

CAEP Consortium Fiscal Reporting 27 Los Angeles Regional Adult Education Consortium

2019-20 Fiscal Year

Certification

Certified By

Lanzi Asturias

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Burbank Unified	Submitted	Submitted	Submitted	Not Submitted
Culver City Unified	Submitted	Submitted	Submitted	Not Submitted
Los Angeles CCD	Submitted	Submitted	Submitted	Not Submitted
Los Angeles Unified	Submitted	Submitted	Submitted	Not Submitted
Montebello Unified	Submitted	Submitted	Submitted	Not Submitted

Burbank Unified

Burbank Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$195,112	\$0	100%	\$1,165,017	16.75%	\$969,905
2000 - Non-Instructional Salaries	\$98,153	\$0	100%	\$624,796	15.71%	\$526,643
3000 - Employee Benefits	\$93,374	\$0	100%	\$566,113	16.49%	\$472,739
4000 - Supplies and Materials	\$39,227	\$0	100%	\$87,286	44.94%	\$48,059
5000 - Other Operating Expenses and Services	\$69,194	\$0	100%	\$194,431	35.59%	\$125,237
6000 - Capital Outlay	\$496	\$0	100%	\$286,149	0.17%	\$285,653
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$131,882	0%	\$131,882
Totals	\$495,556	\$0	100%	\$3,055,674	16.22%	\$2,560,118

Summary of Activities:

Expenditures in support of educational and support activities in alignment with LARAEC's Three year Plan. Total expenditures equal 16.22% of the 15% target.

Status
Submitted

Burbank Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$503,946	\$0	100%	\$1,165,017	43.26%	\$661,071
2000 - Non-Instructional Salaries	\$249,692	\$0	100%	\$624,796	39.96%	\$375,104
3000 - Employee Benefits	\$244,295	\$0	100%	\$566,113	43.15%	\$321,818
4000 - Supplies and Materials	\$48,536	\$0	100%	\$87,286	55.61%	\$38,750
5000 - Other Operating Expenses and Services	\$96,578	\$0	100%	\$194,431	49.67%	\$97,853
6000 - Capital Outlay	\$69,933	\$0	100%	\$286,149	24.44%	\$216,216
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$131,882	0%	\$131,882
Totals	\$1,212,980	\$0	100%	\$3,055,674	39.7%	\$1,842,694

Summary of Activities:

The expenditures under Q2 of CAEP funding Have been utilized to support the following programs at Burbank Adult School: ABE, ASE, CTE, ESL, and Students with Disabilities. The utilization of these funds have been to pay for the salaries and benefits of certificated and classified staff. Additionally, the expenditures have been utilized for the purchase of instructional materials and supplies to support the program areas noted above. The capital outlay expenditures are to close out the project for the new classrooms to support the LVN program and an initial expenditure for the installation of the digital security cameras.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Emilio Urioste Jr., Director Burbank Adult school

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$749,021	\$0	100%	\$1,165,017	64.29%	\$415,996
2000 - Non-Instructional Salaries	\$420,558	\$0	100%	\$624,796	67.31%	\$204,238
3000 - Employee Benefits	\$396,717	\$0	100%	\$566,113	70.08%	\$169,396
4000 - Supplies and Materials	\$54,644	\$0	100%	\$87,286	62.6%	\$32,642
5000 - Other Operating Expenses and Services	\$111,276	\$0	100%	\$194,431	57.23%	\$83,155
6000 - Capital Outlay	\$94,401	\$0	100%	\$286,149	32.99%	\$191,748
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$131,882	0%	\$131,882
Totals	\$1,826,617	\$0	100%	\$3,055,674	59.78%	\$1,229,057

Summary of Activities:

Approximately 59.78% of the budget was expended. The expenditures were utilized for instructional and non-instructional salaries and benefits to support programs and expenditures provided to Burbank Adult School (BAS) students in accordance with the LARAEC Comprehensive Plan. BAS uses the CAEP funds to operate ABE, ASE, CTE, ESL and programs for Students with Disabilities. Capital outlay expenditures are costs to close out the classrooms for the LVN program, and for the installation of a digital security cameras.

Status
Submitted

Burbank Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$749,021	\$11,650	6,429.27%	\$1,165,017	64.29%	\$415,996
2000 - Non-Instructional Salaries	\$420,558	\$6,248	6,731.13%	\$624,796	67.31%	\$204,238
3000 - Employee Benefits	\$396,717	\$5,661	7,007.74%	\$566,113	70.08%	\$169,396
4000 - Supplies and Materials	\$54,644	\$873	6,260.34%	\$87,286	62.6%	\$32,642
5000 - Other Operating Expenses and Services	\$111,276	\$1,944	5,723.16%	\$194,431	57.23%	\$83,155
6000 - Capital Outlay	\$94,401	\$2,861	3,299.02%	\$286,149	32.99%	\$191,748
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,319	0%	\$131,882	0%	\$131,882
Totals	\$1,826,617	\$30,557	5,977.79%	\$3,055,674	59.78%	\$1,229,057

Status
Unsubmitted

Culver City Unified

Culver City Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$49,325	\$0	100%	\$1,200,000	4.11%	\$1,150,675
2000 - Non-Instructional Salaries	\$42,017	\$0	100%	\$430,368	9.76%	\$388,351
3000 - Employee Benefits	\$25,829	\$0	100%	\$400,000	6.46%	\$374,171
4000 - Supplies and Materials	\$398	\$0	100%	\$125,000	0.32%	\$124,602
5000 - Other Operating Expenses and Services	\$21,112	\$0	100%	\$80,000	26.39%	\$58,888
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$103,720	0%	\$103,720
Totals	\$138,681	\$0	100%	\$2,339,088	5.93%	\$2,200,407

Summary of Activities:

Expenditures supported a small ESL and ASE summer program in alignment with LARAEC's 3 Year Plan. Expenditures fell below the 15% target due to the fact that expenditures represent only the small summer program.

Status
Submitted

Culver City Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$276,835	\$0	100%	\$1,200,000	23.07%	\$923,165
2000 - Non-Instructional Salaries	\$141,262	\$0	100%	\$430,368	32.82%	\$289,106
3000 - Employee Benefits	\$130,207	\$0	100%	\$400,000	32.55%	\$269,793
4000 - Supplies and Materials	\$20,442	\$0	100%	\$125,000	16.35%	\$104,558
5000 - Other Operating Expenses and Services	\$53,011	\$0	100%	\$80,000	66.26%	\$26,989
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$103,720	0%	\$103,720
Totals	\$621,757	\$0	100%	\$2,339,088	26.58%	\$1,717,331

Corrective Action Plan

Expenditures fell below target because they represent fewer instructional days during the first two quarters because they represent fewer instructional days during the first two quarters. Expenditures are expected to meet target by the third quarter.

Summary of Activities:

All activities support students in ESL, ABE and ASE programs including teachers, support staff, instructional materials, facilities, supplies, equipment and services.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Veronica Montes 8424300, Prinicpal

Culver City Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$484,921	\$0	100%	\$1,200,000	40.41%	\$715,079
2000 - Non-Instructional Salaries	\$231,684	\$0	100%	\$430,368	53.83%	\$198,684
3000 - Employee Benefits	\$238,301	\$0	100%	\$400,000	59.58%	\$161,699
4000 - Supplies and Materials	\$24,752	\$0	100%	\$125,000	19.8%	\$100,248
5000 - Other Operating Expenses and Services	\$73,992	\$0	100%	\$80,000	92.49%	\$6,008
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$103,720	0%	\$103,720
Totals	\$1,053,650	\$0	100%	\$2,339,088	45.05%	\$1,285,438

Summary of Activities:

All activities support students in ESL, ABE, and ASE programs including teachers, support staff, instructional materials, facilities, supplies, equipment and services.

Status
Submitted

Culver City Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$484,921	\$12,000	4,041.01%	\$1,200,000	40.41%	\$715,079
2000 - Non-Instructional Salaries	\$231,684	\$4,304	5,383.39%	\$430,368	53.83%	\$198,684
3000 - Employee Benefits	\$238,301	\$4,000	5,957.53%	\$400,000	59.58%	\$161,699
4000 - Supplies and Materials	\$24,752	\$1,250	1,980.16%	\$125,000	19.8%	\$100,248
5000 - Other Operating Expenses and Services	\$73,992	\$800	9,249%	\$80,000	92.49%	\$6,008
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,037	0%	\$103,720	0%	\$103,720
Totals	\$1,053,650	\$23,391	4,504.53%	\$2,339,088	45.05%	\$1,285,438

Status
Unsubmitted

Los Angeles CCD

Los Angeles CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$535,441	\$0	100%	\$4,417,903	12.12%	\$3,882,462
2000 - Non-Instructional Salaries	\$559,487	\$0	100%	\$1,947,127	28.73%	\$1,387,640
3000 - Employee Benefits	\$341,248	\$0	100%	\$1,340,441	25.46%	\$999,193
4000 - Supplies and Materials	\$28,551	\$0	100%	\$659,978	4.33%	\$631,427
5000 - Other Operating Expenses and Services	\$98,738	\$5,705	1,730.88%	\$870,040	11.35%	\$771,302
6000 - Capital Outlay	\$70,947	\$0	100%	\$213,381	33.25%	\$142,434
7000 - Other Outgo	\$0	\$0	100%	\$3,180,486	0%	\$3,180,486
Indirect Costs	\$6,107	\$0	100%	\$629,566	0.97%	\$623,459
Totals	\$1,640,519	\$5,705	28,758.33%	\$13,258,922	12.37%	\$11,618,403

Summary of Activities:

All AE Deans have met monthly to address AE program planning to align AE activities to the regional plan for 2019-20 academic year. LACCD has expenditures in the pipeline to post; however, did not post prior to the close of Q1. Expenditures will post in Q2.

Status
Submitted

Los Angeles CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,435,939	\$0	100%	\$4,417,903	32.5%	\$2,981,964
2000 - Non-Instructional Salaries	\$938,670	\$0	100%	\$1,947,127	48.21%	\$1,008,457
3000 - Employee Benefits	\$659,745	\$0	100%	\$1,340,441	49.22%	\$680,696
4000 - Supplies and Materials	\$100,896	\$0	100%	\$659,978	15.29%	\$559,082
5000 - Other Operating Expenses and Services	\$337,306	\$11,409	2,956.49%	\$870,040	38.77%	\$532,734
6000 - Capital Outlay	\$161,684	\$0	100%	\$213,381	75.77%	\$51,697
7000 - Other Outgo	\$0	\$0	100%	\$3,180,486	0%	\$3,180,486
Indirect Costs	\$37,548	\$0	100%	\$629,566	5.96%	\$592,018
Totals	\$3,671,788	\$11,409	32,183.26%	\$13,258,922	27.69%	\$9,587,134

Corrective Action Plan

LACCD is within 2.2% of the spending target and will close the spending target by Q3 reporting. A number of purchases did not post during Q2.

Summary of Activities:

AE Deans have closed the fall semester offering AE classes across the nine colleges and a number of offsite locations. The LACCD AE Program is moving forward in alignment with the Three-year Regional Plan. Faculty and staff members have participated with the Action Planning Teams that met in November and will continue this work during the spring semester. Activities were completed for a MOU for LARAEC, which included the speaker fee (RedBrick) for the LARAEC 2019 conference and payment to Vasquez, LLC.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Laurence Frank

Adrienne Ann Mullen Ed.D., Dean, Adult, Community & Continuing Education

Los Angeles CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,042,881	\$0	100%	\$4,417,903	46.24%	\$2,375,022
2000 - Non-Instructional Salaries	\$1,347,604	\$0	100%	\$1,947,127	69.21%	\$599,523
3000 - Employee Benefits	\$945,504	\$0	100%	\$1,340,441	70.54%	\$394,937
4000 - Supplies and Materials	\$136,040	\$0	100%	\$659,978	20.61%	\$523,938
5000 - Other Operating Expenses and Services	\$491,009	\$17,114	2,869.13%	\$870,040	56.44%	\$379,031
6000 - Capital Outlay	\$213,381	\$0	100%	\$213,381	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$3,180,486	0%	\$3,180,486
Indirect Costs	\$65,213	\$0	100%	\$629,566	10.36%	\$564,353
Totals	\$5,241,632	\$17,114	30,628.64%	\$13,258,922	39.53%	\$8,017,290

Corrective Action Plan

LACCD was on target to meet the spending requirement for Q3; unfortunately, with the district moving to a remote working environment there was a delay in posting some expenses. These expenses will be reflected in Q4

Summary of Activities:

LACCD participated in the regional planning groups as per the LARAEC Regional Plan. The AE Deans, NC faculty and staff members participated in the planning of the LARAEC Conference; however, it was postponed due to COVID-19. The AE Deans were able to move a large number NC AE ESL, Basic Skills, & CTE courses to online prior to March 31, 2020.

Status

Submitted

Los Angeles CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,042,881	\$44,179	4,624.1%	\$4,417,903	46.24%	\$2,375,022
2000 - Non-Instructional Salaries	\$1,347,604	\$19,471	6,920.99%	\$1,947,127	69.21%	\$599,523
3000 - Employee Benefits	\$945,504	\$13,404	7,053.68%	\$1,340,441	70.54%	\$394,937
4000 - Supplies and Materials	\$136,040	\$6,600	2,061.28%	\$659,978	20.61%	\$523,938
5000 - Other Operating Expenses and Services	\$491,009	\$31,138	1,576.88%	\$870,040	56.44%	\$379,031
6000 - Capital Outlay	\$213,381	\$2,134	10,000%	\$213,381	100%	\$0
7000 - Other Outgo	\$0	\$31,805	0%	\$3,180,486	0%	\$3,180,486
Indirect Costs	\$65,213	\$6,296	1,035.84%	\$629,566	10.36%	\$564,353
Totals	\$5,241,632	\$155,027	3,381.11%	\$13,258,922	39.53%	\$8,017,290

Status
Unsubmitted

Los Angeles Unified

Los Angeles Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,952,511	\$6,302,126	126.19%	\$48,281,545	16.47%	\$40,329,034
2000 - Non-Instructional Salaries	\$3,335,680	\$3,278,173	101.75%	\$15,617,204	21.36%	\$12,281,524
3000 - Employee Benefits	\$6,211,873	\$6,111,637	101.64%	\$32,166,508	19.31%	\$25,954,635
4000 - Supplies and Materials	\$245,585	\$177,275	138.53%	\$4,484,046	5.48%	\$4,238,461
5000 - Other Operating Expenses and Services	\$55,544	\$120,223	46.2%	\$5,368,244	1.03%	\$5,312,700
6000 - Capital Outlay	\$103,522	\$0	100%	\$3,103,050	3.34%	\$2,999,528
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$742,310	\$0	100%	\$4,416,762	16.81%	\$3,674,452
Totals	\$18,647,025	\$15,989,433	116.62%	\$113,437,359	16.44%	\$94,790,334

Summary of Activities:

Approximately 94% of program expenditures went to instructional and non-instructional salaries and benefits to support the programs and expenditures provided to DACE students in according to the strategies outlined in the LARAEC's Regional Comprehensive Plan. A little over 1% of the expenditures were used to support DACE programs with supplies and instructional materials. Less than 1% of the expenditures were used for contracts; other expenses such as: utilities, conferences, mileage, facility rental, maintenance and repair of facilities, maintenance and rental of equipment, software licenses, dues and membership, supportive services and other professional services; and capital outlay projects.

Status
Submitted

Los Angeles Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,959,996	\$21,744,927	96.39%	\$48,281,545	43.41%	\$27,321,549
2000 - Non-Instructional Salaries	\$7,230,382	\$7,182,474	100.67%	\$15,617,204	46.3%	\$8,386,822
3000 - Employee Benefits	\$13,920,320	\$14,474,929	96.17%	\$32,166,508	43.28%	\$18,246,188
4000 - Supplies and Materials	\$598,516	\$704,924	84.91%	\$4,484,046	13.35%	\$3,885,530
5000 - Other Operating Expenses and Services	\$2,356,845	\$1,249,697	188.59%	\$5,368,244	43.9%	\$3,011,399
6000 - Capital Outlay	\$584,220	\$62,061	941.36%	\$3,103,050	18.83%	\$2,518,830
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,879,253	\$1,852,170	101.46%	\$4,416,762	42.55%	\$2,537,509
Totals	\$47,529,532	\$47,271,182	100.55%	\$113,437,359	41.9%	\$65,907,827

Summary of Activities:

LAUSD: Approx 89% of the program expenditures went to instructional and non-instructional salaries and benefits to support the programs & expenditures provided to DACE students according to the strategies outlined in LARAEC's Regional Comprehensive Plan. A little over 1% of the expenditures were used to support DACE programs with supplies, instructional materials, and non-capitalized equipment. Approx 6% of the expenditures were used for contracts; other operating expenses such as: utilities, conferences, mileage, facility, rental, maintenance and repair of facilities, maintenance and rental of equipment, software licenses, dues and membership, supportive services and other professional services; and capital outlay projects. LAUSD is the fiscal agent for LARAEC. The reported expenditures above include \$381,844 to support the operations of the LARAEC office (i.e. staff, supplies, travel conference, contracts, and other operating expenses).

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Joseph Stark

Men Le

Los Angeles Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,256,128	\$32,856,976	104.26%	\$48,281,545	70.95%	\$14,025,417
2000 - Non-Instructional Salaries	\$11,014,170	\$11,248,707	97.91%	\$15,617,204	70.53%	\$4,603,034
3000 - Employee Benefits	\$21,730,183	\$21,877,537	99.33%	\$32,166,508	67.56%	\$10,436,325
4000 - Supplies and Materials	\$869,203	\$1,181,471	73.57%	\$4,484,046	19.38%	\$3,614,843
5000 - Other Operating Expenses and Services	\$2,781,586	\$3,220,946	86.36%	\$5,368,244	51.82%	\$2,586,658
6000 - Capital Outlay	\$841,778	\$124,122	678.19%	\$3,103,050	27.13%	\$2,261,272
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,946,158	\$2,911,236	101.2%	\$4,416,762	66.7%	\$1,470,604
Totals	\$74,439,206	\$73,420,996	101.39%	\$113,437,359	65.62%	\$38,998,153

Summary of Activities:

LAUSD: 90% of prog exp went to instructional and non-instructional sal & ben to support the prog & exp provided to DACE students accordg to the strategies outlined in the LARAEC's RCP .A little over 1% of the exp were used to support DACE prog with supplies, inst materials, & non-cap equipment. Approx 5% of the exp were used for contracts; other operating exp such as: utilities, conferences, mileage, facility rental, maintenance & repair of facilities, maintenance & rental of equipment, software licenses, dues & membership, supportive services & other professional services; & capital outlay projects. LAUSD is the fiscal agent for LARAEC. The reported expenditures above include \$614,350 to support the operations of the LARAEC office (i.e. staff, supplies, travel conference, contracts, and other operating expenses).

**Status
Submitted**

Los Angeles Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,256,128	\$45,885,700	74.66%	\$48,281,545	70.95%	\$14,025,417
2000 - Non-Instructional Salaries	\$11,014,170	\$15,297,660	72%	\$15,617,204	70.53%	\$4,603,034
3000 - Employee Benefits	\$21,730,183	\$23,209,472	93.63%	\$32,166,508	67.56%	\$10,436,325
4000 - Supplies and Materials	\$869,203	\$1,313,906	66.15%	\$4,484,046	19.38%	\$3,614,843
5000 - Other Operating Expenses and Services	\$2,781,586	\$5,346,814	52.02%	\$5,368,244	51.82%	\$2,586,658
6000 - Capital Outlay	\$841,778	\$217,214	387.53%	\$3,103,050	27.13%	\$2,261,272
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,946,158	\$4,013,513	73.41%	\$4,416,762	66.7%	\$1,470,604
Totals	\$74,439,206	\$95,284,277	78.12%	\$113,437,359	65.62%	\$38,998,153

Status
Unsubmitted

Montebello Unified

Montebello Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$663,333	\$590,246	112.38%	\$3,934,972	16.86%	\$3,271,639
2000 - Non-Instructional Salaries	\$328,152	\$301,855	108.71%	\$2,012,369	16.31%	\$1,684,217
3000 - Employee Benefits	\$322,722	\$620,722	51.99%	\$4,138,144	7.8%	\$3,815,422
4000 - Supplies and Materials	\$6,790	\$95,514	7.11%	\$955,138	0.71%	\$948,348
5000 - Other Operating Expenses and Services	\$36,316	\$89,967	40.37%	\$899,669	4.04%	\$863,353
6000 - Capital Outlay	\$0	\$0	100%	\$7,285,293	0%	\$7,285,293
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$437,015	0%	\$437,015
Totals	\$1,357,313	\$1,698,303	79.92%	\$19,662,600	6.9%	\$18,305,287

Corrective Action Plan

Due to a short summer program our employees benefits are not reflected until the end of September. We will meet with all stakeholders to ensure timely accounting procedures for future reporting purposes.

Summary of Activities:

We expect to work with all stakeholders, community, special populations to strategize on budget for our Montebello Community Adult programs. This will help support the need for input instead of evaluation when it pertains to our budget and LARAEC's 3 Year plan. We will continue to review our needs assessment and improve on our data and accountability methods throughout our district and with our LARAEC partners. We plan to do this in different venues; parent meetings, open houses, civic/district events, business advisory meetings and by implementing program wide student orientations throughout the school year. Indirect Cost Rate that MUSD follows is the Predetermined Rate from the California Department of Education; 3.66%

Status
Submitted

Montebello Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,593,198	\$983,743	161.95%	\$3,934,972	40.49%	\$2,341,774
2000 - Non-Instructional Salaries	\$861,367	\$503,092	171.21%	\$2,012,369	42.8%	\$1,151,002
3000 - Employee Benefits	\$1,098,995	\$1,034,536	106.23%	\$4,138,144	26.56%	\$3,039,149
4000 - Supplies and Materials	\$79,042	\$191,028	41.38%	\$955,138	8.28%	\$876,096
5000 - Other Operating Expenses and Services	\$114,234	\$179,934	63.49%	\$899,669	12.7%	\$785,435
6000 - Capital Outlay	\$396,903	\$0	100%	\$7,285,293	5.45%	\$6,888,390
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$437,015	0%	\$437,015
Totals	\$4,143,739	\$2,892,333	143.27%	\$19,662,600	21.07%	\$15,518,861

Corrective Action Plan

MUSD has spent 21.07% of our budget . A number of purchases did not post during Q2 but we expect this to change for Q3.

Summary of Activities:

We are expanding our web-based software programs for our ELA/ABE/ASE. The MUSD AE Program is moving forward in alignment with the Three-year Regional Plan. Faculty and staff members have participated with the Action Planning Teams that met in November and will continue this work during the spring semester.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Mrs. Alice Jacquez

Montebello Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,598,916	\$1,180,492	220.16%	\$3,934,972	66.05%	\$1,336,056
2000 - Non-Instructional Salaries	\$1,346,330	\$603,711	223.01%	\$2,012,369	66.9%	\$666,039
3000 - Employee Benefits	\$1,915,265	\$1,241,443	154.28%	\$4,138,144	46.28%	\$2,222,879
4000 - Supplies and Materials	\$173,107	\$238,785	72.5%	\$955,138	18.12%	\$782,031
5000 - Other Operating Expenses and Services	\$275,826	\$269,901	102.2%	\$899,669	30.66%	\$623,843
6000 - Capital Outlay	\$937,404	\$0	100%	\$7,285,293	12.87%	\$6,347,889
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$437,015	0%	\$437,015
Totals	\$7,246,848	\$3,534,331	205.04%	\$19,662,600	36.86%	\$12,415,752

Corrective Action Plan

Capital outlay expenditures are heavily invested to improve the infrastructure at all of main campuses and satellite sites. Currently our district is migrating towards a new SIS that is aligned to our K-12 system and compatible with our adult education data and accountability systems (CASAS/TopsPro Enterprise.) Approximately 36.86% of the budget was expended. The expenditures were utilized for instructional and non-instructional salaries and benefits to support programs and expenditures provided to Montebello Community Adult School (MCAS) students in accordance with the LARAEC Comprehensive Plan. MCAS uses the CAEP funds to operate ABE, ASE, CTE, ESL and programs for Adults with Disabilities.

Summary of Activities:

MCAS continues to work with all stakeholders through several digital platforms. We continue to meet with each of our ABE, ASE, CTE, ESL, AWD instructors and classified personnel. We have developed online registration that went live on May 4, 2020. We continue to work with all of our MCAS personnel to provide up-to-date professional learning opportunities and working closely with our LARAEC partners to build the bridge of continuity and sustainability.

Status
Submitted

Montebello Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,598,916	\$1,180,492	220.16%	\$3,934,972	66.05%	\$1,336,056
2000 - Non-Instructional Salaries	\$1,346,330	\$603,711	223.01%	\$2,012,369	66.9%	\$666,039
3000 - Employee Benefits	\$1,915,265	\$1,241,443	154.28%	\$4,138,144	46.28%	\$2,222,879
4000 - Supplies and Materials	\$173,107	\$429,812	40.28%	\$955,138	18.12%	\$782,031
5000 - Other Operating Expenses and Services	\$275,826	\$359,868	76.65%	\$899,669	30.66%	\$623,843
6000 - Capital Outlay	\$937,404	\$0	100%	\$7,285,293	12.87%	\$6,347,889
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$437,015	0%	\$437,015	0%	\$437,015
Totals	\$7,246,848	\$4,252,340	170.42%	\$19,662,600	36.86%	\$12,415,752

Status
Unsubmitted



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