

# CAEP Consortium Fiscal Reporting 25 Lassen-Modoc Adult Education Consortium

2020-21 Fiscal Year

## Certification

### Certified By

Carol Growdon

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

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## Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Big Valley Joint Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Fort Sage Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Lassen CCD</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Lassen Co. Office of Education</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Lassen Union High</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Modoc Co. Office of Education</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Modoc Joint Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Shaffer Union Elementary</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Surprise Valley Joint Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Westwood Unified</a>	Submitted	Submitted	Submitted	Not Submitted

## Big Valley Joint Unified

**Big Valley Joint Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,039	\$1,040	99.9%	\$8,000	12.99%	\$6,961
2000 - Non-Instructional Salaries	\$0	\$52	0%	\$400	0%	\$400
3000 - Employee Benefits	\$218	\$234	93.16%	\$1,800	12.11%	\$1,582
4000 - Supplies and Materials	\$0	\$0	100%	\$4,123	0%	\$4,123
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$11,679	0%	\$11,679
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$900	0%	\$900
<b>Totals</b>	<b>\$1,257</b>	<b>\$1,326</b>	<b>94.8%</b>	<b>\$26,902</b>	<b>4.67%</b>	<b>\$25,645</b>

### Corrective Action Plan

With Distance Learning happening for part of the quarter, expenditures are lower at this time.

### Summary of Activities:

Adult Education quarterly Stipend and benefit expenditures.

**Status**  
**Submitted**

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### Big Valley Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,038	\$2,080	97.98%	\$8,000	25.48%	\$5,962
2000 - Non-Instructional Salaries	\$0	\$104	0%	\$400	0%	\$400
3000 - Employee Benefits	\$430	\$468	91.88%	\$1,800	23.89%	\$1,370
4000 - Supplies and Materials	\$0	\$1,031	0%	\$4,123	0%	\$4,123
5000 - Other Operating Expenses and Services	\$0	\$11,679	0%	\$11,679	0%	\$11,679
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$900	0%	\$900
<b>Totals</b>	<b>\$2,468</b>	<b>\$15,362</b>	<b>16.07%</b>	<b>\$26,902</b>	<b>9.17%</b>	<b>\$24,434</b>

### Corrective Action Plan

With going in and out of Regular session and Distance Learning, Expenditures have been lower than anticipated.

### Summary of Activities:

Quarterly Adult Ed Stipend and fixed costs.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Paula Silva, Superintendent/Principal  
Dianne Parady, Chief Business Official

### Big Valley Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,038	\$3,120	97.37%	\$8,000	37.98%	\$4,962
2000 - Non-Instructional Salaries	\$0	\$156	0%	\$400	0%	\$400
3000 - Employee Benefits	\$640	\$702	91.17%	\$1,800	35.56%	\$1,160
4000 - Supplies and Materials	\$2,000	\$2,062	97.02%	\$4,123	48.51%	\$2,123
5000 - Other Operating Expenses and Services	\$0	\$11,679	0%	\$11,679	0%	\$11,679
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$900	0%	\$900
<b>Totals</b>	<b>\$5,678</b>	<b>\$17,719</b>	<b>32.05%</b>	<b>\$26,902</b>	<b>21.11%</b>	<b>\$21,224</b>

### Corrective Action Plan

With going in and out of Regular session and Distance Learning, Expenditures have been lower than anticipated.

### Summary of Activities:

Quarterly Adult Ed Stipend and fixed costs and Adult Ed Supplies.

**Status**  
**Submitted**

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### Big Valley Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,038	\$8,000	37.98%	\$8,000	37.98%	\$4,962
2000 - Non-Instructional Salaries	\$0	\$400	0%	\$400	0%	\$400
3000 - Employee Benefits	\$640	\$1,800	35.56%	\$1,800	35.56%	\$1,160
4000 - Supplies and Materials	\$2,000	\$4,123	48.51%	\$4,123	48.51%	\$2,123
5000 - Other Operating Expenses and Services	\$0	\$11,679	0%	\$11,679	0%	\$11,679
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$900	0%	\$900
<b>Totals</b>	<b>\$5,678</b>	<b>\$26,002</b>	<b>21.84%</b>	<b>\$26,902</b>	<b>21.11%</b>	<b>\$21,224</b>

**Status**  
Unsubmitted

## Fort Sage Unified

Fort Sage Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,000	\$2,000	100%	\$20,000	10%	\$18,000
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$417	\$688	60.6%	\$6,881	6.06%	\$6,464
4000 - Supplies and Materials	\$3,672	\$700	524.57%	\$7,000	52.46%	\$3,328
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$1,532	0%	\$1,532
6000 - Capital Outlay	\$0	\$1,450	0%	\$14,500	0%	\$14,500
7000 - Other Outgo	\$0	\$154	0%	\$1,543	0%	\$1,543
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$6,089</b>	<b>\$4,992</b>	<b>121.97%</b>	<b>\$51,456</b>	<b>11.83%</b>	<b>\$45,367</b>

### Corrective Action Plan

School was in session beginning August 31, so this report reflects only one month of activity.

### Summary of Activities:

1000: Instructor Salary Stipend at \$2,000/month for September. 3000: Benefits (fixed costs) for instructor stipend. 4000: AllData annual subscription for Auto Shop repairs; Welding helmets.

**Status**  
**Submitted**

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### Fort Sage Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,000	\$6,000	200%	\$20,000	60%	\$8,000
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$2,502	\$2,064	121.2%	\$6,881	36.36%	\$4,379
4000 - Supplies and Materials	\$4,181	\$1,750	238.91%	\$7,000	59.73%	\$2,819
5000 - Other Operating Expenses and Services	\$0	\$506	0%	\$1,532	0%	\$1,532
6000 - Capital Outlay	\$6,762	\$4,350	155.45%	\$14,500	46.63%	\$7,738
7000 - Other Outgo	\$0	\$463	0%	\$1,543	0%	\$1,543
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$25,445</b>	<b>\$15,133</b>	<b>168.15%</b>	<b>\$51,456</b>	<b>49.45%</b>	<b>\$26,011</b>

### Summary of Activities:

1000: \$2,000 per month salary stipend for Adult Ed. instructor and 3000: Fixed costs for stipend. 4000: Cyberweld welding supplies: Guage, Clamp, Grinding Wheels. 6000: Atlas Copco Air Compressor for Auto Shop.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Heather Von Ins, Chief Business Officer  
Dr. Keith Tomes, Superintendent

### Fort Sage Unified Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,000	\$6,000	233.33%	\$20,000	70%	\$6,000
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$2,919	\$2,064	141.4%	\$6,881	42.42%	\$3,962
4000 - Supplies and Materials	\$4,181	\$1,750	238.91%	\$7,000	59.73%	\$2,819
5000 - Other Operating Expenses and Services	\$0	\$506	0%	\$1,532	0%	\$1,532
6000 - Capital Outlay	\$6,762	\$4,350	155.45%	\$14,500	46.63%	\$7,738
7000 - Other Outgo	\$0	\$463	0%	\$1,543	0%	\$1,543
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$27,862</b>	<b>\$15,133</b>	<b>184.12%</b>	<b>\$51,456</b>	<b>54.15%</b>	<b>\$23,594</b>

**Status**  
**Submitted**

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**Fort Sage Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,000	\$6,000	333.33%	\$20,000	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$4,170	\$2,064	202.01%	\$6,881	60.6%	\$2,711
4000 - Supplies and Materials	\$4,181	\$1,750	238.91%	\$7,000	59.73%	\$2,819
5000 - Other Operating Expenses and Services	\$0	\$506	0%	\$1,532	0%	\$1,532
6000 - Capital Outlay	\$10,860	\$4,350	249.66%	\$14,500	74.9%	\$3,640
7000 - Other Outgo	\$0	\$463	0%	\$1,543	0%	\$1,543
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$39,211</b>	<b>\$15,133</b>	<b>259.11%</b>	<b>\$51,456</b>	<b>76.2%</b>	<b>\$12,245</b>

**Status**  
**Unsubmitted**

## Lassen CCD

Lassen CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$100,000	0%	\$100,000
2000 - Non-Instructional Salaries	\$38,927	\$50,000	77.85%	\$250,000	15.57%	\$211,073
3000 - Employee Benefits	\$22,574	\$22,500	100.33%	\$140,000	16.12%	\$117,426
4000 - Supplies and Materials	\$0	\$10,201	0%	\$68,006	0%	\$68,006
5000 - Other Operating Expenses and Services	\$27,669	\$31,250	88.54%	\$145,000	19.08%	\$117,331
6000 - Capital Outlay	\$0	\$3,750	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$89,170</b>	<b>\$117,701</b>	<b>75.76%</b>	<b>\$753,006</b>	<b>11.84%</b>	<b>\$663,836</b>

### Corrective Action Plan

As we continue to navigate through distance learning and campus closure due to COVID-19, we will move forward with expenditures to meet our goals. We are also writing new non-credit courses that will assist us in meeting our goals.

### Summary of Activities:

HiSET classes ongoing, Transition Counselor meeting with students and Consortium Coordinator working with members.

**Status**  
**Submitted**

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### Lassen CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$100,000	0%	\$100,000
2000 - Non-Instructional Salaries	\$95,936	\$112,500	85.28%	\$250,000	38.37%	\$154,064
3000 - Employee Benefits	\$39,121	\$57,500	68.04%	\$140,000	27.94%	\$100,879
4000 - Supplies and Materials	\$951	\$20,402	4.66%	\$68,006	1.4%	\$67,055
5000 - Other Operating Expenses and Services	\$53,013	\$55,000	96.39%	\$145,000	36.56%	\$91,987
6000 - Capital Outlay	\$0	\$7,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$189,021</b>	<b>\$252,902</b>	<b>74.74%</b>	<b>\$753,006</b>	<b>25.1%</b>	<b>\$563,985</b>

### Corrective Action Plan

We are continuing to work on expending our funds to meet our goals. The Chancellor's office just approved the curriculum for a noncredit/CTE IT Specialist 5 course series to be offered starting in March. We are also researching a new position for Director of Noncredit to increase our noncredit offerings.

### Summary of Activities:

HiSET courses ongoing, payroll for transition counselor, consortium coordinator.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Susan Rentfrow, Accountant III

Carol Growdon

Roxanna Haynes, Dean of Instruction

**Lassen CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$692	\$25,000	2.77%	\$100,000	0.69%	\$99,308
2000 - Non-Instructional Salaries	\$137,032	\$172,500	79.44%	\$250,000	54.81%	\$112,968
3000 - Employee Benefits	\$59,843	\$90,000	66.49%	\$140,000	42.75%	\$80,157
4000 - Supplies and Materials	\$951	\$30,603	3.11%	\$68,006	1.4%	\$67,055
5000 - Other Operating Expenses and Services	\$57,813	\$93,750	61.67%	\$145,000	39.87%	\$87,187
6000 - Capital Outlay	\$0	\$22,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$256,331</b>	<b>\$434,353</b>	<b>59.01%</b>	<b>\$753,006</b>	<b>34.04%</b>	<b>\$496,675</b>

**Corrective Action Plan**

LCCD is continuing to add non-credit courses, and is planning on hiring a non-credit coordinator to work on increasing non-credit classes and programs.

**Summary of Activities:**

LCCD created a new IT Professional Certificate non-credit online course series. First cohort started in March with 35 students, this is a 5 class series that ends in June. HiSET courses continue and has 15 students enrolled. CARS classes in the jail has 10 students enrolled. LMAEC Transitions Counselor received approval to resume site visits to member schools and visited the LC Jail and the TEACH program in Alturas. The LMAEC Lead continues to work with the consortium.

**Status**  
**Submitted**

**Lassen CCD Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$692	\$40,000	1.73%	\$100,000	0.69%	\$99,308
2000 - Non-Instructional Salaries	\$137,032	\$230,000	59.58%	\$250,000	54.81%	\$112,968
3000 - Employee Benefits	\$59,843	\$120,000	49.87%	\$140,000	42.75%	\$80,157
4000 - Supplies and Materials	\$951	\$40,804	2.33%	\$68,006	1.4%	\$67,055
5000 - Other Operating Expenses and Services	\$57,813	\$125,000	46.25%	\$145,000	39.87%	\$87,187
6000 - Capital Outlay	\$0	\$30,000	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$256,331</b>	<b>\$585,804</b>	<b>43.76%</b>	<b>\$753,006</b>	<b>34.04%</b>	<b>\$496,675</b>

**Status**  
**Unsubmitted**

## Lassen Co. Office of Education

Lassen Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,307	\$8,701	106.96%	\$51,185	18.18%	\$41,878
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,921	\$1,796	106.96%	\$10,565	18.18%	\$8,644
4000 - Supplies and Materials	\$0	\$3,225	0%	\$18,970	0%	\$18,970
5000 - Other Operating Expenses and Services	\$10,000	\$7,813	127.99%	\$45,959	21.76%	\$35,959
6000 - Capital Outlay	\$0	\$1,112	0%	\$6,539	0%	\$6,539
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$932	0%	\$5,480	0%	\$5,480
<b>Totals</b>	<b>\$21,228</b>	<b>\$23,579</b>	<b>90.03%</b>	<b>\$138,698</b>	<b>15.31%</b>	<b>\$117,470</b>

### Summary of Activities:

Direct instruction, assessment and coordination of programs to support High School Diploma completion, computer literacy instruction, vocational culinary skills program, GED, Anger management, parenting, and job skills.

**Status**  
**Submitted**

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### Lassen Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,267	\$22,521	103.31%	\$51,185	45.46%	\$27,918
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$4,802	\$4,649	103.3%	\$10,565	45.45%	\$5,763
4000 - Supplies and Materials	\$15,124	\$8,347	181.2%	\$18,970	79.73%	\$3,846
5000 - Other Operating Expenses and Services	\$10,000	\$20,222	49.45%	\$45,959	21.76%	\$35,959
6000 - Capital Outlay	\$1,107	\$2,877	38.48%	\$6,539	16.93%	\$5,432
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,411	0%	\$5,480	0%	\$5,480
<b>Totals</b>	<b>\$54,300</b>	<b>\$61,027</b>	<b>88.98%</b>	<b>\$138,698</b>	<b>39.15%</b>	<b>\$84,398</b>

### Summary of Activities:

Direct instruction, assessment and coordination of programs to support High School Diploma completion, computer literacy instruction, vocational culinary skills program, GED, Anger management, parenting, and job skills.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Patricia Gunderson

### Lassen Co. Office of Education Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,227	\$35,830	103.9%	\$51,185	72.73%	\$13,958
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$7,684	\$7,396	103.9%	\$10,565	72.73%	\$2,881
4000 - Supplies and Materials	\$17,019	\$13,279	128.16%	\$18,970	89.72%	\$1,951
5000 - Other Operating Expenses and Services	\$20,000	\$32,171	62.17%	\$45,959	43.52%	\$25,959
6000 - Capital Outlay	\$1,107	\$4,577	24.18%	\$6,539	16.93%	\$5,432
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,836	0%	\$5,480	0%	\$5,480
<b>Totals</b>	<b>\$83,037</b>	<b>\$97,089</b>	<b>85.53%</b>	<b>\$138,698</b>	<b>59.87%</b>	<b>\$55,661</b>

### Summary of Activities:

Direct instruction, assessment and coordination of programs to support High School Diploma completion, computer literacy instruction, vocational culinary skills program, GED, Anger management, parenting, and job skills.

**Status**  
**Submitted**

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### Lassen Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,227	\$51,185	72.73%	\$51,185	72.73%	\$13,958
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$7,684	\$10,565	72.73%	\$10,565	72.73%	\$2,881
4000 - Supplies and Materials	\$17,019	\$18,970	89.72%	\$18,970	89.72%	\$1,951
5000 - Other Operating Expenses and Services	\$20,000	\$45,959	43.52%	\$45,959	43.52%	\$25,959
6000 - Capital Outlay	\$1,107	\$6,539	16.93%	\$6,539	16.93%	\$5,432
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,480	0%	\$5,480	0%	\$5,480
<b>Totals</b>	<b>\$83,037</b>	<b>\$138,698</b>	<b>59.87%</b>	<b>\$138,698</b>	<b>59.87%</b>	<b>\$55,661</b>

**Status**  
**Unsubmitted**

## Lassen Union High

Lassen Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,027	\$3,531	85.73%	\$35,309	8.57%	\$32,282
2000 - Non-Instructional Salaries	\$0	\$25	0%	\$500	0%	\$500
3000 - Employee Benefits	\$156	\$453	34.48%	\$4,525	3.45%	\$4,369
4000 - Supplies and Materials	\$73	\$2,201	3.32%	\$22,013	0.33%	\$21,940
5000 - Other Operating Expenses and Services	\$4,082	\$4,066	100.39%	\$16,264	25.1%	\$12,182
6000 - Capital Outlay	\$0	\$0	100%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,711	0%	\$3,711
<b>Totals</b>	<b>\$7,338</b>	<b>\$10,276</b>	<b>71.41%</b>	<b>\$94,322</b>	<b>7.78%</b>	<b>\$86,984</b>

### Corrective Action Plan

COVID-19 delayed the start date of some programs.

### Summary of Activities:

Diploma Gold- 21 enrolled, classes currently offered 2 nights a week. Classes on the Rancheria will begin Friday October 16th. Several students are very close to earning their diploma. Wood/Construction- 12 enrolled, classes offered Tuesday and Thursday. Welding- Fires have affected the start of Welding. Currently 3 enrolled, with hopes of more starting October 8th. Many students are also firefighters and unable to attend during the season. Business/Computers- 4 enrolled, 2 returning. Job skills, interviewing, using Microsoft Office for communication platform and resume building. Efficiency and updates to Microsoft Office 2019, online safety. Students have expressed that their supervisors are happy with the increased knowledge.

**Status**  
**Submitted**

### Lassen Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,370	\$17,655	87.06%	\$35,309	43.53%	\$19,939
2000 - Non-Instructional Salaries	\$0	\$175	0%	\$500	0%	\$500
3000 - Employee Benefits	\$1,923	\$2,263	84.99%	\$4,525	42.5%	\$2,602
4000 - Supplies and Materials	\$1,731	\$8,805	19.66%	\$22,013	7.86%	\$20,282
5000 - Other Operating Expenses and Services	\$4,082	\$8,132	50.2%	\$16,264	25.1%	\$12,182
6000 - Capital Outlay	\$0	\$6,000	0%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,711	0%	\$3,711
<b>Totals</b>	<b>\$23,106</b>	<b>\$43,029</b>	<b>53.7%</b>	<b>\$94,322</b>	<b>24.5%</b>	<b>\$71,216</b>

### Corrective Action Plan

COVID closures from mid-November through December reduced planned spending. Normal, in-person learning is expected to resume January 4th, 2020. Note: Expenditures in 5000 category were lower in Quarter 2 than in Quarter 1 due to a correction, NOVA would not accept a lower amount, once additional expenses are paid, this issue will be corrected at Quarter 3.

### Summary of Activities:

CTE classes were negatively impacted by COVID closures mid-November through December. Prior to closures, the Computer/Business class was held 2x weekly, Construction Trades 2x weekly, and Welding 1x weekly. Diploma Gold continued to operate during the closures, either virtually or in small groups. Diploma Gold meets at least 3x weekly depending on student and course load.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Mrs. Cori Shields, CBO

Morgan Nugent, Superintendent/Principal

### Lassen Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$24,700	\$28,247	87.44%	\$35,309	69.95%	\$10,609
2000 - Non-Instructional Salaries	\$99	\$325	30.46%	\$500	19.8%	\$401
3000 - Employee Benefits	\$3,108	\$3,620	85.86%	\$4,525	68.69%	\$1,417
4000 - Supplies and Materials	\$8,435	\$15,409	54.74%	\$22,013	38.32%	\$13,578
5000 - Other Operating Expenses and Services	\$8,524	\$12,198	69.88%	\$16,264	52.41%	\$7,740
6000 - Capital Outlay	\$0	\$9,000	0%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,711	0%	\$3,711
<b>Totals</b>	<b>\$44,866</b>	<b>\$68,799</b>	<b>65.21%</b>	<b>\$94,322</b>	<b>47.57%</b>	<b>\$49,456</b>

#### Summary of Activities:

Diploma Gold - We have graduated 5 students and 6 more that are close and should finish this school year. The Rancheria is going well with 5 regular students. We will run through the summer on Wednesday nights only 5:30 - 8:30. Covid shields have been added to the classroom to give students confidence in the safety of coming to class. Computer class will be adding an advanced class this summer starting in July. Numbers are small but attendance is steady and students are reporting that the knowledge they are acquiring is helping improve their job performance. Woodshop - Adam says students are continuing to work on and finish up projects.

**Status**  
**Submitted**

### Lassen Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$24,700	\$35,309	69.95%	\$35,309	69.95%	\$10,609
2000 - Non-Instructional Salaries	\$99	\$500	19.8%	\$500	19.8%	\$401
3000 - Employee Benefits	\$3,108	\$4,525	68.69%	\$4,525	68.69%	\$1,417
4000 - Supplies and Materials	\$8,435	\$22,013	38.32%	\$22,013	38.32%	\$13,578
5000 - Other Operating Expenses and Services	\$8,524	\$16,264	52.41%	\$16,264	52.41%	\$7,740
6000 - Capital Outlay	\$0	\$12,000	0%	\$12,000	0%	\$12,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,711	0%	\$3,711	0%	\$3,711
<b>Totals</b>	<b>\$44,866</b>	<b>\$94,322</b>	<b>47.57%</b>	<b>\$94,322</b>	<b>47.57%</b>	<b>\$49,456</b>

**Status**  
**Unsubmitted**

## Modoc Co. Office of Education

Modoc Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$104,079	0%	\$104,079
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$0	\$0	100%	\$104,079	0%	\$104,079

### Corrective Action Plan

Due to COVID, services were not provided in the first quarter.

Status  
Submitted

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### Modoc Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$34,346	0%	\$104,079	0%	\$104,079
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$0	\$34,346	0%	\$104,079	0%	\$104,079

### Corrective Action Plan

The contracting agency did not submit a bill by December 31. They submitted one in January so expenses will be shown on the 3rd quarter report.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Mike Martin

Leslie Corder, Director of Fiscal Services

**Modoc Co. Office of Education Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$27,686	\$34,346	80.61%	\$104,079	26.6%	\$76,393
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$27,686	\$34,346	80.61%	\$104,079	26.6%	\$76,393

### Corrective Action Plan

We contract with an outside agency to provide services and they did not submit a bill in the 3rd qtr. The bill that was paid was for services provided in the 2nd quarter.

### Summary of Activities:

The Adult Education programs provided High School Equivalency preparation, Adult Basic Education and High School Diploma classes. Additionally, CTE classes in Microsoft, Floral Design and Graphic Design were offered. Approximately 25 students were served during this period.

**Status**  
Submitted

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### Modoc Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$27,686	\$35,387	78.24%	\$104,079	26.6%	\$76,393
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$27,686</b>	<b>\$35,387</b>	<b>78.24%</b>	<b>\$104,079</b>	<b>26.6%</b>	<b>\$76,393</b>

**Status**  
Unsubmitted

### Modoc Joint Unified

Modoc Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$13,200	0%	\$13,200
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$407	0%	\$407
4000 - Supplies and Materials	\$0	\$0	100%	\$25,375	0%	\$25,375
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,676	0%	\$1,676
<b>Totals</b>	\$0	\$0	100%	\$40,658	0%	\$40,658

### Corrective Action Plan

No expenditures occurred during the first quarter, but there was \$2,363.87 of supplies encumbered as of 9/30/20.

Status  
Submitted

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### Modoc Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,500	\$4,620	97.4%	\$13,200	34.09%	\$8,700
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$139	\$142	97.58%	\$407	34.15%	\$268
4000 - Supplies and Materials	\$4,993	\$7,613	65.59%	\$25,375	19.68%	\$20,382
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,676	0%	\$1,676
<b>Totals</b>	<b>\$9,632</b>	<b>\$12,375</b>	<b>77.83%</b>	<b>\$40,658</b>	<b>23.69%</b>	<b>\$31,026</b>

### Corrective Action Plan

\$2,670 of supplies were encumbered but not received and paid for by the end of this reporting period.

### Summary of Activities:

Teacher salaries, mandated benefits, and supplies were purchased for Adult Education Welding, Fabrication, and Woodworking courses.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Tom O'Malley, Superintendent  
Elizabeth Guzman, Business Manager

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,625	\$8,844	97.52%	\$13,200	65.34%	\$4,575
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$266	\$273	97.55%	\$407	65.36%	\$141
4000 - Supplies and Materials	\$10,620	\$11,419	93%	\$25,375	41.85%	\$14,755
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,676	0%	\$1,676
<b>Totals</b>	<b>\$19,511</b>	<b>\$20,535</b>	<b>95.01%</b>	<b>\$40,658</b>	<b>47.99%</b>	<b>\$21,147</b>

### Summary of Activities:

Teacher salaries, mandated benefits, and supplies purchased for Adult Education Welding, Fabrication, and Woodworking courses. \$2,125 of supplies are encumbered but not received and paid for by the end of this reporting period.

**Status  
Submitted**

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### Modoc Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,625	\$13,200	65.34%	\$13,200	65.34%	\$4,575
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$266	\$407	65.36%	\$407	65.36%	\$141
4000 - Supplies and Materials	\$10,620	\$25,375	41.85%	\$25,375	41.85%	\$14,755
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,676	0%	\$1,676	0%	\$1,676
<b>Totals</b>	<b>\$19,511</b>	<b>\$40,658</b>	<b>47.99%</b>	<b>\$40,658</b>	<b>47.99%</b>	<b>\$21,147</b>

**Status**  
**Unsubmitted**

## Shaffer Union Elementary

### Shaffer Union Elementary Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,000	\$5,000	80%	\$20,000	20%	\$16,000
2000 - Non-Instructional Salaries	\$2,200	\$3,650	60.27%	\$14,600	15.07%	\$12,400
3000 - Employee Benefits	\$937	\$1,255	74.66%	\$5,020	18.67%	\$4,083
4000 - Supplies and Materials	\$0	\$0	100%	\$9,030	0%	\$9,030
5000 - Other Operating Expenses and Services	\$250	\$475	52.63%	\$4,750	5.26%	\$4,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,600	0%	\$1,600
<b>Totals</b>	<b>\$7,387</b>	<b>\$10,380</b>	<b>71.17%</b>	<b>\$55,000</b>	<b>13.43%</b>	<b>\$47,613</b>

### Corrective Action Plan

Due to Distance Learning for a portion of the quarter, expenditures are lower.

### Summary of Activities:

Salaries and Benefits for Adult Ed Teacher, Instructional Support Staff, Data Collection Staff, Technology Support Staff and Babysitter for the Adult ESL and Citizenship Programs. Supporting supplies for Adult Ed Program and operating costs for the program.

**Status**  
**Submitted**

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### Shaffer Union Elementary Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,000	\$10,000	100%	\$20,000	50%	\$10,000
2000 - Non-Instructional Salaries	\$5,905	\$7,300	80.89%	\$14,600	40.45%	\$8,695
3000 - Employee Benefits	\$937	\$2,510	37.33%	\$5,020	18.67%	\$4,083
4000 - Supplies and Materials	\$0	\$2,258	0%	\$9,030	0%	\$9,030
5000 - Other Operating Expenses and Services	\$1,000	\$1,663	60.15%	\$4,750	21.05%	\$3,750
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,600	0%	\$1,600
<b>Totals</b>	<b>\$17,842</b>	<b>\$23,730</b>	<b>75.19%</b>	<b>\$55,000</b>	<b>32.44%</b>	<b>\$37,158</b>

### Corrective Action Plan

Due to being in session and distance learning, expenditures are lower than anticipated.

### Summary of Activities:

Salaries and Benefits for Adult Ed Teacher, Instructional Support Staff, Data Collection Staff, Technology Support Staff and Babysitter for the Adult ESL and Citizenship Programs. Supporting supplies for Adult Ed Program and operating costs for the program. Q2 3000's doesn't match due to STRS credit that was applied, should be caught up in Q3.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Jeff Baker, Superintendent/Principal  
Dianne Parady, Chief Business Official



**Shaffer Union Elementary Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,000	\$15,000	106.67%	\$20,000	80%	\$4,000
2000 - Non-Instructional Salaries	\$9,355	\$10,950	85.43%	\$14,600	64.08%	\$5,245
3000 - Employee Benefits	\$2,276	\$3,765	60.45%	\$5,020	45.34%	\$2,744
4000 - Supplies and Materials	\$572	\$6,773	8.45%	\$9,030	6.33%	\$8,458
5000 - Other Operating Expenses and Services	\$1,750	\$2,850	61.4%	\$4,750	36.84%	\$3,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,600	0%	\$1,600
<b>Totals</b>	<b>\$29,953</b>	<b>\$39,338</b>	<b>76.14%</b>	<b>\$55,000</b>	<b>54.46%</b>	<b>\$25,047</b>

**Corrective Action Plan**

The District is returning 19/20 Carryover funds of \$23,709.00 to the Adult Ed Consortia.

**Summary of Activities:**

Salaries and Benefits for Adult Ed Teacher, Instructional Support Staff, Data Collection Staff, Technology Support Staff and Babysitter for the Adult ESL and Citizenship Programs. Supporting supplies for Adult Ed Program and operating costs for the program.

**Status**  
**Submitted**

**Shaffer Union Elementary Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,000	\$20,000	80%	\$20,000	80%	\$4,000
2000 - Non-Instructional Salaries	\$9,355	\$14,600	64.08%	\$14,600	64.08%	\$5,245
3000 - Employee Benefits	\$2,276	\$5,020	45.34%	\$5,020	45.34%	\$2,744
4000 - Supplies and Materials	\$572	\$9,030	6.33%	\$9,030	6.33%	\$8,458
5000 - Other Operating Expenses and Services	\$1,750	\$4,750	36.84%	\$4,750	36.84%	\$3,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,600	0%	\$1,600	0%	\$1,600
<b>Totals</b>	<b>\$29,953</b>	<b>\$55,000</b>	<b>54.46%</b>	<b>\$55,000</b>	<b>54.46%</b>	<b>\$25,047</b>

**Status**  
Unsubmitted

## Surprise Valley Joint Unified

### Surprise Valley Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$5,800	0%	\$5,800
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$70	\$0	100%	\$7,850	0.89%	\$7,780
5000 - Other Operating Expenses and Services	\$11	\$0	100%	\$19,566	0.06%	\$19,555
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$81</b>	<b>\$0</b>	<b>100%</b>	<b>\$33,216</b>	<b>0.24%</b>	<b>\$33,135</b>

### Corrective Action Plan

COVID has impacted the district. It is anticipated that when classes begin the needs will increase.

**Status**  
**Submitted**

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### Surprise Valley Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$5,800	0%	\$5,800
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$1,507	\$0	100%	\$7,850	19.2%	\$6,343
5000 - Other Operating Expenses and Services	\$11	\$0	100%	\$19,566	0.06%	\$19,555
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$1,518</b>	<b>\$0</b>	<b>100%</b>	<b>\$33,216</b>	<b>4.57%</b>	<b>\$31,698</b>

### Corrective Action Plan

Due to COVID-19 pandemic, the District has postponed their classes.

**Status**  
**Submitted**

#### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

BillieJo Young, Business  
Audra Evans

### Surprise Valley Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$2,900	0%	\$5,800	0%	\$5,800
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$1,876	\$0	100%	\$7,850	23.9%	\$5,974
5000 - Other Operating Expenses and Services	\$11	\$0	100%	\$19,566	0.06%	\$19,555
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$1,887</b>	<b>\$2,900</b>	<b>65.07%</b>	<b>\$33,216</b>	<b>5.68%</b>	<b>\$31,329</b>

### Corrective Action Plan

Most expenditures will occur fourth quarter due to COVID.

Status  
Submitted

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### Surprise Valley Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$2,900	0%	\$5,800	0%	\$5,800
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$1,876	\$0	100%	\$7,850	23.9%	\$5,974
5000 - Other Operating Expenses and Services	\$11	\$0	100%	\$19,566	0.06%	\$19,555
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$1,887</b>	<b>\$2,900</b>	<b>65.07%</b>	<b>\$33,216</b>	<b>5.68%</b>	<b>\$31,329</b>

**Status**  
Unsubmitted

## Westwood Unified

Westwood Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$2,610	\$0	100%	\$15,000	17.4%	\$12,390
3000 - Employee Benefits	\$2,042	\$0	100%	\$7,500	27.23%	\$5,458
4000 - Supplies and Materials	\$650	\$0	100%	\$10,905	5.96%	\$10,255
5000 - Other Operating Expenses and Services	\$0	\$1,200	0%	\$12,000	0%	\$12,000
6000 - Capital Outlay	\$0	\$0	100%	\$7,000	0%	\$7,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$2,175	0%	\$2,175
<b>Totals</b>	<b>\$5,302</b>	<b>\$1,200</b>	<b>441.83%</b>	<b>\$54,580</b>	<b>9.71%</b>	<b>\$49,278</b>

### Corrective Action Plan

COVID has greatly affected our ability to provide Adult Education classes. We are hoping to begin offering classes in the 3rd quarter both in person and online.

### Summary of Activities:

To date we have paid for our Adobe subscription and our administrative assistant wages.

**Status**  
**Submitted**

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### Westwood Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$6,720	\$4,500	149.33%	\$15,000	44.8%	\$8,280
3000 - Employee Benefits	\$4,252	\$2,250	188.98%	\$7,500	56.69%	\$3,248
4000 - Supplies and Materials	\$650	\$6,543	9.93%	\$10,905	5.96%	\$10,255
5000 - Other Operating Expenses and Services	\$0	\$4,800	0%	\$12,000	0%	\$12,000
6000 - Capital Outlay	\$0	\$4,200	0%	\$7,000	0%	\$7,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$2,175	0%	\$2,175
<b>Totals</b>	<b>\$11,622</b>	<b>\$22,293</b>	<b>52.13%</b>	<b>\$54,580</b>	<b>21.29%</b>	<b>\$42,958</b>

### Corrective Action Plan

Because of COVID restrictions (Closed Campus) we have been unable to offer Adult Education classes. We are hoping to be able to offer classes during the final quarter.

### Summary of Activities:

To date, we have paid for our Adobe subscription and our administrative and financial staff salaries.

**Status**  
**Submitted**

### Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2018-19 Reverted Funds:

\$0

#### 2018-19 Status

Closed

#### Submitting Authority

Michael Altenburg  
Krissy House, Chief Business Official



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$9,330	\$10,500	88.86%	\$15,000	62.2%	\$5,670
3000 - Employee Benefits	\$6,297	\$5,250	119.94%	\$7,500	83.96%	\$1,203
4000 - Supplies and Materials	\$650	\$8,724	7.45%	\$10,905	5.96%	\$10,255
5000 - Other Operating Expenses and Services	\$0	\$8,400	0%	\$12,000	0%	\$12,000
6000 - Capital Outlay	\$0	\$5,600	0%	\$7,000	0%	\$7,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$2,175	0%	\$2,175
<b>Totals</b>	<b>\$16,277</b>	<b>\$38,474</b>	<b>42.31%</b>	<b>\$54,580</b>	<b>29.82%</b>	<b>\$38,303</b>

### Corrective Action Plan

With the lifting of COVID 19 restrictions and the return to in-person learning on our campus we are now able to once again offer Adult Education courses. We will be offering CPR and to classes for the ServeSafe Management certification.

### Summary of Activities:

To date we have paid for our Adobe subscription and costs associated with the administrative and financial aspects of the program.

**Status**  
**Submitted**

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### Westwood Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$9,330	\$15,000	62.2%	\$15,000	62.2%	\$5,670
3000 - Employee Benefits	\$6,297	\$7,500	83.96%	\$7,500	83.96%	\$1,203
4000 - Supplies and Materials	\$650	\$10,905	5.96%	\$10,905	5.96%	\$10,255
5000 - Other Operating Expenses and Services	\$0	\$12,000	0%	\$12,000	0%	\$12,000
6000 - Capital Outlay	\$0	\$7,000	0%	\$7,000	0%	\$7,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,175	0%	\$2,175	0%	\$2,175
<b>Totals</b>	<b>\$16,277</b>	<b>\$54,580</b>	<b>29.82%</b>	<b>\$54,580</b>	<b>29.82%</b>	<b>\$38,303</b>

**Status**  
Unsubmitted



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