

CAEP  
CFAD

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**21 Salinas Valley Adult Education Consortium**

CERTIFIED

Allocation Amendment: 2023-24

## Allocation Amendment Summary

### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 21 Salinas Valley Adult Education Consortium

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** The 23-24 allocation schedule will enable SVAEC Members to maintain current levels of service and continue filling regional service gaps by funding each Member at a level equivalent to its 22-23 baseline allocation, plus a proportionate distribution of the anticipated COLA to help cover salary/benefits increases. This allocation schedule was approved at an SVAEC Regular Steering Committee meeting on 4/19/23 (an open and public meeting held in person and via teleconference). CAEP funding has and will continue to be used for activities approved in its 3-year and annual plans, including: 1. Instruction (adult ESL, Citizenship Prep, Digital Literacy, Basic Literacy, ABE/ASE, HSD and HSE, Workforce Readiness, and CTE) -- delivered through classroom and distance learning modalities); 2. Support Services (student outreach, onboarding, advising, and transition support; reduction of barriers like childcare and transportation; connection to career training and job placement services; and parent/guardian training to support child school success); 3. Program administration (including clerical functions for student intake and ongoing data collection and reporting); 4. Professional Development; and 5. Consortium administration and collaboration (including governance and compliance; marketing and outreach; program alignment; and partnership development). Note that the Consortium Shared Fund allocation and the Hartnell College allocation are combined in NOVA but are operationally separate.

**Changes:** N/A

## Amended Member Allocations for 2023-24

**Type of allocation amendment \***

**Explanation for amendment \***

Not Entered

Member Agency	Amended Allocation	Adjustment Made
Gonzales Unified	\$473,782	
Hartnell CCD	\$820,516	\$3,755
Monterey Co. Office of Education	\$528,092	
North Monterey County Unified	\$445,793	
Salinas Union High	\$1,700,831	
Soledad Unified	\$375,212	
South Monterey County Joint Union High	\$166,583	
<b>Total Allocated to Members</b>	<b>\$4,510,809</b>	
<b>Total CAEP Funds</b>	<b>\$4,510,809</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
Gonzales Unified	Unified School District	Candice Camacho	(831) 675-0100 ext: 8117
Hartnell CCD	District	Ana Gonzalez	(831) 755-6719
Monterey Co. Office of Education	County Office of Education (COE)	Dawn Tovey	(831) 755-6440
North Monterey County Unified	Unified School District	Sandra Cuevas	(831) 682-7605
Salinas Union High	High School District	Burr Guthrie	(831) 796-6900 ext: 1378
Soledad Unified	Unified School District	Jeff Lopez	(831) 678-3987
South Monterey County Joint Union High	High School District	Paige Leebrick South Monterey County Joint Union High School District	(831) 385-4661

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

## Assurances

### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

### Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).

- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Certification

#### Hartnell CCD - Member Representative

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Approved by Ivan Pagan

07/21/2023 09:57 AM PDT

#### Monterey Co. Office of Education - Member Representative

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Approved by Brenda Ramirez

08/07/2023 05:34 PM PDT

**South Monterey County Joint Union High - Member Representative**

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Approved by Paige Leebrick South Monterey County Joint Union High School District

07/25/2023 10:17 AM PDT

**Salinas Union High - Member Representative**

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07/20/2023 04:00 PM PDT

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Approved by Sandra Cuevas

07/31/2023 07:46 AM PDT

**Soledad Unified - Member Representative**

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08/09/2023 03:48 PM PDT

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