont Union High Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|----------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$459,452 | \$0 | 100% | \$2,818,630 | 16.3% | \$2,359,178 |
| 2000 - Non-Instructional Salaries | \$387,940 | \$0 | 100% | \$1,571,420 | 24.69% | \$1,183,480 |
| 3000 - Employee Benefits | \$266,966 | \$0 | 100% | \$1,762,979 | 15.14% | \$1,496,013 |
| 4000 - Supplies and Materials | \$27,647 | \$0 | 100% | \$386,052 | 7.16% | \$358,405 |
| 5000 - Other Operating Expenses and Services | \$38,335 | \$0 | 100% | \$164,955 | 23.24% | \$126,620 |
| 6000 - Capital Outlay | \$675 | \$0 | 100% | \$236,101 | 0.29% | \$235,426 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$347,211 | 0% | \$347,211 |
| Totals | \$1,181,015 | \$0 | 100% | \$7,287,348 | 16.21% | \$6,106,333 |

Status Submitted

Grossmont Union High Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|-------------------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$1,357,338 | \$0 | 100% | \$2,818,630 | 48.16% | \$1,461,292 |
| 2000 - Non-Instructional Salaries | \$773,857 | \$15,714 | 4,924.57% | \$1,571,420 | 49.25% | \$797,563 |
| 3000 - Employee Benefits | \$753,972 | \$0 | 100% | \$1,762,979 | 42.77% | \$1,009,007 |
| 4000 - Supplies and Materials | \$66,334 | \$3,861 | 1,718.27% | \$386,052 | 17.18% | \$319,718 |
| 5000 - Other Operating Expenses and Services | \$82,895 | \$1,650 | 5,025.31% | \$164,955 | 50.25% | \$82,060 |
| 6000 - Capital Outlay | \$675 | \$0 | 100% | \$236,101 | 0.29% | \$235,426 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$347,211 | 0% | \$347,211 |
| Totals | \$3,035,071 | \$21,224 | 14,300% | \$7,287,348 | 41.65% | \$4,252,277 |

Summary of Activities:

Q2 ACTIVITY ON TARGET. INSTRUCTIONAL SALARIES CAME IN HIGHER THAN LAST YEAR DUE TO PAY RAISES FOR PROFESSIONAL DEVELOPMENT AND NEWLY AWARDED PREP TIME. PROFESSIONAL DEVELOPMENT OPPORTUNITIES HAVE BEEN INCREASED. CLASSIFIED SALARIES CAME IN HIGHER THAN LAST YEAR DUE TO 3.5% PAY RAISE. PROCESSING OF PO'S IS DELAYED AND AFFECTS REPORTED NUMBERS. CAPITAL OUTLAY COULD BE SPENT IN 2020 AS CONSTRUCTION TOWARD STUDENT SUPPORT CENTER WILL BEGIN BEFORE END OF YEAR. EXPANSION OF IET COURSE OFFERINGS (INTRO TO MEDICAL) AND INTRODUCTION OF PROGRAM-OVERARCHING OPPORTUNITIES FOR PROFESSIONAL DEVELOPMENT, INCLUDING CANVAS TRAINING AND STRATEGIC PLAN WROK GROUPS

Status Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Tim Glover

Jennifer Wilson, Accounting Technician

Kim Bellaart Grossmont Adult Education

Grossmont Union High Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|-------------------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$1,357,338 | \$28,186 | 4,815.59% | \$2,818,630 | 48.16% | \$1,461,292 |
| 2000 - Non-Instructional Salaries | \$773,857 | \$15,714 | 4,924.57% | \$1,571,420 | 49.25% | \$797,563 |
| 3000 - Employee Benefits | \$753,972 | \$17,630 | 4,276.69% | \$1,762,979 | 42.77% | \$1,009,007 |
| 4000 - Supplies and Materials | \$66,334 | \$3,861 | 1,718.27% | \$386,052 | 17.18% | \$319,718 |
| 5000 - Other Operating Expenses and Services | \$82,895 | \$1,650 | 5,025.31% | \$164,955 | 50.25% | \$82,060 |
| 6000 - Capital Outlay | \$675 | \$0 | 100% | \$236,101 | 0.29% | \$235,426 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$347,211 | 0% | \$347,211 |
| Totals | \$3,035,071 | \$67,040 | 4,527.23% | \$7,287,348 | 41.65% | \$4,252,277 |

Status Unsubmitted

Grossmont Union High Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|----------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$1,357,338 | \$28,186 | 4,815.59% | \$2,818,630 | 48.16% | \$1,461,292 |
| 2000 - Non-Instructional Salaries | \$773,857 | \$15,714 | 4,924.57% | \$1,571,420 | 49.25% | \$797,563 |
| 3000 - Employee Benefits | \$753,972 | \$17,630 | 4,276.69% | \$1,762,979 | 42.77% | \$1,009,007 |
| 4000 - Supplies and Materials | \$66,334 | \$3,861 | 1,718.27% | \$386,052 | 17.18% | \$319,718 |
| 5000 - Other Operating Expenses and Services | \$82,895 | \$1,650 | 5,025.31% | \$164,955 | 50.25% | \$82,060 |
| 6000 - Capital Outlay | \$675 | \$2,361 | 28.59% | \$236,101 | 0.29% | \$235,426 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$3,472 | 0% | \$347,211 | 0% | \$347,211 |
| Totals | \$3,035,071 | \$72,873 | 4,164.85% | \$7,287,348 | 41.65% | \$4,252,277 |

Grossmont-Cuyamaca CCD

Grossmont-Cuyamaca CCD Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|-------------------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$106,721 | \$148,321 | 71.95% | \$593,285 | 17.99% | \$486,564 |
| 3000 - Employee Benefits | \$41,958 | \$71,604 | 58.6% | \$286,417 | 14.65% | \$244,459 |
| 4000 - Supplies and Materials | \$637 | \$4,493 | 14.18% | \$17,972 | 3.54% | \$17,335 |
| 5000 - Other Operating Expenses and Services | \$19,949 | \$111,085 | 17.96% | \$970,828 | 2.05% | \$950,879 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$8,463 | \$14,657 | 57.74% | \$58,627 | 14.44% | \$50,164 |
| Totals | \$177,728 | \$350,160 | 50.76% | \$1,927,129 | 9.22% | \$1,749,401 |

Corrective Action Plan

 ${\tt Q~2~will~introduce~some~bigger~projects:~CTE~module~at~MEUSD;~work~group~stipends;~industry~tours}\\$

Summary of Activities:

introduction of Canvas and LMS coordinator; implementation of business roundtable and job board; roll-out of strategic plan implementation work groups

Status Submitted

Grossmont-Cuyamaca CCD Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|-------------------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$248,202 | \$296,643 | 83.67% | \$593,285 | 41.84% | \$345,083 |
| 3000 - Employee Benefits | \$98,580 | \$143,209 | 68.84% | \$286,417 | 34.42% | \$187,837 |
| 4000 - Supplies and Materials | \$6,731 | \$4,493 | 149.81% | \$17,972 | 37.45% | \$11,241 |
| 5000 - Other Operating Expenses and Services | \$34,459 | \$367,238 | 9.38% | \$970,828 | 3.55% | \$936,369 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$19,404 | \$29,314 | 66.19% | \$58,627 | 33.1% | \$39,223 |
| Totals | \$407,376 | \$840,895 | 48.45% | \$1,927,129 | 21.14% | \$1,519,753 |

Corrective Action Plan

Q3 will show a strong investment in professional learning activities. The consortium partnered with AVID Higher Ed, hosted a week of professional learning open to all members (participants get paid PD rate or stipend). In addition, the consortium facilitated two weeks of "intersessions" to introduce ESL and ABE students to career pathways. Additional workshop facilitators and curriculum writing were needed for the success of both, PL week and intersessions.

Summary of Activities:

Development of Train-the-trainer modules for Canvas Rollout and initial training (hired LMS coordinator). Students participate in strategic plan work groups and receive stipend for their work; transition specialists migrated all documentation and case management into student retention management system. Engagement with students grow - more than 200 additional students are now working with transition services. 97 have been working directly with business engagement coordinator (resume and job development). Consortium offered industry tour for students and teachers. Consortium manager represented and presented on the consortium's work at three conferences. Consortium hosted career and education fair.

Status Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Jacinto Gutierrez, Director of Operations

Sean Hancock, Vice Chancellor Student and Institutional Success Cynthia Nagura, Director, Community & Workforce Partnerships Lynn Neault

Grossmont-Cuyamaca CCD Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|----------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$248,202 | \$444,964 | 55.78% | \$593,285 | 41.84% | \$345,083 |
| 3000 - Employee Benefits | \$98,580 | \$214,813 | 45.89% | \$286,417 | 34.42% | \$187,837 |
| 4000 - Supplies and Materials | \$6,731 | \$4,493 | 149.81% | \$17,972 | 37.45% | \$11,241 |
| 5000 - Other Operating Expenses and Services | \$34,459 | \$775,480 | 4.44% | \$970,828 | 3.55% | \$936,369 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$19,404 | \$43,970 | 44.13% | \$58,627 | 33.1% | \$39,223 |
| Totals | \$407,376 | \$1,483,719 | 27.46% | \$1,927,129 | 21.14% | \$1,519,753 |

Status Unsubmitted

Grossmont-Cuyamaca CCD Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|-------------------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$248,202 | \$593,285 | 41.84% | \$593,285 | 41.84% | \$345,083 |
| 3000 - Employee Benefits | \$98,580 | \$286,417 | 34.42% | \$286,417 | 34.42% | \$187,837 |
| 4000 - Supplies and Materials | \$6,731 | \$4,493 | 149.81% | \$17,972 | 37.45% | \$11,241 |
| 5000 - Other Operating Expenses and Services | \$34,459 | \$960,569 | 3.59% | \$970,828 | 3.55% | \$936,369 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$19,404 | \$58,627 | 33.1% | \$58,627 | 33.1% | \$39,223 |
| Totals | \$407,376 | \$1,903,391 | 21.4% | \$1,927,129 | 21.14% | \$1,519,753 |

Mountain Empire Unified

Mountain Empire Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|-------------------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$4,838 | \$7,500 | 64.51% | \$30,000 | 16.13% | \$25,162 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$1,889 | \$2,500 | 75.56% | \$10,000 | 18.89% | \$8,111 |
| 4000 - Supplies and Materials | \$2,767 | \$0 | 100% | \$5,000 | 55.34% | \$2,233 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$13,267 | 0% | \$13,267 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$9,494 | \$10,000 | 94.94% | \$58,267 | 16.29% | \$48,773 |

Summary of Activities:

Purchased additional materials needed to serve additional students and teacher salary

Status Submitted

Mountain Empire Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|----------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$4,838 | \$7,500 | 64.51% | \$30,000 | 16.13% | \$25,162 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$1,898 | \$2,500 | 75.92% | \$10,000 | 18.98% | \$8,102 |
| 4000 - Supplies and Materials | \$2,767 | \$0 | 100% | \$5,000 | 55.34% | \$2,233 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$13,267 | 0% | \$13,267 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$9,503 | \$10,000 | 95.03% | \$58,267 | 16.31% | \$48,764 |

Corrective Action Plan

The District is anticipating additional students and will need additional instructional materials as well additional allocation of teachers salary towards adult education

Status Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Dr. Kathy Granger, Superintendent

Mountain Empire Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|-------------------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$4,838 | \$7,500 | 64.51% | \$30,000 | 16.13% | \$25,162 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$1,898 | \$2,500 | 75.92% | \$10,000 | 18.98% | \$8,102 |
| 4000 - Supplies and Materials | \$2,767 | \$0 | 100% | \$5,000 | 55.34% | \$2,233 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$13,267 | 0% | \$13,267 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$9,503 | \$10,000 | 95.03% | \$58,267 | 16.31% | \$48,764 |

Mountain Empire Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|---|--------------------------------------|-----------------|-------------------------------------|-------------------|---------------------------------------|---------------------|
| 1000 - Instructional Salaries | \$4,838 | \$7,500 | 64.51% | \$30,000 | 16.13% | \$25,162 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$1,898 | \$2,500 | 75.92% | \$10,000 | 18.98% | \$8,102 |
| 4000 - Supplies and Materials | \$2,767 | \$0 | 100% | \$5,000 | 55.34% | \$2,233 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$13,267 | 0% | \$13,267 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$9,503 | \$10,000 | 95.03% | \$58,267 | 16.31% | \$48,764 |





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