

CAEP Allocation Amendment: 2021-22 Produced: Aug 15, 2022, 03:07 PM UTC Heather Von Ins

## 25 Lassen-Modoc Adult Education Consortium

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 25 Lassen-Modoc Adult Education Consortium

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** The 2021-2022 CFAD Allocations were presented to the LMAEC Board at the April 15, 2021 meeting and approved unanimously. LMAEC continues to focus on areas that align with AB104 which include increasing high school diplomas/ equivalency completions, improving literacy levels, and implementing CTE programs that provide the skills for adults to obtain entry-level employment.

**Changes:** Long Valley Charter School was removed as a funded member of LMAEC in 20-21 and there funding has been expended therefore they are no longer a member of the consortium.

### Amended Member Allocations for 2021-22

Member Agency	Amended Allocation	Adjustment Made
Big Valley Joint Unified	\$25,288	
Fort Sage Unified	\$43,936	
Lassen CCD	\$525,531	-\$10,814
Lassen Co. Office of Education	\$88,807	\$10,814
Lassen Union High	\$72,732	
Modoc Co. Office of Education	\$77,993	
Modoc Joint Unified	\$31,197	
Ravendale-Termo Elementary	\$0	
Shaffer Union Elementary	\$57,195	
Surprise Valley Joint Unified	\$20,798	
Susanville Elementary	\$0	
Westwood Unified	\$57,195	
<b>Total Allocated to Members</b>	<b>\$1,000,672</b>	
<b>Total CAEP Funds</b>	<b>\$1,000,672</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
Big Valley Joint Unified	Unified School District	Paula Silva	(530) 294-5231
Fort Sage Unified	Unified School District	Heather Von Ins	(707) 895-2953 ext: 6502
Lassen CCD	District	Susan Rentfrow	(530) 257-6181 ext: 8708
Lassen Co. Office of Education	County Office of Education (COE)	Patricia Gunderson	(530) 257-2196
Lassen Union High	High School District	Mrs. Cori Shields	(530) 251-1194
Long Valley Charter	Charter	Carol Growdon	(530) 257-6181 ext: 8997
Modoc Co. Office of Education	County Office of Education (COE)	Mike Martin	(530) 233-7101
Shaffer Union Elementary	Elementary School District	Dianne Parady	(530) 254-6577
Surprise Valley Joint Unified	Unified School District	BillieJo Young	
Westwood Unified	Unified School District	Krissy House	(530) 256-2311 ext: 4715
Modoc Joint Unified	Unified School District	Tom O'Malley	(530) 233-7201
Ravendale-Termo Elementary	Elementary School District	Jason Waddell	(530) 257-8200
Susanville Elementary	Elementary School District	Jason Waddell Susanville School District	(530) 257-8200
Johnstonville Elementary	Elementary School District	Dr. Scott Smith	(530) 257-2471
Richmond Elementary	Elementary School District	Michael Cosgrove Richmond Elementary School District	(530) 257-2338

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

## Assurances

### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

### Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).

- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

#### Lassen Co. Office of Education - Member Representative

**Patricia Gunderson**  
 pgunderson@lcoe.org  
 (530) 257-2196

Approved by Patricia Gunderson

08/09/2022 07:25 AM PDT

#### Big Valley Joint Unified - Member Representative

**Paula Silva**  
 Superintendent/Principal  
 psilva@bigvalleyschool.org  
 (530) 294-5231

**Dianne Parady**  
 Chief Business Official  
 dparady@bigvalleyschool.org  
 (530) 254-6577

Approved by Paula Silva

08/09/2022 09:32 AM PDT

#### Lassen Union High - Member Representative

**Cori Shields**  
 CBO  
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 (530) 251-1194

**Morgan Nugent**  
 Superintendent/Principal  
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 (530) 250-5324 ext: 2142

Approved by Morgan Nugent

08/09/2022 09:45 AM PDT

**Ravendale-Termo Elementary - Member Representative**

**Jason Waddell**  
Superintendent  
jwaddell@juniperridge.org  
(530) 257-8200

Approved by Jason Waddell

08/09/2022 08:22 AM PDT

**Shaffer Union Elementary - Member Representative**

**Dianne Parady**  
Chief Business Official  
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(530) 254-6577

**Joshua Blackburn**  
Superintendent/Principal  
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Approved by Dianne Parady

08/09/2022 07:59 AM PDT

**Susanville Elementary - Member Representative**

**Jason Waddell**  
Superintendent  
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(530) 257-8200

Approved by Jason Waddell Susanville School District

08/09/2022 08:21 AM PDT

**Westwood Unified - Member Representative**

**Krissy House**  
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**Samia Merza**  
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Approved by Krissy House

08/15/2022 08:01 AM PDT

**Fort Sage Unified - Member Representative**

**Heather Von Ins**  
Chief Business Officer  
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(707) 895-2953 ext: 6502

**Keith Tomes**  
Superintendent  
ktomes@fortsage.org  
(530) 827-2129 ext: 6500

Approved by Heather Von Ins

08/15/2022 08:07 AM PDT

**Lassen CCD - Member Representative**

**Susan Rentfrow**  
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(530) 257-6181 ext: 8708

**Carol Growdon**  
Director of Continuing Education  
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**Michell Williams**  
Dean of Instruction, Interim  
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Approved by Michell Williams

08/11/2022 10:51 AM PDT

**Modoc Co. Office of Education - Member Representative**

**Mike Martin**

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**Leslie Corder**  
Director of Fiscal Services  
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Approved by Mike Martin

08/09/2022 08:14 AM PDT

**Surprise Valley Joint Unified - Member Representative**

**BillieJo Young**  
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**Audra Evans**  
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Approved by Audra Evans

08/14/2022 09:03 PM PDT

**Modoc Joint Unified - Member Representative**

**Tom O'Malley**  
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**Elizabeth Guzman**  
Business Manager  
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Approved by Elizabeth Guzman

08/09/2022 02:22 PM PDT





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