

CAEP Allocation Amendment: 2022-23 Produced: Jul 12, 2022, 05:21 PM UTC Aida Ramirez

## 21 Salinas Valley Adult Education Consortium

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 21 Salinas Valley Adult Education Consortium

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** The 22-23 allocation schedule will enable SVAEC Members to maintain current levels of service and continue filling regional service gaps by funding each Member at a level equivalent to its 21-22 baseline allocation, plus proportionate distribution of the anticipated COLA to help cover salary/benefits increases. This allocation schedule was approved at an SVAEC Regular Steering Committee meeting on 3.16.22 (an open and public meeting held in person and via teleconference). CAEP funding has and will continue to be used for activities approved in its 3-year and annual plans, including: 1. Instruction (adult ESL, Citizenship Prep, Digital Literacy, Basic Literacy, ABE/ASE, HSD and HSE, Workforce Readiness, and CTE) -- delivered through classroom and distance learning modalities); 2. Support Services (student outreach, onboarding, advising, and transition support; reduction of barriers like childcare and transportation; connection to career training and job placement services; and parent/guardian training to support child school success); 3. Program administration (including clerical functions for student intake and ongoing data collection and reporting); 4. Professional Development; and 5. Consortium administration and collaboration (including governance and compliance; marketing and outreach; program alignment; and partnership development). Note that the Consortium Shared Fund allocation of \$412,006 (comprised of the 5% Admin plus 5% consortium funds) and the Hartnell College allocation of \$298,499 are combined in NOVA (for a total of \$710,505) but are operationally separate.

**Changes:** No Changes

### Amended Member Allocations for 2022-23

Member Agency	Amended Allocation	Adjustment Made
Gonzales Unified	\$419,032	\$5,058
Hartnell CCD	\$744,306	\$8,298
Monterey Co. Office of Education	\$498,931	\$5,759
North Monterey County Unified	\$412,275	\$4,759
Salinas Union High	\$1,592,455	\$18,383
Soledad Unified	\$347,001	\$4,005
South Monterey County Joint Union High	\$154,182	\$1,853
<b>Total Allocated to Members</b>	<b>\$4,168,182</b>	
<b>Total CAEP Funds</b>	<b>\$4,168,182</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Gonzales Unified</a>	Unified School District	Candice Camacho	(831) 675-0100 ext: 8117
<a href="#">Hartnell CCD</a>	District	Ana Gonzalez	(831) 755-6719
<a href="#">Monterey Co. Office of Education</a>	County Office of Education (COE)	Dawn Tovey	(831) 755-6440
<a href="#">North Monterey County Unified</a>	Unified School District	Margarita Palacios	(831) 633-3343 ext: 1609
<a href="#">Salinas Union High</a>	High School District	Burr Guthrie	(831) 796-6900
<a href="#">Soledad Unified</a>	Unified School District	Jeff Lopez	(831) 678-3987
<a href="#">South Monterey County Joint Union High</a>	High School District	Paige Leebrick South Monterey County Joint Union High School District	(831) 385-4661

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

## Assurances

### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

### Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).

- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

**Hartnell CCD - Member Representative****Ana Gonzalez**

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Approved by Ana Gonzalez

07/08/2022 09:03 AM PDT

**Monterey Co. Office of Education - Member Representative****Dawn Tovey**

Director/Controller of Internal Services

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Approved by Dr. Ernesto Vela

07/08/2022 09:02 AM PDT

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Approved by Paige Leebrick South Monterey County Joint Union High School District

07/08/2022 08:42 AM PDT

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07/08/2022 08:53 AM PDT

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07/08/2022 09:26 AM PDT

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Approved by Candice Camacho

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