

CAEP
CFAD

Produced: Aug 8, 2023, 03:17 PM UTC - By Bill Dennett

20 San Diego East Region Adult Education CERTIFIED

Allocation Amendment: 2023-24

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 20 San Diego East Region Adult Education

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: This allocation schedule is based on the goals, activities, and key indicators as identified in the consortium's Comprehensive Regional Three-Year Plan (2022-25), the continuing successful development of innovative student support services, and emerging needs within CAEP program areas. The consortium has reviewed the proper mix of investments and aligned spending for fiscal year 2023-24. The schedule was agreed upon by the consortium through a formal consortium vote. Major projects include the implementation of English Language and Basic Skills support in all classes offered, a systematic review of member-specific offerings and curriculum, the expansion of applied technology programs for the Mtn. Empire region; the implementation of a universal onboarding process at GAE, the further alignment of classes offered with community needs; and the continuation and refinement of a system of professional learning, which will include the further implementation evaluation and assessment tools. The consortium agreed to continue the existing investment strategy for the 2023-24 fiscal year.

Changes: No Changes

Amended Member Allocations for 2023-24

Type of allocation amendment *

May revise

Explanation for amendment *


All budget decisions are made through a collaborative process and unanimously, and reviewed by the consortium's governing board. After the revised budget was released in May, the consortium's leadership council met to discuss the revised allocation schedule in accordance with the consortium's charter, which states that "cost of living adjustments will be allocated to member districts proportionate to each district's CAEP allocation." For 2023-2024, the allocation was determined and approved during the March governing board meeting. During the June governing board meeting, the consortium manager shared a preview of the proposed allocation amendment. Upon request by the consortium manager, the consortium's fiscal agent then prepared a final proposal for the amendment. The proposed allocation amendment was then shared with designated member representatives, with a request for review and approval. In July, the Leadership Council conducted a final review and final approval of the amendment.

| Member Agency | Amended Allocation | Adjustment Made |
|--------------------------------------|---------------------|-----------------|
| Grossmont Union High | \$8,691,574 | \$7,234 |
| Grossmont-Cuyamaca CCD | \$1,347,669 | \$1,123 |
| Mountain Empire Unified | \$127,990 | \$107 |
| Total Allocated to Members | \$10,167,233 | |
| Total CAEP Funds | \$10,167,233 | |
| Total Remaining (Must be \$0) | \$0 | |

Member Agencies

| Member Agency | Member Type | Contact | Phone |
|-------------------------|-------------------------|------------------------------------------------------------|----------------|
| Grossmont Union High | High School District | Kim Bellaart Grossmont Adult Education | (619) 588-3511 |
| Grossmont-Cuyamaca CCD | District | Cynthia Nagura | (619) 644-7683 |
| Mountain Empire Unified | Unified School District | Dr. Patrick Keeley Mountain Empire Unified School District | (619) 473-9022 |

Certification & Assurances

 By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.

- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

| |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Grossmont-Cuyamaca CCD - Member Representative |
| <p>Cynthia Nagura Director, Community & Workforce Partnerships cynthia.nagura@gcccd.edu (619) 644-7683</p> |

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Approved by Melanie Kosic

07/31/2023 02:57 PM PDT

Grossmont Union High - Member Representative

Kim Bellaart

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Approved by Kim Bellaart Grossmont Adult Education

07/26/2023 05:03 PM PDT

Mountain Empire Unified - Member Representative

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08/08/2023 08:17 AM PDT



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