

CAEP Allocation Amendment: 2021-22 Produced: Aug 31, 2021, 08:02 PM UTC Keith Tomes

## 25 Lassen-Modoc Adult Education Consortium

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 25 Lassen-Modoc Adult Education Consortium

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** The 2021-2022 CFAD Allocations were presented to the LMAEC Board at the April 15, 2021 meeting and approved unanimously. LMAEC continues to focus on areas that align with AB104 which include increasing high school diplomas/ equivalency completions, improving literacy levels, and implementing CTE programs that provide the skills for adults to obtain entry-level employment.

**Changes:** Long Valley Charter School was removed as a funded member of LMAEC in 20-21 and there funding has been expended therefore they are no longer a member of the consortium.

### Amended Member Allocations for 2021-22

Member Agency	Amended Allocation	Adjustment Made
Big Valley Joint Unified	\$25,288	\$359
Fort Sage Unified	\$43,936	\$624
Lassen CCD	\$536,345	-\$6,600
Lassen Co. Office of Education	\$77,993	\$1,109
Lassen Union High	\$72,732	\$1,034
Modoc Co. Office of Education	\$77,993	\$1,109
Modoc Joint Unified	\$31,197	\$443
Ravendale-Termo Elementary	\$0	
Shaffer Union Elementary	\$57,195	\$813
Surprise Valley Joint Unified	\$20,798	\$296
Susanville Elementary	\$0	
Westwood Unified	\$57,195	\$813
<b>Total Allocated to Members</b>	<b>\$1,000,672</b>	
<b>Total CAEP Funds</b>	<b>\$1,000,672</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Big Valley Joint Unified</a>	Unified School District	Paula Silva	(530) 294-5231
<a href="#">Fort Sage Unified</a>	Unified School District	Heather Von Ins	(530) 827-2129 ext: 6502
<a href="#">Lassen CCD</a>	District	Susan Rentfrow	(530) 257-6181 ext: 8708
<a href="#">Lassen Co. Office of Education</a>	County Office of Education (COE)	Patricia Gunderson	(530) 257-2196
<a href="#">Lassen Union High</a>	High School District	Mrs. Cori Shields	(530) 251-1194
<a href="#">Long Valley Charter</a>	Charter	Carol Growdon	(530) 257-6181 ext: 8997
<a href="#">Modoc Co. Office of Education</a>	County Office of Education (COE)	Mike Martin	(530) 233-7101
<a href="#">Shaffer Union Elementary</a>	Elementary School District	Dianne Parady	(530) 254-6577
<a href="#">Surprise Valley Joint Unified</a>	Unified School District	BillieJo Young	
<a href="#">Westwood Unified</a>	Unified School District	Michael Altenburg	
<a href="#">Modoc Joint Unified</a>	Unified School District	Tom O'Malley	(530) 233-7201
<a href="#">Ravendale-Termo Elementary</a>	Elementary School District	Jason Waddell	(530) 257-8200
<a href="#">Susanville Elementary</a>	Elementary School District	Jason Waddell Susanville School District	(530) 257-8200

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.

- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Lassen Co. Office of Education - Member Representative

**Patricia Gunderson**  
[pgunderson@lcoe.org](mailto:pgunderson@lcoe.org)  
 (530) 257-2196

Approved by Patricia Gunderson

08/26/2021 08:48 AM PDT

**Big Valley Joint Unified - Member Representative**

**Paula Silva**

Superintendent/Principal  
[psilva@bigvalleyschool.org](mailto:psilva@bigvalleyschool.org)  
(530) 294-5231

**Dianne Parady**

Chief Business Official  
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(530) 254-6577

Approved by Paula Silva

08/26/2021 07:53 AM PDT

**Lassen Union High - Member Representative**

**Cori Shields**

CBO  
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(530) 251-1194

**Morgan Nugent**

Superintendent/Principal  
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(530) 250-5324 ext: 2142

Approved by Morgan Nugent

08/31/2021 12:47 PM PDT

**Ravendale-Termo Elementary - Member Representative**

**Jason Waddell**

Superintendent  
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(530) 257-8200

Approved by Jason Waddell

08/26/2021 10:07 AM PDT

**Shaffer Union Elementary - Member Representative**

**Dianne Parady**  
Chief Business Official  
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**Joshua Blackburn**  
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Approved by Joshua Blackburn

08/30/2021 04:32 PM PDT

**Susanville Elementary - Member Representative**

**Jason Waddell**  
Superintendent  
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(530) 257-8200

Approved by Jason Waddell Susanville School District

08/26/2021 10:00 AM PDT

**Westwood Unified - Member Representative**

**Michael Altenburg**  
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**Krissy House**

Chief Business Official  
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Approved by Krissy House

08/30/2021 04:47 PM PDT

**Fort Sage Unified - Member Representative**

**Heather Von Ins**  
Chief Business Officer

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**Keith Tomes**

Superintendent

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(530) 827-2129 ext: 6500

Approved by Dr. Keith Tomes

08/31/2021 01:02 PM PDT

#### Lassen CCD - Member Representative

**Susan Rentfrow**

Accountant III

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**Carol Growdon**

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**Roxanna Haynes**

Dean of Instruction

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Approved by Roxanna Haynes

08/26/2021 12:48 PM PDT

#### Modoc Co. Office of Education - Member Representative

**Mike Martin**

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(530) 233-7101

**Leslie Corder**

Director of Fiscal Services

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Approved by Mike Martin

08/25/2021 05:24 PM PDT

**Surprise Valley Joint Unified - Member Representative**

**BillieJo Young**  
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Approved by Audra Evans

08/30/2021 05:17 PM PDT

**Modoc Joint Unified - Member Representative**

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**Elizabeth Guzman**  
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Approved by Tom O'Malley

08/26/2021 08:06 AM PDT



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