

CAEP Allocation Amendment: 2020-21 Produced: May 21, 2020, 07:52 PM UTC Debbie Broadway

## 26 Long Beach Adult Education

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 26 Long Beach Adult Education

**Funding Channel:** Direct Funded

**Narrative:** The LBAEC identified four major goals through its pre-planning assessment, review of labor market information, and thorough review of the community needs in the region. These include: 1. Leveraging consortium resources and partnerships to strategically recruit students. 2. Creating diverse programming to meet the community's needs. 3. Meeting the workforce demands of a changing economy. 4. Streamlining access to services provided by consortium partners and community members to ensure seamless transitions and support for students. LBAEC will promote professional development for faculty and staff through systemic training, as well as collaborate with community partners, to leverage its collective strength to minimize barriers to education, and increase the access to services and programs using culturally competent strategies for the Long Beach community. The planned allocations are consistent with these goals and will lead to short-term and long-term impact on the adults in this region. Long Beach School for Adults is committed to offering the region a variety of classes to meet educational needs while following the consortium's three-year plan. LBSA continues to offer 4 levels of ESL, High School Diploma, HiSET Prep and Distance learning, Animal Care, C.N.A. and Custodial Class as approved by the LBUSD. This year LBSA was able to add another Beginning ESL class in the evening to get students off the wait list, and also offered a level 1 and level 2 ESL computer class at the Hill Street Campus. LBSA has two off-site LBUSD locations offering ESL classes to parents. We are focused on stretching the allocation out to serve as many students possible. LBCC has continued to develop new noncredit programs and courses. As of Fall 2020, we have 98 noncredit courses and 37 CDCP programs. This represents a growth of 97% in courses and 36% growth in the number of programs. Between 2018-19 and 2019-20 there was a 43% increase in the number of noncredit sections offered. This follows a 13% increase in the number of sections between 2017-18 and 2018-19. Enrollments have also increased. Between 2018-19 and 2019-20 there was a 13% increase in the number of noncredit enrollments following a 7% increase between 2017-18 and 2018-19. Increase course offerings and enrollments have contributed to a 127% increase of noncredit program completions since 2017. LBCC has increased the number of offsite partners to 10 locations throughout the region. These locations include K-12 schools, direct service providers, libraries, and others. LBAEC continues to improve a seamless transition of students between the school partners by providing increased counseling and opportunities for exploration, both at LBSA and LBCC. LBCC has provided a dedicated counselor to LBSA that will help monitor access and student progress from the adult school into the college setting. Throughout this year and 20-21, the LBAE consortium is invested in professional development in inclusive pedagogy and cultural competency for faculty and staff. Further, LBAEC is leveraging resources to ensure that program offerings align with labor market data and employment opportunities will help ensure that adult learners are supported through to the final outcome of securing employment. LBCC will hire dedicated Admission and Records staff and Student Services staff to better serve on and off-site adult education programs in ESL, CTE, and basic skills.

**Changes:** No Changes

### Amended Member Allocations for 2020-21

Member Agency	Amended Allocation	Adjustment Made
Long Beach CCD	\$1,099,423	-\$151,422
Long Beach Unified	\$1,099,424	-\$151,421
<b>Total Allocated to Members</b>	<b>\$2,198,847</b>	
<b>Total CAEP Funds</b>	<b>\$2,198,847</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Long Beach CCD</a>	District	Michelle Hillman	(562) 938-4932
<a href="#">Long Beach Unified</a>	Unified School District	Carol Ortega	(562) 997-8122

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).

- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 84914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Long Beach Unified - Member Representative

#### Carol Ortega

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#### Debbie Broadway

Asst. Principal

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Executive Director of Fiscal Services

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Approved by Debbie Broadway

05/21/2020 12:52 PM PDT

**Long Beach CCD - Member Representative**

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Dean

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**John Thompson**

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Approved by Michelle Hillman

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