

CAEP Consortium Fiscal Reporting 24 Lake Tahoe Adult Education Consortium

2020-21 Fiscal Year

Certification

Certified By

Frank Gerdeman
Director

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Alpine County Unified	Submitted	Submitted	Submitted	Submitted
El Dorado Co. Office of Education	Submitted	Submitted	Submitted	Submitted
Lake Tahoe CCD	Submitted	Submitted	Submitted	Submitted

Alpine County Unified

Alpine County Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$2,550	\$0	100%	\$3,500	72.86%	\$950
5000 - Other Operating Expenses and Services	\$2,000	\$0	100%	\$4,048	49.41%	\$2,048
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$4,550	\$0	100%	\$7,548	60.28%	\$2,998

Summary of Activities:

Continued to acquire resources to broaden access to reliable internet connectivity and access throughout this rural county.

**Status
Submitted**

Alpine County Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$3,500	\$0	100%	\$3,500	100%	\$0
5000 - Other Operating Expenses and Services	\$4,048	\$0	100%	\$4,048	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$7,548	\$0	100%	\$7,548	100%	\$0

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

KLAUS LEITENBAUER CPA, BUSINESS MANAGER

Frank Gerdeman, Director

Matthew Strahl Alpine County Unified School District, Superintendent

Alpine County Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$3,500	\$0	100%	\$3,500	100%	\$0
5000 - Other Operating Expenses and Services	\$4,048	\$0	100%	\$4,048	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$7,548	\$0	100%	\$7,548	100%	\$0

**Status
Submitted**

Alpine County Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$3,500	\$0	100%	\$3,500	100%	\$0
5000 - Other Operating Expenses and Services	\$4,048	\$0	100%	\$4,048	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$7,548	\$0	100%	\$7,548	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

El Dorado Co. Office of Education

El Dorado Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,093	\$11,648	78.07%	\$46,590	19.52%	\$37,497
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$887	\$1,535	57.78%	\$6,141	14.44%	\$5,254
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$7,798	0%	\$9,174	0%	\$9,174
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$499	\$774	64.49%	\$3,095	16.12%	\$2,596
Totals	\$10,479	\$21,754	48.17%	\$65,000	16.12%	\$54,521

**Status
Submitted**

El Dorado Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,785	\$23,295	67.76%	\$46,590	33.88%	\$30,805
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,095	\$3,071	35.66%	\$6,141	17.83%	\$5,046
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$5,656	\$7,798	72.53%	\$9,174	61.65%	\$3,518
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,128	\$1,548	72.89%	\$3,095	36.45%	\$1,967
Totals	\$23,664	\$35,711	66.27%	\$65,000	36.41%	\$41,336

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Sarah Cason, Accountant

Cole Ames, Accountant

Michael Gillespie

Carey Buchanan

El Dorado Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$22,478	\$34,943	64.33%	\$46,590	48.25%	\$24,112
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,303	\$4,606	28.29%	\$6,141	21.22%	\$4,838
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$5,659	\$9,174	61.69%	\$9,174	61.69%	\$3,515
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,472	\$2,321	63.41%	\$3,095	47.56%	\$1,623
Totals	\$30,912	\$51,044	60.56%	\$65,000	47.56%	\$34,088

Summary of Activities:

Same as Q3

Status
Submitted

El Dorado Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$49,551	\$46,590	106.36%	\$46,590	106.36%	⤴ -\$2,961
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$6,211	\$6,141	101.14%	\$6,141	101.14%	⤴ -\$70
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$6,143	\$9,174	66.96%	\$9,174	66.96%	\$3,031
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,095	\$3,095	100%	\$3,095	100%	\$0
Totals	\$65,000	\$65,000	100%	\$65,000	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program
 Guidance: Yes

Status
Submitted

Lake Tahoe CCD

Lake Tahoe CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,875	\$21,557	59.73%	\$112,783	11.42%	\$99,908
2000 - Non-Instructional Salaries	\$78,390	\$98,639	79.47%	\$394,556	19.87%	\$316,166
3000 - Employee Benefits	\$51,275	\$62,233	82.39%	\$248,931	20.6%	\$197,656
4000 - Supplies and Materials	\$9,668	\$14,555	66.42%	\$71,350	13.55%	\$61,682
5000 - Other Operating Expenses and Services	\$53,210	\$31,500	168.92%	\$219,997	24.19%	\$166,787
6000 - Capital Outlay	\$1,609	\$3,000	53.63%	\$20,000	8.05%	\$18,391
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,825	0%	\$7,300	0%	\$7,300
Totals	\$207,027	\$233,308	88.74%	\$1,074,917	19.26%	\$867,890

Summary of Activities:

We continued to make adjustments based on the impact of COVID-19 to scheduling and services. Most notably, the continuation of our off-campus location for one-on-one, by appointment only services for individuals who lack the technology or connectivity to continue moving forward. We have also been able to broaden the reach of some of our online resources by increased collaboration with partners around the Tahoe Basin. In addition we continue to develop a ski lift maintenance apprenticeship program and were able to include the creation of resources for non-native English speakers through a partnership with Voxy. Preparing to be ready for re-opening and the potential increase in adults seeking (by choice or necessity) to upskill or reskill for movement within existing careers or transition to a new career remains a priority. We have also been revisiting our shared data use/access as well as what we are measuring (above and beyond state requirements).

Status
Submitted

Lake Tahoe CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,814	\$55,392	66.46%	\$112,783	32.64%	\$75,969
2000 - Non-Instructional Salaries	\$169,798	\$197,278	86.07%	\$394,556	43.04%	\$224,758
3000 - Employee Benefits	\$107,554	\$124,466	86.41%	\$248,931	43.21%	\$141,377
4000 - Supplies and Materials	\$36,118	\$32,393	111.5%	\$71,350	50.62%	\$35,232
5000 - Other Operating Expenses and Services	\$109,876	\$96,999	113.28%	\$219,997	49.94%	\$110,121
6000 - Capital Outlay	\$1,609	\$8,000	20.11%	\$20,000	8.05%	\$18,391
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,650	0%	\$7,300	0%	\$7,300
Totals	\$461,769	\$518,176	89.11%	\$1,074,917	42.96%	\$613,148

Summary of Activities:

We continue to offer virtual services as well as in person through our off-campus office on an appointment only basis. This has allowed us to continue offering HSE testing, and ensure clients without reliable access to technology and/or connectivity are able to continue to receive the support and services they need to move forward toward their goals. In addition, we are moving into a pilot phased launch of our ski lift maintenance apprenticeship program and recently completed an MOU with a SCOE pre-apprenticeship program in Culinary. Our access to online resources from Burlington English and Voxy EnGen have allowed us to provide continued and ongoing support to the ELL program at LTCC.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Brad Deeds, Dean of Workforce Development and Instruction

Frank Gerdeman, Director

Lake Tahoe CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$61,346	\$83,587	73.39%	\$112,783	54.39%	\$51,437
2000 - Non-Instructional Salaries	\$243,830	\$295,917	82.4%	\$394,556	61.8%	\$150,726
3000 - Employee Benefits	\$155,849	\$186,698	83.48%	\$248,931	62.61%	\$93,082
4000 - Supplies and Materials	\$51,451	\$50,230	102.43%	\$71,350	72.11%	\$19,899
5000 - Other Operating Expenses and Services	\$156,276	\$164,998	94.71%	\$219,997	71.04%	\$63,721
6000 - Capital Outlay	\$1,609	\$14,000	11.49%	\$20,000	8.05%	\$18,391
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,475	0%	\$7,300	0%	\$7,300
Totals	\$670,361	\$800,905	83.7%	\$1,074,917	62.36%	\$404,556

Summary of Activities:

Continued to operate core services both in-person and via virtual support. Began pilot for Tahoe Lift Maintenance Apprenticeship (TLMA) program with Sierra-at-Tahoe Resort, launched updated program website and began working with workforce housing project as a potential service provider once project is completed.

Status
Submitted

Lake Tahoe CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$91,190	\$112,783	80.85%	\$112,783	80.85%	\$21,593
2000 - Non-Instructional Salaries	\$321,244	\$394,556	81.42%	\$394,556	81.42%	\$73,312
3000 - Employee Benefits	\$205,401	\$248,931	82.51%	\$248,931	82.51%	\$43,530
4000 - Supplies and Materials	\$64,789	\$71,350	90.8%	\$71,350	90.8%	\$6,561
5000 - Other Operating Expenses and Services	\$191,507	\$219,997	87.05%	\$219,997	87.05%	\$28,490
6000 - Capital Outlay	\$2,437	\$20,000	12.19%	\$20,000	12.19%	\$17,563
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,952	\$7,300	95.23%	\$7,300	95.23%	\$348
Totals	\$883,520	\$1,074,917	82.19%	\$1,074,917	82.19%	\$191,397

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

We continued to operate our off-campus office which allowed for continued access to HSE testing and support for HS diploma, post-secondary education and training entry as well as general navigation and personal pathways support. In part, this access allowed us to get over 40 client/students their high school credential (diploma or HSE), our highest number since we opened our doors in 2016. In addition, we successfully piloted a new ski lift maintenance apprenticeship program with one of our local resorts and will continue to expand that in 21-22.

**Status
Submitted**



California
Community
Colleges



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