

# CAEP Consortium Fiscal Reporting 23 Kern Adult Education Consortium

2019-20 Fiscal Year

## Certification

**Certified By**

Trudy Gerald

Associate Vice Chancellor, Economic and Workforce Development

Quarter 1 Status    Quarter 2 Status    Quarter 3 Status    Quarter 4 Status

Certified        Certified        Certified        Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Delano Joint Union High</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Inyo Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Kern CCD</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Kern High</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">McFarland Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Mojave Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Mono Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Muroc Joint Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Porterville Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Sierra Sands Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Tehachapi Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Wasco Union High</a>	Submitted	Submitted	Submitted	Submitted

## Delano Joint Union High

**Delano Joint Union High Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$153,997	\$0	100%	\$750,954	20.51%	\$596,957
2000 - Non-Instructional Salaries	\$47,124	\$0	100%	\$223,238	21.11%	\$176,114
3000 - Employee Benefits	\$83,508	\$0	100%	\$381,042	21.92%	\$297,534
4000 - Supplies and Materials	\$5,311	\$0	100%	\$158,223	3.36%	\$152,912
5000 - Other Operating Expenses and Services	\$28,081	\$0	100%	\$130,711	21.48%	\$102,630
6000 - Capital Outlay	\$0	\$0	100%	\$215,360	0%	\$215,360
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$318,021</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,859,528</b>	<b>17.1%</b>	<b>\$1,541,507</b>

**Summary of Activities:**

Delano Adult School continues to run the High School Diploma program, as well as the HSE preparation courses and has been working to increase enrollment and improve course offerings. Delano Adult School continues services as a Pearson Vue testing center for GED testing and HiSet to offer HSE certification. DAS offers multiple ESL courses from literacy to Advance. We continue working with Bakersfield College Delano for student transition. Our Welding Program is continuing strong offering NCCER certification to our students this year. Welding instructor and supplies for the program were purchased. Business Department continues to offer classes such as keyboarding, Microsoft Office Suite, Word, Excell, Access, Power Point, Payroll Accounting, Accounting Basic, General Office, including Ten-Key, Office and Filling Skill, and Workforce Readiness. Our Nursing Assistant training program has continue to be strong and graduating student .

**Status**  
**Submitted**

**Delano Joint Union High Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$355,754	\$0	100%	\$750,954	47.37%	\$395,200
2000 - Non-Instructional Salaries	\$99,609	\$0	100%	\$223,238	44.62%	\$123,629
3000 - Employee Benefits	\$175,618	\$0	100%	\$381,042	46.09%	\$205,424
4000 - Supplies and Materials	\$11,557	\$0	100%	\$158,223	7.3%	\$146,666
5000 - Other Operating Expenses and Services	\$36,728	\$0	100%	\$130,711	28.1%	\$93,983
6000 - Capital Outlay	\$0	\$0	100%	\$215,360	0%	\$215,360
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$679,266</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,859,528</b>	<b>36.53%</b>	<b>\$1,180,262</b>

**Summary of Activities:**

Delano Adult School continues to run the High School Diploma program, as well as the HSE preparation courses and has been working to increase enrollment and improve course offerings. Delano Adult School continues services as a Pearson Vue testing center for GED testing and HiSet to offer HSE certification. DAS offers multiple ESL courses from literacy to Advance. We continue working with Bakersfield College Delano for student transition. Our Welding Program is continuing strong offering NCCER certification to our students this year. Welding instructor and supplies for the program were purchased. Business Department continues to offer classes such as keyboarding, Microsoft Office Suite, Word, Excell, Access, Power Point, Payroll Accounting, Accounting Basic, General Office, including Ten-Key, Office and Filling Skill, and Workforce Readiness. Our Nursing Assistant training program has continue to be strong and graduating student .

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Julio C. Segura, Director  
Adrian Maduena, CBO/CFO  
Jason Garcia, Associate Superintendent

**Delano Joint Union High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$515,874	\$0	100%	\$750,954	68.7%	\$235,080
2000 - Non-Instructional Salaries	\$151,376	\$0	100%	\$223,238	67.81%	\$71,862
3000 - Employee Benefits	\$256,269	\$0	100%	\$381,042	67.25%	\$124,773
4000 - Supplies and Materials	\$49,872	\$0	100%	\$158,223	31.52%	\$108,351
5000 - Other Operating Expenses and Services	\$49,936	\$0	100%	\$130,711	38.2%	\$80,775
6000 - Capital Outlay	\$0	\$0	100%	\$215,360	0%	\$215,360
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$1,023,327</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,859,528</b>	<b>55.03%</b>	<b>\$836,201</b>

**Summary of Activities:**

Delano Adult School continues to run the High School Diploma program, as well as the HSE preparation courses and has been working to increase enrollment and improve course offerings. Delano Adult School continues services as a Pearson Vue testing center for GED testing and HiSet to offer HSE certification. DAS offers multiple ESL courses from literacy to Advance. We continue working with Bakersfield College Delano for student transition. Our Welding Program is continuing strong offering NCCER certification to our students this year. Welding instructor and supplies for the program were purchased. Business Department continues to offer classes such as keyboarding, Microsoft Office Suite, Word, Excell, Access, Power Point, Payroll Accounting, Accounting Basic, General Office, including Ten-Key, Office and Filling Skill, and Workforce Readiness. Our Nursing Assistant training program has continue to be strong and graduating student .

**Status**  
**Submitted**

**Delano Joint Union High Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$676,633	\$0	100%	\$750,954	90.1%	\$74,321
2000 - Non-Instructional Salaries	\$202,526	\$0	100%	\$223,238	90.72%	\$20,712
3000 - Employee Benefits	\$337,390	\$0	100%	\$381,042	88.54%	\$43,652
4000 - Supplies and Materials	\$97,555	\$0	100%	\$158,223	61.66%	\$60,668
5000 - Other Operating Expenses and Services	\$70,391	\$0	100%	\$130,711	53.85%	\$60,320
6000 - Capital Outlay	\$0	\$0	100%	\$215,360	0%	\$215,360
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$1,384,495</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,859,528</b>	<b>74.45%</b>	<b>\$475,033</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

In the wake of Covid 19 welding and CNA courses were immediately cancelled during March 2020. Other courses such as ESL, High School Diploma, High School Equivalency, and Business were available via distance learning. DAS purchase Burlington English licenses to provide distance learning to our ESL Population. Chromebooks are being loan out to students that need them to complete their courses.

**Status  
Submitted**

**Inyo Co. Office of Education**

**Inyo Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$198	\$1,596	12.41%	\$31,915	0.62%	\$31,717
2000 - Non-Instructional Salaries	\$83	\$213	39.06%	\$2,125	3.91%	\$2,042
3000 - Employee Benefits	\$0	\$348	0%	\$6,965	0%	\$6,965
4000 - Supplies and Materials	\$0	\$0	100%	\$2,635	0%	\$2,635
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$4,360	0%	\$4,360
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$500	0%	\$2,000	0%	\$2,000
<b>Totals</b>	<b>\$281</b>	<b>\$2,657</b>	<b>10.58%</b>	<b>\$50,000</b>	<b>0.56%</b>	<b>\$49,719</b>

### Corrective Action Plan

The budget will be revised to break out benefits and the CASAS software cost of \$2500 which will be included in Capital Outlay. As we are in a startup phase, we will be staffing up as noted in the Summary of Activities below. This will increase operational costs as we proceed through the rest of the school year. Indirect costs and supplies/materials will also be adjusted accordingly.

### Summary of Activities:

Inyo County Adult School is currently in a startup phase. Our ESL teacher is resigning in December due to family health concerns so we are looking for a replacement and also a second ESL teacher that can serve our clients in southern Inyo County. We plan to implement some components of the Los Angeles Unified School District's "Family Success Initiative" into our ESL program. Our teacher will focus on language building skills through the infusion and exploration of topics that will hopefully increase parent engagement and empower our adult learner parents as educational partners. LA Unified calls these units of instruction "parent education modules." We are also attempting to hire a part-time teacher and classified staff member that can help lead the startup of our diploma track program hopefully starting in January. There is no existing salary schedule for adult school so we are in the midst of developing one. Finally, we are examining potential co-location sites and strategies.

**Status**  
**Submitted**

---

### Inyo Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$665	\$3,192	20.84%	\$31,915	2.08%	\$31,250
2000 - Non-Instructional Salaries	\$376	\$531	70.78%	\$2,125	17.69%	\$1,749
3000 - Employee Benefits	\$57	\$697	8.18%	\$6,965	0.82%	\$6,908
4000 - Supplies and Materials	\$336	\$132	255.03%	\$2,635	12.75%	\$2,299
5000 - Other Operating Expenses and Services	\$3,100	\$2,180	142.2%	\$4,360	71.1%	\$1,260
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$250	\$500	50%	\$2,000	12.5%	\$1,750
<b>Totals</b>	<b>\$4,784</b>	<b>\$7,231</b>	<b>66.16%</b>	<b>\$50,000</b>	<b>9.57%</b>	<b>\$45,216</b>

**Corrective Action Plan**

Additional staff was hired after Q2 and our program was only truly operational starting in January 2020. Additional costs like ESL curriculum, in addition to significant salary increased costs, will have us expending our entire budget and then some at the end of Q4.

**Summary of Activities:**

The ICOE Adult Education Program has been busy recruiting students for both our diploma and ESL program. We have recently been focused on marketing in the southern areas of Inyo County.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Barry Simpson, Superintendent

Randy Cook, Associate Superintendent

**Inyo Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,030	\$15,958	81.65%	\$31,915	40.83%	\$18,885
2000 - Non-Instructional Salaries	\$1,003	\$1,063	94.4%	\$2,125	47.2%	\$1,122
3000 - Employee Benefits	\$2,302	\$3,483	66.1%	\$6,965	33.05%	\$4,663
4000 - Supplies and Materials	\$336	\$527	63.76%	\$2,635	12.75%	\$2,299
5000 - Other Operating Expenses and Services	\$3,518	\$3,270	107.58%	\$4,360	80.69%	\$842
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$750	\$500	150%	\$2,000	37.5%	\$1,250
<b>Totals</b>	<b>\$20,939</b>	<b>\$24,800</b>	<b>84.43%</b>	<b>\$50,000</b>	<b>41.88%</b>	<b>\$29,061</b>

**Corrective Action Plan**

Funding stream timing and sources was not confirmed until recently so some expenditures have not been reallocated to adult ed. This will occur Q4 and will include total indirect costs.

**Summary of Activities:**

The ICOE Adult Education Program continues to enroll both diploma program and ESL students. The Plato curriculum has proven to be a solid platform for our students and provides the flexibility to address a range of credit needs while individualizing curriculum for our students. Our ESL program adopted Burlington prior to COVID-19, which was fortunate as this aided a smooth and efficient transition to distance learning with a new cohort of students. Despite the dislocation experienced because of COVID-19, we are still working diligently to set the the table for next year and look forward to continuing progress and improvement.

**Status**  
**Submitted**

**Inyo Co. Office of Education Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,968	\$31,915	90.77%	\$31,915	90.77%	\$2,947
2000 - Non-Instructional Salaries	\$1,755	\$2,125	82.59%	\$2,125	82.59%	\$370
3000 - Employee Benefits	\$5,434	\$6,965	78.02%	\$6,965	78.02%	\$1,531
4000 - Supplies and Materials	\$761	\$2,635	28.88%	\$2,635	28.88%	\$1,874
5000 - Other Operating Expenses and Services	\$4,318	\$4,360	99.04%	\$4,360	99.04%	\$42
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,000	\$500	200%	\$2,000	50%	\$1,000
<b>Totals</b>	<b>\$42,236</b>	<b>\$48,500</b>	<b>87.08%</b>	<b>\$50,000</b>	<b>84.47%</b>	<b>\$7,764</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

The ICOE Adult Education Program continued to provide ASE/ABE and ESL courses to our students utilizing Burlington English and Plato curriculum through distance learning.

**Status  
Submitted**

**Kern CCD**

**Kern CCD Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$56,948	\$11,748	484.74%	\$305,081	18.67%	\$248,133
2000 - Non-Instructional Salaries	\$108,748	\$43,334	250.95%	\$760,915	14.29%	\$652,167
3000 - Employee Benefits	\$67,027	\$16,739	400.43%	\$423,433	15.83%	\$356,406
4000 - Supplies and Materials	\$3,073	\$7,500	40.97%	\$312,557	0.98%	\$309,484
5000 - Other Operating Expenses and Services	\$32,029	\$41,550	77.09%	\$1,199,011	2.67%	\$1,166,982
6000 - Capital Outlay	\$4,293	\$60,015	7.15%	\$452,100	0.95%	\$447,807
7000 - Other Outgo	\$0	\$15	0%	\$100	0%	\$100
Indirect Costs	\$13,605	\$9,075	149.91%	\$172,237	7.9%	\$158,632
<b>Totals</b>	<b>\$285,723</b>	<b>\$189,977</b>	<b>150.4%</b>	<b>\$3,625,434</b>	<b>7.88%</b>	<b>\$3,339,711</b>

### Summary of Activities:

We have continued with the activities in our three year plan and in our annual plan.

**Status**  
**Submitted**

---

### Kern CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$129,856	\$23,496	552.67%	\$305,081	42.56%	\$175,225
2000 - Non-Instructional Salaries	\$234,609	\$86,669	270.7%	\$760,915	30.83%	\$526,306
3000 - Employee Benefits	\$143,266	\$33,478	427.95%	\$423,433	33.83%	\$280,167
4000 - Supplies and Materials	\$17,265	\$15,000	115.1%	\$312,557	5.52%	\$295,292
5000 - Other Operating Expenses and Services	\$88,846	\$83,100	106.91%	\$1,199,011	7.41%	\$1,110,165
6000 - Capital Outlay	\$200,727	\$120,030	167.23%	\$452,100	44.4%	\$251,373
7000 - Other Outgo	\$0	\$30	0%	\$100	0%	\$100
Indirect Costs	\$40,728	\$18,150	224.39%	\$172,237	23.65%	\$131,509
<b>Totals</b>	<b>\$855,297</b>	<b>\$379,953</b>	<b>225.11%</b>	<b>\$3,625,434</b>	<b>23.59%</b>	<b>\$2,770,137</b>

**Corrective Action Plan**

KCCD DO and member colleges fell behind in expenditures early on in the year due to the need of spending down funds from previous years and running into roadblocks in annual plan goals for co-location development. We are all meeting together this semester to discuss budgeting and planning expenses for the upcoming year in order to best serve all adult education students in our sub-regions.

**Summary of Activities:**

KCCD DO and College partners continued to work on the annual plan and 3-year plan activities in order to support our K-12 and COE members in best delivering Adult Education programs and pathways to non-credit college courses. We have supported students with learning hardware and software as well as support services for academic and career success. We will continue to build on our offerings and pathways with the success of this past quarter.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Thatcher Weldon, CAEP Director

Enrique Heredia

Dr. Trudy Gerald Ed.D., Associate Vice Chancellor, Economic and Workforce Development

Carlene Feichter, Director, Accounting Services

**Kern CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$181,770	\$35,244	515.74%	\$305,081	59.58%	\$123,311
2000 - Non-Instructional Salaries	\$360,975	\$130,003	277.67%	\$760,915	47.44%	\$399,940
3000 - Employee Benefits	\$215,562	\$50,216	429.27%	\$423,433	50.91%	\$207,871
4000 - Supplies and Materials	\$33,080	\$22,500	147.02%	\$312,557	10.58%	\$279,477
5000 - Other Operating Expenses and Services	\$168,871	\$124,650	135.48%	\$1,199,011	14.08%	\$1,030,140
6000 - Capital Outlay	\$200,727	\$180,045	111.49%	\$452,100	44.4%	\$251,373
7000 - Other Outgo	\$0	\$45	0%	\$100	0%	\$100
Indirect Costs	\$58,049	\$27,225	213.22%	\$172,237	33.7%	\$114,188
<b>Totals</b>	<b>\$1,219,034</b>	<b>\$569,930</b>	<b>213.89%</b>	<b>\$3,625,434</b>	<b>33.62%</b>	<b>\$2,406,400</b>

**Corrective Action Plan**

KCCD DO and member colleges fell behind in expenditures early on in the year due to the need of spending down funds from previous years and running into roadblocks in annual plan goals for co-location development. We have purchased chromebooks to lend to adult education students and Burlington English subscriptions for Consortium members to help with the COVID-19 pandemic.

**Summary of Activities:**

KCCD DO and College partners continued to work on the annual plan and 3-year plan activities in order to support our K-12 and COE members in best delivering Adult Education programs and pathways to non-credit college courses. We have supported students with learning hardware and software as well as support services for academic and career success. We will continue to build on our offerings and pathways with the success of this past quarter. We are currently working on a student data management position for the consortium to help us track and show progress of our students.

**Status**  
**Submitted**

**Kern CCD Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$239,215	\$46,993	509.05%	\$305,081	78.41%	\$65,866
2000 - Non-Instructional Salaries	\$513,784	\$173,338	296.41%	\$760,915	67.52%	\$247,131
3000 - Employee Benefits	\$287,518	\$66,955	429.42%	\$423,433	67.9%	\$135,915
4000 - Supplies and Materials	\$35,011	\$30,000	116.7%	\$312,557	11.2%	\$277,546
5000 - Other Operating Expenses and Services	\$198,507	\$166,200	119.44%	\$1,199,011	16.56%	\$1,000,504
6000 - Capital Outlay	\$366,075	\$240,060	152.49%	\$452,100	80.97%	\$86,025
7000 - Other Outgo	\$0	\$60	0%	\$100	0%	\$100
Indirect Costs	\$82,005	\$36,301	225.91%	\$172,237	47.61%	\$90,232
<b>Totals</b>	<b>\$1,722,115</b>	<b>\$759,906</b>	<b>226.62%</b>	<b>\$3,625,434</b>	<b>47.5%</b>	<b>\$1,903,319</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

### Corrective Action Plan

The colleges and the district offices are looking into ways to not only support the non-credit programs and the development of new CTE non-credit programs at the community colleges, but also in how to best support the K-12 and County Office of Education Adult Education partners to provide distance learning software and hardware, as well as in outreach to our adult education populations that may need new skill training during this time.

### Summary of Activities:

The District Office purchased 500 Chromebooks to share with the K-12, County Office of Education and Community College non-credit program partners in our consortium to lend to students who needed technology during the pandemic for distance learning. The District Office also purchased 1,000 seats of Burlington English to share with all members in the consortium during the summer to ensure students could continue studying during the pandemic. Cerro Coso Community College leased a building on the Main Street in Bishop, California to provide a setting where students can receive support services, instruction, and information for both the Inyo County Office of Education Adult Education program and the Cerro Coso Community College programs in the same building. Porterville College, Bakersfield College, and Bakersfield College – Delano all continued to provide support to the K-12 and County Office of Education partners in their communities.

Status  
Submitted

**Kern High**

**Kern High Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$856,522	\$729,504	117.41%	\$4,863,357	17.61%	\$4,006,835
2000 - Non-Instructional Salaries	\$429,160	\$288,079	148.97%	\$1,920,528	22.35%	\$1,491,368
3000 - Employee Benefits	\$554,095	\$408,018	135.8%	\$2,720,120	20.37%	\$2,166,025
4000 - Supplies and Materials	\$182,929	\$136,819	133.7%	\$912,127	20.06%	\$729,198
5000 - Other Operating Expenses and Services	\$163,727	\$95,874	170.77%	\$639,158	25.62%	\$475,431
6000 - Capital Outlay	\$132,450	\$61,340	215.93%	\$408,935	32.39%	\$276,485
7000 - Other Outgo	\$0	\$35,223	0%	\$234,819	0%	\$234,819
Indirect Costs	\$0	\$82,821	0%	\$552,139	0%	\$552,139
<b>Totals</b>	<b>\$2,318,883</b>	<b>\$1,837,677</b>	<b>126.19%</b>	<b>\$12,251,183</b>	<b>18.93%</b>	<b>\$9,932,300</b>

Status  
Submitted

**Kern High Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,864,901	\$1,459,007	127.82%	\$4,863,357	38.35%	\$2,998,456
2000 - Non-Instructional Salaries	\$915,164	\$576,158	158.84%	\$1,920,528	47.65%	\$1,005,364
3000 - Employee Benefits	\$1,288,263	\$816,036	157.87%	\$2,720,120	47.36%	\$1,431,857
4000 - Supplies and Materials	\$311,879	\$273,638	113.97%	\$912,127	34.19%	\$600,248
5000 - Other Operating Expenses and Services	\$359,494	\$191,747	187.48%	\$639,158	56.24%	\$279,664
6000 - Capital Outlay	\$140,578	\$122,681	114.59%	\$408,935	34.38%	\$268,357
7000 - Other Outgo	\$0	\$70,446	0%	\$234,819	0%	\$234,819
Indirect Costs	\$0	\$165,642	0%	\$552,139	0%	\$552,139
<b>Totals</b>	<b>\$4,880,279</b>	<b>\$3,675,355</b>	<b>132.78%</b>	<b>\$12,251,183</b>	<b>39.84%</b>	<b>\$7,370,904</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Scott Cole

Mark Wyatt Mr, Principal/ Director Bakersfield Adult School & Regional Occupational Center

Jodi Loeffler, Supervising Administrator Bakersfield Adult School

Ana Lopez

**Kern High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,876,006	\$2,188,511	131.41%	\$4,863,357	59.14%	\$1,987,351
2000 - Non-Instructional Salaries	\$1,396,783	\$864,238	161.62%	\$1,920,528	72.73%	\$523,745
3000 - Employee Benefits	\$2,018,148	\$1,224,054	164.87%	\$2,720,120	74.19%	\$701,972
4000 - Supplies and Materials	\$478,598	\$410,457	116.6%	\$912,127	52.47%	\$433,529
5000 - Other Operating Expenses and Services	\$490,955	\$287,621	170.7%	\$639,158	76.81%	\$148,203
6000 - Capital Outlay	\$145,357	\$184,021	78.99%	\$408,935	35.55%	\$263,578
7000 - Other Outgo	\$0	\$105,669	0%	\$234,819	0%	\$234,819
Indirect Costs	\$0	\$248,463	0%	\$552,139	0%	\$552,139
<b>Totals</b>	<b>\$7,405,847</b>	<b>\$5,513,032</b>	<b>134.33%</b>	<b>\$12,251,183</b>	<b>60.45%</b>	<b>\$4,845,336</b>

**Status**  
**Submitted**

**Kern High Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,904,183	\$2,918,014	133.8%	\$4,863,357	80.28%	\$959,174
2000 - Non-Instructional Salaries	\$1,822,582	\$1,152,317	158.17%	\$1,920,528	94.9%	\$97,946
3000 - Employee Benefits	\$2,608,991	\$1,632,072	159.86%	\$2,720,120	95.91%	\$111,129
4000 - Supplies and Materials	\$516,791	\$547,276	94.43%	\$912,127	56.66%	\$395,336
5000 - Other Operating Expenses and Services	\$569,594	\$383,495	148.53%	\$639,158	89.12%	\$69,564
6000 - Capital Outlay	\$152,315	\$245,361	62.08%	\$408,935	37.25%	\$256,620
7000 - Other Outgo	\$0	\$140,891	0%	\$234,819	0%	\$234,819
Indirect Costs	\$0	\$331,283	0%	\$552,139	0%	\$552,139
<b>Totals</b>	<b>\$9,574,456</b>	<b>\$7,350,710</b>	<b>130.25%</b>	<b>\$12,251,183</b>	<b>78.15%</b>	<b>\$2,676,727</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

None

Status  
Submitted

**McFarland Unified**

McFarland Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,402	\$13,763	17.45%	\$55,050	4.36%	\$52,648
2000 - Non-Instructional Salaries	\$2,985	\$6,106	48.89%	\$61,060	4.89%	\$58,075
3000 - Employee Benefits	\$1,841	\$9,790	18.8%	\$48,950	3.76%	\$47,109
4000 - Supplies and Materials	\$0	\$2,294	0%	\$22,938	0%	\$22,938
5000 - Other Operating Expenses and Services	\$382	\$4,608	8.29%	\$18,572	2.06%	\$18,190
6000 - Capital Outlay	\$24,832	\$0	100%	\$278,717	8.91%	\$253,885
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,459	0%	\$9,837	0%	\$9,837
<b>Totals</b>	<b>\$32,442</b>	<b>\$39,020</b>	<b>83.14%</b>	<b>\$495,124</b>	<b>6.55%</b>	<b>\$462,682</b>

### Corrective Action Plan

A program assistant position has been created and the process is in place to hire staff by November 2019. This person will facilitate continued promotion and growth of the program. In addition, phase II is underway to complete the original portables project and will add restrooms to the adult education area of campus. This project is expected to be completed in June 2020 at a cost of \$250,000.

### Summary of Activities:

The McFarland Adult Education program continues to offer a high school diploma program (including GED/HiSET preparatory courses), a civics/citizenship course, a workforce readiness computer literacy course which includes keyboarding/10-key, Microsoft Office Suite, Google Suite, and basic Internet use/search, and an ESL course. We are working diligently to increase enrollment and improve course offerings. Active student/student enrollment is currently up at 50% over last year's enrollment, students are passing the U.S. Citizenship & Immigration Services test to be naturalized citizens and HSD students are steadily completing courses to meet high school diploma requirements. We continue to partner with Bakersfield College for student transition and tutoring as part of rural initiative goals. This semester Bakersfield College also offers a basic electronic course, a college level English course, and a Nursing Assistant training program, on the McFarland AEP campus.

**Status**  
**Submitted**

### McFarland Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,768	\$27,525	71.82%	\$55,050	35.91%	\$35,282
2000 - Non-Instructional Salaries	\$13,013	\$18,318	71.04%	\$61,060	21.31%	\$48,047
3000 - Employee Benefits	\$11,583	\$19,580	59.16%	\$48,950	23.66%	\$37,367
4000 - Supplies and Materials	\$1,562	\$13,763	11.35%	\$22,938	6.81%	\$21,376
5000 - Other Operating Expenses and Services	\$14,460	\$13,890	104.1%	\$18,572	77.86%	\$4,112
6000 - Capital Outlay	\$28,281	\$69,679	40.59%	\$278,717	10.15%	\$250,436
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,019	\$4,919	61.38%	\$9,837	30.69%	\$6,818
<b>Totals</b>	<b>\$91,686</b>	<b>\$167,673</b>	<b>54.68%</b>	<b>\$495,124</b>	<b>18.52%</b>	<b>\$403,438</b>

**Corrective Action Plan**

Positions of Program Assistant and AE Office Clerk were filled in mid-November. An additional teacher was also added for the Spring semester due to increased student enrollments. Both of these changes will will increase salaries and benefits expenditures for 3rd and 4th quarters Phase II of the portables classroom project to complete the addition of restrooms in in process . Capital outlay budgeted funds will be expended near or at the end of project completion.

**Summary of Activities:**

McFarland Adult Education Program continues to provide courses for High School Diploma/High School Equivalency preparation, English as a Second Language, Citizenship/Civics Preparation, and Computer Literacy. Through collaborative efforts and a strong partnership, Bakersfield College continues to provide accessible resources to our students and a more seamless transition for college and/or career readiness. Bakersfield College also operates a Nursing Assistant class and a Early Child Care & Education certificate program on our campus. We have also partnered with California State University, Fresno to offer a certificate Computer Literacy course series which is also now in session.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Lori Schultz, Director of Alternative Options/Child Welfare and Attendance

Aaron Resendez, Supt. designee

**McFarland Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,647	\$41,288	74.23%	\$55,050	55.67%	\$24,403
2000 - Non-Instructional Salaries	\$35,592	\$39,689	89.68%	\$61,060	58.29%	\$25,468
3000 - Employee Benefits	\$29,568	\$29,370	100.67%	\$48,950	60.4%	\$19,382
4000 - Supplies and Materials	\$7,717	\$18,350	42.05%	\$22,938	33.64%	\$15,221
5000 - Other Operating Expenses and Services	\$14,875	\$16,161	92.04%	\$18,572	80.09%	\$3,697
6000 - Capital Outlay	\$28,320	\$209,038	13.55%	\$278,717	10.16%	\$250,397
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,920	\$7,378	80.24%	\$9,837	60.18%	\$3,917
<b>Totals</b>	<b>\$152,639</b>	<b>\$361,274</b>	<b>42.25%</b>	<b>\$495,124</b>	<b>30.83%</b>	<b>\$342,485</b>

**Corrective Action Plan**

Expenditures falling below target are directly related to the 6000 - Capital Outlay funding for Phase II of the Adult Education addition of relocatable restrooms. Completion of that project will depend on additional 2020-2021 funding. The project was halted due to COVID-19 related budget uncertainties. Other expenditures are as expected.

**Summary of Activities:**

McFarland USD Adult Education Program continues to offer a High School Diploma Program as well as HSE and GED preparation courses. We also offer two levels of English Language Acquisition classes, a business computer literacy class designed to improve workforce skills in Microsoft Office Suite and G Suite computing, productivity, and collaborative tools, and a Citizenship/Civics preparation course. Collaboration with Bakersfield College provides additional counseling, transition, and other support for students. Due to COVID-19, all courses moved to distance learning by incorporating Burlington Eng, Screencastify/Loom teacher videos, and Zoom/Google Classroom Direct Instruction. Staff professional development was provided as support and students were provided with a Chrome Book, if requested. Staff supported students in how to access ongoing online instruction. Enrollment, IT support, and other resources are now provided online at the school website. Prep for CASAS remote eTesting .

**Status**  
**Submitted**

**McFarland Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,102	\$49,545	101.12%	\$55,050	91.01%	\$4,948
2000 - Non-Instructional Salaries	\$57,499	\$58,007	99.12%	\$61,060	94.17%	\$3,561
3000 - Employee Benefits	\$48,950	\$48,950	100%	\$48,950	100%	\$0
4000 - Supplies and Materials	\$22,938	\$22,938	100%	\$22,938	100%	\$0
5000 - Other Operating Expenses and Services	\$16,547	\$18,433	89.77%	\$18,572	89.1%	\$2,025
6000 - Capital Outlay	\$49,066	\$278,717	17.6%	\$278,717	17.6%	\$229,651
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,801	\$9,837	99.63%	\$9,837	99.63%	\$36
<b>Totals</b>	<b>\$254,903</b>	<b>\$486,427</b>	<b>52.4%</b>	<b>\$495,124</b>	<b>51.48%</b>	<b>\$240,221</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Expenditures falling below target are directly related to the 6000 - Capital Outlay funding for Phase II of the Adult Education addition of relocatable restrooms. The project was halted due to COVID-19 related budget uncertainties. As of June 2020, funding has remained stable and the project has resumed. The project is expected to be completed and this fund expended by 2020-2021 - 3rd Quarter. Other expenditures are as expected.

**Summary of Activities:**

In March, McFarland USD Adult Education Program moved to offer Distance Learning in all courses and Chrome Books with orientation are available to every student. We continue to offer a High School Diploma Program, English Language Acquisition, Computer Literacy, and Citizenship courses. The High School Diploma Program includes HSE and GED preparation courses. We also offer two levels of English Language Acquisition classes, a business computer literacy class designed to improve workforce skills in Microsoft Office Suite and G Suite computing, productivity, and collaborative tools, and a Citizenship/Civics preparation course. Collaboration with Bakersfield College provides additional counseling, transition, and other supports for students. A BC Certified Nursing Assistant class is located on campus. We are drafting a MOU to partner with America's Job Center to provide additional services.

**Status  
Submitted**

**Mojave Unified**

**Mojave Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$33,544	\$55,000	60.99%	\$220,000	15.25%	\$186,456
2000 - Non-Instructional Salaries	\$16,831	\$41,245	40.81%	\$164,979	10.2%	\$148,148
3000 - Employee Benefits	\$19,607	\$32,500	60.33%	\$130,000	15.08%	\$110,393
4000 - Supplies and Materials	\$7,490	\$15,556	48.15%	\$62,225	12.04%	\$54,735
5000 - Other Operating Expenses and Services	\$8,220	\$12,500	65.76%	\$50,000	16.44%	\$41,780
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$25,000	0%	\$25,000
<b>Totals</b>	<b>\$85,692</b>	<b>\$156,801</b>	<b>54.65%</b>	<b>\$652,204</b>	<b>13.14%</b>	<b>\$566,512</b>

**Corrective Action Plan**

MAS continues to expand services into two communities.

**Summary of Activities:**

We held English as a Second Language (ESL) in two communities, Beginning and intermediate welding, completed one cycle of computer (will begin another in January), and held a growing high school diploma class.

**Status**  
**Submitted**

**Mojave Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$59,413	\$55,000	108.02%	\$220,000	27.01%	\$160,587
2000 - Non-Instructional Salaries	\$28,783	\$41,245	69.79%	\$164,979	17.45%	\$136,196
3000 - Employee Benefits	\$34,466	\$32,500	106.05%	\$130,000	26.51%	\$95,534
4000 - Supplies and Materials	\$14,351	\$31,113	46.13%	\$62,225	23.06%	\$47,874
5000 - Other Operating Expenses and Services	\$8,949	\$25,000	35.8%	\$50,000	17.9%	\$41,051
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$25,000	0%	\$25,000
<b>Totals</b>	<b>\$145,962</b>	<b>\$184,857</b>	<b>78.96%</b>	<b>\$652,204</b>	<b>22.38%</b>	<b>\$506,242</b>

**Corrective Action Plan**

Efforts are in place to re-hire a medical teacher (teacher retired) and a part time clerk.

**Summary of Activities:**

Continuing with two CTE sectors (until we hire medical teacher), ESL in two locations, and the diploma track.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Susan Clipperton Mojave Unified School District, Mojave Adult School Principal  
 Mr. Keith Gaaney, Assistant Superintendent, Business  
 Nora Torres  
 Katherine Aguirre

**Mojave Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$73,486	\$55,000	133.61%	\$220,000	33.4%	\$146,514
2000 - Non-Instructional Salaries	\$36,979	\$41,245	89.66%	\$164,979	22.41%	\$128,000
3000 - Employee Benefits	\$43,824	\$32,500	134.84%	\$130,000	33.71%	\$86,176
4000 - Supplies and Materials	\$14,662	\$46,669	31.42%	\$62,225	23.56%	\$47,563
5000 - Other Operating Expenses and Services	\$10,054	\$37,500	26.81%	\$50,000	20.11%	\$39,946
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$25,000	0%	\$25,000
<b>Totals</b>	<b>\$179,005</b>	<b>\$212,914</b>	<b>84.07%</b>	<b>\$652,204</b>	<b>27.45%</b>	<b>\$473,199</b>

**Corrective Action Plan**

Indirect costs will be accounted for during the last quarter. There is less teacher cost because hands on welding and beginning computers are temporally cancelled because of the shutdown. Also, the current lock down situation affects employee benefit amounts, supplies and materials and all operating expenses.

**Summary of Activities:**

In spite of the temporary confusion caused by the corona virus, Mojave Adult School continues with an on line diploma track (including counseling) and ESL on line using Burlington English. Unfortunately, beginning computers and welding have been cancelled for the months of April and May 2020, but hopefully both will begin with gusto in August 2020. Chrome books have arrived for students and we are in the process of checking those out to those in need. We continue to accept and sign up new students, and we continue to issue transcripts with "graduated" printed on them, we continue awarding certificates, and we await a time when we can experience them walking across the stage.

**Status**  
**Submitted**

**Mojave Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$99,315	\$55,000	180.57%	\$220,000	45.14%	\$120,685
2000 - Non-Instructional Salaries	\$50,960	\$41,245	123.56%	\$164,979	30.89%	\$114,019
3000 - Employee Benefits	\$59,155	\$32,500	182.02%	\$130,000	45.5%	\$70,845
4000 - Supplies and Materials	\$23,753	\$62,225	38.17%	\$62,225	38.17%	\$38,472
5000 - Other Operating Expenses and Services	\$11,185	\$50,000	22.37%	\$50,000	22.37%	\$38,815
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$25,000	\$25,000	100%	\$25,000	100%	\$0
<b>Totals</b>	<b>\$269,368</b>	<b>\$265,970</b>	<b>101.28%</b>	<b>\$652,204</b>	<b>41.3%</b>	<b>\$382,836</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

In the wake of Covid 19 welding and computer courses were immediately cancelled in March 2020 causing fewer funds to be spent for salaries, benefits and for supplies. As soon as possible these classes will be continued along with the present on line ESL and diploma courses.

**Summary of Activities:**

In the wake of Covid 19 welding and computer courses were immediately cancelled during March 2020, causing fewer funds to be spent for salaries and for supplies. As soon as possible these classes will be continued along with the present on line ESL and diploma courses. With the cancellations of certain classes, MAS used the opportunity to hold ESL in both communities, and the diploma track courses, during the summer of 2020 online. This was a trial to learn the effectiveness of summer course attainment toward course completion and diplomas earned. This led to a further summer expense for three teachers and the career counselor wage, and the data is not yet complete, but we know students earned their diplomas, and many students earned credits toward graduation. The ESL students (along with the diploma students) received Chromebooks which they were allowed to use during the summer months for the use of Burlington English.

Status  
Submitted

**Mono Co. Office of Education**

**Mono Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$31,476	0%	\$125,902	0%	\$125,902
2000 - Non-Instructional Salaries	\$0	\$2,915	0%	\$11,658	0%	\$11,658
3000 - Employee Benefits	\$0	\$12,824	0%	\$51,294	0%	\$51,294
4000 - Supplies and Materials	\$0	\$2,477	0%	\$9,909	0%	\$9,909
5000 - Other Operating Expenses and Services	\$0	\$5,829	0%	\$23,315	0%	\$23,315
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$11,075	0%	\$11,075
<b>Totals</b>	<b>\$0</b>	<b>\$55,520</b>	<b>0%</b>	<b>\$233,153</b>	<b>0%</b>	<b>\$233,153</b>

**Corrective Action Plan**

I am reconciling NOVA with my Fund 11 actual. Met with Veronica from TAP CAEP to be advised on procedure. Actual carry-over is more than was reported to NOVA.

**Summary of Activities:**

4000s are higher due to more ESL curriculum purchased at beginning of year as program grows through Employer collaboration.

**Status**  
**Submitted**

**Mono Co. Office of Education Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,152	\$62,951	32.01%	\$125,902	16.01%	\$105,750
2000 - Non-Instructional Salaries	\$2,351	\$5,829	40.33%	\$11,658	20.17%	\$9,307
3000 - Employee Benefits	\$8,397	\$25,647	32.74%	\$51,294	16.37%	\$42,897
4000 - Supplies and Materials	\$2,015	\$4,955	40.67%	\$9,909	20.34%	\$7,894
5000 - Other Operating Expenses and Services	\$671	\$11,658	5.76%	\$23,315	2.88%	\$22,644
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$11,075	0%	\$11,075
<b>Totals</b>	<b>\$33,586</b>	<b>\$111,039</b>	<b>30.25%</b>	<b>\$233,153</b>	<b>14.41%</b>	<b>\$199,567</b>

**Corrective Action Plan**

I am reconciling NOVA with my Fund 11 CAEP actual. Met with Veronica from TAP CAEP to be advised on procedure. Actual carry-over is more than was reported to NOVA. This is the last quarter that will show the correction. All numbers going forward will be correct.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Stacey Adler

Shana Stapp, Adult Education Coordinator

**Mono Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,713	\$94,427	51.59%	\$125,902	38.69%	\$77,189
2000 - Non-Instructional Salaries	\$5,045	\$8,744	57.7%	\$11,658	43.28%	\$6,613
3000 - Employee Benefits	\$20,498	\$38,471	53.28%	\$51,294	39.96%	\$30,796
4000 - Supplies and Materials	\$4,754	\$7,432	63.97%	\$9,909	47.98%	\$5,155
5000 - Other Operating Expenses and Services	\$940	\$17,486	5.38%	\$23,315	4.03%	\$22,375
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$11,075	0%	\$11,075
<b>Totals</b>	\$79,950	\$166,559	48%	\$233,153	34.29%	\$153,203

### Corrective Action Plan

This quarter shows the corrections of the first 2 quarters and true expenditures of the 3rd quarter.

**Status**  
**Submitted**

---

### Mono Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$68,801	\$125,902	54.65%	\$125,902	54.65%	\$57,101
2000 - Non-Instructional Salaries	\$10,530	\$11,658	90.32%	\$11,658	90.32%	\$1,128
3000 - Employee Benefits	\$29,160	\$51,294	56.85%	\$51,294	56.85%	\$22,134
4000 - Supplies and Materials	\$5,284	\$9,909	53.33%	\$9,909	53.33%	\$4,625
5000 - Other Operating Expenses and Services	\$1,401	\$23,315	6.01%	\$23,315	6.01%	\$21,914
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,805	\$11,075	79.5%	\$11,075	79.5%	\$2,270
<b>Totals</b>	<b>\$123,981</b>	<b>\$233,153</b>	<b>53.18%</b>	<b>\$233,153</b>	<b>53.18%</b>	<b>\$109,172</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

This quarter shows the corrections of the first 2 quarters and true expenditures of the 3rd and 4th quarters. Q4 1000s are less as 15 contract days of my work and salary are on other projects and paid from a different account.

Status  
Submitted

**Muroc Joint Unified**

**Muroc Joint Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,478	\$18,750	103.88%	\$75,000	25.97%	\$55,522
2000 - Non-Instructional Salaries	\$7,571	\$7,500	100.95%	\$30,000	25.24%	\$22,429
3000 - Employee Benefits	\$8,944	\$7,500	119.25%	\$30,000	29.81%	\$21,056
4000 - Supplies and Materials	\$11,625	\$18,750	62%	\$75,000	15.5%	\$63,375
5000 - Other Operating Expenses and Services	\$6,439	\$5,364	120.04%	\$21,456	30.01%	\$15,017
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$54,057	\$57,864	93.42%	\$231,456	23.36%	\$177,399

**Status**  
**Submitted**

---

**Muroc Joint Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$25,031	\$18,750	133.5%	\$75,000	33.37%	\$49,969
2000 - Non-Instructional Salaries	\$12,618	\$7,500	168.24%	\$30,000	42.06%	\$17,382
3000 - Employee Benefits	\$12,804	\$7,500	170.72%	\$30,000	42.68%	\$17,196
4000 - Supplies and Materials	\$14,112	\$18,750	75.26%	\$75,000	18.82%	\$60,888
5000 - Other Operating Expenses and Services	\$6,671	\$5,364	124.37%	\$21,456	31.09%	\$14,785
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$71,236</b>	<b>\$57,864</b>	<b>123.11%</b>	<b>\$231,456</b>	<b>30.78%</b>	<b>\$160,220</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Kevin Cordes, Superintendent

**Muroc Joint Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$35,835	\$18,750	191.12%	\$75,000	47.78%	\$39,165
2000 - Non-Instructional Salaries	\$20,188	\$7,500	269.17%	\$30,000	67.29%	\$9,812
3000 - Employee Benefits	\$19,099	\$7,500	254.65%	\$30,000	63.66%	\$10,901
4000 - Supplies and Materials	\$17,771	\$18,750	94.78%	\$75,000	23.69%	\$57,229
5000 - Other Operating Expenses and Services	\$6,671	\$5,364	124.37%	\$21,456	31.09%	\$14,785
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$99,564</b>	<b>\$57,864</b>	<b>172.07%</b>	<b>\$231,456</b>	<b>43.02%</b>	<b>\$131,892</b>

**Corrective Action Plan**

TBD pending COVID-19

Status  
Submitted

---

**Muroc Joint Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,609	\$18,750	269.91%	\$75,000	67.48%	\$24,391
2000 - Non-Instructional Salaries	\$27,759	\$7,500	370.12%	\$30,000	92.53%	\$2,241
3000 - Employee Benefits	\$26,607	\$7,500	354.76%	\$30,000	88.69%	\$3,393
4000 - Supplies and Materials	\$24,310	\$18,750	129.65%	\$75,000	32.41%	\$50,690
5000 - Other Operating Expenses and Services	\$6,671	\$5,364	124.37%	\$21,456	31.09%	\$14,785
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$135,956	\$57,864	234.96%	\$231,456	58.74%	\$95,500

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Covid impact on scheduling for training and potential new class pilot as well as reduction in materials for classes.

**Status  
Submitted**

**Porterville Unified**

Porterville Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$135,179	\$0	100%	\$720,500	18.76%	\$585,321
2000 - Non-Instructional Salaries	\$76,328	\$0	100%	\$340,202	22.44%	\$263,874
3000 - Employee Benefits	\$87,144	\$0	100%	\$410,000	21.25%	\$322,856
4000 - Supplies and Materials	\$8,618	\$0	100%	\$120,204	7.17%	\$111,586
5000 - Other Operating Expenses and Services	\$50,303	\$0	100%	\$215,300	23.36%	\$164,997
6000 - Capital Outlay	\$184,734	\$0	100%	\$342,725	53.9%	\$157,991
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,258	\$0	100%	\$54,140	22.64%	\$41,882
<b>Totals</b>	<b>\$554,564</b>	<b>\$0</b>	<b>100%</b>	<b>\$2,203,071</b>	<b>25.17%</b>	<b>\$1,648,507</b>

**Status**  
**Submitted**

**Porterville Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$280,288	\$0	100%	\$720,500	38.9%	\$440,212
2000 - Non-Instructional Salaries	\$168,166	\$0	100%	\$340,202	49.43%	\$172,036
3000 - Employee Benefits	\$180,801	\$0	100%	\$410,000	44.1%	\$229,199
4000 - Supplies and Materials	\$42,154	\$0	100%	\$120,204	35.07%	\$78,050
5000 - Other Operating Expenses and Services	\$102,894	\$0	100%	\$215,300	47.79%	\$112,406
6000 - Capital Outlay	\$298,258	\$0	100%	\$342,725	87.03%	\$44,467
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$26,538	\$0	100%	\$54,140	49.02%	\$27,602
<b>Totals</b>	<b>\$1,099,099</b>	<b>\$0</b>	<b>100%</b>	<b>\$2,203,071</b>	<b>49.89%</b>	<b>\$1,103,972</b>

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Staci Phipps, Director

Brad Rohrbach 7932458

Porterville Unified School District Regina Longoria, Director of Fiscal Services

Andrew Woodley, Director of Adult Education

Martha Stuemky

Dr. Perla Soria, Assistant Director

**Porterville Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$435,242	\$0	100%	\$720,500	60.41%	\$285,258
2000 - Non-Instructional Salaries	\$257,392	\$0	100%	\$340,202	75.66%	\$82,810
3000 - Employee Benefits	\$278,119	\$0	100%	\$410,000	67.83%	\$131,881
4000 - Supplies and Materials	\$73,065	\$0	100%	\$120,204	60.78%	\$47,139
5000 - Other Operating Expenses and Services	\$150,499	\$0	100%	\$215,300	69.9%	\$64,801
6000 - Capital Outlay	\$321,688	\$0	100%	\$342,725	93.86%	\$21,037
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$41,038	\$0	100%	\$54,140	75.8%	\$13,102
<b>Totals</b>	<b>\$1,557,043</b>	<b>\$0</b>	<b>100%</b>	<b>\$2,203,071</b>	<b>70.68%</b>	<b>\$646,028</b>

**Status**  
**Submitted**

Porterville Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$706,708	\$0	100%	\$720,500	98.09%	\$13,792
2000 - Non-Instructional Salaries	\$322,012	\$0	100%	\$340,202	94.65%	\$18,190
3000 - Employee Benefits	\$404,769	\$0	100%	\$410,000	98.72%	\$5,231
4000 - Supplies and Materials	\$82,449	\$0	100%	\$120,204	68.59%	\$37,755
5000 - Other Operating Expenses and Services	\$163,263	\$0	100%	\$215,300	75.83%	\$52,037
6000 - Capital Outlay	\$342,725	\$0	100%	\$342,725	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$54,140	\$0	100%	\$54,140	100%	\$0
<b>Totals</b>	<b>\$2,076,066</b>	<b>\$0</b>	<b>100%</b>	<b>\$2,203,071</b>	<b>94.24%</b>	<b>\$127,005</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

## Sierra Sands Unified

Sierra Sands Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,601	\$0	100%	\$101,445	17.35%	\$83,844
2000 - Non-Instructional Salaries	\$8,721	\$0	100%	\$54,360	16.04%	\$45,639
3000 - Employee Benefits	\$11,078	\$0	100%	\$67,445	16.43%	\$56,367
4000 - Supplies and Materials	\$1,078	\$0	100%	\$26,576	4.06%	\$25,498
5000 - Other Operating Expenses and Services	\$5,234	\$0	100%	\$30,000	17.45%	\$24,766
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,186	\$0	100%	\$13,991	15.62%	\$11,805
<b>Totals</b>	<b>\$45,898</b>	<b>\$0</b>	<b>100%</b>	<b>\$293,817</b>	<b>15.62%</b>	<b>\$247,919</b>

### Summary of Activities:

All costs are associated with the payroll, benefits, supplies, and training/professional services of the program.

**Status**  
**Submitted**

---

### Sierra Sands Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,134	\$0	100%	\$101,445	47.45%	\$53,311
2000 - Non-Instructional Salaries	\$23,899	\$0	100%	\$54,360	43.96%	\$30,461
3000 - Employee Benefits	\$29,179	\$0	100%	\$67,445	43.26%	\$38,266
4000 - Supplies and Materials	\$2,532	\$0	100%	\$26,576	9.53%	\$24,044
5000 - Other Operating Expenses and Services	\$5,236	\$0	100%	\$30,000	17.45%	\$24,764
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,449	\$0	100%	\$13,991	38.95%	\$8,542
<b>Totals</b>	<b>\$114,429</b>	<b>\$0</b>	<b>100%</b>	<b>\$293,817</b>	<b>38.95%</b>	<b>\$179,388</b>

**Summary of Activities:**

Sierra Sands Adult Education program continues to run the high school diploma program through independent study. Provide English learner classes for out adult population.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

JoAnne McClelland, Principal, Alternative Education  
Lori McGuire 4991611, Director of Finance & Budget  
Mandy Parks, Student Liaison

**Sierra Sands Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$76,615	\$0	100%	\$101,445	75.52%	\$24,830
2000 - Non-Instructional Salaries	\$39,347	\$0	100%	\$54,360	72.38%	\$15,013
3000 - Employee Benefits	\$49,784	\$0	100%	\$67,445	73.81%	\$17,661
4000 - Supplies and Materials	\$3,295	\$0	100%	\$26,576	12.4%	\$23,281
5000 - Other Operating Expenses and Services	\$5,331	\$0	100%	\$30,000	17.77%	\$24,669
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,718	\$0	100%	\$13,991	62.31%	\$5,273
<b>Totals</b>	<b>\$183,090</b>	<b>\$0</b>	<b>100%</b>	<b>\$293,817</b>	<b>62.31%</b>	<b>\$110,727</b>

### Summary of Activities:

Sierra Sands Adult Education program continues to run the high school diploma program through independent study, provide English language learner classes for our adult population.

**Status**  
**Submitted**

---

### Sierra Sands Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$96,720	\$0	100%	\$101,445	95.34%	\$4,725
2000 - Non-Instructional Salaries	\$54,295	\$0	100%	\$54,360	99.88%	\$65
3000 - Employee Benefits	\$66,182	\$0	100%	\$67,445	98.13%	\$1,263
4000 - Supplies and Materials	\$3,311	\$0	100%	\$26,576	12.46%	\$23,265
5000 - Other Operating Expenses and Services	\$6,206	\$0	100%	\$30,000	20.69%	\$23,794
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,336	\$0	100%	\$13,991	81.02%	\$2,655
<b>Totals</b>	<b>\$238,050</b>	<b>\$0</b>	<b>100%</b>	<b>\$293,817</b>	<b>81.02%</b>	<b>\$55,767</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Sierra Sands Adult Education program continues to run the high school diploma program through independent study, provide English language learner classes for our adult population. It should be noted that the slight overage in 2000 - Non-Instructional salaries is related to a 2% on schedule raise as negotiated with our Classified bargaining unit members.

**Status  
Submitted**

**Tehachapi Unified**

**Tehachapi Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$37,375	0%	\$149,500	0%	\$149,500
2000 - Non-Instructional Salaries	\$6,626	\$7,988	82.95%	\$31,950	20.74%	\$25,324
3000 - Employee Benefits	\$14,769	\$19,375	76.23%	\$77,500	19.06%	\$62,731
4000 - Supplies and Materials	\$1,074	\$3,688	29.13%	\$14,750	7.28%	\$13,676
5000 - Other Operating Expenses and Services	\$0	\$11,213	0%	\$44,852	0%	\$44,852
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,123	\$3,982	28.2%	\$15,928	7.05%	\$14,805
<b>Totals</b>	<b>\$23,592</b>	<b>\$83,620</b>	<b>28.21%</b>	<b>\$334,480</b>	<b>7.05%</b>	<b>\$310,888</b>

### Corrective Action Plan

No Certificated salaries to report. From 18-19 close certificated salaries needed to report \$40,690 less expenses on Qtr 1. YTD Certificated salaries for QTR 1 totaled \$22,801. Remaining 1000s to deduct from Qtr 2 expenses report will be \$17,889. 4000s expenses have been reduced by \$75 and no further adjustment needs to be made in Qtr 2. 5000s expenses have been reduced to \$0. Qtr 1 was to adjust 5000s by \$4,802. Qtr 1 expenses for the 5000s totaled \$2645 less \$4,802 = 0 and an adjustment of \$2,157 needs to be taken in Qtr 2.

**Status**  
**Submitted**

---

### Tehachapi Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,722	\$37,375	111.63%	\$149,500	27.91%	\$107,778
2000 - Non-Instructional Salaries	\$14,027	\$7,988	175.61%	\$31,950	43.9%	\$17,923
3000 - Employee Benefits	\$29,570	\$19,375	152.62%	\$77,500	38.15%	\$47,930
4000 - Supplies and Materials	\$2,118	\$3,688	57.44%	\$14,750	14.36%	\$12,632
5000 - Other Operating Expenses and Services	\$4,176	\$11,213	37.24%	\$44,852	9.31%	\$40,676
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,580	\$3,982	115.02%	\$15,928	28.75%	\$11,348
<b>Totals</b>	<b>\$96,193</b>	<b>\$83,620</b>	<b>115.04%</b>	<b>\$334,480</b>	<b>28.76%</b>	<b>\$238,287</b>

**Corrective Action Plan**

Instructional salaries have been reduced by the \$16,977. 5000s Other Operating Expenses and Services have been reduced by \$2,157. NOVA fund balance and district fund balance match. - MK

**Summary of Activities:**

TAS will continue to provide the adult high school diploma program, GED prep classes, basic skills workshops and welding classes to enhance opportunities to our students.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Natalia Moessner, Adult Education Project Manager  
 Scott Heitman  
 Robert Irving, Fiscal Services Coordinator  
 Hojat Entezari

**Tehachapi Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$91,234	\$37,375	244.1%	\$149,500	61.03%	\$58,266
2000 - Non-Instructional Salaries	\$20,785	\$7,988	260.22%	\$31,950	65.05%	\$11,165
3000 - Employee Benefits	\$43,671	\$19,375	225.4%	\$77,500	56.35%	\$33,829
4000 - Supplies and Materials	\$2,956	\$3,688	80.16%	\$14,750	20.04%	\$11,794
5000 - Other Operating Expenses and Services	\$7,199	\$11,213	64.2%	\$44,852	16.05%	\$37,653
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,292	\$3,982	208.24%	\$15,928	52.06%	\$7,636
<b>Totals</b>	<b>\$174,137</b>	<b>\$83,620</b>	<b>208.25%</b>	<b>\$334,480</b>	<b>52.06%</b>	<b>\$160,343</b>

**Summary of Activities:**

Tehachapi Adult School continues to run the high school diploma program, GED preparation program, and Welding class.

**Status**  
**Submitted**

**Tehachapi Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$123,493	\$37,375	330.42%	\$149,500	82.6%	\$26,007
2000 - Non-Instructional Salaries	\$27,544	\$7,988	344.84%	\$31,950	86.21%	\$4,406
3000 - Employee Benefits	\$57,770	\$19,375	298.17%	\$77,500	74.54%	\$19,730
4000 - Supplies and Materials	\$3,499	\$3,688	94.89%	\$14,750	23.72%	\$11,251
5000 - Other Operating Expenses and Services	\$9,358	\$11,213	83.46%	\$44,852	20.86%	\$35,494
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,083	\$3,982	278.33%	\$15,928	69.58%	\$4,845
<b>Totals</b>	<b>\$232,747</b>	<b>\$83,620</b>	<b>278.34%</b>	<b>\$334,480</b>	<b>69.58%</b>	<b>\$101,733</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

TAS continued to offer services throughout the pandemic via zoom. TAS also let students borrow computers so they could continue with their classes. Unfortunately, welding classes had to stop and the GED test center had to stop operations as well.

**Status  
Submitted**

**Wasco Union High**

**Wasco Union High Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,578	\$0	100%	\$172,020	16.03%	\$144,442
2000 - Non-Instructional Salaries	\$207	\$0	100%	\$4,000	5.18%	\$3,793
3000 - Employee Benefits	\$10,255	\$0	100%	\$57,000	17.99%	\$46,745
4000 - Supplies and Materials	\$0	\$0	100%	\$14,000	0%	\$14,000
5000 - Other Operating Expenses and Services	\$3,097	\$0	100%	\$27,000	11.47%	\$23,903
6000 - Capital Outlay	\$0	\$0	100%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,057	\$0	100%	\$14,300	14.38%	\$12,243
<b>Totals</b>	<b>\$43,194</b>	<b>\$0</b>	<b>100%</b>	<b>\$300,320</b>	<b>14.38%</b>	<b>\$257,126</b>

### Summary of Activities:

Wasco Adult School continues to provide High School Diploma classes in Wasco and Lost Hills. High school equivalency prep courses are also being offered in Lost Hill. WAS continues to provide ESL, Citizenship, and Microsoft office classes at the Wasco Adult Education Center. WAS is currently in the process of becoming a county testing center for the ten-key and typing certificates.

**Status  
Submitted**

---

### Wasco Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$77,798	\$0	100%	\$172,020	45.23%	\$94,222
2000 - Non-Instructional Salaries	\$464	\$0	100%	\$4,000	11.6%	\$3,536
3000 - Employee Benefits	\$24,936	\$0	100%	\$57,000	43.75%	\$32,064
4000 - Supplies and Materials	\$4,410	\$0	100%	\$14,000	31.5%	\$9,590
5000 - Other Operating Expenses and Services	\$12,468	\$0	100%	\$27,000	46.18%	\$14,532
6000 - Capital Outlay	\$0	\$0	100%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,004	\$0	100%	\$14,300	41.99%	\$8,296
<b>Totals</b>	<b>\$126,080</b>	<b>\$0</b>	<b>100%</b>	<b>\$300,320</b>	<b>41.98%</b>	<b>\$174,240</b>

**Summary of Activities:**

Wasco Adult Education Program continues to provide High School Diploma classes, ESL, Citizenship, and Microsoft office courses. The site recently became a county approved ten key and typing certificate agency. Co-location with Bakersfield College continues to provide accessible resources to our students and a more seamless transition. Additional classrooms will be added to expand the co-location with Bakersfield College.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Lori Albrecht  
 Marleni Maston, Adult Education Program Coordinator  
 Rusvel Prado, Principal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$121,561	\$0	100%	\$172,020	70.67%	\$50,459
2000 - Non-Instructional Salaries	\$879	\$0	100%	\$4,000	21.98%	\$3,121
3000 - Employee Benefits	\$38,517	\$0	100%	\$57,000	67.57%	\$18,483
4000 - Supplies and Materials	\$4,410	\$0	100%	\$14,000	31.5%	\$9,590
5000 - Other Operating Expenses and Services	\$14,339	\$0	100%	\$27,000	53.11%	\$12,661
6000 - Capital Outlay	\$0	\$0	100%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,985	\$0	100%	\$14,300	62.83%	\$5,315
<b>Totals</b>	<b>\$188,691</b>	<b>\$0</b>	<b>100%</b>	<b>\$300,320</b>	<b>62.83%</b>	<b>\$111,629</b>

### Summary of Activities:

Wasco Adult Education Program continues to provide High School Diploma classes, ESL, Citizenship, and Microsoft office courses. Co-location with Bakersfield College continues to provide accessible resources to our students and a more seamless transition. Additional classrooms will be added to expand the co-location with Bakersfield College. In late March we began the transition to distance learning for most of our courses.

**Status  
Submitted**

---

### Wasco Union High Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$165,852	\$0	100%	\$172,020	96.41%	\$6,168
2000 - Non-Instructional Salaries	\$1,166	\$0	100%	\$4,000	29.15%	\$2,834
3000 - Employee Benefits	\$52,238	\$0	100%	\$57,000	91.65%	\$4,762
4000 - Supplies and Materials	\$4,688	\$0	100%	\$14,000	33.49%	\$9,312
5000 - Other Operating Expenses and Services	\$23,616	\$0	100%	\$27,000	87.47%	\$3,384
6000 - Capital Outlay	\$0	\$0	100%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,378	\$0	100%	\$14,300	86.56%	\$1,922
<b>Totals</b>	<b>\$259,938</b>	<b>\$0</b>	<b>100%</b>	<b>\$300,320</b>	<b>86.55%</b>	<b>\$40,382</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

The Wasco Adult Education Program continued to offer HSD and ESL classes through distance learning during the 4th quarter. HSD and ESL students were able to continue their classes through google classroom and Burlington English.

Status

Submitted



California Community Colleges



2020 © California Community Colleges

NOVA Site Version: [4.23.1](#)