

CAEP Consortium Fiscal Reporting

26 Long Beach Adult Education

2019-20 Fiscal Year

Certification

Certified By

Michelle Hillman
Dean

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Long Beach CCD	Submitted	Submitted	Submitted	Submitted
Long Beach Unified	Submitted	Submitted	Submitted	Submitted

Long Beach CCD

Long Beach CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,113	\$42,073	66.82%	\$168,291	16.7%	\$140,178
2000 - Non-Instructional Salaries	\$94,462	\$236,506	39.94%	\$946,023	9.99%	\$851,561
3000 - Employee Benefits	\$46,158	\$98,906	46.67%	\$395,624	11.67%	\$349,466
4000 - Supplies and Materials	\$20,951	\$23,254	90.1%	\$93,016	22.52%	\$72,065
5000 - Other Operating Expenses and Services	\$99,476	\$56,142	177.19%	\$224,567	44.3%	\$125,091
6000 - Capital Outlay	\$107,381	\$95,769	112.13%	\$383,074	28.03%	\$275,693
7000 - Other Outgo	\$0	\$2,359	0%	\$9,437	0%	\$9,437
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$396,541	\$555,008	71.45%	\$2,220,032	17.86%	\$1,823,491

Corrective Action Plan

Project progressed as planned

Status
Submitted

Long Beach CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$56,226	\$84,146	66.82%	\$168,291	33.41%	\$112,065
2000 - Non-Instructional Salaries	\$205,338	\$473,012	43.41%	\$946,023	21.71%	\$740,685
3000 - Employee Benefits	\$104,525	\$197,812	52.84%	\$395,624	26.42%	\$291,099
4000 - Supplies and Materials	\$22,421	\$46,508	48.21%	\$93,016	24.1%	\$70,595
5000 - Other Operating Expenses and Services	\$116,621	\$112,284	103.86%	\$224,567	51.93%	\$107,946
6000 - Capital Outlay	\$274,212	\$191,537	143.16%	\$383,074	71.58%	\$108,862
7000 - Other Outgo	\$0	\$4,719	0%	\$9,437	0%	\$9,437
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$779,343	\$1,110,016	70.21%	\$2,220,032	35.11%	\$1,440,689

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Michelle Hillman, Dean

John Thompson, Director, Fiscal Services

Long Beach CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$80,591	\$126,218	63.85%	\$168,291	47.89%	\$87,700
2000 - Non-Instructional Salaries	\$323,920	\$709,517	45.65%	\$946,023	34.24%	\$622,103
3000 - Employee Benefits	\$165,137	\$296,718	55.65%	\$395,624	41.74%	\$230,487
4000 - Supplies and Materials	\$26,763	\$69,762	38.36%	\$93,016	28.77%	\$66,253
5000 - Other Operating Expenses and Services	\$120,875	\$168,425	71.77%	\$224,567	53.83%	\$103,692
6000 - Capital Outlay	\$274,212	\$287,306	95.44%	\$383,074	71.58%	\$108,862
7000 - Other Outgo	\$0	\$7,078	0%	\$9,437	0%	\$9,437
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$991,498	\$1,665,024	59.55%	\$2,220,032	44.66%	\$1,228,534

Corrective Action Plan

Moneys will be spent in accordance with the 3-year plan. Equipment and instructional supplies and student support for the remainder of spring and for summer term is ongoing.

Status
Submitted

Long Beach CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$106,116	\$168,291	63.06%	\$168,291	63.06%	\$62,175
2000 - Non-Instructional Salaries	\$424,270	\$946,023	44.85%	\$946,023	44.85%	\$521,753
3000 - Employee Benefits	\$216,641	\$395,624	54.76%	\$395,624	54.76%	\$178,983
4000 - Supplies and Materials	\$26,763	\$93,016	28.77%	\$93,016	28.77%	\$66,253
5000 - Other Operating Expenses and Services	\$125,473	\$224,567	55.87%	\$224,567	55.87%	\$99,094
6000 - Capital Outlay	\$276,197	\$383,074	72.1%	\$383,074	72.1%	\$106,877
7000 - Other Outgo	\$0	\$9,437	0%	\$9,437	0%	\$9,437
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,175,460	\$2,220,032	52.95%	\$2,220,032	52.95%	\$1,044,572

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

We have already have budgeted for all expenditures and due COVID19, we have seen a small set of cancellations in noncredit courses.

Summary of Activities:

We have had an increase of 127% in completion and increase of 13% in enrollment over this past year.

Status
Submitted

Long Beach Unified

Long Beach Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$163,085	\$145,767	111.88%	\$583,067	27.97%	\$419,982
2000 - Non-Instructional Salaries	\$51,321	\$58,754	87.35%	\$235,017	21.84%	\$183,696
3000 - Employee Benefits	\$89,651	\$96,502	92.9%	\$386,006	23.23%	\$296,355
4000 - Supplies and Materials	\$19,346	\$33,839	57.17%	\$135,357	14.29%	\$116,011
5000 - Other Operating Expenses and Services	\$4,799	\$24,503	19.59%	\$98,012	4.9%	\$93,213
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,353	\$11,320	91.46%	\$45,280	22.86%	\$34,927
Totals	\$338,555	\$370,685	91.33%	\$1,482,739	22.83%	\$1,144,184

Summary of Activities:

Long Beach School for Adults has full classes with wait lists in 80% of them. Beginning Low ESL has over 20 students on the wait list along with High School Diploma. We are unable to expand due to lack of finances but are referring students out to other adult schools. We were able to offer two levels of Computers classes for our ESL students, but were only able to put 16 students in each class due to not enough data ports. This issue is being addressed by our district and we should be up to a max of 40 computers next semester.

Status
Submitted

Long Beach Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$350,587	\$145,767	240.51%	\$583,067	60.13%	\$232,480
2000 - Non-Instructional Salaries	\$120,091	\$58,754	204.4%	\$235,017	51.1%	\$114,926
3000 - Employee Benefits	\$203,023	\$96,502	210.38%	\$386,006	52.6%	\$182,983
4000 - Supplies and Materials	\$19,721	\$33,839	58.28%	\$135,357	14.57%	\$115,636
5000 - Other Operating Expenses and Services	\$4,799	\$24,503	19.59%	\$98,012	4.9%	\$93,213
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$22,009	\$11,320	194.43%	\$45,280	48.61%	\$23,271
Totals	\$720,230	\$370,685	194.3%	\$1,482,739	48.57%	\$762,509

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Carol Ortega

Debbie Broadway, Asst. Principal

Long Beach Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$551,871	\$145,767	378.6%	\$583,067	94.65%	\$31,196
2000 - Non-Instructional Salaries	\$177,994	\$58,754	302.95%	\$235,017	75.74%	\$57,023
3000 - Employee Benefits	\$322,377	\$96,502	334.06%	\$386,006	83.52%	\$63,629
4000 - Supplies and Materials	\$19,980	\$33,839	59.04%	\$135,357	14.76%	\$115,377
5000 - Other Operating Expenses and Services	\$6,054	\$24,503	24.71%	\$98,012	6.18%	\$91,958
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$34,400	\$11,320	303.89%	\$45,280	75.97%	\$10,880
Totals	\$1,112,676	\$370,685	300.17%	\$1,482,739	75.04%	\$370,063

Status
Submitted

Long Beach Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$553,880	\$145,767	379.98%	\$583,067	94.99%	\$29,187
2000 - Non-Instructional Salaries	\$177,995	\$58,754	302.95%	\$235,017	75.74%	\$57,022
3000 - Employee Benefits	\$322,377	\$96,502	334.06%	\$386,006	83.52%	\$63,629
4000 - Supplies and Materials	\$19,980	\$33,839	59.04%	\$135,357	14.76%	\$115,377
5000 - Other Operating Expenses and Services	\$19,856	\$24,503	81.03%	\$98,012	20.26%	\$78,156
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$34,478	\$11,320	304.58%	\$45,280	76.14%	\$10,802
Totals	\$1,128,566	\$370,685	304.45%	\$1,482,739	76.11%	\$354,173

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Due to COVID19 and the school closure, our spending fell below what we had anticipated. We had a drop in participation when we went to on line learning in our ESL and HiSET programs. We are working to make the needed adjustments to correct this for the 20 -21 year.

Status
Submitted



California
Community
Colleges



2020 © California Community Colleges

NOVA Site Version: [4.23.3](#)