

California Adult Education Program : CFAD : 2021-22 Produced: Apr 30, 2021, 09:34 PM UTC Debbie Broadway

## 26 Long Beach Adult Education

### Fiscal Declaration - Consortium Approved

**Consortium Name:** 26 Long Beach Adult Education

**Funding Channel:** Direct Funded

**Narrative:** LBAEC will promote training for faculty and staff, collaborate with community partners, and increase the access to services and programs using culturally competent strategies for the Long Beach community. The planned allocations are consistent with these goals and will lead to short-term and long-term impact on the adults in this region. LBAEC identified four major goals through its pre-planning assessment, review of labor market information, and of community needs in the region: Leveraging consortium resources and partnerships to strategically recruit students, Creating diverse programming to meet the community's needs, Meeting the workforce demands of a changing economy, Streamlining access to services provided by consortium partners and community members to ensure seamless transitions and support for students. LBAEC continues to improve a seamless transition of students between the school partners by providing increased counseling and opportunities for exploration, both at LBSA and LBCC. LBCC will continue to provide a dedicated counselor to LBSA and increase her hours. Her role will be to work one on one with students as they complete at LBSA and provide support matriculating into noncredit programs at LBCC. She will help monitor access and student progress from the adult school into the college setting. LBAEC will continue investing in professional development on equity and inclusion, implicit bias, identity and racial justice for faculty and staff of consortium members as well as for community partners. Work on the LBAEC website will include information on support service resources available from LBCC, LBSA, and community partners. LBSA continues to offer four levels of ESL, High School Diploma, HiSET Prep and Distance learning, Animal Care, C.N.A. and Custodial Class. Students struggled with the forced transition to on-line learning and the lack of technology and internet service at home. LBSA will continue to support enrollment with social media and e-mail campaigns, offering additional ABE and beginning ESL classes in the evenings to meet demand and providing a technology workshop to improve computer skills. In addition LBSA will continue its new citizenship workshops. LBSA will continue supporting an instructional materials packet pick up program, both in the afternoon and evening to keep these students connected until we can return to in-person instruction. LBCC will continue community outreach and info sessions to orient students to distance learning and supportive tools as well as add virtual and in person classes at K-12, direct service providers, libraries, and nonprofit partners. LBCC will continue to use new dedicated outreach and enrollment staff to help with community outreach for new student enrollment and matriculation to new courses and admissions and registration staff to help with efficiencies in enrollment identifying certificate completions. Funding of IITS staff will improve the online enrollment and registration process. LBCC will fund a part time web developer to improve the online information available including on noncredit programs as well as partner resources in the community such as support for housing and food insecurities. LBCC will continue to engage in social media marketing for noncredit courses. LBCC is leveraging WFD resources and reviewing labor market data to ensure programs align with labor market needs and employment opportunities. LBCC will also expand job readiness services.

**Changes:** No Changes

### Member Allocations

Member Name	(2021-22)	(2020-21)	(2019-20)
Long Beach CCD	\$1,241,183	\$1,250,845	\$1,225,210
Long Beach Unified	\$1,241,184	\$1,250,845	\$1,225,210
<b>Total Allocated to Members</b>	<b>\$2,482,367</b>	<b>\$2,501,690</b>	<b>\$2,450,420</b>
<b>Total CAEP Funds</b>	<b>\$2,482,367</b>	<b>\$2,445,684</b>	<b>\$2,445,684</b>
<b>Total Remaining</b>	<b>\$0</b>	<b>\$-56,006</b>	<b>\$-4,736</b>

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Long Beach CCD</a>	District	John Thompson	(562) 938-4102
<a href="#">Long Beach Unified</a>	Unified School District	Carol Ortega	(562) 997-8122

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).

- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Long Beach CCD - Member Representative

#### John Thompson

Director, Fiscal Services

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#### Starla Thomas

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#### Melissa Infusino

Director Workforce Development

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Approved by Melissa Infusino

04/30/2021 02:08 PM PDT

**Long Beach Unified - Member Representative**

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Fiscal Services Analyst

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Approved by Debbie Broadway

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