

# CAEP Consortium Fiscal Reporting 24 Lake Tahoe Adult Education Consortium

2019-20 Fiscal Year

## Certification

**Certified By**

Frank Gerdeman  
Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Alpine County Unified</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">El Dorado Co. Office of Education</a>	Submitted	Submitted	Not Submitted	Not Submitted
<a href="#">Lake Tahoe CCD</a>	Submitted	Submitted	Not Submitted	Not Submitted

## Alpine County Unified

**Alpine County Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$6,000	\$0	100%	\$10,000	60%	\$4,000
3000 - Employee Benefits	\$1,800	\$0	100%	\$3,000	60%	\$1,200
4000 - Supplies and Materials	\$8,500	\$0	100%	\$15,873	53.55%	\$7,373
5000 - Other Operating Expenses and Services	\$1,500	\$0	100%	\$5,000	30%	\$3,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$17,800</b>	<b>\$0</b>	<b>100%</b>	<b>\$33,873</b>	<b>52.55%</b>	<b>\$16,073</b>

### Summary of Activities:

Begin preparing for small scale CTE focused course work for adults in collaboration with the consortium (ADVANCE) as well as established regular shuttle runs form Alpine County to Lake Tahoe Community College for CAEP and WIOA title I eligible participants.

**Status  
Submitted**

### Alpine County Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$7,875	\$2,000	393.75%	\$10,000	78.75%	\$2,125
3000 - Employee Benefits	\$2,100	\$600	350%	\$3,000	70%	\$900
4000 - Supplies and Materials	\$11,350	\$2,381	476.7%	\$15,873	71.51%	\$4,523
5000 - Other Operating Expenses and Services	\$5,000	\$0	100%	\$5,000	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$26,325</b>	<b>\$4,981</b>	<b>528.51%</b>	<b>\$33,873</b>	<b>77.72%</b>	<b>\$7,548</b>

### Summary of Activities:

Continued working towards expanding CTE related opportunities for our rural community as well as support services to increase access to post-secondary education and training at LTCC.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

KLAUS LEITENBAUER CPA, BUSINESS MANAGER

Frank Gerdeman, Director

Matthew Strahl

### Alpine County Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$7,875	\$3,500	225%	\$10,000	78.75%	\$2,125
3000 - Employee Benefits	\$2,100	\$1,050	200%	\$3,000	70%	\$900
4000 - Supplies and Materials	\$11,350	\$7,937	143.01%	\$15,873	71.51%	\$4,523
5000 - Other Operating Expenses and Services	\$5,000	\$0	100%	\$5,000	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$26,325	\$12,487	210.83%	\$33,873	77.72%	\$7,548

**Status**  
Unsubmitted

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**Alpine County Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$7,875	\$10,000	78.75%	\$10,000	78.75%	\$2,125
3000 - Employee Benefits	\$2,100	\$3,000	70%	\$3,000	70%	\$900
4000 - Supplies and Materials	\$11,350	\$15,873	71.51%	\$15,873	71.51%	\$4,523
5000 - Other Operating Expenses and Services	\$5,000	\$0	100%	\$5,000	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$26,325</b>	<b>\$28,873</b>	<b>91.18%</b>	<b>\$33,873</b>	<b>77.72%</b>	<b>\$7,548</b>

**Status**  
Unsubmitted

### El Dorado Co. Office of Education

El Dorado Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,849	\$9,460	93.54%	\$47,300	18.71%	\$38,451
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$894	\$1,161	76.99%	\$5,806	15.4%	\$4,912
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$146	\$807	18.08%	\$4,037	3.62%	\$3,891
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$494	\$571	86.45%	\$2,857	17.29%	\$2,363
<b>Totals</b>	<b>\$10,383</b>	<b>\$12,000</b>	<b>86.53%</b>	<b>\$60,000</b>	<b>17.31%</b>	<b>\$49,617</b>

**Corrective Action Plan**

We have more expenditures that we are coding to an unrestricted resource and we will re-classify some of those expenditures for Q2.

**Summary of Activities:**

Teachers salaries and benefits.

**Status**  
**Submitted**

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**El Dorado Co. Office of Education Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,699	\$23,650	74.84%	\$47,300	37.42%	\$29,601
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,793	\$2,903	61.76%	\$5,806	30.88%	\$4,013
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$274	\$2,019	13.57%	\$4,037	6.79%	\$3,763
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$988	\$1,429	69.16%	\$2,857	34.58%	\$1,869
<b>Totals</b>	<b>\$20,754</b>	<b>\$30,000</b>	<b>69.18%</b>	<b>\$60,000</b>	<b>34.59%</b>	<b>\$39,246</b>

**Summary of Activities:**

Teachers salaries and benefits.

Status  
Submitted

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Robbie Montalbano  
Gary Sutherland, Principal  
Sarah Cason, Accountant

**El Dorado Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,699	\$35,475	49.89%	\$47,300	37.42%	\$29,601
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,793	\$4,355	41.18%	\$5,806	30.88%	\$4,013
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$274	\$3,028	9.05%	\$4,037	6.79%	\$3,763
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$988	\$2,143	46.11%	\$2,857	34.58%	\$1,869
<b>Totals</b>	<b>\$20,754</b>	<b>\$45,000</b>	<b>46.12%</b>	<b>\$60,000</b>	<b>34.59%</b>	<b>\$39,246</b>

**Status**  
Unsubmitted

El Dorado Co. Office of Education Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,699	\$47,300	37.42%	\$47,300	37.42%	\$29,601
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,793	\$5,806	30.88%	\$5,806	30.88%	\$4,013
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$274	\$4,037	6.79%	\$4,037	6.79%	\$3,763
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$988	\$2,857	34.58%	\$2,857	34.58%	\$1,869
<b>Totals</b>	<b>\$20,754</b>	<b>\$60,000</b>	<b>34.59%</b>	<b>\$60,000</b>	<b>34.59%</b>	<b>\$39,246</b>

**Status**  
Unsubmitted

## Lake Tahoe CCD

Lake Tahoe CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,762	\$16,357	84.14%	\$109,045	12.62%	\$95,283
2000 - Non-Instructional Salaries	\$63,549	\$49,691	127.89%	\$331,272	19.18%	\$267,723
3000 - Employee Benefits	\$41,580	\$26,245	158.43%	\$174,969	23.76%	\$133,389
4000 - Supplies and Materials	\$8,150	\$8,678	93.92%	\$57,851	14.09%	\$49,701
5000 - Other Operating Expenses and Services	\$50,189	\$50,070	100.24%	\$333,799	15.04%	\$283,610
6000 - Capital Outlay	\$27,393	\$5,500	498.05%	\$55,000	49.81%	\$27,607
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,300	0%	\$7,300
<b>Totals</b>	<b>\$204,623</b>	<b>\$156,540</b>	<b>130.72%</b>	<b>\$1,069,236</b>	<b>19.14%</b>	<b>\$864,613</b>

### Summary of Activities:

The first quarter of this year saw us fully staffed for the first time in over a year. This required us to shift locations on campus which included opening new offices in recently remodeled space which not only better meets the needs of the team but also increased visibility and access on site. Transition navigation work and personal pathways planning services continue to expand as more adults learn of our programming. We registered our first official apprentice with the American Culinary Federation and began work on building our next apprenticeship programming - ski lift maintenance with several local ski areas as well as Ski California and the national Ski Area Association. The first concrete step in this new program was designing (for November 2019 delivery) a small-engine repair boot camp. In addition, we finalized planning on our first ever Tahoe Hospitality Summit set for October 3-4, 2019.

**Status**  
**Submitted**

### Lake Tahoe CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,839	\$32,714	112.61%	\$109,045	33.78%	\$72,206
2000 - Non-Instructional Salaries	\$119,503	\$99,382	120.25%	\$331,272	36.07%	\$211,769
3000 - Employee Benefits	\$78,613	\$52,491	149.77%	\$174,969	44.93%	\$96,356
4000 - Supplies and Materials	\$52,041	\$17,355	299.86%	\$57,851	89.96%	\$5,810
5000 - Other Operating Expenses and Services	\$72,081	\$100,140	71.98%	\$333,799	21.59%	\$261,718
6000 - Capital Outlay	\$48,148	\$13,750	350.17%	\$55,000	87.54%	\$6,852
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,300	0%	\$7,300
<b>Totals</b>	<b>\$407,225</b>	<b>\$315,831</b>	<b>128.94%</b>	<b>\$1,069,236</b>	<b>38.09%</b>	<b>\$662,011</b>

### Summary of Activities:

On going program support and operations. Began working to expand reach of culinary apprenticeship, including movement toward State Approval from DIS as well as creation of Ski Lift maintenance apprenticeship program which will likely include a joint certificate between two Basin serving colleges. Through leveraged funding via WIOA Title I contract, expanded supportive services and training opportunities to the community and continue to enhance and refine transition navigation services and incubate new industry specific boot camps (including a new small-engine repair which will tie to multiple career pathways from automotive/diesel to lift maintenance).

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Brad Deeds, Dean of Workforce Development and Instruction  
Frank Gerdeman, Director

**Lake Tahoe CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,839	\$70,879	51.97%	\$109,045	33.78%	\$72,206
2000 - Non-Instructional Salaries	\$119,503	\$215,327	55.5%	\$331,272	36.07%	\$211,769
3000 - Employee Benefits	\$78,613	\$113,730	69.12%	\$174,969	44.93%	\$96,356
4000 - Supplies and Materials	\$52,041	\$37,603	138.4%	\$57,851	89.96%	\$5,810
5000 - Other Operating Expenses and Services	\$72,081	\$150,210	47.99%	\$333,799	21.59%	\$261,718
6000 - Capital Outlay	\$48,148	\$27,500	175.08%	\$55,000	87.54%	\$6,852
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,300	0%	\$7,300
<b>Totals</b>	<b>\$407,225</b>	<b>\$615,249</b>	<b>66.19%</b>	<b>\$1,069,236</b>	<b>38.09%</b>	<b>\$662,011</b>

**Status**  
**Unsubmitted**

**Lake Tahoe CCD Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,839	\$109,045	33.78%	\$109,045	33.78%	\$72,206
2000 - Non-Instructional Salaries	\$119,503	\$331,272	36.07%	\$331,272	36.07%	\$211,769
3000 - Employee Benefits	\$78,613	\$174,969	44.93%	\$174,969	44.93%	\$96,356
4000 - Supplies and Materials	\$52,041	\$57,851	89.96%	\$57,851	89.96%	\$5,810
5000 - Other Operating Expenses and Services	\$72,081	\$200,279	35.99%	\$333,799	21.59%	\$261,718
6000 - Capital Outlay	\$48,148	\$55,000	87.54%	\$55,000	87.54%	\$6,852
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,300	0%	\$7,300
<b>Totals</b>	<b>\$407,225</b>	<b>\$928,416</b>	<b>43.86%</b>	<b>\$1,069,236</b>	<b>38.09%</b>	<b>\$662,011</b>

**Status**  
Unsubmitted



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