

## 27 Los Angeles Regional Adult Education Consortium

CERTIFIED

Allocation Amendment: 2023-24

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 27 Los Angeles Regional Adult Education Consortium

**Funding Channel:** Direct Funded

**Narrative:** Funds allocated to all member districts will be used to carry-out the priorities set forth in the Los Angeles Regional Adult Education Consortium (LARAEC) CAEP 3-year plan and as updated and indicated through the Yearly Plan. Additionally, a stronger emphasis is made to enhance the delivery of instruction via Distance Learning and online tools. The majority of the total budget will be spent on instructional and non-instructional salaries and benefits to support the programs and services provided to adult education students and the remaining balance will be used for supplies, equipment, contracts, and other operating expenses, capital outlay, and indirect cost necessary to support the adult education programs and services, including supportive services, offered at each member district as outlined in the Consortium's plan.

**Changes:** In response to the two recommendations (31 and 32) for LARAEC, listed in the State Auditor's Report of Montebello Unified School District, dated November of 2017, LARAEC developed a student formula based on the number of students at each district. The formula uses FY 2018-2019 student counts to derive and/or right-size the funding to be allocated to each member-district. The funding formula was originally approved by the LARAEC Board on January 17, 2020 and re-adopted on March 16, 2022 to be implemented through the end of the next 3-year planning cycle (June 30, 2025). Both, LACCD and the LARAEC Office funding amounts come off the top from the Consortium's allocation and the remainder is distributed to the four USD districts based on the formula (The LARAEC Office funding allocation is aggregated to LAUSD's allocation, current fiscal agent for the LARAEC Office). The amounts reflected below are the resulting allocation after the formula was applied. Additionally, pursuant to recommendation 32 of the same audit report LARAEC adopted, on March 17, 2021 and effective as of July 1, 2021, member-district monitoring procedures to implement oversight of the LARAEC member-districts. Audits will be conducted during June of SY 2022-2023.

### Amended Member Allocations for 2023-24


<b>Member Agency</b>	<b>Amended Allocation</b>	<b>Adjustment Made</b>
<b>Burbank Unified</b>	\$4,472,749	\$3,724
<b>Total Allocated to Members</b>	<b>\$157,513,955</b>	
<b>Total CAEP Funds</b>	<b>\$157,513,955</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

Member Agency	Amended Allocation	Adjustment Made
Culver City Unified	\$2,667,201	\$2,220
Los Angeles CCD	\$9,574,029	\$7,971
Los Angeles Unified	\$129,127,466	\$107,501
Montebello Unified	\$11,672,510	\$9,718
<b>Total Allocated to Members</b>	<b>\$157,513,955</b>	
<b>Total CAEP Funds</b>	<b>\$157,513,955</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

### Member Agencies

Member Agency	Member Type	Contact	Phone
Burbank Unified	Unified School District	Yanira Chavez Mrs.	(818) 729-5950 ext: 33905
Culver City Unified	Unified School District	Veronica Montes 8424300	(310) 842-4300
Los Angeles CCD	District	Adrienne Ann Mullen Ed.D.	(323) 953-4000 ext: 3533
Los Angeles Unified	Unified School District	Men Le	(213) 241-3814
Montebello Unified	Unified School District	Dr. Angel Gallardo	(323) 972-1853

### Certification & Assurances

 By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

#### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.

- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

## Certification

**Burbank Unified - Member Representative**

Yanira Chavez

CASAS Coordinator  
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**Juan Noguera**  
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Approved by Juan Noguera

07/19/2023 02:50 PM PDT

**Culver City Unified - Member Representative**

**Veronica Montes**  
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Approved by Veronica Montes 8424300

07/21/2023 01:06 PM PDT

**Los Angeles Unified - Member Representative**

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Approved by Renny Neyra

07/20/2023 12:06 PM PDT

**Los Angeles CCD - Member Representative**

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Vice-Chancellor  
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Approved by Adrienne Ann Mullen Ed.D.

07/19/2023 03:58 PM PDT

**Montebello Unified - Member Representative**

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Approved by Dr. Angel Gallardo

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