

CAEP Consortium Fiscal Reporting 26 Long Beach Adult Education

2020-21 Fiscal Year

Certification

Certified By

Melissa Infusino

Director Workforce Development

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Long Beach CCD	Submitted	Submitted	Not Submitted	Not Submitted
Long Beach Unified	Submitted	Submitted	Not Submitted	Not Submitted

Long Beach CCD

Long Beach CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,715	\$12,601	132.65%	\$126,012	13.26%	\$109,297
2000 - Non-Instructional Salaries	\$126,963	\$96,684	131.32%	\$966,843	13.13%	\$839,880
3000 - Employee Benefits	\$62,036	\$48,512	127.88%	\$485,118	12.79%	\$423,082
4000 - Supplies and Materials	\$573	\$19,758	2.9%	\$197,575	0.29%	\$197,002
5000 - Other Operating Expenses and Services	\$3,647	\$19,758	18.46%	\$197,575	1.85%	\$193,928
6000 - Capital Outlay	\$0	\$29,429	0%	\$294,291	0%	\$294,291
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$209,934	\$226,741	92.59%	\$2,267,414	9.26%	\$2,057,480

Corrective Action Plan

Monies for the AEP are planned for expenditure in accordance with the 3 year plan.

Status
Submitted

Long Beach CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$33,652	\$12,601	267.05%	\$126,012	26.71%	\$92,360
2000 - Non-Instructional Salaries	\$250,597	\$96,684	259.19%	\$966,843	25.92%	\$716,246
3000 - Employee Benefits	\$124,589	\$48,512	256.82%	\$485,118	25.68%	\$360,529
4000 - Supplies and Materials	\$844	\$19,758	4.27%	\$197,575	0.43%	\$196,731
5000 - Other Operating Expenses and Services	\$16,383	\$19,758	82.92%	\$197,575	8.29%	\$181,192
6000 - Capital Outlay	\$0	\$29,429	0%	\$294,291	0%	\$294,291
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$426,065	\$226,741	187.91%	\$2,267,414	18.79%	\$1,841,349

Corrective Action Plan

Monies for the AEP are planned for expenditure in accordance with the 3 year plan.

Summary of Activities:

While most LBCC courses were held remotely, many noncredit courses were approved by the Health Department to be held partially in person adhering to strict Covid-19 health protocols. This included many noncredit courses deemed "essential labs" such as Auto, Construction and Forklift. Noncredit courses such as Computer and Office Studies and ESL are being held online with additional student support provided and access to wifi hotspots and loaner tablets.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

John Thompson, Director, Fiscal Services

Starla Thomas

Melissa Infusino, Director Workforce Development

Long Beach CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$33,652	\$50,405	66.76%	\$126,012	26.71%	\$92,360
2000 - Non-Instructional Salaries	\$250,597	\$386,737	64.8%	\$966,843	25.92%	\$716,246
3000 - Employee Benefits	\$124,589	\$194,047	64.21%	\$485,118	25.68%	\$360,529
4000 - Supplies and Materials	\$844	\$79,030	1.07%	\$197,575	0.43%	\$196,731
5000 - Other Operating Expenses and Services	\$16,383	\$79,030	20.73%	\$197,575	8.29%	\$181,192
6000 - Capital Outlay	\$0	\$117,716	0%	\$294,291	0%	\$294,291
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$426,065	\$906,966	46.98%	\$2,267,414	18.79%	\$1,841,349

Status
Unsubmitted

Long Beach CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$33,652	\$50,405	66.76%	\$126,012	26.71%	\$92,360
2000 - Non-Instructional Salaries	\$250,597	\$386,737	64.8%	\$966,843	25.92%	\$716,246
3000 - Employee Benefits	\$124,589	\$194,047	64.21%	\$485,118	25.68%	\$360,529
4000 - Supplies and Materials	\$844	\$79,030	1.07%	\$197,575	0.43%	\$196,731
5000 - Other Operating Expenses and Services	\$16,383	\$79,030	20.73%	\$197,575	8.29%	\$181,192
6000 - Capital Outlay	\$0	\$117,716	0%	\$294,291	0%	\$294,291
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$426,065	\$906,966	46.98%	\$2,267,414	18.79%	\$1,841,349

Status
Unsubmitted

Long Beach Unified

Long Beach Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$84,518	\$138,833	60.88%	\$555,332	15.22%	\$470,814
2000 - Non-Instructional Salaries	\$35,052	\$57,999	60.44%	\$231,996	15.11%	\$196,944
3000 - Employee Benefits	\$61,037	\$95,115	64.17%	\$380,458	16.04%	\$319,421
4000 - Supplies and Materials	\$2,233	\$44,856	4.98%	\$179,425	1.24%	\$177,192
5000 - Other Operating Expenses and Services	\$0	\$44,856	0%	\$179,425	0%	\$179,425
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,034	\$12,595	47.91%	\$50,379	11.98%	\$44,345
Totals	\$188,874	\$394,254	47.91%	\$1,577,015	11.98%	\$1,388,141

Corrective Action Plan

Due to the school closures and all classes being moved to on-line instruction our expenditures have fallen below are target. We are taking a look at our options, especially due to low attendance numbers. Thinking of adding a Digital Literacy class for ABE and ESL students. We have added more hours of professional development this year to bring the teachers up to speed with the use of technology and on-line instruction.

Summary of Activities:

LBSA continues to offer Free High School Diploma, HiSET Prep, HiSET Home Studies, Adult Basic Education and four levels of ESL classes. With the school closures in the spring of 2020 we started to see a decline in enrollment. We have implemented on going enrollment in all of our programs and hold registration at least twice a week by appointment. We are keeping in touch with our consortium and community partners through zoom meeting. Our C.N.A. program is going strong with students being hired after they complete our program. Our Custodial class was limited to only 24 students due to social distancing but 22 of the 24 completed and recieved certificates. Our Animal Care program is low in numbers this semester but everyone has been placed at a job site.

Status
Submitted

Long Beach Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$239,743	\$138,833	172.68%	\$555,332	43.17%	\$315,589
2000 - Non-Instructional Salaries	\$94,203	\$57,999	162.42%	\$231,996	40.61%	\$137,793
3000 - Employee Benefits	\$150,577	\$95,115	158.31%	\$380,458	39.58%	\$229,881
4000 - Supplies and Materials	\$14,402	\$44,856	32.11%	\$179,425	8.03%	\$165,023
5000 - Other Operating Expenses and Services	\$3,165	\$44,856	7.06%	\$179,425	1.76%	\$176,260
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,569	\$12,595	131.55%	\$50,379	32.89%	\$33,810
Totals	\$518,659	\$394,254	131.55%	\$1,577,015	32.89%	\$1,058,356

Summary of Activities:

Fall 2020 most of our class were on-line. Our district started using Canvas so teachers needed to go through extra hours of professional development to get them up to speed. We doubled the hours of PD for our staff first semester to make sure that all teachers could use zoom and google classroom. Our student tracking system did not work with Canvas so some of our teachers used the free version while we wait for our district to get things working. During fall 2020 we offered 4 morning ESL classes, two afternoon ESL classes and 4 evening ESL classes. We also had High School Diploma, HiSET prep and HiSET home studies along with Animal Care and our custodial class. Our HiSET Test Center has also been open 5 days a week with lower numbers.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Carol Ortega

Debbie Broadway, Asst. Principal

Kristine Pratt, Fiscal Services Analyst

Long Beach Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$239,743	\$138,833	172.68%	\$555,332	43.17%	\$315,589
2000 - Non-Instructional Salaries	\$94,203	\$57,999	162.42%	\$231,996	40.61%	\$137,793
3000 - Employee Benefits	\$150,577	\$95,115	158.31%	\$380,458	39.58%	\$229,881
4000 - Supplies and Materials	\$14,402	\$44,856	32.11%	\$179,425	8.03%	\$165,023
5000 - Other Operating Expenses and Services	\$3,165	\$44,856	7.06%	\$179,425	1.76%	\$176,260
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,569	\$12,595	131.55%	\$50,379	32.89%	\$33,810
Totals	\$518,659	\$394,254	131.55%	\$1,577,015	32.89%	\$1,058,356

Status
Unsubmitted

Long Beach Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$239,743	\$138,833	172.68%	\$555,332	43.17%	\$315,589
2000 - Non-Instructional Salaries	\$94,203	\$57,999	162.42%	\$231,996	40.61%	\$137,793
3000 - Employee Benefits	\$150,577	\$95,115	158.31%	\$380,458	39.58%	\$229,881
4000 - Supplies and Materials	\$14,402	\$44,856	32.11%	\$179,425	8.03%	\$165,023
5000 - Other Operating Expenses and Services	\$3,165	\$44,856	7.06%	\$179,425	1.76%	\$176,260
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,569	\$12,595	131.55%	\$50,379	32.89%	\$33,810
Totals	\$518,659	\$394,254	131.55%	\$1,577,015	32.89%	\$1,058,356

Status
Unsubmitted



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