

CAEP
CFAD

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25 Lassen-Modoc Adult Education Consortium

CERTIFIED

Allocation Amendment: 2023-24

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 25 Lassen-Modoc Adult Education Consortium

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: The LMAEC Board revised its Consortium documents in 2020 and 2021 to align more closely with the mandates of AB104 and the CAEP state guidance. All discussions of the Board are publicly noticed and discussed in an open meeting. The 2023-24 CFAD allocations align with both the current 2022-2023 Annual Plan as well as the approved 2022-2025 Three-Year Plan.

Changes: No Changes

Amended Member Allocations for 2023-24

Type of allocation amendment *

May revise

Explanation for amendment *

May Revise 2023.

| Member Agency | Amended Allocation | Adjustment Made |
|--------------------------------------|--------------------|-----------------|
| Big Valley Joint Unified | \$28,826 | \$24 |
| Fort Sage Unified | \$50,082 | \$42 |
| Johnstonville Elementary | \$0 | |
| Lassen CCD | \$523,638 | \$436 |
| Lassen Co. Office of Education | \$255,149 | \$212 |
| Lassen Union High | \$82,906 | \$69 |
| Modoc Co. Office of Education | \$88,903 | \$74 |
| Modoc Joint Unified | \$35,561 | \$29 |
| Ravendale-Termo Elementary | \$0 | |
| Richmond Elementary | \$0 | |
| Shaffer Union Elementary | \$0 | |
| Surprise Valley Joint Unified | \$23,708 | \$21 |
| Susanville Elementary | \$0 | |
| Westwood Unified | \$65,196 | \$54 |
| Total Allocated to Members | \$1,153,969 | |
| Total CAEP Funds | \$1,153,969 | |
| Total Remaining (Must be \$0) | \$0 | |

Member Agencies

| Member Agency | Member Type | Contact | Phone |
|--------------------------------|-------------------------------------|---|-----------------------------|
| Big Valley Joint Unified | Unified School District | Dianne Parady | (530) 254-6577 |
| Fort Sage Unified | Unified School District | Heather Von Ins | (707) 895-2953 ext: 6502 |
| Lassen CCD | District | Susan Rentfrow | (530) 257-6181 ext: 8708 |
| Lassen Co. Office of Education | County Office of Education (COE) | Patricia Gunderson | (530) 257-2196 |
| Lassen Union High | High School District | Mrs. Cori Shields | (530) 251-1194 |
| Long Valley Charter | Charter | Carol Growdon | (530) 257-6181 ext: 8997 |
| Modoc Co. Office of Education | County Office of Education (COE) | Mike Martin | (530) 233-7101 |
| Shaffer Union Elementary | Elementary School District | Dianne Parady | (530) 254-6577 |
| Surprise Valley Joint Unified | Unified School District | BillieJo Young | |
| Westwood Unified | Unified School District | Krissy House | (530) 256-2311 ext: 4715 |
| Modoc Joint Unified | Unified School District | Tom O'Malley | (530) 233-7201 |
| Ravendale-Termo Elementary | Elementary School District | Jason Waddell | (530) 257-8200 |
| Susanville Elementary | Elementary School District | Jason Waddell Susanville School District | (530) 257-8200 |
| Johnstonville Elementary | Elementary School District | Dr. Scott Smith | (530) 257-2471 |
| Richmond Elementary | Elementary School District | Brian Boyer | (530) 257-2338 ext: 1311 |

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).

- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

Lassen Co. Office of Education - Member Representative

Patricia Gunderson
 pgunderson@lcoe.org
 (530) 257-2196

Courtney Russell
 Director of Business Services
 crussell@lcoe.org
 (530) 257-2544

Approved by Patricia Gunderson

08/08/2023 01:35 PM PDT

Big Valley Joint Unified - Member Representative

Dianne Parady
 Chief Business Official
 dparady@bigvalleyschool.org
 (530) 254-6577

Bob Cazet
 superintendent
 rcazet@bigvalleyschool.org
 (707) 322-7650

Approved by Bob Cazet

08/14/2023 11:43 AM PDT

Johnstonville Elementary - Member Representative

Scott Smith
 Superintendent/Principal
 ssmith@johnstonville.org
 (530) 257-2471

Approved by Dr. Scott Smith

08/08/2023 02:19 PM PDT

Lassen Union High - Member Representative

Cori Shields

CBO

cori.shields@lassenhigh.org

(530) 251-1194

Morgan Nugent

Superintendent/Principal

morgan.nugent@lassenhigh.org

(530) 250-5324 ext: 2142

Approved by Mrs. Cori Shields

08/11/2023 10:09 AM PDT

Ravendale-Termo Elementary - Member Representative

Jason Waddell

Superintendent

jwaddell@juniperridge.org

(530) 257-8200

Approved by Jason Waddell

08/08/2023 01:28 PM PDT

Richmond Elementary - Member Representative

Brian Boyer

Principal/ Superintendent

bboyer@richmondelementary.com

(530) 257-2338 ext: 1311

Approved by Brian Boyer

08/11/2023 01:32 PM PDT

Shaffer Union Elementary - Member Representative

Dianne Parady

Chief Business Official

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Joshua Blackburn
Superintendent/Principal
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(530) 254-6577

Approved by Joshua Blackburn Shaffer

08/11/2023 09:42 AM PDT

Susanville Elementary - Member Representative

Jason Waddell
Superintendent
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(530) 257-8200

Approved by Jason Waddell Susanville School District

08/08/2023 01:30 PM PDT

Westwood Unified - Member Representative

Krissy House
Chief Business Official
khouse@westwoodusd.org
(530) 256-2311 ext: 4715

Paula Silva
Superintendent/Principal
psilva@westwoodusd.org
(530) 256-2311

Approved by Paula Silva

08/11/2023 08:09 AM PDT

Fort Sage Unified - Member Representative

Heather Von Ins
Chief Business Officer
hvonins@fortsage.org
(707) 895-2953 ext: 6502

Bryan Young

Superintendent
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(530) 827-2129

Approved by Bryan Young

08/11/2023 08:14 AM PDT

Lassen CCD - Member Representative

Susan Rentfrow
Accountant III
srentfrow@lassencollege.edu
(530) 257-6181 ext: 8708

Carol Growdon
Director of Continuing Education
cgrowdon@lassencollege.edu
(530) 257-6181 ext: 8997

Michell Williams
Dean of Instruction
mwilliams@lassencollege.edu
(530) 257-6181 ext: 8960

Approved by Michell Williams

08/08/2023 01:29 PM PDT

Modoc Co. Office of Education - Member Representative

Mike Martin
mmartin@modoccoe.org
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Leslie Corder
Director of Fiscal Services
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(530) 233-7104

Approved by Mike Martin

08/11/2023 08:19 AM PDT

Surprise Valley Joint Unified - Member Representative

BillieJo Young

Business
byoung@modoccoe.org

Audra Evans
aevans@svjUSD.org
(530) 279-6141 ext: 123

Approved by Audra Evans

08/11/2023 09:36 AM PDT

Modoc Joint Unified - Member Representative

Tom O'Malley
Superintendent
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(530) 233-7201

Elizabeth Guzman
Business Manager
eguzman@modoc.k12.ca.us
(530) 233-7201

Approved by Tom O'Malley

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