

CAEP Allocation Amendment: 2019-20 Produced: Jul 20, 2020, 09:01 PM UTC Jeff Baker

25 Lassen-Modoc Adult Education Consortium

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 25 Lassen-Modoc Adult Education Consortium

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: The Lassen-Modoc Adult Education (LMAE) Consortium approves the allocations to their 11 school district members each year. Using a consortium approved mini grant process since 2015, the school district members apply for LMAE funding annually and present at the spring consortium Mini Grant Presentation meeting. The annual mini grant applications include updated project descriptions, objectives, activities, timelines, budgets, performance outcomes and responsible persons as stated in our previous AEBG 3-Year Consortium Plan. After the presentations the consortium appointed Review Committee meets several times to review all mini grant applications and budgets, to forward their recommendations for funding to the consortium. The consortium then meets to discuss and approve the allocations for the new school year. All funding allocations align with the consortium annual plan and the objectives of CAEP. Final Allocation Agreements are drafted between the consortium and each school district member with specified payments and signed by the consortium officers and school district superintendents. Agreements are also approved at the next consortium meeting to be entered into as a funding agreements between the consortium and its school district members. If a school district member requests a different allocation amount they must justify the need and the consortia membership must consent by agreement to the allocation change. Allocations are usually only done once annually by consortium agreement after the mini grants are presented and approved. When any district requests an allocation category budget change, it is approved by the consortium and documented in the consortium meeting minutes. The Goal agreed upon by the consortium in February 2014 continues to align with the mini grants programs funded "To have a seamless way adults can complete their education and skills to enter the workforce." Lassen Community College will remain the Fiscal Agent for the Lassen Modoc Adult Education Consortium.

Changes: No Changes

Amended Member Allocations for 2019-20

Member Agency	Amended Allocation	Adjustment Made
Big Valley Joint Unified	\$27,262	\$2,944
Fort Sage Unified	\$47,365	\$5,115
Lassen CCD	\$421,160	-\$54,053
Lassen Co. Office of Education	\$84,079	\$9,079
Lassen Union High	\$78,408	\$8,467
Long Valley Charter	\$40,000	
Modoc Co. Office of Education	\$84,079	\$9,079
Modoc Joint Unified	\$33,632	\$3,632
Shaffer Union Elementary	\$61,658	\$6,658
Surprise Valley Joint Unified	\$22,421	\$2,421
Westwood Unified	\$61,658	\$6,658
Total Allocated to Members	\$961,722	
Total CAEP Funds	\$961,722	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Big Valley Joint Unified	Unified School District	Paula Silva	(530) 294-5231
Fort Sage Unified	Unified School District	Dr. Chris Bonn	(530) 260-6149
Lassen CCD	District	Terry Bartley	(530) 257-6181 ext: 8834
Lassen Co. Office of Education	County Office of Education (COE)	Patricia Gunderson	(530) 257-2196
Lassen Union High	High School District	Mrs. Cori Shields	(530) 251-1194
Long Valley Charter	Charter	Carol Growdon	(530) 257-6181 ext: 8997
Modoc Co. Office of Education	County Office of Education (COE)	Mike Martin	(530) 233-7101
Shaffer Union Elementary	Elementary School District	Jeff Baker	(530) 254-6577
Surprise Valley Joint Unified	Unified School District	BillieJo Young	
Westwood Unified	Unified School District	Michael Altenburg	
Modoc Joint Unified	Unified School District	Tom O'Malley	(530) 233-7201
Ravendale-Termo Elementary	Elementary School District	Jason Waddell	(530) 257-8200
Susanville Elementary	Elementary School District	Jason Waddell Susanville School District	(530) 257-8200

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.

- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Lassen Co. Office of Education - Member Representative

Patricia Gunderson
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 (530) 257-2196

Approved by Patricia Gunderson

07/08/2020 08:24 AM PDT

Big Valley Joint Unified - Member Representative

Paula Silva

Superintendent/Principal
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Dianne Parady

Chief Business Official
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Approved by Paula Silva

07/07/2020 01:57 PM PDT

Lassen Union High - Member Representative

Cori Shields

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Morgan Nugent

Superintendent/Principal
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Approved by Morgan Nugent

07/09/2020 03:22 PM PDT

Long Valley Charter - Member Representative

Carol Growdon

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Executive Director
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Approved by Mrs. Sherri Morgan

07/07/2020 01:51 PM PDT

Shaffer Union Elementary - Member Representative

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Approved by Jeff Baker

07/20/2020 02:00 PM PDT

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Approved by Michael Altenburg

07/10/2020 09:59 AM PDT

Fort Sage Unified - Member Representative

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Approved by Dr. Chris Bonn

07/08/2020 08:59 AM PDT

Lassen CCD - Member Representative

Terry Bartley

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Carol Growdon

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Approved by Roxanna Haynes

07/07/2020 04:47 PM PDT

Modoc Co. Office of Education - Member Representative

Mike Martin

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Approved by Mike Martin

07/07/2020 01:52 PM PDT

Surprise Valley Joint Unified - Member Representative

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07/09/2020 03:20 PM PDT

Modoc Joint Unified - Member Representative

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Approved by Tom O'Malley

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