

CAEP Consortium Fiscal Reporting 21 Salinas Valley Adult Education Consortium

2018-19 Fiscal Year

Certification

Certified By

Kristen Arps
Director, Salinas Valley Adult Education Consortium

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Gonzales Unified	Submitted	Submitted	Submitted	Not Submitted
Hartnell CCD	Submitted	Submitted	Submitted	Not Submitted
Monterey Co. Office of Education	Submitted	Submitted	Submitted	Not Submitted
North Monterey County Unified	Submitted	Submitted	Submitted	Not Submitted
Salinas Union High	Submitted	Submitted	Submitted	Not Submitted
Soledad Unified	Submitted	Submitted	Submitted	Not Submitted
South Monterey County Joint Union High	Submitted	Submitted	Submitted	Not Submitted

Gonzales Unified

Gonzales Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,944	\$0	100%	\$186,485	16.06%	\$156,541
2000 - Non-Instructional Salaries	\$2,661	\$0	100%	\$15,811	16.83%	\$13,150
3000 - Employee Benefits	\$9,097	\$0	100%	\$60,663	15%	\$51,566
4000 - Supplies and Materials	\$6,055	\$31,080	19.48%	\$124,319	4.87%	\$118,264
5000 - Other Operating Expenses and Services	\$4,418	\$7,438	59.4%	\$29,750	14.85%	\$25,332
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,610	\$4,913	53.13%	\$19,650	13.28%	\$17,040
Totals	\$54,785	\$43,430	126.15%	\$436,678	12.55%	\$381,893

Summary of Activities:

In Quarter 1, we served 344 unduplicated students in our AEBG program areas. Growth in numbers is attributed to our expansion to the Greenfield community. In Gonzales we offered ESL, HiSET/GED Test Prep, High School Diploma, ESL/Citizenship, Workforce Readiness activities, Family Literacy, First Aid/CPR and Forklift Training. In Greenfield we offered HiSET/GED Test Prep, ESL/Citizenship, Workforce Readiness activities and Family Literacy. Child care was provided as needed.

**Status
Submitted**

Gonzales Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$80,785	\$0	100%	\$186,485	43.32%	\$105,700
2000 - Non-Instructional Salaries	\$7,425	\$0	100%	\$15,811	46.96%	\$8,386
3000 - Employee Benefits	\$24,387	\$0	100%	\$60,663	40.2%	\$36,276
4000 - Supplies and Materials	\$19,711	\$31,080	63.42%	\$124,319	15.86%	\$104,608
5000 - Other Operating Expenses and Services	\$10,677	\$7,438	143.56%	\$29,750	35.89%	\$19,073
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,149	\$4,913	145.53%	\$19,650	36.38%	\$12,501
Totals	\$150,134	\$43,430	345.69%	\$436,678	34.38%	\$286,544

Summary of Activities:

In Quarter 2, we continued to serve an additional 300 unduplicated students in our AEBG program areas. In Gonzales we offered ESL, HiSET/GED Test Prep, High School Diploma, ESL/Citizenship, Workforce Readiness activities, Family Literacy, First Aid/CPR and Forklift Training. In Greenfield we offered HiSET/GED Test Prep, ESL/Citizenship, Workforce Readiness activities and Family Literacy. Child care was provided as needed.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Esther Pelayo 6750100, Director of Fiscal Services
Candice Camacho

Gonzales Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$123,067	\$0	100%	\$186,485	65.99%	\$63,418
2000 - Non-Instructional Salaries	\$12,921	\$0	100%	\$15,811	81.72%	\$2,890
3000 - Employee Benefits	\$36,945	\$0	100%	\$60,663	60.9%	\$23,718
4000 - Supplies and Materials	\$65,782	\$31,080	211.66%	\$124,319	52.91%	\$58,537
5000 - Other Operating Expenses and Services	\$19,611	\$7,438	263.68%	\$29,750	65.92%	\$10,139
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,917	\$4,913	262.94%	\$19,650	65.74%	\$6,733
Totals	\$271,243	\$43,430	624.56%	\$436,678	62.12%	\$165,435

Summary of Activities:

In Quarter 3, we continued to maintain and increase AEBG-eligible class offerings. We expanded by offering an evening ESL class at Chualar Elementary School. In Gonzales we offered ESL, HiSET/GED Test Prep, High School Diploma, ESL/Citizenship, Workforce Readiness activities, Family Literacy, First Aid/CPR and Forklift Training. In Greenfield we offered HiSET/GED Test Prep, ESL/Citizenship, Workforce Readiness activities and Family Literacy. Child care was provided as needed.

**Status
Submitted**

Gonzales Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$183,342	\$0	100%	\$186,485	98.31%	\$3,143
2000 - Non-Instructional Salaries	\$14,557	\$0	100%	\$15,811	92.07%	\$1,254
3000 - Employee Benefits	\$44,154	\$0	100%	\$60,663	72.79%	\$16,509
4000 - Supplies and Materials	\$73,780	\$31,080	237.39%	\$124,319	59.35%	\$50,539
5000 - Other Operating Expenses and Services	\$28,768	\$7,438	386.8%	\$29,750	96.7%	\$982
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,230	\$4,913	350.74%	\$19,650	87.68%	\$2,420
Totals	\$361,831	\$43,430	833.14%	\$436,678	82.86%	\$74,847

Summary of Activities:

In Quarter 4, we continued to maintain and increase AEBG-eligible class offerings. We continued an evening ESL class at Chualar Elementary School. In Gonzales we offered ESL, HiSET/GED Test Prep, High School Diploma, ESL/Citizenship, Workforce Readiness activities, Family Literacy, First Aid/CPR and Forklift Training. In Greenfield we offered HiSET/GED Test Prep, ESL/Citizenship, Workforce Readiness activities and Family Literacy. Child care was provided as needed. Regarding carryover: A large part of carry over exists because we had a substitute office clerk for the majority of the school year (a significant savings) and because we received additional funds to provide services in the community of Greenfield; we ran in to a couple of logistical issues that have since worked themselves out. We are planning to use any carryover during the 19-20 school year on adult education classes and support services as they were originally intended.

Status
Unsubmitted

Hartnell CCD

Hartnell CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$45,806	\$42,925	106.71%	\$220,554	20.77%	\$174,748
2000 - Non-Instructional Salaries	\$40,116	\$37,295	107.56%	\$248,633	16.13%	\$208,517
3000 - Employee Benefits	\$35,203	\$26,322	133.74%	\$175,483	20.06%	\$140,280
4000 - Supplies and Materials	\$1,254	\$2,219	56.52%	\$10,875	11.53%	\$9,621
5000 - Other Operating Expenses and Services	\$4,571	\$13,701	33.36%	\$91,339	5%	\$86,768
6000 - Capital Outlay	\$0	\$1,950	0%	\$13,000	0%	\$13,000
7000 - Other Outgo	\$0	\$1,313	0%	\$8,750	0%	\$8,750
Indirect Costs	\$6,348	\$6,517	97.4%	\$43,448	14.61%	\$37,100
Totals	\$133,298	\$132,241	100.8%	\$812,082	16.41%	\$678,784

Summary of Activities:

Non-credit ESL Courses, Hartnell Bridge Program for incoming ESL students, Outreach and student recruitment, conference travel to CCCAOE, and travel to AEP Regional Trainings.

Status
Submitted

Hartnell CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$90,518	\$85,849	105.44%	\$220,554	41.04%	\$130,036
2000 - Non-Instructional Salaries	\$84,217	\$74,590	112.91%	\$248,633	33.87%	\$164,416
3000 - Employee Benefits	\$71,800	\$52,645	136.39%	\$175,483	40.92%	\$103,683
4000 - Supplies and Materials	\$4,242	\$4,438	95.59%	\$10,875	39.01%	\$6,633
5000 - Other Operating Expenses and Services	\$7,930	\$27,402	28.94%	\$91,339	8.68%	\$83,409
6000 - Capital Outlay	\$0	\$3,900	0%	\$13,000	0%	\$13,000
7000 - Other Outgo	\$0	\$2,625	0%	\$8,750	0%	\$8,750
Indirect Costs	\$15,676	\$13,034	120.27%	\$43,448	36.08%	\$27,772
Totals	\$274,383	\$264,483	103.74%	\$812,082	33.79%	\$537,699

Summary of Activities:

Industry partnerships continued and employees were assisted through the enrollment and registration process. Noncredit ESL offerings expanded and courses are now also offered at the local county jail. GED and Pre-GED preparation were provided in partnership with Hartnell's High School Equivalency Program. Student Disability Services were offered. Participation in College Re-Design meetings, Academic and Student Affairs meetings raised the awareness and inclusion of nontraditional students into the college's planning.

**Status
Submitted**

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Kathy Mendelsohn

Alicia Gregory, Program Assistant, Salinas Valley Adult Education Consortium

Ana Gonzalez 2242015, Director of Adult Education and Workforce Development

Hartnell CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$135,880	\$147,095	92.38%	\$220,554	61.61%	\$84,674
2000 - Non-Instructional Salaries	\$125,973	\$132,572	95.02%	\$248,633	50.67%	\$122,660
3000 - Employee Benefits	\$110,238	\$92,718	118.9%	\$175,483	62.82%	\$65,245
4000 - Supplies and Materials	\$6,862	\$7,406	92.65%	\$10,875	63.1%	\$4,013
5000 - Other Operating Expenses and Services	\$11,435	\$42,535	26.88%	\$91,339	12.52%	\$79,904
6000 - Capital Outlay	\$0	\$5,850	0%	\$13,000	0%	\$13,000
7000 - Other Outgo	\$0	\$3,938	0%	\$8,750	0%	\$8,750
Indirect Costs	\$22,366	\$22,299	100.3%	\$43,448	51.48%	\$21,082
Totals	\$412,754	\$454,411	90.83%	\$812,082	50.83%	\$399,328

Summary of Activities:

Attended Regional Data training, hosted TE User Group meetings for member student data clerks, held a 3-Year Planning Retreat and 1 additional 3-Year Planning meeting with 2 more planning meetings scheduled for Q4, hosted super-regional Adult Education Consortia meeting, participated in community outreach events. Provided support services for GED and pre-GED students, noncredit ESL classes at various locations including the Alisal Family Resource Center and the Monterey County Jail, noncredit Beginning Keyboarding , counseling support to adult students with disabilities, and transition support services.

Status
Submitted

Hartnell CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$178,685	\$220,554	81.02%	\$220,554	81.02%	\$41,869
2000 - Non-Instructional Salaries	\$175,196	\$204,344	85.74%	\$248,633	70.46%	\$73,437
3000 - Employee Benefits	\$148,734	\$141,957	104.77%	\$175,483	84.76%	\$26,749
4000 - Supplies and Materials	\$8,266	\$10,875	76.01%	\$10,875	76.01%	\$2,609
5000 - Other Operating Expenses and Services	\$30,564	\$58,623	52.14%	\$91,339	33.46%	\$60,775
6000 - Capital Outlay	\$4,874	\$7,800	62.49%	\$13,000	37.49%	\$8,126
7000 - Other Outgo	\$8,750	\$5,250	166.67%	\$8,750	100%	\$0
Indirect Costs	\$23,214	\$33,394	69.52%	\$43,448	53.43%	\$20,234
Totals	\$578,283	\$682,798	84.69%	\$812,082	71.21%	\$233,799

Status
Unsubmitted

Monterey Co. Office of Education

Monterey Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,538	\$0	100%	\$160,533	17.15%	\$132,995
2000 - Non-Instructional Salaries	\$31,859	\$0	100%	\$132,189	24.1%	\$100,330
3000 - Employee Benefits	\$28,760	\$0	100%	\$138,488	20.77%	\$109,728
4000 - Supplies and Materials	\$0	\$0	100%	\$191	0%	\$191
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$4,428	0%	\$4,428
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,408	\$0	100%	\$21,791	20.23%	\$17,383
Totals	\$92,565	\$0	100%	\$457,620	20.23%	\$365,055

Summary of Activities:

Case management and academic services for students incarcerated in the Monterey County Jail (MCJ) continued with recruiting for our new CTE transition to college and career course. Eleven (11) County Jail students and/or non-incarcerated High school diploma and GED seekers (HiSET) completed their Diploma studies. During Quarter 1 at MCJ, nine courses were offered covering four main areas of focus: High School Diploma, HiSET prep and testing, Career Technical Education CTE and Workforce Entry/Re-Entry. Coordination of transition services with all providers and collaborative partners continued in MCJ for released inmates through formal bi-monthly meetings and informally through on-going weekly meetings between staff. MCOE Parent Program services continued with 18 students preparing for college and career in the areas of CTE post-secondary admissions support, Workforce Entry/Re-Entry informational training and job placement. Also, at MCJ we began a Bicycle Repair and Maintenance program.

Status
Submitted

Monterey Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,118	\$0	100%	\$160,533	43.06%	\$91,415
2000 - Non-Instructional Salaries	\$64,081	\$0	100%	\$132,189	48.48%	\$68,108
3000 - Employee Benefits	\$64,879	\$0	100%	\$138,488	46.85%	\$73,609
4000 - Supplies and Materials	\$0	\$0	100%	\$191	0%	\$191
5000 - Other Operating Expenses and Services	\$2,121	\$0	100%	\$4,428	47.9%	\$2,307
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,009	\$0	100%	\$21,791	45.93%	\$11,782
Totals	\$210,208	\$0	100%	\$457,620	45.94%	\$247,412

Summary of Activities:

Case management and academic services for students incarcerated in the Monterey County Jail (MCJ) continued with recruiting for our new CTE transition to college and career course. Fourteen (14) County Jail students and/or non-incarcerated High school diploma and GED seekers (HiSET) completed their Diploma studies. During Quarter 2 at MCJ, nine courses were offered covering four main areas of focus: High School Diploma, HiSET prep and testing, Career Technical Education CTE and Workforce Entry/Re-Entry. Coordination of transition services with all providers and collaborative partners continued in MCJ for released inmates through formal bi-monthly meetings and informally through on-going weekly meetings between staff. Assist students with enrollment in either college and/or career training. MCOE Parent Program services continued with 18 students preparing for college and career in the areas of CTE post-secondary admissions support, Workforce Entry/Re-Entry informational training and j

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Mr. Joseph DeRuosi, Coordinator
Dawn Tovey, Director/Controller of Internal Services
Chris Devers, Senior Director
Greg Ludwa MFA, Senior AEBG Instructor

Monterey Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$114,041	\$0	100%	\$160,533	71.04%	\$46,492
2000 - Non-Instructional Salaries	\$100,426	\$0	100%	\$132,189	75.97%	\$31,763
3000 - Employee Benefits	\$104,044	\$0	100%	\$138,488	75.13%	\$34,444
4000 - Supplies and Materials	\$0	\$0	100%	\$191	0%	\$191
5000 - Other Operating Expenses and Services	\$2,121	\$0	100%	\$4,428	47.9%	\$2,307
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,031	\$0	100%	\$21,791	73.57%	\$5,760
Totals	\$336,663	\$0	100%	\$457,620	73.57%	\$120,957

Summary of Activities:

Transition to College and Career opportunities through individual case mgmt through HS Diploma, HiSET (GED diploma), CTE and Workforce Entry/Re-Entry services for students incarcerated in the Mtry County Jail (MCJ) continued. Also, a new student cohort began in CTE and college transition. Seventeen County Jail students and/or non-incarcerated HS diploma and GED seekers (HiSET) completed their Diploma studies. During Quarter 3 at MCJ, nine courses were offered covering four main areas of focus: HSI Diploma, HiSET prep and testing, CTE and Workforce Entry/Re-Entry. Coordination of transition services with all providers and collaborative partners continued in MCJ for released inmates through formal bi-monthly meetings and informally through on-going weekly meetings between staff. MCOE Parent Program services continued with 12 students preparing for college and career in the areas of CTE post-secondary admissions support, Workforce Entry/Re-Entry informational training and job placement.

Status
Submitted

Monterey Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$160,533	\$0	100%	\$160,533	100%	\$0
2000 - Non-Instructional Salaries	\$132,189	\$0	100%	\$132,189	100%	\$0
3000 - Employee Benefits	\$138,488	\$0	100%	\$138,488	100%	\$0
4000 - Supplies and Materials	\$191	\$0	100%	\$191	100%	\$0
5000 - Other Operating Expenses and Services	\$4,428	\$0	100%	\$4,428	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,791	\$0	100%	\$21,791	100%	\$0
Totals	\$457,620	\$0	100%	\$457,620	100%	\$0

Summary of Activities:

Transition to College and Career opportunities through individual case mgmt through HS Diploma, HiSET (GED diploma), CTE and Workforce Entry/Re-Entry services for students incarcerated in the Mtry County Jail (MCJ) continued. Also, a new student cohort began in CTE and college transition. Seventeen County Jail students and/or non-incarcerated HS diploma and GED seekers (HiSET) completed their Diploma studies. During Quarter 4 at MCJ, nine courses were offered covering four main areas of focus: HSI Diploma, HiSET prep and testing, CTE and Workforce Entry/Re-Entry. Coordination of transition services with all providers and collaborative partners continued in MCJ for released inmates through formal bi-monthly meetings and informally through on-going weekly meetings between staff. MCOE Parent Program services continued with students preparing for college and career in the areas of CTE post-secondary admissions support, Workforce Entry/Re-Entry informational training and job placement.

Status
Unsubmitted

North Monterey County Unified

North Monterey County Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,570	\$60,535	68.67%	\$242,140	17.17%	\$200,570
2000 - Non-Instructional Salaries	\$7,935	\$15,997	49.6%	\$63,988	12.4%	\$56,053
3000 - Employee Benefits	\$13,651	\$17,881	76.34%	\$71,524	19.09%	\$57,873
4000 - Supplies and Materials	\$268	\$14,232	1.88%	\$56,928	0.47%	\$56,660
5000 - Other Operating Expenses and Services	\$620	\$13,330	4.65%	\$53,321	1.16%	\$52,701
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,202	\$6,099	52.5%	\$24,394	13.13%	\$21,192
Totals	\$67,246	\$128,074	52.51%	\$512,295	13.13%	\$445,049

Corrective Action Plan

We are hiring additional personnel to teach our classes. We had significant turnover in staff. In addition, we plan to schedule time to provide the contracted service classes in Quarter 3.

Summary of Activities:

We provided ESL, Citizenship, Computer Literacy, High School Diploma, and GED/HSE classes. We also offered parent workshops to support student success. We provide campus security and childcare for our evening classes.

Status
Submitted

North Monterey County Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$98,458	\$60,535	162.65%	\$242,140	40.66%	\$143,682
2000 - Non-Instructional Salaries	\$19,585	\$15,997	122.43%	\$63,988	30.61%	\$44,403
3000 - Employee Benefits	\$31,511	\$17,881	176.23%	\$71,524	44.06%	\$40,013
4000 - Supplies and Materials	\$3,933	\$14,232	27.63%	\$56,928	6.91%	\$52,995
5000 - Other Operating Expenses and Services	\$5,919	\$13,330	44.4%	\$53,321	11.1%	\$47,402
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,970	\$6,099	130.69%	\$24,394	32.67%	\$16,424
Totals	\$167,376	\$128,074	130.69%	\$512,295	32.67%	\$344,919

Summary of Activities:

We provided instruction in ESL, Citizenship, Computer Literacy, High School Diploma, High School Equivalency in English and Spanish, as well workshops for parents to support student success. We also purchased materials for instruction in ESL, GED, and Citizenship. We also paid for professional development to provide parents with strategies to support their students academically and social emotionally. We provided funding for software for our Computer Literacy class, for CASAS online, ASAP for student records, and reimbursement for mileage related to our program.

Status

Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

North Monterey County Unified School District Emily Brownfield, Director, 21st Century Learning & Innovation
Margarita Palacios, Assistant Principal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$156,817	\$60,535	259.05%	\$242,140	64.76%	\$85,323
2000 - Non-Instructional Salaries	\$31,130	\$15,997	194.6%	\$63,988	48.65%	\$32,858
3000 - Employee Benefits	\$50,271	\$17,881	281.14%	\$71,524	70.29%	\$21,253
4000 - Supplies and Materials	\$4,988	\$14,232	35.05%	\$56,928	8.76%	\$51,940
5000 - Other Operating Expenses and Services	\$6,659	\$13,330	49.95%	\$53,321	12.49%	\$46,662
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,493	\$6,099	204.85%	\$24,394	51.21%	\$11,901
Totals	\$262,358	\$128,074	204.85%	\$512,295	51.21%	\$249,937

Summary of Activities:

We provided instruction in ESL, Citizenship, Computer Literacy, High School Diploma, High School Equivalency in English and Spanish, as well workshops for parents to support student success. We also purchased materials for instruction in ESL, GED, and Citizenship. We also paid for professional development to provide parents with strategies to support their students academically and social emotionally. We provided funding for software for our Computer Literacy class, for CASAS online, ASAP for student records, and reimbursement for mileage related to our program.

Status

Submitted

North Monterey County Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$227,473	\$60,535	375.77%	\$242,140	93.94%	\$14,667
2000 - Non-Instructional Salaries	\$46,553	\$15,997	291.01%	\$63,988	72.75%	\$17,435
3000 - Employee Benefits	\$71,418	\$17,881	399.41%	\$71,524	99.85%	\$106
4000 - Supplies and Materials	\$7,539	\$14,232	52.97%	\$56,928	13.24%	\$49,389
5000 - Other Operating Expenses and Services	\$6,659	\$13,330	49.95%	\$53,321	12.49%	\$46,662
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$18,104	\$6,099	296.86%	\$24,394	74.21%	\$6,290
Totals	\$377,746	\$128,074	294.94%	\$512,295	73.74%	\$134,549

Status
Unsubmitted

Salinas Union High

Salinas Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$121,165	\$0	100%	\$653,249	18.55%	\$532,084
2000 - Non-Instructional Salaries	\$58,585	\$0	100%	\$278,029	21.07%	\$219,444
3000 - Employee Benefits	\$73,951	\$0	100%	\$393,985	18.77%	\$320,034
4000 - Supplies and Materials	\$2,614	\$0	100%	\$6,071	43.06%	\$3,457
5000 - Other Operating Expenses and Services	\$10,150	\$0	100%	\$43,775	23.19%	\$33,625
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,432	\$0	100%	\$58,992	19.38%	\$47,560
Totals	\$277,897	\$0	100%	\$1,434,101	19.38%	\$1,156,204

Summary of Activities:

In Quarter 1, Salinas Adult School provided ESL, ABE, HSD, Spanish GED classes, Computer Skills classes and Spanish for Professionals. Our clerical staff served students and members of the community at the Welcome Center and a Registrar assisted HSD students. SAS acquired 100 Burlington English licenses for ESL students and paid for the leases at our off site classes. Instructional supplies for ESL and HSD departments were purchased.

**Status
Submitted**

Salinas Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$308,877	\$0	100%	\$653,249	47.28%	\$344,372
2000 - Non-Instructional Salaries	\$133,343	\$0	100%	\$278,029	47.96%	\$144,686
3000 - Employee Benefits	\$179,320	\$0	100%	\$393,985	45.51%	\$214,665
4000 - Supplies and Materials	\$2,614	\$0	100%	\$6,071	43.06%	\$3,457
5000 - Other Operating Expenses and Services	\$16,160	\$0	100%	\$43,775	36.92%	\$27,615
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$27,469	\$0	100%	\$58,992	46.56%	\$31,523
Totals	\$667,783	\$0	100%	\$1,434,101	46.56%	\$766,318

Summary of Activities:

We continued to provide instruction in ESL, Citizenship, Computer Skills, High School Diploma, High School Equivalency in English and Spanish, GED and ABE. Project Search class for adults with disabilities continued to be offered at the local health care facility. Materials for instruction in ESL, Adult Secondary Education, and Citizenship were purchased to support instruction. Professional development opportunities were provided for teachers: participation in I-BEST training and other PD events.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Ana Aguillon, CBO

Tatiana Roganova, Director

Molly Amaro Salinas Adult School, Student Information Technician

Salinas Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$486,581	\$0	100%	\$653,249	74.49%	\$166,668
2000 - Non-Instructional Salaries	\$208,269	\$0	100%	\$278,029	74.91%	\$69,760
3000 - Employee Benefits	\$289,903	\$0	100%	\$393,985	73.58%	\$104,082
4000 - Supplies and Materials	\$5,231	\$0	100%	\$6,071	86.16%	\$840
5000 - Other Operating Expenses and Services	\$29,218	\$0	100%	\$43,775	66.75%	\$14,557
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$43,724	\$0	100%	\$58,992	74.12%	\$15,268
Totals	\$1,062,926	\$0	100%	\$1,434,101	74.12%	\$371,175

Summary of Activities:

We continued to provide instruction in ESL, Citizenship, Computer Skills, High School Diploma, High School Equivalency in English and Spanish, GED and ABE. Project Search class for adults with disabilities continued to be offered at the local health care facility. A Career Advisor was hired to facilitate student advancement to a higher level of education or to a Career Pathway. SAS published a 16-page detailed catalog and mailed 10,000 copies to targeted zip codes in Salinas. EL Civics coordinator attended an EL Civics conference in Sacramento. An ABE teacher and two students participated in CCAE Regional Conference. ASE Department purchased books for HiSET and HSD classes. SAS bought a number of overhead projectors to replace the outdated ones.

**Status
Submitted**

Salinas Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$653,249	\$0	100%	\$653,249	100%	\$0
2000 - Non-Instructional Salaries	\$278,029	\$0	100%	\$278,029	100%	\$0
3000 - Employee Benefits	\$393,985	\$0	100%	\$393,985	100%	\$0
4000 - Supplies and Materials	\$6,071	\$0	100%	\$6,071	100%	\$0
5000 - Other Operating Expenses and Services	\$43,775	\$0	100%	\$43,775	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$58,992	\$0	100%	\$58,992	100%	\$0
Totals	\$1,434,101	\$0	100%	\$1,434,101	100%	\$0

Status
Unsubmitted

Soledad Unified

Soledad Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,620	\$0	100%	\$172,407	11.38%	\$152,787
2000 - Non-Instructional Salaries	\$9,656	\$0	100%	\$66,980	14.42%	\$57,324
3000 - Employee Benefits	\$7,343	\$0	100%	\$57,486	12.77%	\$50,143
4000 - Supplies and Materials	\$3,850	\$0	100%	\$20,311	18.96%	\$16,461
5000 - Other Operating Expenses and Services	\$107	\$0	100%	\$15,490	0.69%	\$15,383
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,029	\$0	100%	\$16,633	12.2%	\$14,604
Totals	\$42,605	\$0	100%	\$349,307	12.2%	\$306,702

Summary of Activities:

In Quarter 1 we served 250 students, 50 males and 200 females in our AEBG program areas. We started our new Citizenship class and our Basic Computer class has been a huge success. Students in our ESL classes are reaching milestones in their education progress by making an NRS Level Gain. In Quarter 1 we had 5 students complete their HiSet.

**Status
Submitted**

Soledad Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$60,838	\$0	100%	\$172,407	35.29%	\$111,569
2000 - Non-Instructional Salaries	\$24,761	\$0	100%	\$66,980	36.97%	\$42,219
3000 - Employee Benefits	\$24,053	\$0	100%	\$57,486	41.84%	\$33,433
4000 - Supplies and Materials	\$7,203	\$0	100%	\$20,311	35.46%	\$13,108
5000 - Other Operating Expenses and Services	\$5,972	\$0	100%	\$15,490	38.55%	\$9,518
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,141	\$0	100%	\$16,633	36.92%	\$10,492
Totals	\$128,968	\$0	100%	\$349,307	36.92%	\$220,339

Summary of Activities:

We have continued to grow in all our program areas with robust numbers of students in each class. Our most popular classes are evening HiSet, Computers and morning ESL Beg. and Intermediate levels. Our citizenship class started to grow and we have 1 student passed their Citizenship exam! One of our students in ESL is also taking a trucking class in Salinas and his goal is to know enough English to help him pass his course. Our new RDA class began and graduation for our first RDA was in mid October.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Jeff Lopez

Francisco Pinedo Jr, Adult Education Lead Instructor

Guadalupe Reyes, Accountant

Soledad Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$104,216	\$0	100%	\$172,407	60.45%	\$68,191
2000 - Non-Instructional Salaries	\$41,498	\$0	100%	\$66,980	61.96%	\$25,482
3000 - Employee Benefits	\$37,795	\$0	100%	\$57,486	65.75%	\$19,691
4000 - Supplies and Materials	\$10,284	\$0	100%	\$20,311	50.63%	\$10,027
5000 - Other Operating Expenses and Services	\$12,407	\$0	100%	\$15,490	80.1%	\$3,083
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,310	\$0	100%	\$16,633	61.99%	\$6,323
Totals	\$216,510	\$0	100%	\$349,307	61.98%	\$132,797

Summary of Activities:

In Quarter 3 we began to offer a Community Health Worker Class at Soledad Adult School in collaboration with Hartnell College and Workforce Development Board. We used CAEP funds for babysitting and connected ELL students to ESL classes and HiSet classes. We also had resume workshops and assisted students with job searching. This class was a huge success. We had students come as far from Marina to San Ardo and everywhere in between. We had twenty students.

**Status
Submitted**

Soledad Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$172,407	\$0	100%	\$172,407	100%	\$0
2000 - Non-Instructional Salaries	\$66,980	\$0	100%	\$66,980	100%	\$0
3000 - Employee Benefits	\$57,486	\$0	100%	\$57,486	100%	\$0
4000 - Supplies and Materials	\$20,311	\$0	100%	\$20,311	100%	\$0
5000 - Other Operating Expenses and Services	\$15,490	\$0	100%	\$15,490	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,633	\$0	100%	\$16,633	100%	\$0
Totals	\$349,307	\$0	100%	\$349,307	100%	\$0

Status
Unsubmitted

South Monterey County Joint Union High

South Monterey County Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$4,648	0%	\$66,399	0%	\$66,399
2000 - Non-Instructional Salaries	\$183	\$1,098	16.67%	\$15,679	1.17%	\$15,496
3000 - Employee Benefits	\$46	\$2,169	2.12%	\$30,980	0.15%	\$30,934
4000 - Supplies and Materials	\$1,481	\$633	234.01%	\$9,041	16.38%	\$7,560
5000 - Other Operating Expenses and Services	\$0	\$2,009	0%	\$28,700	0%	\$28,700
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$528	0%	\$7,540	0%	\$7,540
Totals	\$1,710	\$11,084	15.43%	\$158,339	1.08%	\$156,629

Corrective Action Plan

Adult Education classes started late this semester. Time cards are not submitted until 15th of the following month.

Summary of Activities:

Preparation and materials for classes; supplemental materials were purchased; clerical support for program.

Status
Submitted

South Monterey County Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,805	\$31,872	68.42%	\$66,399	32.84%	\$44,594
2000 - Non-Instructional Salaries	\$1,754	\$7,212	24.32%	\$15,679	11.19%	\$13,925
3000 - Employee Benefits	\$4,689	\$14,251	32.9%	\$30,980	15.14%	\$26,291
4000 - Supplies and Materials	\$1,909	\$4,159	45.9%	\$9,041	21.11%	\$7,132
5000 - Other Operating Expenses and Services	\$3,130	\$12,915	24.24%	\$28,700	10.91%	\$25,570
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,393	0%	\$7,540	0%	\$7,540
Totals	\$33,287	\$73,802	45.1%	\$158,339	21.02%	\$125,052

Corrective Action Plan

Because of late initiation of the program, expenditures are lower than original expectations. A Basic Computer Literacy course has been added to the program which will increase expenditures to the program To support this new course, Surface cart and Surfaces have been order. In addition, extra clerical hours have been assigned so that new protocols can be put in place and organization to the program will occur.

Summary of Activities:

Preparation and materials for classes; supplemental materials were purchased; clerical support for program, IT support to initiate computer class.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Sherrie Castellanos, Chief Business Official

Paige Leebrick

Eugene Miller

South Monterey County Joint Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,636	\$56,439	61.37%	\$66,399	52.16%	\$31,763
2000 - Non-Instructional Salaries	\$4,852	\$13,327	36.41%	\$15,679	30.95%	\$10,827
3000 - Employee Benefits	\$8,799	\$26,333	33.41%	\$30,980	28.4%	\$22,181
4000 - Supplies and Materials	\$2,605	\$7,685	33.9%	\$9,041	28.81%	\$6,436
5000 - Other Operating Expenses and Services	\$8,980	\$24,395	36.81%	\$28,700	31.29%	\$19,720
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,203	\$6,409	49.98%	\$7,540	42.48%	\$4,337
Totals	\$63,075	\$134,588	46.87%	\$158,339	39.84%	\$95,264

Corrective Action Plan

We started AE later than expected because of change in administration and therefore had less weeks on teaching. We are starting earlier next year. In addition, we are having a \$50,000 carryover which will be used to provide Surface cart with 30 computers for the Basic Computer Literacy course and \$10,000 transfer to Gonzales AE program administering the Greenfield AE.

Summary of Activities:

Taught the following classes: ESL levels 1,2,3; Computer Literacy ;Workkeys 101; Hi-Set/GED; Citizenship; High School Diploma and Basic Literacy Skills.

Status
Submitted

South Monterey County Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$66,398	\$66,399	100%	\$66,399	100%	\$1
2000 - Non-Instructional Salaries	\$6,762	\$15,679	43.13%	\$15,679	43.13%	\$8,917
3000 - Employee Benefits	\$15,671	\$30,980	50.58%	\$30,980	50.58%	\$15,309
4000 - Supplies and Materials	\$4,130	\$9,041	45.68%	\$9,041	45.68%	\$4,911
5000 - Other Operating Expenses and Services	\$11,780	\$28,700	41.05%	\$28,700	41.05%	\$16,920
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,237	\$7,540	69.46%	\$7,540	69.46%	\$2,303
Totals	\$109,978	\$158,339	69.46%	\$158,339	69.46%	\$48,361

Status
Unsubmitted



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