

# CAEP Consortium Fiscal Reporting 28 Capital Adult Education Regional Consortium

2018-19 Fiscal Year

## Certification

### Certified By

Branka Marceta

Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Amador County Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Center Joint Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Davis Joint Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">El Dorado Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Elk Grove Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Folsom-Cordova Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Galt Joint Union High</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Natomas Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Sacramento City Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Sacramento Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">San Juan Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Twin Rivers Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Washington Unified</a>	Submitted	Submitted	Submitted	Submitted

## Amador County Unified

### Amador County Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$67,233	\$56,650	118.68%	\$377,669	17.8%	\$310,436
2000 - Non-Instructional Salaries	\$3,094	\$3,600	85.94%	\$24,000	12.89%	\$20,906
3000 - Employee Benefits	\$23,898	\$16,200	147.52%	\$108,000	22.13%	\$84,102
4000 - Supplies and Materials	\$923	\$20,250	4.56%	\$135,000	0.68%	\$134,077
5000 - Other Operating Expenses and Services	\$43,518	\$21,175	205.52%	\$141,167	30.83%	\$97,649
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,500	0%	\$30,000	0%	\$30,000
<b>Totals</b>	<b>\$138,666</b>	<b>\$122,375</b>	<b>113.31%</b>	<b>\$815,836</b>	<b>17%</b>	<b>\$677,170</b>

### Summary of Activities:

ACUSD Adult Education has expanded our offerings to include new short term CTE courses as well as ESL programming. The short term CTE program implementation and planning include Office Assistant skills in computer applications, Certified Nursing Assistant and culinary planning. Additionally, staff attended the ASAP conference, renewed the Edgenuity software program and developed a marketing plan which includes outreach advertising and printed materials for the public. As a result Adult Education participation is steadily rising.

**Status**  
**Submitted**

### Amador County Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$150,365	\$113,301	132.71%	\$377,669	39.81%	\$227,304
2000 - Non-Instructional Salaries	\$7,496	\$7,200	104.11%	\$24,000	31.23%	\$16,504
3000 - Employee Benefits	\$49,316	\$32,400	152.21%	\$108,000	45.66%	\$58,684
4000 - Supplies and Materials	\$16,816	\$40,500	41.52%	\$135,000	12.46%	\$118,184
5000 - Other Operating Expenses and Services	\$52,538	\$42,350	124.06%	\$141,167	37.22%	\$88,629
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$9,000	0%	\$30,000	0%	\$30,000
<b>Totals</b>	<b>\$276,531</b>	<b>\$244,751</b>	<b>112.98%</b>	<b>\$815,836</b>	<b>33.9%</b>	<b>\$539,305</b>

**Summary of Activities:**

Amador Adult Education funded a variety of short term CTE/workforce engagement courses in the areas of CNA and Small Business. Child care was initiated for evening programs. Training was provided for ESL teachers. Kickoff events for ESL were conducted and students were tested and enrolled. Meetings were held to develop partnerships with the local Health and Human Services Department. An application and funding process was initiated for Adults Assisting with School Age Student Success. High School diploma program continues to be our most attended and successful program area.

**Status  
Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Butch Wagner, Principal of Educational Options

Kelly Hunkins, Principal of Education Options

**Amador County Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$237,420	\$169,951	139.7%	\$377,669	62.86%	\$140,249
2000 - Non-Instructional Salaries	\$14,519	\$10,800	134.44%	\$24,000	60.5%	\$9,481
3000 - Employee Benefits	\$77,999	\$48,600	160.49%	\$108,000	72.22%	\$30,001
4000 - Supplies and Materials	\$22,387	\$60,750	36.85%	\$135,000	16.58%	\$112,613
5000 - Other Operating Expenses and Services	\$68,486	\$63,525	107.81%	\$141,167	48.51%	\$72,681
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$13,500	0%	\$30,000	0%	\$30,000
<b>Totals</b>	<b>\$420,811</b>	<b>\$367,126</b>	<b>114.62%</b>	<b>\$815,836</b>	<b>51.58%</b>	<b>\$395,025</b>

**Summary of Activities:**

Amador Adult education provided instructional services to the most people we have served since becoming a member of CAERC. 48 students participated in ESL for nearly 10 weeks. Playcare was provided for those in need and it was well received and attended. The Adult Education staff attended the CCAE conference where we not only went to conference sessions we meet daily and developed a plan for SY 19-20. Additionally this quarter we have worked on bringing Amador Adult website to fruition. We are below our budget projections at this point because of the HiSet/GED testing center project that has been delayed by DSA. It is a small project, yet will assist our students in a significant way. Additionally, the budget did not adequately reflect the program continuing during the summer.

**Status  
Submitted**

**Amador County Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$326,330	\$226,601	144.01%	\$377,669	86.41%	\$51,339
2000 - Non-Instructional Salaries	\$23,985	\$14,400	166.56%	\$24,000	99.94%	\$15
3000 - Employee Benefits	\$107,018	\$64,800	165.15%	\$108,000	99.09%	\$982
4000 - Supplies and Materials	\$34,848	\$81,000	43.02%	\$135,000	25.81%	\$100,152
5000 - Other Operating Expenses and Services	\$96,840	\$84,700	114.33%	\$141,167	68.6%	\$44,327
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$29,435	\$18,000	163.53%	\$30,000	98.12%	\$565
<b>Totals</b>	<b>\$618,456</b>	<b>\$489,502</b>	<b>126.34%</b>	<b>\$815,836</b>	<b>75.81%</b>	<b>\$197,380</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Amador Adult Education has almost doubled in services this SY from 119 total students enrolled to 223. This was accomplished by developing an ESL program, adding workforce readiness courses and increasing the persistence of students in the high school diploma completion and high school equivalency programs. Additionally, funds were spent to develop a state qualified testing center for HiSet and GED. Student in Amador County will be able to engage in local completion of knowledge acquisition as well as testing for the first time ever. Finally, funds have been spent to continue to grow the offerings for workforce readiness including building CTE pathways and the necessity for staff recruiting, program development and professional development aligned to local needs.

**Status  
Submitted**

**Center Joint Unified**

**Center Joint Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,848	\$28,567	104.48%	\$142,836	20.9%	\$112,988
2000 - Non-Instructional Salaries	\$4,769	\$4,612	103.41%	\$23,059	20.68%	\$18,290
3000 - Employee Benefits	\$9,146	\$8,440	108.36%	\$42,202	21.67%	\$33,056
4000 - Supplies and Materials	\$2,190	\$2,528	86.63%	\$50,559	4.33%	\$48,369
5000 - Other Operating Expenses and Services	\$301	\$1,515	19.87%	\$10,100	2.98%	\$9,799
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,313	\$0	100%	\$13,438	17.21%	\$11,125
<b>Totals</b>	<b>\$48,567</b>	<b>\$45,662</b>	<b>106.36%</b>	<b>\$282,194</b>	<b>17.21%</b>	<b>\$233,627</b>

**Status  
Submitted**

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**Center Joint Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,136	\$57,134	100%	\$142,836	40%	\$85,700
2000 - Non-Instructional Salaries	\$10,377	\$9,224	112.5%	\$23,059	45%	\$12,682
3000 - Employee Benefits	\$17,403	\$16,881	103.09%	\$42,202	41.24%	\$24,799
4000 - Supplies and Materials	\$12,781	\$15,168	84.26%	\$50,559	25.28%	\$37,778
5000 - Other Operating Expenses and Services	\$1,101	\$3,030	36.34%	\$10,100	10.9%	\$8,999
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,940	\$0	100%	\$13,438	36.76%	\$8,498
<b>Totals</b>	<b>\$103,738</b>	<b>\$101,437</b>	<b>102.27%</b>	<b>\$282,194</b>	<b>36.76%</b>	<b>\$178,456</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

David French, Principal

Shelley Tompkins, Staff Secretary

**Center Joint Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$104,964	\$85,702	122.48%	\$142,836	73.49%	\$37,872
2000 - Non-Instructional Salaries	\$15,942	\$13,835	115.23%	\$23,059	69.14%	\$7,117
3000 - Employee Benefits	\$30,902	\$25,321	122.04%	\$42,202	73.22%	\$11,300
4000 - Supplies and Materials	\$18,197	\$22,752	79.98%	\$50,559	35.99%	\$32,362
5000 - Other Operating Expenses and Services	\$2,647	\$4,545	58.24%	\$10,100	26.21%	\$7,453
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,633	\$0	100%	\$13,438	64.24%	\$4,805
<b>Totals</b>	<b>\$181,285</b>	<b>\$152,155</b>	<b>119.15%</b>	<b>\$282,194</b>	<b>64.24%</b>	<b>\$100,909</b>

**Status  
Submitted**

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**Center Joint Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$137,371	\$114,269	120.22%	\$142,836	96.17%	\$5,465
2000 - Non-Instructional Salaries	\$22,322	\$18,447	121%	\$23,059	96.8%	\$737
3000 - Employee Benefits	\$40,856	\$33,762	121.01%	\$42,202	96.81%	\$1,346
4000 - Supplies and Materials	\$26,504	\$30,335	87.37%	\$50,559	52.42%	\$24,055
5000 - Other Operating Expenses and Services	\$3,763	\$6,060	62.1%	\$10,100	37.26%	\$6,337
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,541	\$13,438	85.88%	\$13,438	85.88%	\$1,897
<b>Totals</b>	<b>\$242,357</b>	<b>\$216,311</b>	<b>112.04%</b>	<b>\$282,194</b>	<b>85.88%</b>	<b>\$39,837</b>

**Status**  
**Unsubmitted**

## Davis Joint Unified

Davis Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$24,232	\$24,000	100.97%	\$160,000	15.15%	\$135,768
2000 - Non-Instructional Salaries	\$11,463	\$11,250	101.89%	\$75,000	15.28%	\$63,537
3000 - Employee Benefits	\$9,547	\$8,250	115.72%	\$55,000	17.36%	\$45,453
4000 - Supplies and Materials	\$4,445	\$11,250	39.51%	\$75,000	5.93%	\$70,555
5000 - Other Operating Expenses and Services	\$1,020	\$6,155	16.57%	\$61,547	1.66%	\$60,527
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,479	0%	\$21,327	0%	\$21,327
<b>Totals</b>	<b>\$50,707</b>	<b>\$65,383</b>	<b>77.55%</b>	<b>\$447,874</b>	<b>11.32%</b>	<b>\$397,167</b>

### Corrective Action Plan

The only areas that fall below target are in the area of supplies and travel and conference. These expenditures fall below target for Q1 because most of these expenses will become actuals in Q2 and beyond as it takes time for invoices on purchases to be paid and most conference expenses (hotel, travel, meals), even for conferences that occurred prior to October 31st (i.e ASAP conference Oct 22-23) did not hit the books until after October 31st. Several purchases were made in quarter 1, but delays in invoicing and payment will cause these expenses to be reported as actuals in Q2. No corrective action is necessary as these expenses will all meet targets by EOY.

### Summary of Activities:

Purchased additional furniture for high school diploma classroom. Purchased additional chromebooks to ensure a full class set. Purchased new curriculum for ESL. Team members attended the ASAP conference in Anaheim - some of these expenses were charged to the D&A budget (6392). Principal participated on a WASC visiting team to High Desert State Prison to meet accreditation membership requirements. High school diploma program initiated a caseload management system for student intake and support leading to additional teaching hours. Regular ESL team meetings and attendance at several local workshops also led to additional employment hours. The summer cohort for Pharmacy Technician graduated in early September.

**Status**  
**Submitted**

### Davis Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$46,737	\$64,000	73.03%	\$160,000	29.21%	\$113,263
2000 - Non-Instructional Salaries	\$18,416	\$30,000	61.39%	\$75,000	24.55%	\$56,584
3000 - Employee Benefits	\$16,815	\$22,000	76.43%	\$55,000	30.57%	\$38,185
4000 - Supplies and Materials	\$34,853	\$30,000	116.18%	\$75,000	46.47%	\$40,147
5000 - Other Operating Expenses and Services	\$6,129	\$24,619	24.9%	\$61,547	9.96%	\$55,418
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,957	0%	\$21,327	0%	\$21,327
<b>Totals</b>	<b>\$122,950</b>	<b>\$179,576</b>	<b>68.47%</b>	<b>\$447,874</b>	<b>27.45%</b>	<b>\$324,924</b>

### Corrective Action Plan

The biggest reason for the amounts falling below the target was a delay in hiring that meant that one of the positions that we had planned to fund did not go into effect until mid-January. In addition, in order to spend out our Data and Accountability funds, some professional development expenses related to testing and data collection were coded to 6392 which is not represented here. We had also hoped to have the Nursing Assistant program up and running which would have resulted in much higher expenses in Certificated Salaries and Benefits.

### Summary of Activities:

Increased high school diploma class hours to better accommodate student's needs. Attended professional development conferences to enhance staff knowledge and to inspire creative ideas and solutions. Purchased additional furniture for our high school diploma classroom - moved from a smaller room to a bigger room. Purchased new curriculum for ESL - Stand Out.

**Status**  
**Submitted**

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Grace Sauser, Principal

**Davis Joint Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$86,411	\$112,000	77.15%	\$160,000	54.01%	\$73,589
2000 - Non-Instructional Salaries	\$37,006	\$52,500	70.49%	\$75,000	49.34%	\$37,994
3000 - Employee Benefits	\$30,389	\$38,500	78.93%	\$55,000	55.25%	\$24,611
4000 - Supplies and Materials	\$35,664	\$45,000	79.25%	\$75,000	47.55%	\$39,336
5000 - Other Operating Expenses and Services	\$19,660	\$33,851	58.08%	\$61,547	31.94%	\$41,887
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,370	\$13,436	39.97%	\$21,327	25.18%	\$15,957
<b>Totals</b>	<b>\$214,500</b>	<b>\$295,287</b>	<b>72.64%</b>	<b>\$447,874</b>	<b>47.89%</b>	<b>\$233,374</b>

**Corrective Action Plan**

Travel and Conferences expenses are lower than projected because the bulk of the expenses, such as expenses associated with the CCAE conference in April, had not hit the books yet as of March 31st. This is the primary area where expenses will increase significantly by the end of the year once all mileage and travel and conference (including CASAS SI) expenses have been accounted for.

**Summary of Activities:**

Team of 3 attended the CCAE conference. 2 members of the EL team attended the North State CATESOL conference - 1 presented a poster EL post-testing Math boot camp Continued development of ASE program - 3 grads so far this year!

Status

Submitted

**Davis Joint Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$131,467	\$150,400	87.41%	\$160,000	82.17%	\$28,533
2000 - Non-Instructional Salaries	\$60,007	\$66,750	89.9%	\$75,000	80.01%	\$14,993
3000 - Employee Benefits	\$45,582	\$50,050	91.07%	\$55,000	82.88%	\$9,418
4000 - Supplies and Materials	\$40,973	\$50,250	81.54%	\$75,000	54.63%	\$34,027
5000 - Other Operating Expenses and Services	\$56,387	\$41,852	134.73%	\$61,547	91.62%	\$5,160
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,721	\$17,915	93.34%	\$21,327	78.4%	\$4,606
<b>Totals</b>	<b>\$351,137</b>	<b>\$377,217</b>	<b>93.09%</b>	<b>\$447,874</b>	<b>78.4%</b>	<b>\$96,737</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Programming for ASE (high school diploma), ESL, and CTE (Pharmacy Technician). Professional Development for staff. Furniture and technology for classrooms. Curriculum materials for all programs.

**Status  
Submitted**

**El Dorado Co. Office of Education**

**El Dorado Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,731	\$14,488	108.58%	\$57,950	27.15%	\$42,219
2000 - Non-Instructional Salaries	\$11,619	\$11,720	99.14%	\$46,880	24.78%	\$35,261
3000 - Employee Benefits	\$7,372	\$7,225	102.03%	\$28,900	25.51%	\$21,528
4000 - Supplies and Materials	\$1,290	\$1,914	67.4%	\$7,656	16.85%	\$6,366
5000 - Other Operating Expenses and Services	\$9,489	\$9,350	101.49%	\$37,400	25.37%	\$27,911
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,257	\$2,235	101%	\$8,939	25.25%	\$6,682
<b>Totals</b>	<b>\$47,758</b>	<b>\$46,931</b>	<b>101.76%</b>	<b>\$187,725</b>	<b>25.44%</b>	<b>\$139,967</b>

### Summary of Activities:

1000 Salaries to support the following certificated positions: 2 part-time ESL teachers, 2 part-time GED/HS diploma teachers. 2000 Salaries to support the following classified positions: 2 part-time instructional leader II, 1 part-time secretary. 3000 Benefits for the above certificated and classified positions listed. 4000 Classroom supplies i.e. paper, pens, pencils, common core curriculum materials, and classroom furniture when needed. 5000 Travel reimbursement, staff development, conference attendance, classroom unit allocation, print shop, website management, and software licensing.

Status  
Submitted

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### El Dorado Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,030	\$14,488	200.38%	\$57,950	50.09%	\$28,920
2000 - Non-Instructional Salaries	\$23,678	\$11,720	202.03%	\$46,880	50.51%	\$23,202
3000 - Employee Benefits	\$14,759	\$7,225	204.28%	\$28,900	51.07%	\$14,141
4000 - Supplies and Materials	\$2,771	\$1,914	144.78%	\$7,656	36.19%	\$4,885
5000 - Other Operating Expenses and Services	\$11,425	\$9,350	122.19%	\$37,400	30.55%	\$25,975
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,083	\$2,235	182.71%	\$8,939	45.68%	\$4,856
<b>Totals</b>	<b>\$85,746</b>	<b>\$46,931</b>	<b>182.71%</b>	<b>\$187,725</b>	<b>45.68%</b>	<b>\$101,979</b>

**Summary of Activities:**

Funds were utilized to execute consortium level activities which included staff meetings, data collection, curriculum alignment, technical accessibility collaboration as well as to expand marketing and outreach efforts.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Gary Sutherland, Principal

**El Dorado Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,030	\$14,488	200.38%	\$57,950	50.09%	\$28,920
2000 - Non-Instructional Salaries	\$23,678	\$11,720	202.03%	\$46,880	50.51%	\$23,202
3000 - Employee Benefits	\$14,759	\$7,225	204.28%	\$28,900	51.07%	\$14,141
4000 - Supplies and Materials	\$2,771	\$1,914	144.78%	\$7,656	36.19%	\$4,885
5000 - Other Operating Expenses and Services	\$11,425	\$9,350	122.19%	\$37,400	30.55%	\$25,975
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,083	\$2,235	182.71%	\$8,939	45.68%	\$4,856
<b>Totals</b>	<b>\$85,746</b>	<b>\$46,931</b>	<b>182.71%</b>	<b>\$187,725</b>	<b>45.68%</b>	<b>\$101,979</b>

**Status  
Submitted**

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**El Dorado Co. Office of Education Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,950	\$14,488	400%	\$57,950	100%	\$0
2000 - Non-Instructional Salaries	\$46,880	\$11,720	400%	\$46,880	100%	\$0
3000 - Employee Benefits	\$28,900	\$7,225	400%	\$28,900	100%	\$0
4000 - Supplies and Materials	\$7,656	\$1,914	400%	\$7,656	100%	\$0
5000 - Other Operating Expenses and Services	\$37,400	\$9,350	400%	\$37,400	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,939	\$2,235	400%	\$8,939	100%	\$0
<b>Totals</b>	<b>\$187,725</b>	<b>\$46,931</b>	<b>400%</b>	<b>\$187,725</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Salaries and benefits for Administration, Instructional staff, classroom materials and supplies, software renewal, classroom workbooks, and professional development.

**Status  
Submitted**

**Elk Grove Unified**

**Elk Grove Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$94,257	\$122,393	77.01%	\$489,570	19.25%	\$395,313
2000 - Non-Instructional Salaries	\$129,762	\$136,340	95.18%	\$545,359	23.79%	\$415,597
3000 - Employee Benefits	\$98,100	\$113,352	86.54%	\$453,407	21.64%	\$355,307
4000 - Supplies and Materials	\$3,160	\$46,578	6.78%	\$310,520	1.02%	\$307,360
5000 - Other Operating Expenses and Services	\$38,246	\$78,157	48.93%	\$173,683	22.02%	\$135,437
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$15,135	\$22,703	66.67%	\$90,812	16.67%	\$75,677
Indirect Costs	\$18,163	\$0	100%	\$98,339	18.47%	\$80,176
<b>Totals</b>	<b>\$396,823</b>	<b>\$519,522</b>	<b>76.38%</b>	<b>\$2,161,690</b>	<b>18.36%</b>	<b>\$1,764,867</b>

### Corrective Action Plan

Elk Grove Unified School District will continue to work toward meeting its projected expenditures goals. The agency plans to open additional career education classes that will incorporate integrated education and training components.

### Summary of Activities:

1. Collaborate with CRC to develop a early childhood education pathway from the adult program to CRC.
2. Open a new phlebotomy training program.
3. Open its custodial training program to EGUSD employees for salary credit.
4. Expand evening course offerings.

**Status**  
**Submitted**

### Elk Grove Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$205,857	\$244,785	84.1%	\$489,570	42.05%	\$283,713
2000 - Non-Instructional Salaries	\$254,195	\$272,680	93.22%	\$545,359	46.61%	\$291,164
3000 - Employee Benefits	\$197,056	\$226,704	86.92%	\$453,407	43.46%	\$256,351
4000 - Supplies and Materials	\$8,213	\$93,156	8.82%	\$310,520	2.64%	\$302,307
5000 - Other Operating Expenses and Services	\$87,010	\$95,526	91.09%	\$173,683	50.1%	\$86,673
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$30,271	\$45,406	66.67%	\$90,812	33.33%	\$60,541
Indirect Costs	\$37,603	\$0	100%	\$98,339	38.24%	\$60,736
<b>Totals</b>	<b>\$820,205</b>	<b>\$978,256</b>	<b>83.84%</b>	<b>\$2,161,690</b>	<b>37.94%</b>	<b>\$1,341,485</b>

**Corrective Action Plan**

EGUSD will continue to monitor the budgets carefully to ensure we on track to follow the timeline for expenditures.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Karen Malkiewicz

**Elk Grove Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$311,940	\$367,178	84.96%	\$489,570	63.72%	\$177,630
2000 - Non-Instructional Salaries	\$376,367	\$409,019	92.02%	\$545,359	69.01%	\$168,992
3000 - Employee Benefits	\$295,548	\$340,055	86.91%	\$453,407	65.18%	\$157,859
4000 - Supplies and Materials	\$10,302	\$232,890	4.42%	\$310,520	3.32%	\$300,218
5000 - Other Operating Expenses and Services	\$121,621	\$130,262	93.37%	\$173,683	70.02%	\$52,062
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$60,541	\$68,109	88.89%	\$90,812	66.67%	\$30,271
Indirect Costs	\$55,775	\$0	100%	\$98,339	56.72%	\$42,564
<b>Totals</b>	\$1,232,094	\$1,547,513	79.62%	\$2,161,690	57%	\$929,596

### Corrective Action Plan

Our spending on our supplies are at 4% and we will be spending more towards the end of the year. Expenditures will be going to replace classroom chairs, tables, table bases, and desks. We are purchasing new ESL curriculum for all off-site locations.

**Status**  
**Submitted**

### Elk Grove Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$489,570	\$489,570	100%	\$489,570	100%	\$0
2000 - Non-Instructional Salaries	\$506,997	\$545,359	92.97%	\$545,359	92.97%	\$38,362
3000 - Employee Benefits	\$411,838	\$453,407	90.83%	\$453,407	90.83%	\$41,569
4000 - Supplies and Materials	\$32,005	\$310,520	10.31%	\$310,520	10.31%	\$278,515
5000 - Other Operating Expenses and Services	\$156,231	\$173,683	89.95%	\$173,683	89.95%	\$17,452
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$90,812	\$90,812	100%	\$90,812	100%	\$0
Indirect Costs	\$79,818	\$0	100%	\$98,339	81.17%	\$18,521
<b>Totals</b>	<b>\$1,767,271</b>	<b>\$2,063,351</b>	<b>85.65%</b>	<b>\$2,161,690</b>	<b>81.75%</b>	<b>\$394,419</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Many items purchased at the end of 2018/19 were not delivered until fiscal year 2019/20. We will also calendar dates to ensure we are meeting spending targets.

**Summary of Activities:**

During the 4th Quarter, Elk Grove Unified spent CAERC funds to meet consortium goals and provide high quality education and services in all CAEP program areas.

**Status  
Submitted**

**Folsom-Cordova Unified**

**Folsom-Cordova Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$37,914	\$30,295	125.15%	\$302,946	12.52%	\$265,032
2000 - Non-Instructional Salaries	\$43,905	\$46,869	93.68%	\$187,474	23.42%	\$143,569
3000 - Employee Benefits	\$27,410	\$36,652	74.78%	\$146,607	18.7%	\$119,197
4000 - Supplies and Materials	\$366	\$2,600	14.08%	\$10,400	3.52%	\$10,034
5000 - Other Operating Expenses and Services	\$915	\$1,855	49.34%	\$7,418	12.33%	\$6,503
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$110,510</b>	<b>\$118,269</b>	<b>93.44%</b>	<b>\$654,845</b>	<b>16.88%</b>	<b>\$544,335</b>

**Status**  
**Submitted**

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**Folsom-Cordova Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$120,886	\$90,884	133.01%	\$302,946	39.9%	\$182,060
2000 - Non-Instructional Salaries	\$90,416	\$46,869	192.91%	\$187,474	48.23%	\$97,058
3000 - Employee Benefits	\$65,608	\$36,652	179%	\$146,607	44.75%	\$80,999
4000 - Supplies and Materials	\$719	\$2,600	27.65%	\$10,400	6.91%	\$9,681
5000 - Other Operating Expenses and Services	\$2,251	\$1,855	121.38%	\$7,418	30.35%	\$5,167
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$279,880</b>	<b>\$178,859</b>	<b>156.48%</b>	<b>\$654,845</b>	<b>42.74%</b>	<b>\$374,965</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Rhonda Balmain

**Folsom-Cordova Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$199,425	\$90,884	219.43%	\$302,946	65.83%	\$103,521
2000 - Non-Instructional Salaries	\$135,112	\$46,869	288.28%	\$187,474	72.07%	\$52,362
3000 - Employee Benefits	\$101,339	\$36,652	276.49%	\$146,607	69.12%	\$45,268
4000 - Supplies and Materials	\$833	\$2,600	32.04%	\$10,400	8.01%	\$9,567
5000 - Other Operating Expenses and Services	\$4,306	\$1,855	232.19%	\$7,418	58.05%	\$3,112
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$441,015</b>	<b>\$178,859</b>	<b>246.57%</b>	<b>\$654,845</b>	<b>67.35%</b>	<b>\$213,830</b>

**Status  
Submitted**

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**Folsom-Cordova Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$279,502	\$90,884	307.54%	\$302,946	92.26%	\$23,444
2000 - Non-Instructional Salaries	\$183,039	\$46,869	390.54%	\$187,474	97.63%	\$4,435
3000 - Employee Benefits	\$139,082	\$36,652	379.47%	\$146,607	94.87%	\$7,525
4000 - Supplies and Materials	\$10,378	\$2,600	399.15%	\$10,400	99.79%	\$22
5000 - Other Operating Expenses and Services	\$4,522	\$1,855	243.84%	\$7,418	60.96%	\$2,896
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$616,523</b>	<b>\$178,859</b>	<b>344.7%</b>	<b>\$654,845</b>	<b>94.15%</b>	<b>\$38,322</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

## Galt Joint Union High

Galt Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$40,550	\$0	100%	\$90,109	45%	\$49,559
2000 - Non-Instructional Salaries	\$41,760	\$0	100%	\$99,413	42.01%	\$57,653
3000 - Employee Benefits	\$25,096	\$0	100%	\$57,557	43.6%	\$32,461
4000 - Supplies and Materials	\$4,842	\$0	100%	\$33,834	14.31%	\$28,992
5000 - Other Operating Expenses and Services	\$6,512	\$0	100%	\$36,571	17.81%	\$30,059
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$15,225	0%	\$15,225
<b>Totals</b>	<b>\$118,760</b>	<b>\$0</b>	<b>100%</b>	<b>\$332,709</b>	<b>35.69%</b>	<b>\$213,949</b>

### Summary of Activities:

Salaries and benefits for teaching staff, data & accountability staff, and office staff; classroom supplies, copier service, licensing software, postage.

**Status**  
**Submitted**

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### Galt Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,313	\$0	100%	\$90,109	63.6%	\$32,796
2000 - Non-Instructional Salaries	\$58,533	\$0	100%	\$99,413	58.88%	\$40,880
3000 - Employee Benefits	\$35,164	\$0	100%	\$57,557	61.09%	\$22,393
4000 - Supplies and Materials	\$4,842	\$0	100%	\$33,834	14.31%	\$28,992
5000 - Other Operating Expenses and Services	\$16,328	\$0	100%	\$36,571	44.65%	\$20,243
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$15,225	0%	\$15,225
<b>Totals</b>	<b>\$172,180</b>	<b>\$0</b>	<b>100%</b>	<b>\$332,709</b>	<b>51.75%</b>	<b>\$160,529</b>

**Summary of Activities:**

Salaries and benefits for teachers, office staff and administration. Software renewal, GED prep materials, postage for mailers, additional security camera, copier service, professional development, classroom materials and supplies.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Lisa Pettis

**Galt Joint Union High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,800	\$0	100%	\$90,109	64.14%	\$32,309
2000 - Non-Instructional Salaries	\$74,145	\$0	100%	\$99,413	74.58%	\$25,268
3000 - Employee Benefits	\$41,038	\$0	100%	\$57,557	71.3%	\$16,519
4000 - Supplies and Materials	\$9,291	\$0	100%	\$33,834	27.46%	\$24,543
5000 - Other Operating Expenses and Services	\$18,699	\$0	100%	\$36,571	51.13%	\$17,872
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$15,225	0%	\$15,225
<b>Totals</b>	<b>\$200,973</b>	<b>\$0</b>	<b>100%</b>	<b>\$332,709</b>	<b>60.41%</b>	<b>\$131,736</b>

### Summary of Activities:

Salaries and benefits for Administration, Instructional staff, and Administrative Assistants. Classroom materials and supplies, software renewal and instructional workbooks.

**Status**  
**Submitted**

**Galt Joint Union High Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$90,109	\$0	100%	\$90,109	100%	\$0
2000 - Non-Instructional Salaries	\$99,413	\$0	100%	\$99,413	100%	\$0
3000 - Employee Benefits	\$57,557	\$0	100%	\$57,557	100%	\$0
4000 - Supplies and Materials	\$33,834	\$0	100%	\$33,834	100%	\$0
5000 - Other Operating Expenses and Services	\$36,571	\$0	100%	\$36,571	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$15,225	\$0	100%	\$15,225	100%	\$0
<b>Totals</b>	<b>\$332,709</b>	<b>\$0</b>	<b>100%</b>	<b>\$332,709</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Salaries and benefits for administrative, office and instructional staff, classroom supplies, charging laptop cart and student laptops, GED prep materials, classroom curriculum, student desks, tables and chairs, online software, copy service, professional development,

**Status  
Submitted**

**Natomas Unified**

Natomas Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,904	\$0	100%	\$113,538	12.25%	\$99,634
2000 - Non-Instructional Salaries	\$14,441	\$0	100%	\$89,829	16.08%	\$75,388
3000 - Employee Benefits	\$9,975	\$0	100%	\$58,844	16.95%	\$48,869
4000 - Supplies and Materials	\$1,296	\$666	194.74%	\$6,655	19.47%	\$5,359
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$13,537	0%	\$13,537
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$1,981	\$0	100%	\$13,290	14.91%	\$11,309
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$41,597</b>	<b>\$666</b>	<b>6,250.49%</b>	<b>\$295,693</b>	<b>14.07%</b>	<b>\$254,096</b>

### Summary of Activities:

During the first quarter of FY 18/19 Natomas Adult Education spent funds to continue to strive for program improvements, expansion of services and consortium goals. In Quarter One, Culinary mini-courses were expanded to promote the Culinary Arts food handler certificate and new bus driver classes to secure job placement in school transportation.

**Status  
Submitted**

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### Natomas Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$39,688	\$0	100%	\$113,538	34.96%	\$73,850
2000 - Non-Instructional Salaries	\$29,451	\$0	100%	\$89,829	32.79%	\$60,378
3000 - Employee Benefits	\$21,037	\$0	100%	\$58,844	35.75%	\$37,807
4000 - Supplies and Materials	\$3,499	\$1,331	262.89%	\$6,655	52.58%	\$3,156
5000 - Other Operating Expenses and Services	\$242	\$0	100%	\$13,537	1.79%	\$13,295
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$4,696	\$0	100%	\$13,290	35.33%	\$8,594
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$98,613</b>	<b>\$1,331</b>	<b>7,408.94%</b>	<b>\$295,693</b>	<b>33.35%</b>	<b>\$197,080</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Keven MacDonald

**Natomas Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$77,597	\$0	100%	\$113,538	68.34%	\$35,941
2000 - Non-Instructional Salaries	\$62,250	\$0	100%	\$89,829	69.3%	\$27,579
3000 - Employee Benefits	\$41,957	\$0	100%	\$58,844	71.3%	\$16,887
4000 - Supplies and Materials	\$6,655	\$1,997	333.33%	\$6,655	100%	\$0
5000 - Other Operating Expenses and Services	\$2,192	\$0	100%	\$13,537	16.19%	\$11,345
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$9,533	\$0	100%	\$13,290	71.73%	\$3,757
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$200,184</b>	<b>\$1,997</b>	<b>10,026.75%</b>	<b>\$295,693</b>	<b>67.7%</b>	<b>\$95,509</b>

**Status  
Submitted**

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**Natomas Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$113,538	\$0	100%	\$113,538	100%	\$0
2000 - Non-Instructional Salaries	\$89,829	\$0	100%	\$89,829	100%	\$0
3000 - Employee Benefits	\$58,844	\$0	100%	\$58,844	100%	\$0
4000 - Supplies and Materials	\$6,655	\$2,662	250%	\$6,655	100%	\$0
5000 - Other Operating Expenses and Services	\$13,537	\$0	100%	\$13,537	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$13,290	\$13,290	100%	\$13,290	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$295,693</b>	<b>\$15,952</b>	<b>1,853.64%</b>	<b>\$295,693</b>	<b>100%</b>	<b>\$0</b>

**Status**  
Unsubmitted

## Sacramento City Unified

Sacramento City Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$76,190	\$86,359	88.22%	\$431,795	17.64%	\$355,605
2000 - Non-Instructional Salaries	\$94,845	\$93,332	101.62%	\$266,664	35.57%	\$171,819
3000 - Employee Benefits	\$101,087	\$105,099	96.18%	\$420,394	24.05%	\$319,307
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$15,153	\$15,304	99.01%	\$20,405	74.26%	\$5,252
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$55,026	0%	\$55,026
<b>Totals</b>	<b>\$287,275</b>	<b>\$300,094</b>	<b>95.73%</b>	<b>\$1,194,284</b>	<b>24.05%</b>	<b>\$907,009</b>

**Status**  
**Submitted**

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**Sacramento City Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$163,175	\$215,898	75.58%	\$431,795	37.79%	\$268,620
2000 - Non-Instructional Salaries	\$119,968	\$133,332	89.98%	\$266,664	44.99%	\$146,696
3000 - Employee Benefits	\$164,562	\$210,197	78.29%	\$420,394	39.14%	\$255,832
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$15,153	\$17,344	87.37%	\$20,405	74.26%	\$5,252
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$55,026	0%	\$55,026
<b>Totals</b>	<b>\$462,858</b>	<b>\$576,771</b>	<b>80.25%</b>	<b>\$1,194,284</b>	<b>38.76%</b>	<b>\$731,426</b>

**Corrective Action Plan**

Expenses were over the 30% target for Second Quarter and all funds should be expended by June 30, 2019.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Dr. Sue Lytle Gilmore, Director Adult Education

**Sacramento City Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$267,601	\$323,846	82.63%	\$431,795	61.97%	\$164,194
2000 - Non-Instructional Salaries	\$165,052	\$199,998	82.53%	\$266,664	61.9%	\$101,612
3000 - Employee Benefits	\$260,439	\$315,296	82.6%	\$420,394	61.95%	\$159,955
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$18,153	\$19,385	93.65%	\$20,405	88.96%	\$2,252
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$55,026	0%	\$55,026
<b>Totals</b>	<b>\$711,245</b>	<b>\$858,525</b>	<b>82.85%</b>	<b>\$1,194,284</b>	<b>59.55%</b>	<b>\$483,039</b>

### Corrective Action Plan

All funds will be expended by June 30 , 2019.

Status  
Submitted

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### Sacramento City Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$431,795	\$431,795	100%	\$431,795	100%	\$0
2000 - Non-Instructional Salaries	\$266,664	\$266,664	100%	\$266,664	100%	\$0
3000 - Employee Benefits	\$420,394	\$420,394	100%	\$420,394	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$20,405	\$20,405	100%	\$20,405	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$55,026	\$55,026	100%	\$55,026	100%	\$0
<b>Totals</b>	<b>\$1,194,284</b>	<b>\$1,194,284</b>	<b>100%</b>	<b>\$1,194,284</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

During the fourth quarter of FY 18/19, Sacramento City Unified Adult Education spent funds toward the attainment of program improvements and consortium goals.

Status  
Submitted

**Sacramento Co. Office of Education**

**Sacramento Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,946	\$0	100%	\$467,603	14.96%	\$397,657
2000 - Non-Instructional Salaries	\$19,785	\$0	100%	\$89,564	22.09%	\$69,779
3000 - Employee Benefits	\$27,436	\$0	100%	\$152,314	18.01%	\$124,878
4000 - Supplies and Materials	\$1,711	\$0	100%	\$5,021	34.08%	\$3,310
5000 - Other Operating Expenses and Services	\$8,315	\$0	100%	\$304,771	2.73%	\$296,456
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,360	\$0	100%	\$47,213	13.47%	\$40,853
<b>Totals</b>	<b>\$133,553</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,066,486</b>	<b>12.52%</b>	<b>\$932,933</b>

### Summary of Activities:

In the first quarter of this year, CAERC Project staff held 9 business and working meetings for the officially designated members. Data and accountability workgroup met on a monthly basis. Marketing and outreach workgroup and staff met in person and online and created over 20 instances of original content. Curriculum and alignment workgroup held 5 instances of training, 1 networking meeting and met on a bi-weekly basis to create and modify curriculum. CAERC staff attended conferences, events and meetings of relevance to the work of the consortium. MOUs and Award Letters were processed for all the members. Fiscal staff supported the members in submitting the Expenditure report for the 4th quarter of 2017-18 and in preparing the budget for 2018-19.

**Status  
Submitted**

### Sacramento Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$146,005	\$0	100%	\$467,603	31.22%	\$321,598
2000 - Non-Instructional Salaries	\$40,184	\$0	100%	\$89,564	44.87%	\$49,380
3000 - Employee Benefits	\$55,943	\$0	100%	\$152,314	36.73%	\$96,371
4000 - Supplies and Materials	\$2,088	\$0	100%	\$5,021	41.59%	\$2,933
5000 - Other Operating Expenses and Services	\$19,120	\$0	100%	\$304,771	6.27%	\$285,651
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,167	\$0	100%	\$47,213	27.89%	\$34,046
<b>Totals</b>	<b>\$276,507</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,066,486</b>	<b>25.93%</b>	<b>\$789,979</b>

**Summary of Activities:**

These funds were spent on fiscal and program costs for SCOE/CAERC staff and the consortium-level activities such as facilitating business, working and other consortium meetings, coordinating curriculum-alignment and data and accountability workgroups, producing a video about the ESL program in the area, creating and posting original content on social media, presenting at events, providing support to consortium members with submitting CAEP deliverables., coordinating with partners.

**Status  
Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Diana Batista, Adult Ed Director

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$213,099	\$0	100%	\$467,603	45.57%	\$254,504
2000 - Non-Instructional Salaries	\$83,279	\$0	100%	\$89,564	92.98%	\$6,285
3000 - Employee Benefits	\$87,107	\$0	100%	\$152,314	57.19%	\$65,207
4000 - Supplies and Materials	\$3,459	\$0	100%	\$5,021	68.89%	\$1,562
5000 - Other Operating Expenses and Services	\$61,210	\$0	100%	\$304,771	20.08%	\$243,561
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$22,408	\$0	100%	\$47,213	47.46%	\$24,805
<b>Totals</b>	<b>\$470,562</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,066,486</b>	<b>44.12%</b>	<b>\$595,924</b>

### Summary of Activities:

From January to March 2019, CAERC project staff continued to plan for, facilitate and host monthly business, working and data and accountability meetings, as well as directors workgroup events. CAERC ESL Alignment group shared the work and products with the region at the EL Civics Conference on February 1, 2019. The ESL, Math and ELA alignment groups met five times to develop curriculum and held one Network Meeting for each subject area. Marketing and Outreach Subcommittee met once. Social media team produced multiple instances of original multimedia content. ESL video was produced and published. Monthly allocations were processed and distributed in a timely manner. CAERC fiscal staff provided technical assistance. CAERC program staff conducted 14 3-hour interviews with each member as a part of the 3-year planning process.

**Status**  
**Submitted**

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### Sacramento Co. Office of Education Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$337,285	\$0	100%	\$467,603	72.13%	\$130,318
2000 - Non-Instructional Salaries	\$83,279	\$0	100%	\$89,564	92.98%	\$6,285
3000 - Employee Benefits	\$120,989	\$0	100%	\$152,314	79.43%	\$31,325
4000 - Supplies and Materials	\$4,275	\$0	100%	\$5,021	85.14%	\$746
5000 - Other Operating Expenses and Services	\$94,715	\$0	100%	\$304,771	31.08%	\$210,056
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$31,932	\$0	100%	\$47,213	67.63%	\$15,281
<b>Totals</b>	<b>\$672,475</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,066,486</b>	<b>63.06%</b>	<b>\$394,011</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

From April to June 2019, CAERC project staff continued to plan for, facilitate and host monthly business, working and data and accountability meetings, as well as directors workgroup events. The ESL, Math and ELA alignment groups met five times to develop curriculum. Math and ESL alignment workgroups held one networking meeting each in this quarter. Marketing and Outreach Subcommittee met once. Social media team produced multiple instances of original multimedia content. Monthly allocations were processed and distributed in a timely manner. CAERC fiscal staff provided technical assistance. CAERC program staff organized and held a Member Engagement Event and a Partner Engagement Event to inform the new Three-Year plan [2019-22]. CAERC program staff produced this new guiding document over the fourth quarter and published it in June 2019. CAERC program staff also produced the Annual Plan for 2019-20.

**Status  
Submitted**

**San Juan Unified**

**San Juan Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$124,116	\$185,707	66.83%	\$742,826	16.71%	\$618,710
2000 - Non-Instructional Salaries	\$35,393	\$49,344	71.73%	\$197,375	17.93%	\$161,982
3000 - Employee Benefits	\$48,644	\$77,051	63.13%	\$308,202	15.78%	\$259,558
4000 - Supplies and Materials	\$14,543	\$23,004	63.22%	\$92,014	15.81%	\$77,471
5000 - Other Operating Expenses and Services	\$16,779	\$22,196	75.59%	\$88,784	18.9%	\$72,005
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$38,488	0%	\$153,952	0%	\$153,952
Indirect Costs	\$0	\$0	100%	\$61,313	0%	\$61,313
<b>Totals</b>	<b>\$239,475</b>	<b>\$395,788</b>	<b>60.51%</b>	<b>\$1,644,466</b>	<b>14.56%</b>	<b>\$1,404,991</b>

### Corrective Action Plan

San Juan Adult Education is opening more ESL classes to meet continuing local needs. The expanded program will bring expenditures above target as the year progresses. 1000 Salaries to support certificated positions have been added. 2000 Salaries to support added classified positions 3000 Benefits for the added certificated and classified positions. 4000 Classroom supplies, curriculum, and materials. 5000 Travel reimbursement, staff development, conference attendance, and software licensing.

### Summary of Activities:

During the first quarter of FY 18/19 San Juan Adult Education spent funds to continue to strive for program improvements, expansion of services and consortium goals.

**Status**  
**Submitted**

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### San Juan Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$186,878	\$185,707	100.63%	\$742,826	25.16%	\$555,948
2000 - Non-Instructional Salaries	\$37,747	\$49,344	76.5%	\$197,375	19.12%	\$159,628
3000 - Employee Benefits	\$72,643	\$77,051	94.28%	\$308,202	23.57%	\$235,559
4000 - Supplies and Materials	\$40,821	\$23,004	177.46%	\$92,014	44.36%	\$51,193
5000 - Other Operating Expenses and Services	\$16,779	\$22,196	75.59%	\$88,784	18.9%	\$72,005
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$38,488	0%	\$153,952	0%	\$153,952
Indirect Costs	\$0	\$0	100%	\$61,313	0%	\$61,313
<b>Totals</b>	<b>\$354,868</b>	<b>\$395,788</b>	<b>89.66%</b>	<b>\$1,644,466</b>	<b>21.58%</b>	<b>\$1,289,598</b>

**Corrective Action Plan**

San Juan Adult Education is opening more ESL classes to meet continuing local needs. The expanded program will bring expenditures above target as the year progresses. 1000 Salaries to support certificated positions have been added. 2000 Salaries to support added classified positions 3000 Benefits for the added certificated and classified positions. 4000 Classroom supplies, curriculum, and materials. 5000 Travel reimbursement, staff development, conference attendance, and software licensing.

**Summary of Activities:**

During the second quarter of FY 18/19, San Juan Adult Education spent funds toward the attainment of program improvements and consortium goals.

**Status  
Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Lynn Bartlett, Principal, Adult Education SJUSD

**San Juan Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$519,941	\$185,707	279.98%	\$742,826	69.99%	\$222,885
2000 - Non-Instructional Salaries	\$131,957	\$49,344	267.42%	\$197,375	66.86%	\$65,418
3000 - Employee Benefits	\$215,204	\$77,051	279.3%	\$308,202	69.83%	\$92,998
4000 - Supplies and Materials	\$78,315	\$23,004	340.45%	\$92,014	85.11%	\$13,699
5000 - Other Operating Expenses and Services	\$68,156	\$22,196	307.06%	\$88,784	76.77%	\$20,628
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$153,952	\$38,488	400%	\$153,952	100%	\$0
Indirect Costs	\$0	\$0	100%	\$61,313	0%	\$61,313
<b>Totals</b>	<b>\$1,167,525</b>	<b>\$395,788</b>	<b>294.99%</b>	<b>\$1,644,466</b>	<b>71%</b>	<b>\$476,941</b>

**Summary of Activities:**

During the third quarter of FY 18/19, San Juan Adult Education spent funds toward the attainment of program improvements and consortium goals.

**Status**  
**Submitted**

**San Juan Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$742,826	\$185,707	400%	\$742,826	100%	\$0
2000 - Non-Instructional Salaries	\$197,375	\$49,344	400%	\$197,375	100%	\$0
3000 - Employee Benefits	\$308,202	\$77,051	400%	\$308,202	100%	\$0
4000 - Supplies and Materials	\$92,014	\$23,004	400%	\$92,014	100%	\$0
5000 - Other Operating Expenses and Services	\$88,784	\$22,196	400%	\$88,784	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$153,952	\$38,488	400%	\$153,952	100%	\$0
Indirect Costs	\$61,313	\$61,313	100%	\$61,313	100%	\$0
<b>Totals</b>	<b>\$1,644,466</b>	<b>\$457,101</b>	<b>359.76%</b>	<b>\$1,644,466</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

During the fourth quarter of FY 18/19, San Juan Adult Education spent funds toward the attainment of program improvements and consortium goals.

**Status  
Submitted**

**Twin Rivers Unified**

**Twin Rivers Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$198,226	\$0	100%	\$1,320,079	15.02%	\$1,121,853
2000 - Non-Instructional Salaries	\$103,164	\$0	100%	\$629,319	16.39%	\$526,155
3000 - Employee Benefits	\$105,904	\$0	100%	\$604,267	17.53%	\$498,363
4000 - Supplies and Materials	\$1,347	\$0	100%	\$76,614	1.76%	\$75,267
5000 - Other Operating Expenses and Services	\$114,146	\$0	100%	\$565,649	20.18%	\$451,503
6000 - Capital Outlay	\$0	\$0	100%	\$7,982	0%	\$7,982
7000 - Other Outgo	\$300,000	\$0	100%	\$300,000	100%	\$0
Indirect Costs	\$26,139	\$0	100%	\$152,187	17.18%	\$126,048
<b>Totals</b>	<b>\$848,926</b>	<b>\$0</b>	<b>100%</b>	<b>\$3,656,097</b>	<b>23.22%</b>	<b>\$2,807,171</b>

### Summary of Activities:

During the first quarter of FY 18/19 Twin Rivers Adult School spent funds towards the attainment of program improvements and consortium goals.

**Status**  
**Submitted**

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### Twin Rivers Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$459,463	\$0	100%	\$1,320,079	34.81%	\$860,616
2000 - Non-Instructional Salaries	\$196,507	\$0	100%	\$629,319	31.23%	\$432,812
3000 - Employee Benefits	\$226,322	\$0	100%	\$604,267	37.45%	\$377,945
4000 - Supplies and Materials	\$5,300	\$0	100%	\$76,614	6.92%	\$71,314
5000 - Other Operating Expenses and Services	\$164,872	\$0	100%	\$565,649	29.15%	\$400,777
6000 - Capital Outlay	\$0	\$0	100%	\$7,982	0%	\$7,982
7000 - Other Outgo	\$300,000	\$0	100%	\$300,000	100%	\$0
Indirect Costs	\$61,359	\$0	100%	\$152,187	40.32%	\$90,828
<b>Totals</b>	<b>\$1,413,823</b>	<b>\$0</b>	<b>100%</b>	<b>\$3,656,097</b>	<b>38.67%</b>	<b>\$2,242,274</b>

**Summary of Activities:**

During the second quarter of FY 18/19, Twin Rivers Adult School spent funds toward the attainment of program improvements and consortium goals.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Roxanna Villasenor

Tanya Praest, Site Administrator/Vice-Principal

**Twin Rivers Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$758,644	\$0	100%	\$1,320,079	57.47%	\$561,435
2000 - Non-Instructional Salaries	\$321,604	\$0	100%	\$629,319	51.1%	\$307,715
3000 - Employee Benefits	\$374,399	\$0	100%	\$604,267	61.96%	\$229,868
4000 - Supplies and Materials	\$11,541	\$0	100%	\$76,614	15.06%	\$65,073
5000 - Other Operating Expenses and Services	\$205,279	\$0	100%	\$565,649	36.29%	\$360,370
6000 - Capital Outlay	\$0	\$0	100%	\$7,982	0%	\$7,982
7000 - Other Outgo	\$300,000	\$0	100%	\$300,000	100%	\$0
Indirect Costs	\$79,594	\$0	100%	\$152,187	52.3%	\$72,593
<b>Totals</b>	<b>\$2,051,061</b>	<b>\$0</b>	<b>100%</b>	<b>\$3,656,097</b>	<b>56.1%</b>	<b>\$1,605,036</b>

### Summary of Activities:

During the third quarter of FY 2018/19, Twin Rivers Adult School spent funds toward the attainment of program improvements and consortium goals.

**Status**  
**Submitted**

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Twin Rivers Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$856,904	\$0	100%	\$1,320,079	64.91%	\$463,175
2000 - Non-Instructional Salaries	\$387,649	\$0	100%	\$629,319	61.6%	\$241,670
3000 - Employee Benefits	\$416,283	\$0	100%	\$604,267	68.89%	\$187,984
4000 - Supplies and Materials	\$14,784	\$0	100%	\$76,614	19.3%	\$61,830
5000 - Other Operating Expenses and Services	\$205,279	\$0	100%	\$565,649	36.29%	\$360,370
6000 - Capital Outlay	\$2,450	\$0	100%	\$7,982	30.69%	\$5,532
7000 - Other Outgo	\$300,000	\$0	100%	\$300,000	100%	\$0
Indirect Costs	\$83,690	\$0	100%	\$152,187	54.99%	\$68,497
<b>Totals</b>	<b>\$2,267,039</b>	<b>\$0</b>	<b>100%</b>	<b>\$3,656,097</b>	<b>62.01%</b>	<b>\$1,389,058</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

During the fourth quarter of FY 2018/19, Twin Rivers Adult School spent funds toward the attainment of program improvements and consortium goals.

**Status  
Submitted**

**Washington Unified**

**Washington Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,240	\$23,385	60.89%	\$233,854	6.09%	\$219,614
2000 - Non-Instructional Salaries	\$11,385	\$5,838	195.01%	\$58,382	19.5%	\$46,997
3000 - Employee Benefits	\$10,476	\$8,694	120.5%	\$86,938	12.05%	\$76,462
4000 - Supplies and Materials	\$0	\$2,000	0%	\$20,000	0%	\$20,000
5000 - Other Operating Expenses and Services	\$543	\$3,500	15.51%	\$35,000	1.55%	\$34,457
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,832	\$2,171	84.39%	\$21,709	8.44%	\$19,877
<b>Totals</b>	<b>\$38,476</b>	<b>\$45,588</b>	<b>84.4%</b>	<b>\$455,883</b>	<b>8.44%</b>	<b>\$417,407</b>

**Corrective Action Plan**

Purchase materials/equipment to support AEP activities. Register for professional learning activities (CCAIE, Summer CASAS Institute).

**Summary of Activities:**

During the first quarter of FY 18/19, Washington Adult School spent funds towards salaries supporting AEP consortium and agency program goals.

**Status**  
**Submitted**

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**Washington Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$78,073	\$70,156	111.28%	\$233,854	33.39%	\$155,781
2000 - Non-Instructional Salaries	\$26,055	\$17,515	148.76%	\$58,382	44.63%	\$32,327
3000 - Employee Benefits	\$35,333	\$26,081	135.47%	\$86,938	40.64%	\$51,605
4000 - Supplies and Materials	\$613	\$6,000	10.22%	\$20,000	3.07%	\$19,387
5000 - Other Operating Expenses and Services	\$11,901	\$10,500	113.34%	\$35,000	34%	\$23,099
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,599	\$6,513	116.68%	\$21,709	35%	\$14,110
<b>Totals</b>	<b>\$159,574</b>	<b>\$136,765</b>	<b>116.68%</b>	<b>\$455,883</b>	<b>35%</b>	<b>\$296,309</b>

**Summary of Activities:**

We have been running the instructional program in the approved program areas. Funding has supported certificated and classified salaries. Minimum levels of funding for operating expenses have occurred. Operating expenses included Certiport testing and certifications for workforce readiness programs and the annual cost of ASAP, the student attendance system.

**Status  
Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Andy Parsons Ed.D., Assistant Superintendent, Educational Services

**Washington Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$101,134	\$140,312	72.08%	\$233,854	43.25%	\$132,720
2000 - Non-Instructional Salaries	\$26,055	\$35,029	74.38%	\$58,382	44.63%	\$32,327
3000 - Employee Benefits	\$35,333	\$52,163	67.74%	\$86,938	40.64%	\$51,605
4000 - Supplies and Materials	\$613	\$12,000	5.11%	\$20,000	3.07%	\$19,387
5000 - Other Operating Expenses and Services	\$11,901	\$21,000	56.67%	\$35,000	34%	\$23,099
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,599	\$13,025	58.34%	\$21,709	35%	\$14,110
<b>Totals</b>	<b>\$182,635</b>	<b>\$273,530</b>	<b>66.77%</b>	<b>\$455,883</b>	<b>40.06%</b>	<b>\$273,248</b>

### Corrective Action Plan

We have been running the instructional program in the approved program areas. Funding has supported certificated and classified salaries. We are evaluating expenditures, especially, non-instructional to meet the goals of our Adult Education program and the goals of our consortium.

**Status**  
**Submitted**

### Washington Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$233,854	\$233,854	100%	\$233,854	100%	\$0
2000 - Non-Instructional Salaries	\$58,382	\$58,382	100%	\$58,382	100%	\$0
3000 - Employee Benefits	\$86,936	\$86,938	100%	\$86,938	100%	\$2
4000 - Supplies and Materials	\$20,000	\$20,000	100%	\$20,000	100%	\$0
5000 - Other Operating Expenses and Services	\$35,000	\$35,000	100%	\$35,000	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,709	\$21,709	100%	\$21,709	100%	\$0
<b>Totals</b>	<b>\$455,881</b>	<b>\$455,883</b>	<b>100%</b>	<b>\$455,883</b>	<b>100%</b>	<b>\$2</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Washington Unified spent funds towards our stated goals.

Status  
Submitted



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Colleges



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