

# CAEP Consortium Fiscal Reporting 21 Salinas Valley Adult Education Consortium

2019-20 Fiscal Year

## Certification

**Certified By**

Kristen Arps  
Director, Salinas Valley Adult Education Consortium

Quarter 1 Status    Quarter 2 Status    Quarter 3 Status    Quarter 4 Status  
 Certified          Certified          Uncertified      Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Gonzales Unified</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Hartnell CCD</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Monterey Co. Office of Education</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">North Monterey County Unified</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Salinas Union High</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Soledad Unified</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">South Monterey County Joint Union High</a>	Submitted	Submitted	Not Submitted	Not Submitted

## Gonzales Unified

**Gonzales Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$47,957	\$0	100%	\$260,637	18.4%	\$212,680
2000 - Non-Instructional Salaries	\$3,802	\$0	100%	\$16,557	22.96%	\$12,755
3000 - Employee Benefits	\$20,246	\$0	100%	\$106,217	19.06%	\$85,971
4000 - Supplies and Materials	\$15,720	\$0	100%	\$35,951	43.73%	\$20,231
5000 - Other Operating Expenses and Services	\$2,367	\$0	100%	\$25,503	9.28%	\$23,136
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,505	\$0	100%	\$22,243	20.25%	\$17,738
<b>Totals</b>	<b>\$94,597</b>	<b>\$0</b>	<b>100%</b>	<b>\$467,108</b>	<b>20.25%</b>	<b>\$372,511</b>

### Summary of Activities:

In Quarter 1, we served 168 unduplicated students in our AEBG program areas and are offering classes in the communities of Gonzales, Chualar and Greenfield. In Gonzales we offered ESL, HiSET/GED Test Prep, High School Diploma, ESL/Citizenship, Workforce Readiness activities, First Aid/CPR and Forklift Training. In Greenfield we offered HiSET/GED Test Prep, ESL/Citizenship, testing for HiSET. In Chualar, we offered ESL classes. Child care was provided as needed.

**Status  
Submitted**

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### Gonzales Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$125,283	\$0	100%	\$260,637	48.07%	\$135,354
2000 - Non-Instructional Salaries	\$7,384	\$0	100%	\$16,557	44.6%	\$9,173
3000 - Employee Benefits	\$48,605	\$0	100%	\$106,217	45.76%	\$57,612
4000 - Supplies and Materials	\$21,320	\$0	100%	\$35,951	59.3%	\$14,631
5000 - Other Operating Expenses and Services	\$7,652	\$0	100%	\$25,503	30%	\$17,851
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,512	\$0	100%	\$22,243	47.26%	\$11,731
<b>Totals</b>	<b>\$220,756</b>	<b>\$0</b>	<b>100%</b>	<b>\$467,108</b>	<b>47.26%</b>	<b>\$246,352</b>

### Summary of Activities:

In Quarter 2, we continued to serve students in our consortium-approved AEBG program areas in the communities of Gonzales, Chualar and Greenfield. In Gonzales we offered ESL, HiSET/GED Test Prep, High School Diploma, ESL/Citizenship, Workforce Readiness activities, First Aid/CPR and Forklift Training. In Greenfield we offered HiSET/GED Test Prep, ESL/Citizenship, testing for HiSET. In Chualar, we offered ESL classes. Child care was provided as needed.

Status

Submitted

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Esther Pelayo 6750100, Director of Fiscal Services  
Candice Camacho

### Gonzales Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$125,283	\$0	100%	\$260,637	48.07%	\$135,354
2000 - Non-Instructional Salaries	\$7,384	\$0	100%	\$16,557	44.6%	\$9,173
3000 - Employee Benefits	\$48,605	\$0	100%	\$106,217	45.76%	\$57,612
4000 - Supplies and Materials	\$21,320	\$0	100%	\$35,951	59.3%	\$14,631
5000 - Other Operating Expenses and Services	\$7,652	\$0	100%	\$25,503	30%	\$17,851
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,512	\$0	100%	\$22,243	47.26%	\$11,731
<b>Totals</b>	<b>\$220,756</b>	<b>\$0</b>	<b>100%</b>	<b>\$467,108</b>	<b>47.26%</b>	<b>\$246,352</b>

**Status**  
Unsubmitted

Gonzales Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$125,283	\$0	100%	\$260,637	48.07%	\$135,354
2000 - Non-Instructional Salaries	\$7,384	\$0	100%	\$16,557	44.6%	\$9,173
3000 - Employee Benefits	\$48,605	\$0	100%	\$106,217	45.76%	\$57,612
4000 - Supplies and Materials	\$21,320	\$0	100%	\$35,951	59.3%	\$14,631
5000 - Other Operating Expenses and Services	\$7,652	\$0	100%	\$25,503	30%	\$17,851
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,512	\$0	100%	\$22,243	47.26%	\$11,731
<b>Totals</b>	<b>\$220,756</b>	<b>\$0</b>	<b>100%</b>	<b>\$467,108</b>	<b>47.26%</b>	<b>\$246,352</b>

**Status**  
Unsubmitted

## Hartnell CCD

Hartnell CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$40,533	\$0	100%	\$189,958	21.34%	\$149,425
2000 - Non-Instructional Salaries	\$28,034	\$0	100%	\$285,162	9.83%	\$257,128
3000 - Employee Benefits	\$25,153	\$0	100%	\$158,372	15.88%	\$133,219
4000 - Supplies and Materials	\$5,907	\$0	100%	\$25,023	23.61%	\$19,116
5000 - Other Operating Expenses and Services	\$1,724	\$0	100%	\$257,999	0.67%	\$256,275
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$8,750	0%	\$8,750
Indirect Costs	\$4,813	\$0	100%	\$42,789	11.25%	\$37,976
<b>Totals</b>	<b>\$106,164</b>	<b>\$0</b>	<b>100%</b>	<b>\$968,053</b>	<b>10.97%</b>	<b>\$861,889</b>

### Summary of Activities:

Hartnell College Activities: Offered Noncredit ESL courses at various locations, reconfigured team to provide a full time matriculation specialist (College Pathways Coordinator) resulting in increased outreach and enrollment support for students, the director moved office location to be close to all team members, continued collaboration with HEP program to support students working towards their GED, contracted faculty to support noncredit ESL program, contracted to support data review and improved implementation. Collaborative Activities (Shared Consortium Funds): Consortium fiscal administration, technical assistance for Members, facilitation of collaborative activities, and partnership building (including Consortium Director and Program Assistant salaries/benefits, data support specialist, meeting/training/event expenses, office equipment & supplies, and ESL PLC); outreach and marketing; and professional development for Members and Consortium staff.

**Status**  
**Submitted**

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### Hartnell CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,941	\$0	100%	\$189,958	44.19%	\$106,017
2000 - Non-Instructional Salaries	\$89,354	\$0	100%	\$285,162	31.33%	\$195,808
3000 - Employee Benefits	\$66,552	\$0	100%	\$158,372	42.02%	\$91,820
4000 - Supplies and Materials	\$8,043	\$0	100%	\$25,023	32.14%	\$16,980
5000 - Other Operating Expenses and Services	\$7,178	\$0	100%	\$257,999	2.78%	\$250,821
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$8,750	0%	\$8,750
Indirect Costs	\$12,495	\$0	100%	\$42,789	29.2%	\$30,294
<b>Totals</b>	<b>\$267,563</b>	<b>\$0</b>	<b>100%</b>	<b>\$968,053</b>	<b>27.64%</b>	<b>\$700,490</b>

### Corrective Action Plan

Collaborative Activities (Shared Consortium Funds): The Shared Fund was underspent in Quarter 2 for the following reasons: one Program Assistant position was vacant Sept. 23 - Feb. 4 and a new Program Assistant position was not filled until Jan. 13; several marketing projects fell behind schedule; and the Members have not all submitted invoices for reimbursement for professional development or teacher participation in PLCs. This will be corrected by the following actions: \$50,000 of Shared Funds will be reallocated in Q3-4; progress will be made on marketing projects; the filling of all Consortium positions; and continuous reminders to Members to submit invoices for reimbursement from the Shared Fund.

### Summary of Activities:

Hartnell Adult Ed: During Quarter 2 the Program Assistant Position was filled, collaboration with Hartnell's HEP program continued servicing students in Salinas and Gonzales, noncredit ESL courses were offered, peer-to-peer professional development took place with noncredit ESL instructors, curriculum development continued to support a noncredit high school equivalency course, and campus-wide advocacy for nontraditional adult students. Collaborative Activities (Shared Consortium Funds): Activities in Quarter 2 included Consortium fiscal administration; Consortium governance; technical assistance for Members (fiscal, data, programmatic); Consortium PLCs and Workgroups; collaborative professional development; collaborative outreach and recruitment; partnership building; and supplies & materials. Expenses included the salary/benefits for the Consortium Director and compensation of temporary consultants providing technical assistance (data support, outreach, and professional development).

**Status  
Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Ana Gonzalez, Director of Adult Education and Workforce Development

David Techaira, Accounting Manager

Kristen Arps, Director, Salinas Valley Adult Education Consortium

Clint Cowden

Mostafa Ghous

**Hartnell CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,941	\$0	100%	\$189,958	44.19%	\$106,017
2000 - Non-Instructional Salaries	\$89,354	\$0	100%	\$285,162	31.33%	\$195,808
3000 - Employee Benefits	\$66,552	\$0	100%	\$158,372	42.02%	\$91,820
4000 - Supplies and Materials	\$8,043	\$0	100%	\$25,023	32.14%	\$16,980
5000 - Other Operating Expenses and Services	\$7,178	\$0	100%	\$257,999	2.78%	\$250,821
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$8,750	0%	\$8,750
Indirect Costs	\$12,495	\$0	100%	\$42,789	29.2%	\$30,294
<b>Totals</b>	<b>\$267,563</b>	<b>\$0</b>	<b>100%</b>	<b>\$968,053</b>	<b>27.64%</b>	<b>\$700,490</b>

Status

Unsubmitted

**Hartnell CCD Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,941	\$0	100%	\$189,958	44.19%	\$106,017
2000 - Non-Instructional Salaries	\$89,354	\$0	100%	\$285,162	31.33%	\$195,808
3000 - Employee Benefits	\$66,552	\$0	100%	\$158,372	42.02%	\$91,820
4000 - Supplies and Materials	\$8,043	\$0	100%	\$25,023	32.14%	\$16,980
5000 - Other Operating Expenses and Services	\$7,178	\$0	100%	\$257,999	2.78%	\$250,821
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$8,750	0%	\$8,750
Indirect Costs	\$12,495	\$0	100%	\$42,789	29.2%	\$30,294
<b>Totals</b>	<b>\$267,563</b>	<b>\$0</b>	<b>100%</b>	<b>\$968,053</b>	<b>27.64%</b>	<b>\$700,490</b>

**Status**  
Unsubmitted

### Monterey Co. Office of Education

Monterey Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,106	\$38,907	95.37%	\$155,626	23.84%	\$118,520
2000 - Non-Instructional Salaries	\$21,954	\$22,496	97.59%	\$89,983	24.4%	\$68,029
3000 - Employee Benefits	\$27,022	\$28,900	93.5%	\$115,599	23.38%	\$88,577
4000 - Supplies and Materials	\$644	\$0	100%	\$28,155	2.29%	\$27,511
5000 - Other Operating Expenses and Services	\$254	\$0	100%	\$27,418	0.93%	\$27,164
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,344	\$5,210	83.38%	\$20,839	20.85%	\$16,495
<b>Totals</b>	<b>\$91,324</b>	<b>\$95,512</b>	<b>95.62%</b>	<b>\$437,620</b>	<b>20.87%</b>	<b>\$346,296</b>

### Summary of Activities:

Alt Ed supports adult learners through individual case management for HS completion, as well as, College and Career transition. MCOE provides WASC accredited curricula through coursework in the following areas: HS Diploma, Hi-SET, CTE, and Workforce Entry/Re-Entry services. MCOE supports adult learners, both incarcerated in the Mtry County Jail (MCJ) and in the community. CTE and Workforce Entry/Reentry courses, in addition to a comprehensive HS Diploma track curriculum, Hi-SET prep and testing, and transition support to College and Career. The Parent Program services continued for College and Career ready students, in the areas of CTE, post-secondary admissions support, Workforce Entry/Re-Entry, informational training, and job placement

**Status**  
**Submitted**

### Monterey Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$76,822	\$38,907	197.45%	\$155,626	49.36%	\$78,804
2000 - Non-Instructional Salaries	\$43,908	\$22,496	195.18%	\$89,983	48.8%	\$46,075
3000 - Employee Benefits	\$57,012	\$28,900	197.28%	\$115,599	49.32%	\$58,587
4000 - Supplies and Materials	\$11,774	\$0	100%	\$28,155	41.82%	\$16,381
5000 - Other Operating Expenses and Services	\$6,773	\$0	100%	\$27,418	24.7%	\$20,645
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,829	\$5,210	188.67%	\$20,839	47.17%	\$11,010
<b>Totals</b>	<b>\$206,118</b>	<b>\$95,512</b>	<b>215.8%</b>	<b>\$437,620</b>	<b>47.1%</b>	<b>\$231,502</b>

### Summary of Activities:

Alt Ed supports adult learners through individual case management for HS completion, as well as, College and Career transition. MCOE provides WASC accredited curricula through coursework in the following areas: HS Diploma, Hi-SET, CTE, and Workforce Entry/Re-Entry services. MCOE supports adult learners, both incarcerated in the Mtry County Jail (MCJ) and in the community. CTE and Workforce Entry/Reentry courses, in addition to a comprehensive HS Diploma track curriculum, Hi-SET prep and testing, and transition support to College and Career. The Parent Program services continued for College and Career ready students, in the areas of CTE, post-secondary admissions support, Workforce Entry/Re-Entry, informational training, and job placement

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Mr. Joseph DeRuosi, Coordinator  
Dawn Tovey, Director/Controller of Internal Services  
Chris Devers, Senior Director  
Greg Ludwa MFA, Senior AEBG Instructor

**Monterey Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$118,265	\$38,907	303.97%	\$155,626	75.99%	\$37,361
2000 - Non-Instructional Salaries	\$65,862	\$22,496	292.78%	\$89,983	73.19%	\$24,121
3000 - Employee Benefits	\$87,462	\$28,900	302.64%	\$115,599	75.66%	\$28,137
4000 - Supplies and Materials	\$12,609	\$0	100%	\$28,155	44.78%	\$15,546
5000 - Other Operating Expenses and Services	\$7,830	\$0	100%	\$27,418	28.56%	\$19,588
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,829	\$5,210	188.67%	\$20,839	47.17%	\$11,010
<b>Totals</b>	<b>\$301,857</b>	<b>\$95,512</b>	<b>316.04%</b>	<b>\$437,620</b>	<b>68.98%</b>	<b>\$135,763</b>

Status  
Unsubmitted

**Monterey Co. Office of Education Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$118,265	\$38,907	303.97%	\$155,626	75.99%	\$37,361
2000 - Non-Instructional Salaries	\$65,862	\$22,496	292.78%	\$89,983	73.19%	\$24,121
3000 - Employee Benefits	\$87,462	\$28,900	302.64%	\$115,599	75.66%	\$28,137
4000 - Supplies and Materials	\$12,609	\$0	100%	\$28,155	44.78%	\$15,546
5000 - Other Operating Expenses and Services	\$7,830	\$0	100%	\$27,418	28.56%	\$19,588
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,829	\$5,210	188.67%	\$20,839	47.17%	\$11,010
<b>Totals</b>	<b>\$301,857</b>	<b>\$95,512</b>	<b>316.04%</b>	<b>\$437,620</b>	<b>68.98%</b>	<b>\$135,763</b>

**Status**  
**Unsubmitted**

### North Monterey County Unified

North Monterey County Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$72,933	\$36,320	200.8%	\$242,136	30.12%	\$169,203
2000 - Non-Instructional Salaries	\$3,226	\$9,923	32.51%	\$99,226	3.25%	\$96,000
3000 - Employee Benefits	\$17,014	\$10,863	156.62%	\$72,421	23.49%	\$55,407
4000 - Supplies and Materials	\$4,166	\$2,571	162.06%	\$25,707	16.21%	\$21,541
5000 - Other Operating Expenses and Services	\$4,936	\$1,405	351.32%	\$28,100	17.57%	\$23,164
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,019	\$3,507	114.6%	\$23,379	17.19%	\$19,360
<b>Totals</b>	<b>\$106,294</b>	<b>\$64,589</b>	<b>164.57%</b>	<b>\$490,969</b>	<b>21.65%</b>	<b>\$384,675</b>

### Summary of Activities:

In Q1 North Monterey County USD provided ESL, Citizenship, HSD, English and Spanish GED and Computer Skills classes. We conducted orientation and placement meetings and enrollment on Saturdays to meet the needs of our students. The expenditure is adjusted to reflect a \$50,344 difference from what was reported in 2017-18, which was added to the 2018-2019 fiscal reporting.

**Status  
Submitted**

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### North Monterey County Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$124,201	\$96,854	128.23%	\$242,136	51.29%	\$117,935
2000 - Non-Instructional Salaries	\$22,773	\$29,768	76.5%	\$99,226	22.95%	\$76,453
3000 - Employee Benefits	\$36,240	\$28,968	125.1%	\$72,421	50.04%	\$36,181
4000 - Supplies and Materials	\$6,481	\$10,283	63.03%	\$25,707	25.21%	\$19,226
5000 - Other Operating Expenses and Services	\$4,936	\$4,215	117.11%	\$28,100	17.57%	\$23,164
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,732	\$9,352	104.07%	\$23,379	41.63%	\$13,647
<b>Totals</b>	<b>\$204,363</b>	<b>\$179,440</b>	<b>113.89%</b>	<b>\$490,969</b>	<b>41.62%</b>	<b>\$286,606</b>

**Summary of Activities:**

In Q2 North Monterey County USD provided ESL, Citizenship, HSD, English and Spanish GED, Computer Literacy Skills , and Driver's Ed preparation classes. We conducted orientation and placement meetings and enrollment on Saturdays to meet the needs of our students.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

North Monterey County Unified School District Emily Brownfield, Director, 21st Century Learning & Innovation  
Margarita Palacios, Assistant Principal

**North Monterey County Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$124,201	\$145,282	85.49%	\$242,136	51.29%	\$117,935
2000 - Non-Instructional Salaries	\$22,773	\$59,536	38.25%	\$99,226	22.95%	\$76,453
3000 - Employee Benefits	\$36,240	\$43,453	83.4%	\$72,421	50.04%	\$36,181
4000 - Supplies and Materials	\$6,481	\$15,424	42.02%	\$25,707	25.21%	\$19,226
5000 - Other Operating Expenses and Services	\$4,936	\$16,860	29.28%	\$28,100	17.57%	\$23,164
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,732	\$14,027	69.38%	\$23,379	41.63%	\$13,647
<b>Totals</b>	<b>\$204,363</b>	<b>\$294,581</b>	<b>69.37%</b>	<b>\$490,969</b>	<b>41.62%</b>	<b>\$286,606</b>

**Status**  
**Unsubmitted**

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**North Monterey County Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$124,201	\$217,922	56.99%	\$242,136	51.29%	\$117,935
2000 - Non-Instructional Salaries	\$22,773	\$89,303	25.5%	\$99,226	22.95%	\$76,453
3000 - Employee Benefits	\$36,240	\$65,179	55.6%	\$72,421	50.04%	\$36,181
4000 - Supplies and Materials	\$6,481	\$23,136	28.01%	\$25,707	25.21%	\$19,226
5000 - Other Operating Expenses and Services	\$4,936	\$25,290	19.52%	\$28,100	17.57%	\$23,164
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,732	\$21,041	46.25%	\$23,379	41.63%	\$13,647
<b>Totals</b>	<b>\$204,363</b>	<b>\$441,872</b>	<b>46.25%</b>	<b>\$490,969</b>	<b>41.62%</b>	<b>\$286,606</b>

**Status**  
Unsubmitted

## Salinas Union High

Salinas Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$132,722	\$0	100%	\$389,446	34.08%	\$256,724
2000 - Non-Instructional Salaries	\$63,113	\$0	100%	\$266,849	23.65%	\$203,736
3000 - Employee Benefits	\$76,405	\$0	100%	\$673,367	11.35%	\$596,962
4000 - Supplies and Materials	\$0	\$0	100%	\$7,700	0%	\$7,700
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$57,000	0%	\$57,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,744	\$0	100%	\$39,739	19.49%	\$31,995
<b>Totals</b>	<b>\$279,984</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,434,101</b>	<b>19.52%</b>	<b>\$1,154,117</b>

### Summary of Activities:

In Quarter 1, Salinas Adult School provided ESL, Citizenship, ABE, HSD, Spanish GED classes and Computer Skills classes. SAS Program Specialists conducted student orientations and placement. Our clerical staff served students and members of the community at the Welcome Center and a Registrar assisted HSD students. SAS Student Information Specialist maintained student records and submitted data reports. All full-time members of the staff received employee benefits.

**Status  
Submitted**

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### Salinas Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$325,394	\$0	100%	\$389,446	83.55%	\$64,052
2000 - Non-Instructional Salaries	\$142,101	\$0	100%	\$266,849	53.25%	\$124,748
3000 - Employee Benefits	\$205,034	\$0	100%	\$673,367	30.45%	\$468,333
4000 - Supplies and Materials	\$451	\$0	100%	\$7,700	5.86%	\$7,249
5000 - Other Operating Expenses and Services	\$25,340	\$0	100%	\$57,000	44.46%	\$31,660
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$19,903	\$0	100%	\$39,739	50.08%	\$19,836
<b>Totals</b>	<b>\$718,223</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,434,101</b>	<b>50.08%</b>	<b>\$715,878</b>

### Summary of Activities:

In Quarter 2, Salinas Adult School provided ESL, Citizenship, ABE, HSD, Spanish GED classes and Computer Skills classes. SAS Program Specialists conducted student orientations and placement. Our clerical staff served students and members of the community at the Welcome Center and a Registrar assisted HSD students. SAS Student Information Specialist maintained student records and submitted data reports. Career Advisor organized a Resource Fair and helped students with transitions. All full-time members of the staff received employee benefits. SAS continued to lease classrooms at St. Mary's Church. Apart from that, the program renewed 100 Burlington English licenses and developed, published and distributed Fall 2019 brochure.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Ana Aguillon, CBO

Tatiana Roganova, Director

Molly Amaro Salinas Adult School, Student Information Technician

**Salinas Union High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$325,394	\$0	100%	\$389,446	83.55%	\$64,052
2000 - Non-Instructional Salaries	\$142,101	\$0	100%	\$266,849	53.25%	\$124,748
3000 - Employee Benefits	\$205,034	\$0	100%	\$673,367	30.45%	\$468,333
4000 - Supplies and Materials	\$451	\$0	100%	\$7,700	5.86%	\$7,249
5000 - Other Operating Expenses and Services	\$25,340	\$0	100%	\$57,000	44.46%	\$31,660
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$19,903	\$0	100%	\$39,739	50.08%	\$19,836
<b>Totals</b>	<b>\$718,223</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,434,101</b>	<b>50.08%</b>	<b>\$715,878</b>

**Status**  
**Unsubmitted**

**Salinas Union High Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$325,394	\$0	100%	\$389,446	83.55%	\$64,052
2000 - Non-Instructional Salaries	\$142,101	\$0	100%	\$266,849	53.25%	\$124,748
3000 - Employee Benefits	\$205,034	\$0	100%	\$673,367	30.45%	\$468,333
4000 - Supplies and Materials	\$451	\$0	100%	\$7,700	5.86%	\$7,249
5000 - Other Operating Expenses and Services	\$25,340	\$0	100%	\$57,000	44.46%	\$31,660
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$19,903	\$0	100%	\$39,739	50.08%	\$19,836
<b>Totals</b>	<b>\$718,223</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,434,101</b>	<b>50.08%</b>	<b>\$715,878</b>

**Status**  
Unsubmitted

## Soledad Unified

Soledad Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,941	\$0	100%	\$160,887	9.91%	\$144,946
2000 - Non-Instructional Salaries	\$8,362	\$0	100%	\$40,516	20.64%	\$32,154
3000 - Employee Benefits	\$6,670	\$0	100%	\$57,189	11.66%	\$50,519
4000 - Supplies and Materials	\$6,068	\$0	100%	\$15,635	38.81%	\$9,567
5000 - Other Operating Expenses and Services	\$5,170	\$0	100%	\$10,827	47.75%	\$5,657
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,110	\$0	100%	\$14,253	14.8%	\$12,143
<b>Totals</b>	<b>\$44,321</b>	<b>\$0</b>	<b>100%</b>	<b>\$299,307</b>	<b>14.81%</b>	<b>\$254,986</b>

### Summary of Activities:

In Qrt 1, Soledad Adult School provided ESL, Citizenship, ABE, HSD and Basic Computer Skills classes. Students reached milestones in there education progress. Provided Babysitting when needed.

**Status**  
**Submitted**

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### Soledad Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,405	\$0	100%	\$160,887	49.35%	\$81,482
2000 - Non-Instructional Salaries	\$25,854	\$0	100%	\$40,516	63.81%	\$14,662
3000 - Employee Benefits	\$25,266	\$0	100%	\$57,189	44.18%	\$31,923
4000 - Supplies and Materials	\$7,173	\$0	100%	\$15,635	45.88%	\$8,462
5000 - Other Operating Expenses and Services	\$6,706	\$0	100%	\$10,827	61.94%	\$4,121
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,220	\$0	100%	\$14,253	50.66%	\$7,033
<b>Totals</b>	<b>\$151,624</b>	<b>\$0</b>	<b>100%</b>	<b>\$299,307</b>	<b>50.66%</b>	<b>\$147,683</b>

### Summary of Activities:

Soledad Adult School continued to provide ESL, Citizenship, ABE, HSD, Spanish GED classes.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Jeff Lopez

Francisco Pinedo Jr, Adult Education Lead Instructor

Guadalupe Reyes, Accountant

### Soledad Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,405	\$0	100%	\$160,887	49.35%	\$81,482
2000 - Non-Instructional Salaries	\$25,854	\$0	100%	\$40,516	63.81%	\$14,662
3000 - Employee Benefits	\$25,266	\$0	100%	\$57,189	44.18%	\$31,923
4000 - Supplies and Materials	\$7,173	\$0	100%	\$15,635	45.88%	\$8,462
5000 - Other Operating Expenses and Services	\$6,706	\$0	100%	\$10,827	61.94%	\$4,121
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,220	\$0	100%	\$14,253	50.66%	\$7,033
<b>Totals</b>	<b>\$151,624</b>	<b>\$0</b>	<b>100%</b>	<b>\$299,307</b>	<b>50.66%</b>	<b>\$147,683</b>

**Status**  
Unsubmitted

Soledad Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$79,405	\$0	100%	\$160,887	49.35%	\$81,482
2000 - Non-Instructional Salaries	\$25,854	\$0	100%	\$40,516	63.81%	\$14,662
3000 - Employee Benefits	\$25,266	\$0	100%	\$57,189	44.18%	\$31,923
4000 - Supplies and Materials	\$7,173	\$0	100%	\$15,635	45.88%	\$8,462
5000 - Other Operating Expenses and Services	\$6,706	\$0	100%	\$10,827	61.94%	\$4,121
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,220	\$0	100%	\$14,253	50.66%	\$7,033
<b>Totals</b>	<b>\$151,624</b>	<b>\$0</b>	<b>100%</b>	<b>\$299,307</b>	<b>50.66%</b>	<b>\$147,683</b>

**Status**  
Unsubmitted

### South Monterey County Joint Union High

South Monterey County Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$3,714	0%	\$74,279	0%	\$74,279
2000 - Non-Instructional Salaries	\$58	\$395	14.67%	\$7,908	0.73%	\$7,850
3000 - Employee Benefits	\$17	\$1,155	1.47%	\$23,106	0.07%	\$23,089
4000 - Supplies and Materials	\$0	\$478	0%	\$9,559	0%	\$9,559
5000 - Other Operating Expenses and Services	\$295	\$0	100%	\$4,750	6.21%	\$4,455
6000 - Capital Outlay	\$0	\$0	100%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$399	0%	\$7,980	0%	\$7,980
<b>Totals</b>	<b>\$370</b>	<b>\$6,142</b>	<b>6.02%</b>	<b>\$167,582</b>	<b>0.22%</b>	<b>\$167,212</b>

### Corrective Action Plan

It is difficult to spend the funds in the first quarter. Our program aligns with the District's school calendar.

### Summary of Activities:

Expenditures are the start up cost for advertising classes.

**Status**  
**Submitted**

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### South Monterey County Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,523	\$25,998	67.4%	\$74,279	23.59%	\$56,756
2000 - Non-Instructional Salaries	\$2,867	\$2,768	103.58%	\$7,908	36.25%	\$5,041
3000 - Employee Benefits	\$4,317	\$8,087	53.38%	\$23,106	18.68%	\$18,789
4000 - Supplies and Materials	\$1,739	\$4,780	36.38%	\$9,559	18.19%	\$7,820
5000 - Other Operating Expenses and Services	\$4,843	\$0	100%	\$4,750	101.96%	ⓘ -\$93
6000 - Capital Outlay	\$0	\$0	100%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,793	0%	\$7,980	0%	\$7,980
<b>Totals</b>	<b>\$31,289</b>	<b>\$44,425</b>	<b>70.43%</b>	<b>\$167,582</b>	<b>18.67%</b>	<b>\$136,293</b>

### Corrective Action Plan

We have recently purchased our Surface Cart and 25 Surfaces for our program which was not purchased by the end of the quarter. It will show in Q3. In addition, we purchased more ESL books during the 3rd quarter as well.

### Summary of Activities:

ESL courses are continuing to progress. Our Beginning High class has finished level 3 of Ventures and therefore we purchased level 4 and Transition level books. We are encouraged that these students will eventually move onto the Hartnell courses by Spring of 2021 and our Computer Literacy course. Our Computer Literacy class has increased in numbers as well we are up to 10 enrolled. For Citizenship, we had one student who has passed their citizenship with 2 in waiting for their interviews. For Hi-Set we have an increase in enrollment as well as our Diploma track.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

Sherrie Castellanos, Chief Business Official

Paige Leebrick

Eugene Miller

### South Monterey County Joint Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,523	\$48,281	36.29%	\$74,279	23.59%	\$56,756
2000 - Non-Instructional Salaries	\$2,867	\$5,140	55.78%	\$7,908	36.25%	\$5,041
3000 - Employee Benefits	\$4,317	\$15,019	28.74%	\$23,106	18.68%	\$18,789
4000 - Supplies and Materials	\$1,739	\$7,169	24.26%	\$9,559	18.19%	\$7,820
5000 - Other Operating Expenses and Services	\$4,843	\$0	100%	\$4,750	101.96%	ⓘ -\$93
6000 - Capital Outlay	\$0	\$0	100%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,187	0%	\$7,980	0%	\$7,980
<b>Totals</b>	<b>\$31,289</b>	<b>\$80,797</b>	<b>38.73%</b>	<b>\$167,582</b>	<b>18.67%</b>	<b>\$136,293</b>

**Status**  
**Unsubmitted**

### South Monterey County Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,523	\$74,279	23.59%	\$74,279	23.59%	\$56,756
2000 - Non-Instructional Salaries	\$2,867	\$7,908	36.25%	\$7,908	36.25%	\$5,041
3000 - Employee Benefits	\$4,317	\$23,106	18.68%	\$23,106	18.68%	\$18,789
4000 - Supplies and Materials	\$1,739	\$9,559	18.19%	\$9,559	18.19%	\$7,820
5000 - Other Operating Expenses and Services	\$4,843	\$0	100%	\$4,750	101.96%	ⓘ -\$93
6000 - Capital Outlay	\$0	\$0	100%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,980	0%	\$7,980	0%	\$7,980
<b>Totals</b>	<b>\$31,289</b>	<b>\$122,832</b>	<b>25.47%</b>	<b>\$167,582</b>	<b>18.67%</b>	<b>\$136,293</b>

**Status**  
Unsubmitted



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