

CAEP Consortium Fiscal Reporting 20 San Diego East Region Adult Education

2021-22 Fiscal Year

Certification

Certified By

Ute Maschke
Grant Manager

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
 Certified Uncertified Uncertified Uncertified

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Grossmont Union High	Submitted	Not Submitted	Not Submitted	Not Submitted
Grossmont-Cuyamaca CCD	Submitted	Not Submitted	Not Submitted	Not Submitted
Mountain Empire Unified	Submitted	Not Submitted	Not Submitted	Not Submitted

Grossmont Union High

Grossmont Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$388,155	\$0	100%	\$2,847,962	13.63%	\$2,459,807
2000 - Non-Instructional Salaries	\$366,785	\$0	100%	\$1,526,918	24.02%	\$1,160,133
3000 - Employee Benefits	\$266,228	\$0	100%	\$1,810,355	14.71%	\$1,544,127
4000 - Supplies and Materials	\$35,618	\$0	100%	\$811,893	4.39%	\$776,275
5000 - Other Operating Expenses and Services	\$25,860	\$0	100%	\$87,813	29.45%	\$61,953
6000 - Capital Outlay	\$0	\$0	100%	\$97,772	0%	\$97,772
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$354,247	0%	\$354,247
Totals	\$1,082,646	\$0	100%	\$7,536,960	14.36%	\$6,454,314

Corrective Action Plan

Due to a calendar shift to delay our first day of classes, pay in object code 1000 and benefits in object code 3000 were under projection. We had shifted from a 10-month disbursement of benefits to 9.5-month disbursement. The calendar shift was due mainly to opening our newly built main site at Foothills Adult. End of year projections should finish within range. Materials and supply budget in object code 4000 fell below target because of a slow start and post-pandemic digital mindset of teachers. There is less urgency for classroom supplies in Q1 as some teachers are just now returning from remote teaching. We also have lower enrollment and less need for facility material and supplies.

Summary of Activities:

Classified pay in object code 2000 are within normal use. Operating expenses may exceed budget by 3rd quarter because utility and service costs have increased exponentially. Excess operational costs can be paid using reserves; this fiscal response to operational costs is typical.

**Status
Submitted**

Grossmont Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$388,155	\$0	100%	\$2,847,962	13.63%	\$2,459,807
2000 - Non-Instructional Salaries	\$366,785	\$0	100%	\$1,526,918	24.02%	\$1,160,133
3000 - Employee Benefits	\$266,228	\$0	100%	\$1,810,355	14.71%	\$1,544,127
4000 - Supplies and Materials	\$35,618	\$0	100%	\$811,893	4.39%	\$776,275
5000 - Other Operating Expenses and Services	\$25,860	\$0	100%	\$87,813	29.45%	\$61,953
6000 - Capital Outlay	\$0	\$0	100%	\$97,772	0%	\$97,772
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$354,247	0%	\$354,247
Totals	\$1,082,646	\$0	100%	\$7,536,960	14.36%	\$6,454,314

Status
Unsubmitted

Grossmont Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$388,155	\$0	100%	\$2,847,962	13.63%	\$2,459,807
2000 - Non-Instructional Salaries	\$366,785	\$0	100%	\$1,526,918	24.02%	\$1,160,133
3000 - Employee Benefits	\$266,228	\$0	100%	\$1,810,355	14.71%	\$1,544,127
4000 - Supplies and Materials	\$35,618	\$0	100%	\$811,893	4.39%	\$776,275
5000 - Other Operating Expenses and Services	\$25,860	\$0	100%	\$87,813	29.45%	\$61,953
6000 - Capital Outlay	\$0	\$0	100%	\$97,772	0%	\$97,772
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$354,247	0%	\$354,247
Totals	\$1,082,646	\$0	100%	\$7,536,960	14.36%	\$6,454,314

Status
Unsubmitted

Grossmont Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$388,155	\$0	100%	\$2,847,962	13.63%	\$2,459,807
2000 - Non-Instructional Salaries	\$366,785	\$0	100%	\$1,526,918	24.02%	\$1,160,133
3000 - Employee Benefits	\$266,228	\$0	100%	\$1,810,355	14.71%	\$1,544,127
4000 - Supplies and Materials	\$35,618	\$0	100%	\$811,893	4.39%	\$776,275
5000 - Other Operating Expenses and Services	\$25,860	\$0	100%	\$87,813	29.45%	\$61,953
6000 - Capital Outlay	\$0	\$0	100%	\$97,772	0%	\$97,772
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$354,247	0%	\$354,247
Totals	\$1,082,646	\$0	100%	\$7,536,960	14.36%	\$6,454,314

Status
Unsubmitted

Grossmont-Cuyamaca CCD

Grossmont-Cuyamaca CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$137,052	\$0	100%	\$665,513	20.59%	\$528,461
3000 - Employee Benefits	\$67,357	\$0	100%	\$298,324	22.58%	\$230,967
4000 - Supplies and Materials	\$0	\$0	100%	\$10,500	0%	\$10,500
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$150,197	0%	\$150,197
6000 - Capital Outlay	\$0	\$0	100%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,760	\$0	100%	\$56,477	17.28%	\$46,717
Totals	\$214,169	\$0	100%	\$1,186,011	18.06%	\$971,842

Summary of Activities:

Roll-out of professional learning series Year 2 focused on implementation of equitable education opportunities. Expansion of SB 554 (College Path Acceleration Program); development of new Contracted Education Training for Mtn. Empire, in partnership with SDWP and Career Center. CAEP manager delivered two conference presentations. As noted in our Q1 2020-21, report already, GCCCD mistakenly reported on a MEUSD allocation of \$175,000. Only MEUSD should have this in their budget. In Q 4 of 2019/20, for GCCCD, in the 5000, \$169,040 should have been reported. Per agreement with TAP (see email documentation September 29, 2020): "GCCCD will have to underreport by \$175,000 in the 5000 object code during 2020-21. This will allow them to put the \$ \$175,000 back in their total available funds."

Status
Submitted

Grossmont-Cuyamaca CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$137,052	\$0	100%	\$665,513	20.59%	\$528,461
3000 - Employee Benefits	\$67,357	\$0	100%	\$298,324	22.58%	\$230,967
4000 - Supplies and Materials	\$0	\$0	100%	\$10,500	0%	\$10,500
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$150,197	0%	\$150,197
6000 - Capital Outlay	\$0	\$0	100%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,760	\$0	100%	\$56,477	17.28%	\$46,717
Totals	\$214,169	\$0	100%	\$1,186,011	18.06%	\$971,842

Status
Unsubmitted

Grossmont-Cuyamaca CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$137,052	\$0	100%	\$665,513	20.59%	\$528,461
3000 - Employee Benefits	\$67,357	\$0	100%	\$298,324	22.58%	\$230,967
4000 - Supplies and Materials	\$0	\$0	100%	\$10,500	0%	\$10,500
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$150,197	0%	\$150,197
6000 - Capital Outlay	\$0	\$0	100%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,760	\$0	100%	\$56,477	17.28%	\$46,717
Totals	\$214,169	\$0	100%	\$1,186,011	18.06%	\$971,842

Status
Unsubmitted

Grossmont-Cuyamaca CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$137,052	\$0	100%	\$665,513	20.59%	\$528,461
3000 - Employee Benefits	\$67,357	\$0	100%	\$298,324	22.58%	\$230,967
4000 - Supplies and Materials	\$0	\$0	100%	\$10,500	0%	\$10,500
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$150,197	0%	\$150,197
6000 - Capital Outlay	\$0	\$0	100%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,760	\$0	100%	\$56,477	17.28%	\$46,717
Totals	\$214,169	\$0	100%	\$1,186,011	18.06%	\$971,842

Status
Unsubmitted

Mountain Empire Unified

Mountain Empire Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,662	\$0	100%	\$55,399	15.64%	\$46,737
2000 - Non-Instructional Salaries	\$8,420	\$0	100%	\$50,369	16.72%	\$41,949
3000 - Employee Benefits	\$5,782	\$0	100%	\$46,355	12.47%	\$40,573
4000 - Supplies and Materials	\$0	\$0	100%	\$30,000	0%	\$30,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$3,500	0%	\$3,500
6000 - Capital Outlay	\$0	\$0	100%	\$10,000	0%	\$10,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,778	0%	\$4,778
Totals	\$22,864	\$0	100%	\$200,401	11.41%	\$177,537

Corrective Action Plan

Expenditures exceed projected budget due to salaries. Salaries were paid over the summer due to a summer class and contracts. We will closely monitor Q2 to assure that the current action plan is sustainable for the 2021/22 year. We plan to adjust course offerings to stay within budget for the 2021/22 year. Welding supplies will be an additional cost for Q2; therefore, we will only be offering one additional course of Office Professional training to remain within budget. Salaries are currently being negotiated at the district level, so we will be monitoring this change in addition to material cost increase.

Status
Submitted

Mountain Empire Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,662	\$0	100%	\$55,399	15.64%	\$46,737
2000 - Non-Instructional Salaries	\$8,420	\$0	100%	\$50,369	16.72%	\$41,949
3000 - Employee Benefits	\$5,782	\$0	100%	\$46,355	12.47%	\$40,573
4000 - Supplies and Materials	\$0	\$0	100%	\$30,000	0%	\$30,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$3,500	0%	\$3,500
6000 - Capital Outlay	\$0	\$0	100%	\$10,000	0%	\$10,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,778	0%	\$4,778
Totals	\$22,864	\$0	100%	\$200,401	11.41%	\$177,537

Status
Unsubmitted

Mountain Empire Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,662	\$0	100%	\$55,399	15.64%	\$46,737
2000 - Non-Instructional Salaries	\$8,420	\$0	100%	\$50,369	16.72%	\$41,949
3000 - Employee Benefits	\$5,782	\$0	100%	\$46,355	12.47%	\$40,573
4000 - Supplies and Materials	\$0	\$0	100%	\$30,000	0%	\$30,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$3,500	0%	\$3,500
6000 - Capital Outlay	\$0	\$0	100%	\$10,000	0%	\$10,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,778	0%	\$4,778
Totals	\$22,864	\$0	100%	\$200,401	11.41%	\$177,537

Status
Unsubmitted

Mountain Empire Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,662	\$0	100%	\$55,399	15.64%	\$46,737
2000 - Non-Instructional Salaries	\$8,420	\$0	100%	\$50,369	16.72%	\$41,949
3000 - Employee Benefits	\$5,782	\$0	100%	\$46,355	12.47%	\$40,573
4000 - Supplies and Materials	\$0	\$0	100%	\$30,000	0%	\$30,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$3,500	0%	\$3,500
6000 - Capital Outlay	\$0	\$0	100%	\$10,000	0%	\$10,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$4,778	0%	\$4,778
Totals	\$22,864	\$0	100%	\$200,401	11.41%	\$177,537

Status
Unsubmitted



California
Community
Colleges



2021 © California Community Colleges
NOVA Site Version: [4.41.2](#)