

CAEP Consortium Fiscal Reporting 21 Salinas Valley Adult Education Consortium

2020-21 Fiscal Year

Certification

Certified By

Ivan Pagan

Director of SVAEC

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Gonzales Unified	Submitted	Submitted	Submitted	Not Submitted
Hartnell CCD	Submitted	Submitted	Submitted	Not Submitted
Monterey Co. Office of Education	Submitted	Submitted	Submitted	Not Submitted
North Monterey County Unified	Submitted	Submitted	Submitted	Not Submitted
Salinas Union High	Submitted	Submitted	Submitted	Not Submitted
Soledad Unified	Submitted	Submitted	Submitted	Not Submitted
South Monterey County Joint Union High	Submitted	Submitted	Submitted	Not Submitted

Gonzales Unified

Gonzales Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,967	\$51,908	30.76%	\$207,632	7.69%	\$191,665
2000 - Non-Instructional Salaries	\$3,375	\$8,574	39.37%	\$34,294	9.84%	\$30,919
3000 - Employee Benefits	\$7,986	\$19,602	40.74%	\$78,408	10.19%	\$70,422
4000 - Supplies and Materials	\$239	\$12,747	1.88%	\$50,986	0.47%	\$50,747
5000 - Other Operating Expenses and Services	\$1,791	\$3,750	47.76%	\$15,000	11.94%	\$13,209
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,398	\$4,990	28.01%	\$19,961	7%	\$18,563
Totals	\$30,756	\$101,570	30.28%	\$406,281	7.57%	\$375,525

Corrective Action Plan

We had several personnel changes that contributed to the reduced expenditures: 1) a vacancy for our lead teacher for the months for July and August; 2) reduced contribution of program administration; 3) late hires of hourly teaching staff and hourly clerical; 4) less teaching staff needed than traditional program because one virtual teacher can serve multiple zip codes. Gonzales USD will be picking up more CAEP-aligned activities in Spring 2021 to offset the underspending of Q1.

Summary of Activities:

In Quarter 1, Gonzales USD continued to serve students in our virtual classes (ESL, HiSET/GED Test Prep, High School Diploma, and ESL/Citizenship) during the COVID pandemic. Within the guidelines set forth by the CDC, Monterey County Health Department and Gonzales USD, we continued with in-person testing services for CASAS in the school parking lot or HiSET testing at our designated testing sites with reduced capacity.

Status
Submitted

Gonzales Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$67,005	\$51,908	129.08%	\$207,632	32.27%	\$140,627
2000 - Non-Instructional Salaries	\$7,932	\$8,574	92.52%	\$34,294	23.13%	\$26,362
3000 - Employee Benefits	\$27,171	\$19,602	138.61%	\$78,408	34.65%	\$51,237
4000 - Supplies and Materials	\$7,717	\$12,747	60.54%	\$50,986	15.14%	\$43,269
5000 - Other Operating Expenses and Services	\$9,675	\$3,750	258%	\$15,000	64.5%	\$5,325
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,690	\$4,990	114.02%	\$19,961	28.51%	\$14,271
Totals	\$125,190	\$101,570	123.25%	\$406,281	30.81%	\$281,091

Summary of Activities:

In Quarter 2, Gonzales USD continued to serve students in our virtual classes (ESL, HiSET/GED Test Prep, High School Diploma, and ESL/Citizenship) during the COVID pandemic. Within the guidelines set forth by the CDC, Monterey County Health Department and Gonzales USD, we continued with in-person testing services for CASAS in the school parking lot or HiSET testing at our designated testing sites with reduced capacity.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Candice Camacho

Llesenia Argueta Gonzales Unified School District, Director of Fiscal Services

Maria De Leon, Program Assistant I

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$110,961	\$51,908	213.76%	\$207,632	53.44%	\$96,671
2000 - Non-Instructional Salaries	\$11,953	\$8,574	139.42%	\$34,294	34.85%	\$22,341
3000 - Employee Benefits	\$43,338	\$19,602	221.09%	\$78,408	55.27%	\$35,070
4000 - Supplies and Materials	\$19,589	\$12,747	153.68%	\$50,986	38.42%	\$31,397
5000 - Other Operating Expenses and Services	\$14,104	\$3,750	376.11%	\$15,000	94.03%	\$896
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,521	\$4,990	190.79%	\$19,961	47.7%	\$10,440
Totals	\$209,466	\$101,570	206.23%	\$406,281	51.56%	\$196,815

Summary of Activities:

In Quarter 3, Gonzales USD continued to serve students in our virtual classes (ESL, HiSET/GED Test Prep, High School Diploma, and ESL/Citizenship) during the COVID pandemic. Within the guidelines set forth by the CDC, Monterey County Health Department and Gonzales USD, we continued with in-person testing services for CASAS in the school parking lot or HiSET testing at our designated testing sites with reduced capacity. We were also able to launch our first series of the Latino Family Literacy Project virtually.

**Status
Submitted**

Gonzales Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$110,961	\$51,908	213.76%	\$207,632	53.44%	\$96,671
2000 - Non-Instructional Salaries	\$11,953	\$8,574	139.42%	\$34,294	34.85%	\$22,341
3000 - Employee Benefits	\$43,338	\$19,602	221.09%	\$78,408	55.27%	\$35,070
4000 - Supplies and Materials	\$19,589	\$12,747	153.68%	\$50,986	38.42%	\$31,397
5000 - Other Operating Expenses and Services	\$14,104	\$3,750	376.11%	\$15,000	94.03%	\$896
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,521	\$4,990	190.79%	\$19,961	47.7%	\$10,440
Totals	\$209,466	\$101,570	206.23%	\$406,281	51.56%	\$196,815

Status
Unsubmitted

Hartnell CCD

Hartnell CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,486	\$38,997	88.43%	\$155,986	22.11%	\$121,500
2000 - Non-Instructional Salaries	\$52,888	\$55,809	94.77%	\$223,237	23.69%	\$170,349
3000 - Employee Benefits	\$51,506	\$55,121	93.44%	\$220,482	23.36%	\$168,976
4000 - Supplies and Materials	\$0	\$1,375	0%	\$5,500	0%	\$5,500
5000 - Other Operating Expenses and Services	\$677	\$8,140	8.32%	\$32,561	2.08%	\$31,884
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$2,188	0%	\$8,750	0%	\$8,750
Indirect Costs	\$6,978	\$8,021	86.99%	\$32,085	21.75%	\$25,107
Totals	\$146,535	\$169,650	86.37%	\$678,601	21.59%	\$532,066

Summary of Activities:

Hartnell Adult Ed: Quarter 1: programming continued to be impacted by COVID-19. All instruction and most services were provided online. Videos were created and shared with students to support online matriculation and online learning. Ongoing professional development was provided to faculty. Students were loaned Chromebooks, hotspots, and textbooks. Food pantry, counseling, and emergency support services were available. Collaborative Activities (Shared Consortium Funds): Activities in Quarter 1 included Consortium fiscal administration; Consortium governance; technical assistance for Members (fiscal, data, programmatic); Consortium PLCs and Workgroups; collaborative professional development around social emotional learning was added; and collaborative outreach and recruitment continued. Expenses included the salary/benefits for the Consortium Director (who departed mid-September), two Consortium Program Assistants, and consultants providing technical assistance.

Status
Submitted

Hartnell CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,040	\$38,997	146.27%	\$155,986	36.57%	\$98,946
2000 - Non-Instructional Salaries	\$111,657	\$55,809	200.07%	\$223,237	50.02%	\$111,580
3000 - Employee Benefits	\$100,343	\$55,121	182.04%	\$220,482	45.51%	\$120,139
4000 - Supplies and Materials	\$1,612	\$1,375	117.24%	\$5,500	29.31%	\$3,888
5000 - Other Operating Expenses and Services	\$1,978	\$8,140	24.3%	\$32,561	6.07%	\$30,583
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$2,188	0%	\$8,750	0%	\$8,750
Indirect Costs	\$13,638	\$8,021	170.02%	\$32,085	42.51%	\$18,447
Totals	\$286,268	\$169,650	168.74%	\$678,601	42.19%	\$392,333

Summary of Activities:

Hartnell Adult Ed: Quarter 2: Programming continues to be impacted by COVID-19. All instruction and most services continue to be online. Matriculation was conducted online, via phone and/or videos. Students continue to have access to Chromebooks, hotspots, and textbooks. Students received transition to credit information and support. Referrals to Adult Schools, food pantry, counseling, and emergency support, and funds. Collaborative Activities (Shared Consortium Funds): Activities in Quarter 2:

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Ana Gonzalez, Director of Adult Education and Workforce Development

David Techaira, Controller

Clint Cowden

Mostafa Ghous

Maria De Leon, Program Assistant I

Ivan Pagan, Director of SVAEC

Hartnell CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$92,714	\$38,997	237.75%	\$155,986	59.44%	\$63,272
2000 - Non-Instructional Salaries	\$180,234	\$55,809	322.95%	\$223,237	80.74%	\$43,003
3000 - Employee Benefits	\$160,103	\$55,121	290.46%	\$220,482	72.61%	\$60,379
4000 - Supplies and Materials	\$1,622	\$1,375	117.96%	\$5,500	29.49%	\$3,878
5000 - Other Operating Expenses and Services	\$8,510	\$8,140	104.54%	\$32,561	26.14%	\$24,051
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$2,188	0%	\$8,750	0%	\$8,750
Indirect Costs	\$20,804	\$8,021	259.36%	\$32,085	64.84%	\$11,281
Totals	\$463,987	\$169,650	273.5%	\$678,601	68.37%	\$214,614

Summary of Activities:

Hartnell Adult Ed Q3: All instruction and most services continued online. Matriculation was conducted online, via phone and videos. Noncredit ESL students continue to have access to Chromebooks, hotspots, and textbooks. All classes are at or near capacity. Students received transition to credit and support. Referrals to Adult Schools, food pantry, counseling, and emergency support, and funds. Collaborative Activities (Shared Consortium Funds): Activities in Quarter 2:

**Status
Submitted**

Hartnell CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$92,714	\$38,997	237.75%	\$155,986	59.44%	\$63,272
2000 - Non-Instructional Salaries	\$180,234	\$55,809	322.95%	\$223,237	80.74%	\$43,003
3000 - Employee Benefits	\$160,103	\$55,121	290.46%	\$220,482	72.61%	\$60,379
4000 - Supplies and Materials	\$1,622	\$1,375	117.96%	\$5,500	29.49%	\$3,878
5000 - Other Operating Expenses and Services	\$8,510	\$8,140	104.54%	\$32,561	26.14%	\$24,051
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$2,188	0%	\$8,750	0%	\$8,750
Indirect Costs	\$20,804	\$8,021	259.36%	\$32,085	64.84%	\$11,281
Totals	\$463,987	\$169,650	273.5%	\$678,601	68.37%	\$214,614

Status
Unsubmitted

Monterey Co. Office of Education

Monterey Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,990	\$0	100%	\$80,197	29.91%	\$56,207
2000 - Non-Instructional Salaries	\$30,129	\$0	100%	\$154,563	19.49%	\$124,434
3000 - Employee Benefits	\$25,442	\$0	100%	\$116,345	21.87%	\$90,903
4000 - Supplies and Materials	\$0	\$0	100%	\$38,456	0%	\$38,456
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$43,368	0%	\$43,368
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,978	\$0	100%	\$21,646	18.38%	\$17,668
Totals	\$83,539	\$0	100%	\$454,575	18.38%	\$371,036

Summary of Activities:

Monterey County and MCOE has been adversely impacted by COVID-19 and all instruction services were provided via our online MCOE Adult Ed Program through ATLO. We continued small group instruction and individualized case management in HS diploma (HSD), HS Equivalency (HSE), CTE, Workforce (WF) Readiness, Workforce Entry/Reentry, and College/Career transitions. After CA (SIP) orders, teachers successfully transitioned from an in-person blended learning model of instruction to a virtual blended learning model for both incarcerated adults at the MC Jail. The County jail reopened for HSE/HSD and CTE in August of 2020 and classes using online curriculum through Edgenuity for HSD, HSE, WorkForce Readiness, and CTE; teachers continued to provide educational services teachers continued to prepare students for Hi-SET exams, complete HSD classes, and earn industry certifications at our West Campus 4 site.

Status
Submitted

Monterey Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$38,186	\$0	100%	\$80,197	47.62%	\$42,011
2000 - Non-Instructional Salaries	\$70,003	\$0	100%	\$154,563	45.29%	\$84,560
3000 - Employee Benefits	\$53,186	\$0	100%	\$116,345	45.71%	\$63,159
4000 - Supplies and Materials	\$15,235	\$0	100%	\$38,456	39.62%	\$23,221
5000 - Other Operating Expenses and Services	\$152	\$0	100%	\$43,368	0.35%	\$43,216
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,838	\$0	100%	\$21,646	40.83%	\$12,808
Totals	\$185,600	\$0	100%	\$454,575	40.83%	\$268,975

Summary of Activities:

Monterey County continues to be negatively impacted by Covid-19. MCOE certificated teachers delivered instruction to incarcerated adults at the Monterey County Jail (MCJ) through a blended learning model; i.e., classroom small group synchronous and asynchronous distance learning, paper-based worksheets/study guides for asynchronous learning in living units. During October through December 2020, MCOE certificated teachers delivered small group distance learning instruction in HSD, HSE, ASE, Workforce Readiness, CTE, and WorkForce Entry/Reentry through secure ATLO laptops using the following online curricula: OdysseyWare, Edgenuity, Virtual Job Shadow, iCEV, and ACT Workkeys. Students had paper-based practice tests/structured notes for HSE and Workforce Readiness/CTE. MCOE teachers/staff assessed incarcerated, non-incarcerated adult students, paper-based. Hi-SET, online ASE courses, and online WorkForce Readiness/CTE. Teachers/staff to provide individualized student support.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Mr. Joseph DeRuosi, Coordinator
Dawn Tovey, Director/Controller of Internal Services
Chris Devers, Senior Director

Monterey Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,308	\$0	100%	\$80,197	71.46%	\$22,889
2000 - Non-Instructional Salaries	\$99,309	\$0	100%	\$154,563	64.25%	\$55,254
3000 - Employee Benefits	\$76,478	\$0	100%	\$116,345	65.73%	\$39,867
4000 - Supplies and Materials	\$17,064	\$0	100%	\$38,456	44.37%	\$21,392
5000 - Other Operating Expenses and Services	\$447	\$0	100%	\$43,368	1.03%	\$42,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,530	\$0	100%	\$21,646	57.89%	\$9,116
Totals	\$263,136	\$0	100%	\$454,575	57.89%	\$191,439

Summary of Activities:

Monterey County continues to adjust to Covid-19. MCOE's two certificated teachers delivered instruction to incarcerated adults (MCJ) three classes per day, four days per week through a blended learning model; i.e., classroom small group synchronous and asynchronous distance learning, paper-based worksheets/study guides for asynchronous learning . During January through March 2021, MCOE staff (teachers, para-professionals) delivered small group distance learning instruction in HSD, HSE, ASE, Workforce Readiness, CTE, and WorkForce Entry/Reentry through ATLO systems using online curricula: Virtual Job Shadow, iCEV, and ACT Workkeys. Students had paper-based practice tests/structured notes for HSE and Workforce Readiness/CTE. MCOE teachers/staff assessed incarcerated, non-incarcerated adult students, paper-based. Hi-SET, online ASE courses, and online WorkForce Readiness/CTE. Teachers/staff to provide individualized student support.

Status
Submitted

Monterey Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,308	\$0	100%	\$80,197	71.46%	\$22,889
2000 - Non-Instructional Salaries	\$99,309	\$0	100%	\$154,563	64.25%	\$55,254
3000 - Employee Benefits	\$76,478	\$0	100%	\$116,345	65.73%	\$39,867
4000 - Supplies and Materials	\$17,064	\$0	100%	\$38,456	44.37%	\$21,392
5000 - Other Operating Expenses and Services	\$447	\$0	100%	\$43,368	1.03%	\$42,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,530	\$0	100%	\$21,646	57.89%	\$9,116
Totals	\$263,136	\$0	100%	\$454,575	57.89%	\$191,439

Status
Unsubmitted

North Monterey County Unified

North Monterey County Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,266	\$49,402	61.27%	\$197,606	15.32%	\$167,340
2000 - Non-Instructional Salaries	\$9,608	\$27,687	34.7%	\$110,749	8.68%	\$101,141
3000 - Employee Benefits	\$12,918	\$23,551	54.85%	\$94,205	13.71%	\$81,287
4000 - Supplies and Materials	\$0	\$8,828	0%	\$35,310	0%	\$35,310
5000 - Other Operating Expenses and Services	\$0	\$7,379	0%	\$29,515	0%	\$29,515
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,613	\$5,832	44.81%	\$23,327	11.2%	\$20,714
Totals	\$55,405	\$122,678	45.16%	\$490,712	11.29%	\$435,307

Corrective Action Plan

North Monterey County Unified School District continues offering ESL, Adult Basic Skills, High School Diploma, Computer Classes, and Citizenships classes. Because of the state and county restrictions with COVID -19 the pacing of enrollment and testing have been affected. This last week we were able to find an Adult School Coordinator that will support the program in those areas. We are also planning our annual Microsoft Certification and moving resources for a mental health counselor to support not only our K-12 success program but also add services to the High School Diploma Program that this year has started to see an increase of enrollment with students turning 18 and having to work to support their families and needing to transfer to the AS Program.

Summary of Activities:

As stated above, the pandemic has affected our program. We had ordered more chromebooks to enhance our virtual offering and also test students at the NMC High School. The technology is back order because of the demand. Our Admin. assistant continues making individual appointments to test students in our computer lab following safety guidelines. We continue offering ESL, GED, High School Diploma and Computer Classes. In collaboration with the SEL Team, we developed a series of Parent Workshops that will be presented several times this year. The Adult School Coordinator has been hired and will support enrollment, testing and data collection.

Status
Submitted

North Monterey County Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$81,341	\$49,402	164.65%	\$197,606	41.16%	\$116,265
2000 - Non-Instructional Salaries	\$20,686	\$27,687	74.71%	\$110,749	18.68%	\$90,063
3000 - Employee Benefits	\$30,718	\$23,551	130.43%	\$94,205	32.61%	\$63,487
4000 - Supplies and Materials	\$2,234	\$8,828	25.31%	\$35,310	6.33%	\$33,076
5000 - Other Operating Expenses and Services	\$11,327	\$7,379	153.51%	\$29,515	38.38%	\$18,188
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,288	\$5,832	124.97%	\$23,327	31.24%	\$16,039
Totals	\$153,594	\$122,678	125.2%	\$490,712	31.3%	\$337,118

Summary of Activities:

North Monterey County continues offering ESL, Citizenship, Computer Literacy HSD and GED classes. At this point all classes are offered virtually due to COVID-19 situation in Monterey County. Numbers have been affected by the lack of internet access in parts of our communities and also by the delay of receiving chromebooks and hotpots ordered to support our efforts to continue offering our classes.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Margarita Palacios, Assistant Principal

Aida Ramirez, Director Educational Options

North Monterey County Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$124,980	\$49,402	252.99%	\$197,606	63.25%	\$72,626
2000 - Non-Instructional Salaries	\$40,305	\$27,687	145.57%	\$110,749	36.39%	\$70,444
3000 - Employee Benefits	\$50,742	\$23,551	215.45%	\$94,205	53.86%	\$43,463
4000 - Supplies and Materials	\$18,824	\$8,828	213.24%	\$35,310	53.31%	\$16,486
5000 - Other Operating Expenses and Services	\$18,827	\$7,379	255.15%	\$29,515	63.79%	\$10,688
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,657	\$5,832	217.04%	\$23,327	54.26%	\$10,670
Totals	\$266,335	\$122,678	217.1%	\$490,712	54.28%	\$224,377

Summary of Activities:

NMCUS continues offering ESL, HSD, Spanish GED, Computer Literacy, and a K-12 Parent Series connected to social emotional learning. Chromebooks arrived. Students earned Microsoft Office certificates. Expenses in the Non - instructional salaries and benefits categories are still low because we have not been able to start in-person classes. We are hoping to start as soon as possible. A brand new Computer Literacy cohort started this week.

**Status
Submitted**

North Monterey County Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$124,980	\$49,402	252.99%	\$197,606	63.25%	\$72,626
2000 - Non-Instructional Salaries	\$40,305	\$27,687	145.57%	\$110,749	36.39%	\$70,444
3000 - Employee Benefits	\$50,742	\$23,551	215.45%	\$94,205	53.86%	\$43,463
4000 - Supplies and Materials	\$18,824	\$8,828	213.24%	\$35,310	53.31%	\$16,486
5000 - Other Operating Expenses and Services	\$18,827	\$7,379	255.15%	\$29,515	63.79%	\$10,688
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,657	\$5,832	217.04%	\$23,327	54.26%	\$10,670
Totals	\$266,335	\$122,678	217.1%	\$490,712	54.28%	\$224,377

Status
Unsubmitted

Salinas Union High

Salinas Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$124,853	\$0	100%	\$594,405	21%	\$469,552
2000 - Non-Instructional Salaries	\$73,348	\$0	100%	\$304,000	24.13%	\$230,652
3000 - Employee Benefits	\$100,006	\$0	100%	\$446,919	22.38%	\$346,913
4000 - Supplies and Materials	\$0	\$0	100%	\$1,775	0%	\$1,775
5000 - Other Operating Expenses and Services	\$23,425	\$0	100%	\$37,100	63.14%	\$13,675
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$15,535	\$0	100%	\$66,857	23.24%	\$51,322
Totals	\$337,167	\$0	100%	\$1,451,056	23.24%	\$1,113,889

Summary of Activities:

Salinas Adult School offers Distance Learning classes in ESL, HSD, HSE and ABE in the morning, afternoon and evening. SAS clerical staff perform registration, testing and assist students in accessing online classes. SAS Career Advisor and Career Center clerk provide support to students in transitioning to a higher level of education and into the workforce. All full-time SAS staff receive employee benefits. To provide SAS students with effective online learning, SAS purchased 100 Burlington licenses for the ESL program. SAS HSD and ABE programs continue to utilize Plato/Edmentum Courseware.

Status
Submitted

Salinas Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$304,086	\$0	100%	\$594,405	51.16%	\$290,319
2000 - Non-Instructional Salaries	\$157,977	\$0	100%	\$304,000	51.97%	\$146,023
3000 - Employee Benefits	\$212,095	\$0	100%	\$446,919	47.46%	\$234,824
4000 - Supplies and Materials	\$0	\$0	100%	\$1,775	0%	\$1,775
5000 - Other Operating Expenses and Services	\$28,825	\$0	100%	\$37,100	77.7%	\$8,275
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$33,954	\$0	100%	\$66,857	50.79%	\$32,903
Totals	\$736,937	\$0	100%	\$1,451,056	50.79%	\$714,119

Summary of Activities:

Salinas Adult School continued to offer Distance Learning classes in ESL, HSD, HSE and ABE in the morning, afternoon and evening. SAS clerical staff performed registration, testing and assisted students in accessing online classes. SAS Career Advisor and Career Center clerk provided support to students in transitioning to a higher level of education and into the workforce. All full-time SAS staff received employee benefits. To honor an MOU with St. Mary's Church, SAS continued to pay for the lease of three classrooms although instruction was offered online.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Tatiana Roganova, Director
Ana Aguillon, CBO

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$481,503	\$0	100%	\$594,405	81.01%	\$112,902
2000 - Non-Instructional Salaries	\$243,027	\$0	100%	\$304,000	79.94%	\$60,973
3000 - Employee Benefits	\$323,763	\$0	100%	\$446,919	72.44%	\$123,156
4000 - Supplies and Materials	\$0	\$0	100%	\$1,775	0%	\$1,775
5000 - Other Operating Expenses and Services	\$31,525	\$0	100%	\$37,100	84.97%	\$5,575
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$52,155	\$0	100%	\$66,857	78.01%	\$14,702
Totals	\$1,131,973	\$0	100%	\$1,451,056	78.01%	\$319,083

Summary of Activities:

Salinas Adult School continued to offer Distance Learning classes in ESL, HSD, HSE and ABE in the morning, afternoon and evening. SAS clerical staff performed registration, testing and assisted students in accessing online classes. SAS Career Advisor and Career Center clerk provided support to students in transitioning to a higher level of education and into the workforce. All full-time SAS staff received employee benefits. To honor an MOU with St. Mary's Church, SAS continued to pay for the lease of three classrooms although instruction was offered online.

**Status
Submitted**

Salinas Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$481,503	\$0	100%	\$594,405	81.01%	\$112,902
2000 - Non-Instructional Salaries	\$243,027	\$0	100%	\$304,000	79.94%	\$60,973
3000 - Employee Benefits	\$323,763	\$0	100%	\$446,919	72.44%	\$123,156
4000 - Supplies and Materials	\$0	\$0	100%	\$1,775	0%	\$1,775
5000 - Other Operating Expenses and Services	\$31,525	\$0	100%	\$37,100	84.97%	\$5,575
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$52,155	\$0	100%	\$66,857	78.01%	\$14,702
Totals	\$1,131,973	\$0	100%	\$1,451,056	78.01%	\$319,083

Status
Unsubmitted

Soledad Unified

Soledad Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$34,176	0%	\$136,703	0%	\$136,703
2000 - Non-Instructional Salaries	\$7,714	\$11,528	66.92%	\$46,110	16.73%	\$38,396
3000 - Employee Benefits	\$2,503	\$12,504	20.02%	\$50,014	5%	\$47,511
4000 - Supplies and Materials	\$1,563	\$8,534	18.31%	\$34,137	4.58%	\$32,574
5000 - Other Operating Expenses and Services	\$3,890	\$8,569	45.4%	\$34,276	11.35%	\$30,386
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$783	\$3,756	20.85%	\$15,022	5.21%	\$14,239
Totals	\$16,453	\$79,066	20.81%	\$316,262	5.2%	\$299,809

Corrective Action Plan

Due to the current COVID Pandemic, it was not possible to start offering the course until Sept 8th therefore not instructional salaries were reflected in this QTR. The plan of action will be to continue the current courses.

Summary of Activities:

In Qtr1, Soledad Adult School provided ESL, Citizenship, ABE, HSD, Dental Careers, and Basic Computer Skills classes. Students reached milestones in their educational progress.

Status
Submitted

Soledad Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$49,408	\$34,176	144.57%	\$136,703	36.14%	\$87,295
2000 - Non-Instructional Salaries	\$22,065	\$11,528	191.41%	\$46,110	47.85%	\$24,045
3000 - Employee Benefits	\$22,043	\$12,504	176.29%	\$50,014	44.07%	\$27,971
4000 - Supplies and Materials	\$3,465	\$8,534	40.6%	\$34,137	10.15%	\$30,672
5000 - Other Operating Expenses and Services	\$8,045	\$8,569	93.88%	\$34,276	23.47%	\$26,231
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,251	\$3,756	139.82%	\$15,022	34.96%	\$9,771
Totals	\$110,277	\$79,066	139.48%	\$316,262	34.87%	\$205,985

Summary of Activities:

In Qtr2, Soledad Adult School provided ESL, Citizenship, ABE, HSD, Dental Careers, and Basic Computer Skills classes. Students reached milestones in their educational progress.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Jeff Lopez

Francisco Pinedo Jr, Adult Education Lead Instructor

Guadalupe Reyes, Accountant

Soledad Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$84,167	\$34,176	246.28%	\$136,703	61.57%	\$52,536
2000 - Non-Instructional Salaries	\$39,049	\$11,528	338.75%	\$46,110	84.69%	\$7,061
3000 - Employee Benefits	\$36,976	\$12,504	295.73%	\$50,014	73.93%	\$13,038
4000 - Supplies and Materials	\$3,894	\$8,534	45.63%	\$34,137	11.41%	\$30,243
5000 - Other Operating Expenses and Services	\$9,135	\$8,569	106.61%	\$34,276	26.65%	\$25,141
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,661	\$3,756	230.62%	\$15,022	57.66%	\$6,361
Totals	\$181,882	\$79,066	230.04%	\$316,262	57.51%	\$134,380

Summary of Activities:

In Qtr3, Soledad Adult School provided ESL, Citizenship, ABE, HSD, Dental Careers, and Basic Computer Skills classes. Students reached milestones in their educational progress.

Status
Submitted

Soledad Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$84,167	\$34,176	246.28%	\$136,703	61.57%	\$52,536
2000 - Non-Instructional Salaries	\$39,049	\$11,528	338.75%	\$46,110	84.69%	\$7,061
3000 - Employee Benefits	\$36,976	\$12,504	295.73%	\$50,014	73.93%	\$13,038
4000 - Supplies and Materials	\$3,894	\$8,534	45.63%	\$34,137	11.41%	\$30,243
5000 - Other Operating Expenses and Services	\$9,135	\$8,569	106.61%	\$34,276	26.65%	\$25,141
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,661	\$3,756	230.62%	\$15,022	57.66%	\$6,361
Totals	\$181,882	\$79,066	230.04%	\$316,262	57.51%	\$134,380

Status
Unsubmitted

South Monterey County Joint Union High

South Monterey County Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$722	\$1,488	48.51%	\$74,421	0.97%	\$73,699
2000 - Non-Instructional Salaries	\$899	\$726	123.88%	\$9,071	9.91%	\$8,172
3000 - Employee Benefits	\$422	\$506	83.42%	\$16,863	2.5%	\$16,441
4000 - Supplies and Materials	\$91	\$110	82.73%	\$11,000	0.83%	\$10,909
5000 - Other Operating Expenses and Services	\$0	\$7,593	0%	\$39,961	0%	\$39,961
6000 - Capital Outlay	\$0	\$0	100%	\$20,000	0%	\$20,000
7000 - Other Outgo	\$0	\$0	100%	\$15,000	0%	\$15,000
Indirect Costs	\$0	\$0	100%	\$9,316	0%	\$9,316
Totals	\$2,134	\$10,423	20.47%	\$195,632	1.09%	\$193,498

Corrective Action Plan

Services were spent in the following quarter.

Status
Submitted

South Monterey County Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,503	\$20,094	67.2%	\$74,421	18.14%	\$60,918
2000 - Non-Instructional Salaries	\$7,792	\$2,449	318.15%	\$9,071	85.9%	\$1,279
3000 - Employee Benefits	\$4,449	\$4,553	97.72%	\$16,863	26.38%	\$12,414
4000 - Supplies and Materials	\$7,816	\$3,850	203.01%	\$11,000	71.05%	\$3,184
5000 - Other Operating Expenses and Services	\$3,497	\$17,982	19.45%	\$39,961	8.75%	\$36,464
6000 - Capital Outlay	\$0	\$20,000	0%	\$20,000	0%	\$20,000
7000 - Other Outgo	\$0	\$4,950	0%	\$15,000	0%	\$15,000
Indirect Costs	\$0	\$0	100%	\$9,316	0%	\$9,316
Totals	\$37,057	\$73,878	50.16%	\$195,632	18.94%	\$158,575

Corrective Action Plan

Additional classes were started. A budget revision will need to be done to correct capital outlay. The cost was spent out of 4400. In addition, additional programs to support the influx of students to our diploma track and HiSet programs were purchased. These expenditures will be reflected in Q3. In addition, 25 more chromebooks were provided to students.

Summary of Activities:

Course taught during Q2: ESL Beginning high and low Computer Literacy HS Diploma Track HiSet Citizenship

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Paige Leebrick

Eugene Miller

Sherrie Castellanos, Chief Business Official

South Monterey County Joint Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,503	\$41,676	32.4%	\$74,421	18.14%	\$60,918
2000 - Non-Instructional Salaries	\$7,792	\$5,080	153.39%	\$9,071	85.9%	\$1,279
3000 - Employee Benefits	\$4,449	\$9,443	47.11%	\$16,863	26.38%	\$12,414
4000 - Supplies and Materials	\$7,816	\$7,700	101.51%	\$11,000	71.05%	\$3,184
5000 - Other Operating Expenses and Services	\$3,497	\$25,975	13.46%	\$39,961	8.75%	\$36,464
6000 - Capital Outlay	\$0	\$20,000	0%	\$20,000	0%	\$20,000
7000 - Other Outgo	\$0	\$4,950	0%	\$15,000	0%	\$15,000
Indirect Costs	\$0	\$0	100%	\$9,316	0%	\$9,316
Totals	\$37,057	\$114,823	32.27%	\$195,632	18.94%	\$158,575

Corrective Action Plan

In order to meet the needs of our increased enrollment we have purchased 25 computers and hotspots along with 20 more site license for both HiSet and Bridges programs. This expenditures will be reflected in the Q4 reporting.

Summary of Activities:

HSD/HiSet ESL-all levels Computer Literacy Citizenship Translation supports.

Status
Submitted

South Monterey County Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,503	\$74,421	18.14%	\$74,421	18.14%	\$60,918
2000 - Non-Instructional Salaries	\$7,792	\$9,071	85.9%	\$9,071	85.9%	\$1,279
3000 - Employee Benefits	\$4,449	\$16,863	26.38%	\$16,863	26.38%	\$12,414
4000 - Supplies and Materials	\$7,816	\$11,000	71.05%	\$11,000	71.05%	\$3,184
5000 - Other Operating Expenses and Services	\$3,497	\$39,961	8.75%	\$39,961	8.75%	\$36,464
6000 - Capital Outlay	\$0	\$20,000	0%	\$20,000	0%	\$20,000
7000 - Other Outgo	\$0	\$15,000	0%	\$15,000	0%	\$15,000
Indirect Costs	\$0	\$9,316	0%	\$9,316	0%	\$9,316
Totals	\$37,057	\$195,632	18.94%	\$195,632	18.94%	\$158,575

Status
Unsubmitted



California
Community
Colleges



2021 © California Community Colleges

NOVA Site Version: [4.31.2](#)