

# CAEP Consortium Fiscal Reporting 28 Capital Adult Education Regional Consortium

2019-20 Fiscal Year

## Certification

### Certified By

Branka Marceta

Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Amador County Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Center Joint Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Davis Joint Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">El Dorado Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Elk Grove Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Folsom-Cordova Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Galt Joint Union High</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Natomas Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Sacramento City Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Sacramento Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">San Juan Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Twin Rivers Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Washington Unified</a>	Submitted	Submitted	Submitted	Submitted

## Amador County Unified

### Amador County Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$105,086	\$71,400	147.18%	\$476,000	22.08%	\$370,914
2000 - Non-Instructional Salaries	\$8,261	\$9,300	88.83%	\$62,000	13.32%	\$53,739
3000 - Employee Benefits	\$36,487	\$21,000	173.75%	\$140,000	26.06%	\$103,513
4000 - Supplies and Materials	\$4,247	\$0	100%	\$63,539	6.68%	\$59,292
5000 - Other Operating Expenses and Services	\$76,830	\$13,500	569.11%	\$90,000	85.37%	\$13,170
6000 - Capital Outlay	\$0	\$300	0%	\$2,000	0%	\$2,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$42,272	0%	\$42,272
<b>Totals</b>	<b>\$230,911</b>	<b>\$115,500</b>	<b>199.92%</b>	<b>\$875,811</b>	<b>26.37%</b>	<b>\$644,900</b>

### Summary of Activities:

In Q1 of Fund E, Amador Adult Education utilizes funding to support 3 ESL classes (with plans to expand to 4), 2 HiSET/GED courses, high school diploma courses and a newly implemented instructional assistant course. Also working with the school district, we are nearly done implementing a GED/HiSet testing center. This will be the first testing center in Amador County, previously clients would have needed to travel to neighboring counties to participate in testing. Finally, we are building a consortium of resources and providers via the Transition Specialist funding to better provide wrap-around services for our community.

**Status  
Submitted**

### Amador County Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$162,713	\$142,800	113.94%	\$476,000	34.18%	\$313,287
2000 - Non-Instructional Salaries	\$15,927	\$18,600	85.63%	\$62,000	25.69%	\$46,073
3000 - Employee Benefits	\$56,712	\$42,000	135.03%	\$140,000	40.51%	\$83,288
4000 - Supplies and Materials	\$26,063	\$0	100%	\$63,539	41.02%	\$37,476
5000 - Other Operating Expenses and Services	\$76,830	\$27,000	284.56%	\$90,000	85.37%	\$13,170
6000 - Capital Outlay	\$0	\$600	0%	\$2,000	0%	\$2,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,025	\$0	100%	\$42,272	37.91%	\$26,247
<b>Totals</b>	<b>\$354,270</b>	<b>\$231,000</b>	<b>153.36%</b>	<b>\$875,811</b>	<b>40.45%</b>	<b>\$521,541</b>

**Summary of Activities:**

In quarter 2 Amador Adult Education continued to provide services to 51 high school diploma students at the main campus and at 3 satellite campuses, 3 ESL courses are continuing and expansion to another night of Conversational English, Latino Literacy and EL Civics has been planned and is beginning. The final projects for the GED/HiSET testing center are being put in place and we are opening for testing this Spring. Also, professional development has been ongoing looking for new ESL curriculum as well as to begin to understand CASAS data in relation to instruction.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Butch Wagner, Principal of Educational Options  
Kelly Hunkins, Principal & CTE Director

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$249,554	\$214,200	116.51%	\$476,000	52.43%	\$226,446
2000 - Non-Instructional Salaries	\$27,988	\$27,900	100.32%	\$62,000	45.14%	\$34,012
3000 - Employee Benefits	\$87,292	\$63,000	138.56%	\$140,000	62.35%	\$52,708
4000 - Supplies and Materials	\$28,632	\$0	100%	\$63,539	45.06%	\$34,907
5000 - Other Operating Expenses and Services	\$79,924	\$40,500	197.34%	\$90,000	88.8%	\$10,076
6000 - Capital Outlay	\$0	\$900	0%	\$2,000	0%	\$2,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,025	\$0	100%	\$42,272	37.91%	\$26,247
<b>Totals</b>	<b>\$489,415</b>	<b>\$346,500</b>	<b>141.25%</b>	<b>\$875,811</b>	<b>55.88%</b>	<b>\$386,396</b>

### Summary of Activities:

In Q3 Amador Adult Education provided services for the following courses: High School Diploma, GED/HiSet, ESL, and workforce development. Funding was spent to complete the GED testing center, on marketing at the DMV as well as PD for teachers on Google Classroom and Ventures online curriculum. Additionally, an additional Paraprofessional course was taught virtually.

**Status  
Submitted**

### Amador County Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$339,181	\$285,600	118.76%	\$476,000	71.26%	\$136,819
2000 - Non-Instructional Salaries	\$41,389	\$37,200	111.26%	\$62,000	66.76%	\$20,611
3000 - Employee Benefits	\$120,776	\$84,000	143.78%	\$140,000	86.27%	\$19,224
4000 - Supplies and Materials	\$52,452	\$0	100%	\$63,539	82.55%	\$11,087
5000 - Other Operating Expenses and Services	\$89,048	\$54,000	164.9%	\$90,000	98.94%	\$952
6000 - Capital Outlay	\$0	\$1,200	0%	\$2,000	0%	\$2,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$30,612	\$0	100%	\$42,272	72.42%	\$11,660
<b>Totals</b>	<b>\$673,458</b>	<b>\$462,000</b>	<b>145.77%</b>	<b>\$875,811</b>	<b>76.9%</b>	<b>\$202,353</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Amador Adult Education graduated the most students this year in many years in the HSD program. Additionally, the AAEP has begun offering workforce readiness programs that will continue to grow. Due to COVID, the 3rd and 4th quarter results and participation were less than expected. Also when looking at the direct cost of the HSE/HSD programs, it is important to note that all expenses for the entire Adult Education program are charged to this program. For example, any marketing costs incurred all reside in the HSE/HSD budget codes even though marketing also contributes to students enrolled in ESL and workforce readiness. Additionally, Amador Adult Education has assisted in the employment in a bi-lingual parent liaison for the purposes of Adults helping school-aged children succeed; however, it is unclear how to delineate these service hours and support so those costs are housed in HSE/HSD.

Status

Submitted

**Center Joint Unified**

Center Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,655	\$22,650	122.1%	\$151,000	18.31%	\$123,345
2000 - Non-Instructional Salaries	\$8,874	\$6,000	147.9%	\$40,000	22.19%	\$31,126
3000 - Employee Benefits	\$10,497	\$7,350	142.82%	\$49,000	21.42%	\$38,503
4000 - Supplies and Materials	\$574	\$1,942	29.56%	\$12,947	4.43%	\$12,373
5000 - Other Operating Expenses and Services	\$40	\$3,750	1.07%	\$25,000	0.16%	\$24,960
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,382	\$2,085	114.27%	\$13,897	17.14%	\$11,515
<b>Totals</b>	<b>\$50,022</b>	<b>\$43,777</b>	<b>114.27%</b>	<b>\$291,844</b>	<b>17.14%</b>	<b>\$241,822</b>

### Summary of Activities:

2019-2020 quarter 1 Adult Ed funds support our program (4 ESL classes, 1 Citizenship class, 1 GED Test Prep/High School Diploma Completion class, and NEW Para-Educator Training class). Funds were spent on payroll and consumable supplies necessary to run our programs.

**Status**  
**Submitted**

### Center Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$53,775	\$45,300	118.71%	\$151,000	35.61%	\$97,225
2000 - Non-Instructional Salaries	\$17,623	\$12,000	146.86%	\$40,000	44.06%	\$22,377
3000 - Employee Benefits	\$19,912	\$14,700	135.46%	\$49,000	40.64%	\$29,088
4000 - Supplies and Materials	\$1,668	\$3,884	42.94%	\$12,947	12.88%	\$11,279
5000 - Other Operating Expenses and Services	\$2,031	\$7,500	27.08%	\$25,000	8.12%	\$22,969
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,750	\$4,169	113.93%	\$13,897	34.18%	\$9,147
<b>Totals</b>	<b>\$99,759</b>	<b>\$87,553</b>	<b>113.94%</b>	<b>\$291,844</b>	<b>34.18%</b>	<b>\$192,085</b>

### Summary of Activities:

2019-2020 quarter 2 Adult Ed funds support our program (4 ESL classes, 1 Citizenship class, 1 GED Test Prep/High School Diploma Completion class, and NEW Para-Educator Training class). Funds were spent on payroll, consumable supplies necessary to run our programs, technology, and training/conference fees and expenses.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2017-18 Reverted Funds:

\$0

#### 2017-18 Status

Closed

#### Submitting Authority

David French, Principal

Shelley Tompkins, Staff Secretary

### Center Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$90,341	\$67,950	132.95%	\$151,000	59.83%	\$60,659
2000 - Non-Instructional Salaries	\$26,519	\$18,000	147.33%	\$40,000	66.3%	\$13,481
3000 - Employee Benefits	\$32,523	\$22,050	147.5%	\$49,000	66.37%	\$16,477
4000 - Supplies and Materials	\$2,519	\$5,826	43.24%	\$12,947	19.46%	\$10,428
5000 - Other Operating Expenses and Services	\$9,139	\$11,250	81.24%	\$25,000	36.56%	\$15,861
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,052	\$6,254	128.76%	\$13,897	57.94%	\$5,845
<b>Totals</b>	<b>\$169,093</b>	<b>\$131,330</b>	<b>128.75%</b>	<b>\$291,844</b>	<b>57.94%</b>	<b>\$122,751</b>

### Summary of Activities:

2019-2020 quarter 3 Adult Ed funds support our program (4 ESL classes, 1 Citizenship class, 1 GED Test Prep/High School Diploma Completion class, and NEW Para-Educator Training class). Funds were spent on payroll, consumable supplies necessary to run our programs, technology, renewal of Burlington English, and training/conference fees and expenses. In early March, one of our ESL teachers left employment with our district. This, along with the COVID-19 shutdown, began to affect our certificated payroll costs. If the shutdown did not occur we would have employed a substitute teacher until the position was filled. Instead, one of our other ESL teachers picked up the additional students via distance learning.

**Status**  
**Submitted**

### Center Joint Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$115,775	\$90,600	127.79%	\$151,000	76.67%	\$35,225
2000 - Non-Instructional Salaries	\$35,784	\$24,000	149.1%	\$40,000	89.46%	\$4,216
3000 - Employee Benefits	\$41,154	\$29,400	139.98%	\$49,000	83.99%	\$7,846
4000 - Supplies and Materials	\$2,519	\$7,768	32.43%	\$12,947	19.46%	\$10,428
5000 - Other Operating Expenses and Services	\$9,322	\$15,000	62.15%	\$25,000	37.29%	\$15,678
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,228	\$8,338	122.66%	\$13,897	73.6%	\$3,669
<b>Totals</b>	<b>\$214,782</b>	<b>\$175,106</b>	<b>122.66%</b>	<b>\$291,844</b>	<b>73.59%</b>	<b>\$77,062</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

2019-2020 quarter 4 Adult Ed funds support our program (3 ESL classes, 1 GED Test Prep/High School Diploma Completion class, and NEW Para-Educator Training class). Funds were spent on payroll, consumable supplies necessary to run our programs, technology, renewal of Burlington English, and training/conference fees and expenses. During the 4th quarter, our school remained closed to in-person teaching due to COVID-19 restrictions. Our students were able to continue their education via multiple online platforms. Along with online interaction with instructors via email and other means, our students continued to use our online resources such as Burlington English, Apex, Essential Education and Reading Plus.

**Status  
Submitted**

**Davis Joint Unified**

**Davis Joint Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,654	\$38,606	48.32%	\$193,032	9.66%	\$174,378
2000 - Non-Instructional Salaries	\$14,612	\$21,108	69.22%	\$105,540	13.84%	\$90,928
3000 - Employee Benefits	\$9,946	\$15,524	64.07%	\$77,622	12.81%	\$67,676
4000 - Supplies and Materials	\$0	\$4,179	0%	\$20,896	0%	\$20,896
5000 - Other Operating Expenses and Services	\$9,280	\$13,000	71.38%	\$65,000	14.28%	\$55,720
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,625	\$4,621	56.81%	\$23,104	11.36%	\$20,479
<b>Totals</b>	<b>\$55,117</b>	<b>\$97,039</b>	<b>56.8%</b>	<b>\$485,194</b>	<b>11.36%</b>	<b>\$430,077</b>

### Corrective Action Plan

Many expenses that occurred in Q1 were not yet booked into Q1 such as Materials and Supplies expenses that were not paid until October. In addition, classes did not start until the end of September so instructional expenses were minimal in Q1.

### Summary of Activities:

Implemented a Nursing Assistant Program Expanded ESL program, adding two classes to accommodate overflow, waitlisted students, and scheduling conflicts. High School and ESL Orientations and Assessment Implemented Parent-Child K12 Success and Workforce Readiness programs Hired a full-time Student Success Coordinator/Transition Navigator

**Status  
Submitted**

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### Davis Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$59,478	\$77,213	77.03%	\$193,032	30.81%	\$133,554
2000 - Non-Instructional Salaries	\$34,044	\$42,216	80.64%	\$105,540	32.26%	\$71,496
3000 - Employee Benefits	\$25,473	\$31,049	82.04%	\$77,622	32.82%	\$52,149
4000 - Supplies and Materials	\$5,231	\$8,358	62.58%	\$20,896	25.03%	\$15,665
5000 - Other Operating Expenses and Services	\$18,638	\$26,000	71.68%	\$65,000	28.67%	\$46,362
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,143	\$9,242	77.29%	\$23,104	30.92%	\$15,961
<b>Totals</b>	<b>\$150,007</b>	<b>\$194,078</b>	<b>77.29%</b>	<b>\$485,194</b>	<b>30.92%</b>	<b>\$335,187</b>

**Summary of Activities:**

Served students in: ASE (High School Diploma), ESL, CTE (Nursing Assistant), Parent-Child K12 Success (Parents of English Learners), and Workforce Preparation (New World of Work) by providing classes, assessment, counseling, and other supportive services. Implemented a Burlington English pilot for Beginning-Low Intermediate ESL. Graduated the first cohort of Nursing Assistants. Attended professional development events including Pro Literacy, CAEP Summit, and ACSA Leadership. Summit. Worked towards WASC accreditation by pulling together stakeholders, analyzing data, and evaluating programs. Provided marketing and outreach to the community about programs through the DACE quarterly catalog, social media, and district communication tools (Parent Newsletter).

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Grace Sauser, Principal

**Davis Joint Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$93,077	\$108,098	86.1%	\$193,032	48.22%	\$99,955
2000 - Non-Instructional Salaries	\$53,295	\$59,102	90.17%	\$105,540	50.5%	\$52,245
3000 - Employee Benefits	\$40,353	\$43,468	92.83%	\$77,622	51.99%	\$37,269
4000 - Supplies and Materials	\$7,738	\$11,702	66.13%	\$20,896	37.03%	\$13,158
5000 - Other Operating Expenses and Services	\$35,921	\$36,400	98.68%	\$65,000	55.26%	\$29,079
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,519	\$12,938	89.03%	\$23,104	49.86%	\$11,585
<b>Totals</b>	<b>\$241,903</b>	<b>\$271,709</b>	<b>89.03%</b>	<b>\$485,194</b>	<b>49.86%</b>	<b>\$243,291</b>

**Summary of Activities:**

Continued programs in HSD, ESL, Parent-Child K12 Success, Workforce Readiness, and CTE. Completed a second cohort of Certified Nursing Assistant. Attended regional professional development events.

**Status**  
**Submitted**

**Davis Joint Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$141,001	\$154,426	91.31%	\$193,032	73.05%	\$52,031
2000 - Non-Instructional Salaries	\$77,391	\$84,432	91.66%	\$105,540	73.33%	\$28,149
3000 - Employee Benefits	\$60,426	\$62,098	97.31%	\$77,622	77.85%	\$17,196
4000 - Supplies and Materials	\$7,855	\$16,717	46.99%	\$20,896	37.59%	\$13,041
5000 - Other Operating Expenses and Services	\$42,896	\$52,000	82.49%	\$65,000	65.99%	\$22,104
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$16,478	\$18,483	89.15%	\$23,104	71.32%	\$6,626
<b>Totals</b>	<b>\$346,047</b>	<b>\$388,155</b>	<b>89.15%</b>	<b>\$485,194</b>	<b>71.32%</b>	<b>\$139,147</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Programs: High School Diploma (ASE), ESL, Workforce Readiness (NWOW), Parent-Child K12 Success (Parents of English Learners), CTE (Nursing Assistant). Accreditation (WASC) preparation and planning. Transition to Distance Learning in Spring 2020 due to Covid 19. Professional Development (Pro Literacy, CAEP Summit, ACSA Leadership Summit, CAEAA). Marketing and Outreach for programs.

**Status  
Submitted**

**El Dorado Co. Office of Education**

**El Dorado Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,008	\$0	100%	\$100,322	15.96%	\$84,314
2000 - Non-Instructional Salaries	\$15,035	\$0	100%	\$43,874	34.27%	\$28,839
3000 - Employee Benefits	\$8,820	\$0	100%	\$40,190	21.95%	\$31,370
4000 - Supplies and Materials	\$642	\$0	100%	\$3,303	19.44%	\$2,661
5000 - Other Operating Expenses and Services	\$650	\$0	100%	\$35,734	1.82%	\$35,084
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,058	\$0	100%	\$11,171	18.42%	\$9,113
<b>Totals</b>	<b>\$43,213</b>	<b>\$0</b>	<b>100%</b>	<b>\$234,594</b>	<b>18.42%</b>	<b>\$191,381</b>

**Status**  
**Submitted**

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**El Dorado Co. Office of Education Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$33,134	\$0	100%	\$100,322	33.03%	\$67,188
2000 - Non-Instructional Salaries	\$30,396	\$0	100%	\$43,874	69.28%	\$13,478
3000 - Employee Benefits	\$17,772	\$0	100%	\$40,190	44.22%	\$22,418
4000 - Supplies and Materials	\$2,949	\$0	100%	\$3,303	89.28%	\$354
5000 - Other Operating Expenses and Services	\$3,834	\$0	100%	\$35,734	10.73%	\$31,900
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,403	\$0	100%	\$11,171	39.41%	\$6,768
<b>Totals</b>	<b>\$92,488</b>	<b>\$0</b>	<b>100%</b>	<b>\$234,594</b>	<b>39.42%</b>	<b>\$142,106</b>

**Summary of Activities:**

Funds were used to support consortium level activities during 2019-20 Q2. Program offerings included ESL, Adult Basic Education, Adult Secondary Education, Career Technical Education and employment skills training. Funds were also utilized for transition services including job fairs, professional development and conferences, classes/materials, salaries and benefits, and supplies.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Gary Sutherland, Principal

**El Dorado Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,324	\$0	100%	\$100,322	50.16%	\$49,998
2000 - Non-Instructional Salaries	\$39,420	\$0	100%	\$43,874	89.85%	\$4,454
3000 - Employee Benefits	\$24,430	\$0	100%	\$40,190	60.79%	\$15,760
4000 - Supplies and Materials	\$3,303	\$0	100%	\$3,303	100%	\$0
5000 - Other Operating Expenses and Services	\$5,145	\$0	100%	\$35,734	14.4%	\$30,589
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,131	\$0	100%	\$11,171	54.88%	\$5,040
<b>Totals</b>	<b>\$128,753</b>	<b>\$0</b>	<b>100%</b>	<b>\$234,594</b>	<b>54.88%</b>	<b>\$105,841</b>

### Summary of Activities:

During the third quarter of Fiscal Year 2019-20, the El Dorado County Office of Education continued offering courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), as well as Pre-Apprenticeship programs. Effective March 16th EDCOE closed all instructional classrooms and modified program instruction as a result of COVID-19. Program instruction was modified for all students; however, instruction continued through on-line learning via Zoom, Google groups, email, text, and phone. In addition, hot spots were established by the IT Department to facilitate the remote learning of our students.

**Status  
Submitted**

### El Dorado Co. Office of Education Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$100,322	\$0	100%	\$100,322	100%	\$0
2000 - Non-Instructional Salaries	\$43,874	\$0	100%	\$43,874	100%	\$0
3000 - Employee Benefits	\$40,190	\$0	100%	\$40,190	100%	\$0
4000 - Supplies and Materials	\$3,303	\$0	100%	\$3,303	100%	\$0
5000 - Other Operating Expenses and Services	\$35,734	\$0	100%	\$35,734	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,171	\$0	100%	\$11,171	100%	\$0
<b>Totals</b>	<b>\$234,594</b>	<b>\$0</b>	<b>100%</b>	<b>\$234,594</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

During the fourth quarter of Fiscal Year 2019-20, the El Dorado County Office of Education continued offering courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), as well as Pre-Apprenticeship programs. Effective March 16th EDCOE closed all instructional classrooms and modified program instruction as a result of COVID-19. Program instruction was modified for all students; however, instruction continued through on-line learning via Zoom, Google groups, email, text, and phone. In addition, hot spots were established by the IT Department to facilitate the remote learning of our students.

**Status  
Submitted**

**Elk Grove Unified**

**Elk Grove Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$117,997	\$135,178	87.29%	\$540,713	21.82%	\$422,716
2000 - Non-Instructional Salaries	\$127,585	\$133,942	95.25%	\$535,769	23.81%	\$408,184
3000 - Employee Benefits	\$107,848	\$120,567	89.45%	\$482,268	22.36%	\$374,420
4000 - Supplies and Materials	\$58,442	\$89,465	65.32%	\$357,859	16.33%	\$299,417
5000 - Other Operating Expenses and Services	\$126,893	\$66,885	189.72%	\$267,538	47.43%	\$140,645
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$45,109	0%	\$180,434	0%	\$180,434
Indirect Costs	\$26,938	\$27,217	98.97%	\$108,869	24.74%	\$81,931
<b>Totals</b>	<b>\$565,703</b>	<b>\$618,363</b>	<b>91.48%</b>	<b>\$2,473,450</b>	<b>22.87%</b>	<b>\$1,907,747</b>

**Status**  
**Submitted**

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**Elk Grove Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$292,249	\$270,357	108.1%	\$540,713	54.05%	\$248,464
2000 - Non-Instructional Salaries	\$260,850	\$267,885	97.37%	\$535,769	48.69%	\$274,919
3000 - Employee Benefits	\$229,218	\$241,134	95.06%	\$482,268	47.53%	\$253,050
4000 - Supplies and Materials	\$135,885	\$178,930	75.94%	\$357,859	37.97%	\$221,974
5000 - Other Operating Expenses and Services	\$168,389	\$133,769	125.88%	\$267,538	62.94%	\$99,149
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$37,763	\$90,217	41.86%	\$180,434	20.93%	\$142,671
Indirect Costs	\$33,012	\$54,435	60.65%	\$108,869	30.32%	\$75,857
<b>Totals</b>	<b>\$1,157,366</b>	<b>\$1,236,725</b>	<b>93.58%</b>	<b>\$2,473,450</b>	<b>46.79%</b>	<b>\$1,316,084</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Karen Malkiewicz

**Elk Grove Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$418,639	\$405,535	103.23%	\$540,713	77.42%	\$122,074
2000 - Non-Instructional Salaries	\$401,973	\$401,827	100.04%	\$535,769	75.03%	\$133,796
3000 - Employee Benefits	\$339,261	\$361,701	93.8%	\$482,268	70.35%	\$143,007
4000 - Supplies and Materials	\$151,782	\$268,394	56.55%	\$357,859	42.41%	\$206,077
5000 - Other Operating Expenses and Services	\$208,719	\$200,654	104.02%	\$267,538	78.01%	\$58,819
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$52,868	\$135,326	39.07%	\$180,434	29.3%	\$127,566
Indirect Costs	\$54,702	\$81,652	66.99%	\$108,869	50.25%	\$54,167
<b>Totals</b>	<b>\$1,627,944</b>	<b>\$1,855,088</b>	<b>87.76%</b>	<b>\$2,473,450</b>	<b>65.82%</b>	<b>\$845,506</b>

### Summary of Activities:

During the 3rd Quarter the EGUSD Adult and Community Education (EGACE) continued to offer the following programs: 1. High school diploma 2. High school equivalency test preparation for both the GED and HiSET exams 3. Adult basic education classes focusing on reading, writing, and math 4. English-as-a- Second Language which also includes integrated English language civics education, U.S. citizenship 5. Career technical education 6. Adults with disabilities 7. Workforce development

**Status  
Submitted**

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### Elk Grove Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$540,713	\$540,713	100%	\$540,713	100%	\$0
2000 - Non-Instructional Salaries	\$526,729	\$535,769	98.31%	\$535,769	98.31%	\$9,040
3000 - Employee Benefits	\$445,502	\$482,268	92.38%	\$482,268	92.38%	\$36,766
4000 - Supplies and Materials	\$155,342	\$357,859	43.41%	\$357,859	43.41%	\$202,517
5000 - Other Operating Expenses and Services	\$248,114	\$267,538	92.74%	\$267,538	92.74%	\$19,424
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$90,630	\$180,434	50.23%	\$180,434	50.23%	\$89,804
Indirect Costs	\$95,820	\$108,869	88.01%	\$108,869	88.01%	\$13,049
<b>Totals</b>	<b>\$2,102,850</b>	<b>\$2,473,450</b>	<b>85.02%</b>	<b>\$2,473,450</b>	<b>85.02%</b>	<b>\$370,600</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

EGACE has continued to provide ASE, ABE, ESL, CTE, and workforce development programs in the the 4th quarter at its main campus in south Sacramento, two Sacramento county jail facilities, and at its campus located in the the city of Elk Grove . Expenditures cover the cost of administrators, clerical staff, and teachers who provide services to support these programs; books and classroom materials; equipment; technology; and lease of classroom space for CTE programs.

**Status  
Submitted**

**Folsom-Cordova Unified**

**Folsom-Cordova Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$38,726	\$75,569	51.25%	\$377,844	10.25%	\$339,118
2000 - Non-Instructional Salaries	\$46,580	\$49,686	93.75%	\$198,744	23.44%	\$152,164
3000 - Employee Benefits	\$30,551	\$43,947	69.52%	\$175,787	17.38%	\$145,236
4000 - Supplies and Materials	\$0	\$750	0%	\$3,000	0%	\$3,000
5000 - Other Operating Expenses and Services	\$54	\$1,400	3.86%	\$5,600	0.96%	\$5,546
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$115,911</b>	<b>\$171,352</b>	<b>67.65%</b>	<b>\$760,975</b>	<b>15.23%</b>	<b>\$645,064</b>

### Corrective Action Plan

We are correcting our carryover balance on NOVA to match our general ledger, as recommended by the State. Carryover amount understated by \$29,086.00 in NOVA to balance to General Ledger.

### Summary of Activities:

2019-20 Q1 expenditures support consortium goals. We are offering programs in ESL, Citizenship, Adult Basic Education, Adult Secondary Education, Career Technical education and employment skills training. Funds are used for transition services, classes, salaries and benefits, and supplies.

**Status**  
**Submitted**

### Folsom-Cordova Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$130,982	\$188,922	69.33%	\$377,844	34.67%	\$246,862
2000 - Non-Instructional Salaries	\$96,031	\$99,372	96.64%	\$198,744	48.32%	\$102,713
3000 - Employee Benefits	\$76,838	\$87,894	87.42%	\$175,787	43.71%	\$98,949
4000 - Supplies and Materials	\$0	\$1,500	0%	\$3,000	0%	\$3,000
5000 - Other Operating Expenses and Services	\$1,041	\$2,800	37.18%	\$5,600	18.59%	\$4,559
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$304,892</b>	<b>\$380,488</b>	<b>80.13%</b>	<b>\$760,975</b>	<b>40.07%</b>	<b>\$456,083</b>

**Summary of Activities:**

2019-20 Q2 expenditures support consortium goals. We are offering programs in ESL, Citizenship, Adult Basic Education, Adult Secondary Education, Career Technical Education and employment skills training. Funds are used for transition services, professional development and conferences, classes/materials , salaries and benefits, and supplies.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Rhonda Balmain

**Folsom-Cordova Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$248,758	\$302,275	82.3%	\$377,844	65.84%	\$129,086
2000 - Non-Instructional Salaries	\$143,433	\$149,058	96.23%	\$198,744	72.17%	\$55,311
3000 - Employee Benefits	\$123,544	\$131,840	93.71%	\$175,787	70.28%	\$52,243
4000 - Supplies and Materials	\$111	\$2,250	4.93%	\$3,000	3.7%	\$2,889
5000 - Other Operating Expenses and Services	\$3,208	\$4,200	76.38%	\$5,600	57.29%	\$2,392
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$519,054</b>	<b>\$589,623</b>	<b>88.03%</b>	<b>\$760,975</b>	<b>68.21%</b>	<b>\$241,921</b>

### Summary of Activities:

During the third quarter of FY 2019-20, Folsom Cordova Adult School (FCAS) offered courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), Vocational English as a Second Language (VESL), and Career Technical Education (CTE). As a result of COVID-19, on March 13th school buildings were closed and on March 16th, 2020 our school district began preparing for online, remote instruction and learning. All students who have continued to learn have access to their teacher via email, Zoom, or Google, and follow a schedule for continued learning. ESL students have access to Burlington English, USA Learns, Quizzlet, and more. ASE students have access to Apex and Reading Plus. FCAS is doing its best to serve students and to stay abreast of all the new changes.

**Status**  
**Submitted**

### Folsom-Cordova Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$296,548	\$377,844	78.48%	\$377,844	78.48%	\$81,296
2000 - Non-Instructional Salaries	\$193,204	\$198,744	97.21%	\$198,744	97.21%	\$5,540
3000 - Employee Benefits	\$160,004	\$175,787	91.02%	\$175,787	91.02%	\$15,783
4000 - Supplies and Materials	\$2,434	\$3,000	81.13%	\$3,000	81.13%	\$566
5000 - Other Operating Expenses and Services	\$4,129	\$5,600	73.73%	\$5,600	73.73%	\$1,471
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$656,319</b>	<b>\$760,975</b>	<b>86.25%</b>	<b>\$760,975</b>	<b>86.25%</b>	<b>\$104,656</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

2019-20 Q4 School expenditures support consortium goals. We are offering programs in English as a Second Language (ESL) and Vocational English as a Second Language (VESL), Adult Basic Education (ABE), Adult Secondary Education (ASE), and workplace skills. Funds are also used for transition services, salaries and benefits, professional development and meetings, and equipment, technology, materials and supplies.

**Status  
Submitted**

**Galt Joint Union High**

**Galt Joint Union High Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,301	\$0	100%	\$103,542	11.88%	\$91,241
2000 - Non-Instructional Salaries	\$25,853	\$0	100%	\$101,296	25.52%	\$75,443
3000 - Employee Benefits	\$13,701	\$0	100%	\$62,401	21.96%	\$48,700
4000 - Supplies and Materials	\$8,651	\$0	100%	\$44,109	19.61%	\$35,458
5000 - Other Operating Expenses and Services	\$47,018	\$0	100%	\$62,435	75.31%	\$15,417
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$17,598	0%	\$17,598
<b>Totals</b>	<b>\$107,524</b>	<b>\$0</b>	<b>100%</b>	<b>\$391,381</b>	<b>27.47%</b>	<b>\$283,857</b>

### Summary of Activities:

Certificated and Classified Salaries and Benefits; Online Curriculum Renewal; Classroom and Office Supplies; Copy Machine Lease; Outside seating area for students; Outdoor Lighting

**Status**  
**Submitted**

### Galt Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,381	\$0	100%	\$103,542	35.14%	\$67,161
2000 - Non-Instructional Salaries	\$42,712	\$0	100%	\$101,296	42.17%	\$58,584
3000 - Employee Benefits	\$24,702	\$0	100%	\$62,401	39.59%	\$37,699
4000 - Supplies and Materials	\$11,168	\$0	100%	\$44,109	25.32%	\$32,941
5000 - Other Operating Expenses and Services	\$54,533	\$0	100%	\$62,435	87.34%	\$7,902
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$17,598	0%	\$17,598
<b>Totals</b>	<b>\$169,496</b>	<b>\$0</b>	<b>100%</b>	<b>\$391,381</b>	<b>43.31%</b>	<b>\$221,885</b>

**Summary of Activities:**

2019-2020 Second Quarter Expenditures covered staff salaries and benefits, added materials and supplies for the new computer class and the addition of the new ESL class

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Lisa Pettis

**Galt Joint Union High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$70,627	\$0	100%	\$103,542	68.21%	\$32,915
2000 - Non-Instructional Salaries	\$75,552	\$0	100%	\$101,296	74.59%	\$25,744
3000 - Employee Benefits	\$45,410	\$0	100%	\$62,401	72.77%	\$16,991
4000 - Supplies and Materials	\$13,685	\$0	100%	\$44,109	31.03%	\$30,424
5000 - Other Operating Expenses and Services	\$59,889	\$0	100%	\$62,435	95.92%	\$2,546
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$17,598	0%	\$17,598
<b>Totals</b>	<b>\$265,163</b>	<b>\$0</b>	<b>100%</b>	<b>\$391,381</b>	<b>67.75%</b>	<b>\$126,218</b>

### Summary of Activities:

Galt Adult School opened a Computer Application Class and expanded our English as a Second Language programs by adding one additional advanced ESL class. Galt Adult School continues to offer High School Diploma and High School Equivalency programs. Due to COVID-19 Galt Joint Union High School District closed school buildings and began distance learning on March 26, 2020. Our Adult Learners were issued laptops and hot spots and have continued their education through the access of online curriculum and weekly instructional meetings with their teacher using both Google Classroom and Zoom.

**Status**  
**Submitted**

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### Galt Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$103,542	\$0	100%	\$103,542	100%	\$0
2000 - Non-Instructional Salaries	\$101,296	\$0	100%	\$101,296	100%	\$0
3000 - Employee Benefits	\$62,401	\$0	100%	\$62,401	100%	\$0
4000 - Supplies and Materials	\$16,202	\$0	100%	\$44,109	36.73%	\$27,907
5000 - Other Operating Expenses and Services	\$62,435	\$0	100%	\$62,435	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,294	\$0	100%	\$17,598	98.27%	\$304
<b>Totals</b>	<b>\$363,170</b>	<b>\$0</b>	<b>100%</b>	<b>\$391,381</b>	<b>92.79%</b>	<b>\$28,211</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Quarter 4 funds were spent on salaries and benefits for classified and certificated staff, software purchases, classroom supplies, curriculum (books), copy services, online enrollment advertising. Expenses were overstated in the prior years. Corrections were made to offset the sum.

**Status  
Submitted**

**Natomas Unified**

**Natomas Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,898	\$18,304	81.39%	\$122,029	12.21%	\$107,131
2000 - Non-Instructional Salaries	\$16,381	\$13,500	121.34%	\$90,000	18.2%	\$73,619
3000 - Employee Benefits	\$11,152	\$9,846	113.27%	\$65,637	16.99%	\$54,485
4000 - Supplies and Materials	\$910	\$1,864	48.81%	\$12,428	7.32%	\$11,518
5000 - Other Operating Expenses and Services	\$7,496	\$4,364	171.79%	\$29,090	25.77%	\$21,594
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,542	\$2,232	113.9%	\$14,879	17.08%	\$12,337
<b>Totals</b>	<b>\$53,379</b>	<b>\$50,109</b>	<b>106.52%</b>	<b>\$334,063</b>	<b>15.98%</b>	<b>\$280,684</b>

### Summary of Activities:

Expenditures to support consortium goals, expand EL sections and support of adult with disabilities transportation. Increase goals for career readiness by adding addition class targeting employment for bus driving and instructional assistant.

**Status**  
**Submitted**

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### Natomas Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$40,121	\$36,609	109.59%	\$122,029	32.88%	\$81,908
2000 - Non-Instructional Salaries	\$35,570	\$27,000	131.74%	\$90,000	39.52%	\$54,430
3000 - Employee Benefits	\$23,819	\$19,691	120.96%	\$65,637	36.29%	\$41,818
4000 - Supplies and Materials	\$2,368	\$3,728	63.51%	\$12,428	19.05%	\$10,060
5000 - Other Operating Expenses and Services	\$7,496	\$8,727	85.89%	\$29,090	25.77%	\$21,594
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,468	\$4,464	122.5%	\$14,879	36.75%	\$9,411
<b>Totals</b>	<b>\$114,842</b>	<b>\$100,219</b>	<b>114.59%</b>	<b>\$334,063</b>	<b>34.38%</b>	<b>\$219,221</b>

**Summary of Activities:**

Support consortium goals

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

David Rodriguez, Assistant Superintendent/Principal

**Natomas Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$89,289	\$54,913	162.6%	\$122,029	73.17%	\$32,740
2000 - Non-Instructional Salaries	\$68,779	\$40,500	169.82%	\$90,000	76.42%	\$21,221
3000 - Employee Benefits	\$47,502	\$29,537	160.82%	\$65,637	72.37%	\$18,135
4000 - Supplies and Materials	\$3,242	\$5,593	57.97%	\$12,428	26.09%	\$9,186
5000 - Other Operating Expenses and Services	\$7,496	\$13,091	57.26%	\$29,090	25.77%	\$21,594
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,815	\$6,696	161.53%	\$14,879	72.69%	\$4,064
<b>Totals</b>	<b>\$227,123</b>	<b>\$150,328</b>	<b>151.08%</b>	<b>\$334,063</b>	<b>67.99%</b>	<b>\$106,940</b>

### Summary of Activities:

2019-2020 Third Quarter expenditures covered teacher salaries and benefits for ESL, ABE/HSE , and other programs targeting consortium goals. programs. Administrative and supervision salaries and benefits included. Due to COVID-19 student and employee safety precautions, the NUSD Adult Education program was scaled back to include only high school diploma and GED prep programs along with classified and math support.

**Status**  
**Submitted**

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### Natomas Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$114,290	\$73,217	156.1%	\$122,029	93.66%	\$7,739
2000 - Non-Instructional Salaries	\$87,656	\$54,000	162.33%	\$90,000	97.4%	\$2,344
3000 - Employee Benefits	\$61,372	\$39,382	155.84%	\$65,637	93.5%	\$4,265
4000 - Supplies and Materials	\$3,242	\$7,457	43.48%	\$12,428	26.09%	\$9,186
5000 - Other Operating Expenses and Services	\$7,496	\$17,454	42.95%	\$29,090	25.77%	\$21,594
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,703	\$8,927	153.49%	\$14,879	92.1%	\$1,176
<b>Totals</b>	<b>\$287,759</b>	<b>\$200,438</b>	<b>143.57%</b>	<b>\$334,063</b>	<b>86.14%</b>	<b>\$46,304</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

2019-2020 Fourth Quarter expenditures covered teacher salaries and benefits for ESL, ABE/HSE , and other programs targeting consortium goals. programs. Administrative and supervision salaries and benefits included. Due to COVID-19 student and employee safety precautions, the NUSD Adult Education program was scaled back to include only high school diploma and GED prep programs along with classified and math support.

**Status  
Submitted**

**Sacramento City Unified**

**Sacramento City Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$85,541	\$86,600	98.78%	\$577,332	14.82%	\$491,791
2000 - Non-Instructional Salaries	\$52,671	\$34,155	154.21%	\$227,698	23.13%	\$175,027
3000 - Employee Benefits	\$77,572	\$67,070	115.66%	\$447,130	17.35%	\$369,558
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$15,759	\$2,539	620.78%	\$16,924	93.12%	\$1,165
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,566	0%	\$57,109	0%	\$57,109
<b>Totals</b>	<b>\$231,543</b>	<b>\$198,929</b>	<b>116.39%</b>	<b>\$1,326,193</b>	<b>17.46%</b>	<b>\$1,094,650</b>

**Status**  
**Submitted**

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**Sacramento City Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$282,439	\$173,200	163.07%	\$577,332	48.92%	\$294,893
2000 - Non-Instructional Salaries	\$115,967	\$68,309	169.77%	\$227,698	50.93%	\$111,731
3000 - Employee Benefits	\$220,863	\$134,139	164.65%	\$447,130	49.4%	\$226,267
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$15,759	\$5,077	310.39%	\$16,924	93.12%	\$1,165
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$17,133	0%	\$57,109	0%	\$57,109
<b>Totals</b>	<b>\$635,028</b>	<b>\$397,858</b>	<b>159.61%</b>	<b>\$1,326,193</b>	<b>47.88%</b>	<b>\$691,165</b>

**Summary of Activities:**

2019-2020 Second Quarter expenditures covered 3 ESL teachers, 1 ABE/HSE teacher, 1 DD teacher, summer pay for two CTE programs, and administrative salaries and benefits for two sites (A. Warren McClaskey Adult Center and Charles A. Jones Career and Education Center).

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Dr. Sue Lytle Gilmore, Director Adult Education

**Sacramento City Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$433,508	\$259,799	166.86%	\$577,332	75.09%	\$143,824
2000 - Non-Instructional Salaries	\$161,323	\$102,464	157.44%	\$227,698	70.85%	\$66,375
3000 - Employee Benefits	\$333,495	\$201,209	165.75%	\$447,130	74.59%	\$113,635
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$16,243	\$7,616	213.28%	\$16,924	95.98%	\$681
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$25,699	0%	\$57,109	0%	\$57,109
<b>Totals</b>	<b>\$944,569</b>	<b>\$596,787</b>	<b>158.28%</b>	<b>\$1,326,193</b>	<b>71.22%</b>	<b>\$381,624</b>

### Summary of Activities:

2019-2020 Third Quarter expenditures covered teacher salaries and benefits for ESL, ABE/HSE , DD, and CTE programs. Also covered were administrative salaries and benefits for two sites (A. Warren McClaskey Adult Center and Charles A. Jones Career and Education Center). Due to COVID-19 student and employee safety precautions, SCUSD closed all sites on April 16, 2020. Charles A. Jones Career and Education Center continues to offer ESL, ABE/HSE and CTE programs through distance education.

**Status  
Submitted**

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### Sacramento City Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$577,332	\$577,332	100%	\$577,332	100%	\$0
2000 - Non-Instructional Salaries	\$227,698	\$227,698	100%	\$227,698	100%	\$0
3000 - Employee Benefits	\$447,130	\$447,130	100%	\$447,130	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$16,924	\$16,924	100%	\$16,924	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$57,109	\$57,109	100%	\$57,109	100%	\$0
<b>Totals</b>	<b>\$1,326,193</b>	<b>\$1,326,193</b>	<b>100%</b>	<b>\$1,326,193</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Fourth Quarter expenditures covered teacher salaries and benefits for ESL, ABE/HSE , DD, and CTE programs. Also covered were administrative salaries and benefits for two sites (A. Warren McClaskey Adult Center and Charles A. Jones Career and Education Center). Expenses for the transition specialist were also included. Due to COVID-19 student and employee safety precautions, SCUSD closed all sites on April 16, 2020. Charles A. Jones Career and Education Center continued to offer ESL, ABE/HSE and CTE programs through distance education.

**Status  
Submitted**

**Sacramento Co. Office of Education**

**Sacramento Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$68,996	\$45,641	151.17%	\$304,273	22.68%	\$235,277
2000 - Non-Instructional Salaries	\$13,164	\$0	100%	\$118,563	11.1%	\$105,399
3000 - Employee Benefits	\$26,055	\$0	100%	\$125,537	20.75%	\$99,482
4000 - Supplies and Materials	\$322	\$0	100%	\$10,135	3.18%	\$9,813
5000 - Other Operating Expenses and Services	\$40,417	\$0	100%	\$262,840	15.38%	\$222,423
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,044	\$0	100%	\$33,273	18.16%	\$27,229
<b>Totals</b>	<b>\$154,998</b>	<b>\$45,641</b>	<b>339.6%</b>	<b>\$854,621</b>	<b>18.14%</b>	<b>\$699,623</b>

### Summary of Activities:

In Quarter 1 SCOE/CAERC facilitated consortium-wide meetings for specific purposes regarding business, resources, strategies and planning, data and accountability, budget, marketing, and transitions. SCOE/CAERC staff processed purchasing for CASAS Tops Enterprise licenses, paper tests, e-tests, and record fees. CAERC/SCOE staff worked with members to create Fact Sheets for 2018-19 program year.

**Status**  
**Submitted**

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### Sacramento Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$138,442	\$91,282	151.66%	\$304,273	45.5%	\$165,831
2000 - Non-Instructional Salaries	\$29,239	\$0	100%	\$118,563	24.66%	\$89,324
3000 - Employee Benefits	\$52,347	\$0	100%	\$125,537	41.7%	\$73,190
4000 - Supplies and Materials	\$1,996	\$0	100%	\$10,135	19.69%	\$8,139
5000 - Other Operating Expenses and Services	\$79,867	\$0	100%	\$262,840	30.39%	\$182,973
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,193	\$0	100%	\$33,273	36.65%	\$21,080
<b>Totals</b>	<b>\$314,084</b>	<b>\$91,282</b>	<b>344.08%</b>	<b>\$854,621</b>	<b>36.75%</b>	<b>\$540,537</b>

**Summary of Activities:**

In Quarter 2 SCOE/CAERC facilitated consortium-wide meetings for specific purposes regarding business, resources, strategies and planning, data and accountability, budget, marketing, and transitions. CAERC/SCOE staff worked with members to create Fact Sheets for 2018-19 program year. SCOE/CAERC staff processed the printing of updated promotional materials to advertise the "asset map" - a resource Web site - capitaladulthood.org.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Renee Collins, Director of Adult Education

**Sacramento Co. Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$208,427	\$136,923	152.22%	\$304,273	68.5%	\$95,846
2000 - Non-Instructional Salaries	\$45,373	\$0	100%	\$118,563	38.27%	\$73,190
3000 - Employee Benefits	\$78,618	\$0	100%	\$125,537	62.63%	\$46,919
4000 - Supplies and Materials	\$4,049	\$0	100%	\$10,135	39.95%	\$6,086
5000 - Other Operating Expenses and Services	\$129,752	\$0	100%	\$262,840	49.37%	\$133,088
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$18,911	\$0	100%	\$33,273	56.84%	\$14,362
<b>Totals</b>	<b>\$485,130</b>	<b>\$136,923</b>	<b>354.31%</b>	<b>\$854,621</b>	<b>56.77%</b>	<b>\$369,491</b>

### Summary of Activities:

In Quarter 3 SCOE/CAERC facilitated consortium-wide meetings for specific purposes regarding business, resources, strategies and planning, data and accountability, budget, marketing, and transitions. CAERC/SCOE staff worked with members to create Fact Sheets for the 2018-19 program year. SCOE/CAERC staff published the March 2020 issue of CAERC Newsletter. SCOE/CAERC staff facilitated the contract with an advertising group - Motor Vehicle Network - to run an ad for CAERC at the Broadway DMV location for 12 months starting in February 2020 and making a pause during COVID-19 closures. SCOE/CAERC staff facilitated a very successful workshop in February on the topic of Informing Instruction by Analyzing Assessment Data. SCOE/CAERC staff continued posting original content on social media and re-posting content of interest by partners and the larger community.

**Status**  
**Submitted**

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### Sacramento Co. Office of Education Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$277,198	\$182,564	151.84%	\$304,273	91.1%	\$27,075
2000 - Non-Instructional Salaries	\$61,598	\$0	100%	\$118,563	51.95%	\$56,965
3000 - Employee Benefits	\$104,749	\$0	100%	\$125,537	83.44%	\$20,788
4000 - Supplies and Materials	\$4,892	\$0	100%	\$10,135	48.27%	\$5,243
5000 - Other Operating Expenses and Services	\$174,766	\$0	100%	\$262,840	66.49%	\$88,074
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$25,262	\$0	100%	\$33,273	75.92%	\$8,011
<b>Totals</b>	<b>\$648,465</b>	<b>\$182,564</b>	<b>355.2%</b>	<b>\$854,621</b>	<b>75.88%</b>	<b>\$206,156</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

In Quarter 4 SCOE/CAERC facilitated consortium-wide meetings for specific purposes regarding business, resources, strategies and planning, data and accountability, budget, marketing, and transitions. CAERC/SCOE staff facilitated additional networking meetings to connect members around urgent topics during the COVID-19 pandemic and address topics of distance learning and remote assessment. CAERC/SCOE staff continued working with members to create Fact Sheets for the 2018-19 program year and a joint consortium-level infographic. SCOE/CAERC staff led the members in the process of creating the Annual Plan 2020-21. SCOE/CAERC staff continued posting original content on social media and re-posting content of interest by partners and the larger community.

**Status  
Submitted**

**San Juan Unified**

**San Juan Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$154,853	\$202,778	76.37%	\$811,113	19.09%	\$656,260
2000 - Non-Instructional Salaries	\$38,485	\$46,152	83.39%	\$184,606	20.85%	\$146,121
3000 - Employee Benefits	\$56,333	\$93,209	60.44%	\$372,835	15.11%	\$316,502
4000 - Supplies and Materials	\$31,367	\$18,419	170.3%	\$73,676	42.57%	\$42,309
5000 - Other Operating Expenses and Services	\$11,838	\$36,100	32.79%	\$144,400	8.2%	\$132,562
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$88,725	0%	\$88,725
Indirect Costs	\$0	\$0	100%	\$59,023	0%	\$59,023
<b>Totals</b>	<b>\$292,876</b>	<b>\$396,658</b>	<b>73.84%</b>	<b>\$1,734,378</b>	<b>16.89%</b>	<b>\$1,441,502</b>

### Corrective Action Plan

During Q 1, 2019/2020 San Juan Unified AE experienced several vacancies due to retirements and resignations, at the end of the school year 2018/19 and over the summer 2019. The positions have been filled, and some new positions added. San Juan Unified AE anticipates that during Q 2 the expenditures will transition to the appropriate spending target percentage.

### Summary of Activities:

During Q 1 2019/2020 San Juan Unified AE spent funds that align with consortium goals and targeted local program expansion in response to identified community needs and barriers to education. The Creekside Children and Family Center opened free short term child care for enrolled students, along with a new Child Care Development pathway that will lead to employment for the participants. Other community programs include a partnership with IRC, that added a community garden, weekly farmers market and a job placement and career counseling office. At Sunrise Tech Center, the Healthcare Career pathways options have expanded and include ESL communications and work skills support. A partnership with Folsom Cordova Community Partnership provides subsidized employment opportunities, counseling and career assistance.

**Status**  
**Submitted**

### San Juan Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$397,695	\$202,778	196.12%	\$811,113	49.03%	\$413,418
2000 - Non-Instructional Salaries	\$94,800	\$46,152	205.41%	\$184,606	51.35%	\$89,806
3000 - Employee Benefits	\$157,216	\$93,209	168.67%	\$372,835	42.17%	\$215,619
4000 - Supplies and Materials	\$41,040	\$18,419	222.81%	\$73,676	55.7%	\$32,636
5000 - Other Operating Expenses and Services	\$24,795	\$36,100	68.68%	\$144,400	17.17%	\$119,605
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$88,725	0%	\$88,725
Indirect Costs	\$0	\$0	100%	\$59,023	0%	\$59,023
<b>Totals</b>	<b>\$715,546</b>	<b>\$396,658</b>	<b>180.39%</b>	<b>\$1,734,378</b>	<b>41.26%</b>	<b>\$1,018,832</b>

**Summary of Activities:**

During Q 2 2019/2020 San Juan Unified Adult Education spent funds that align with consortium goals and targeted local program expansion in response to identified community needs and barriers to education.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Brett Wolfe, Director

Richard Judge, Principal

Angela Rodriguez, Vice Principal

**San Juan Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$573,590	\$202,778	282.87%	\$811,113	70.72%	\$237,523
2000 - Non-Instructional Salaries	\$141,380	\$46,152	306.34%	\$184,606	76.58%	\$43,226
3000 - Employee Benefits	\$247,039	\$93,209	265.04%	\$372,835	66.26%	\$125,796
4000 - Supplies and Materials	\$61,883	\$18,419	335.97%	\$73,676	83.99%	\$11,793
5000 - Other Operating Expenses and Services	\$144,302	\$36,100	399.73%	\$144,400	99.93%	\$98
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$88,725	\$44,363	200%	\$88,725	100%	\$0
Indirect Costs	\$0	\$0	100%	\$59,023	0%	\$59,023
<b>Totals</b>	<b>\$1,256,919</b>	<b>\$441,020</b>	<b>285%</b>	<b>\$1,734,378</b>	<b>72.47%</b>	<b>\$477,459</b>

### Summary of Activities:

During the third quarter of FY 2019-20, San Juan Unified offered courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), Citizenship and Career Technical Education (CTE). As a result of COVID-19, on March 13th, 2020, all school buildings were closed and staff was assigned to work remotely. Fortunately the teaching staff had already been working and trained to use technology with their students. On March 16th, 2020 our school district began preparing for online, remote instruction and learning. The ESL teachers stayed connected with a blog, sharing best practices. Teachers began to connect with their students remotely via email, Zoom, or Google, social media apps to allow them to continue learning. ESL students have access to Burlington English, USA Learns, Quizzlet, Whatsapp and more. ASE/ABE students have access to Edgenuity, Khan Academy, and other Internet resources.

**Status**  
**Submitted**

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### San Juan Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$811,113	\$202,778	400%	\$811,113	100%	\$0
2000 - Non-Instructional Salaries	\$184,606	\$46,152	400%	\$184,606	100%	\$0
3000 - Employee Benefits	\$372,835	\$93,209	400%	\$372,835	100%	\$0
4000 - Supplies and Materials	\$73,676	\$18,419	400%	\$73,676	100%	\$0
5000 - Other Operating Expenses and Services	\$144,400	\$36,100	400%	\$144,400	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$88,725	\$44,363	200%	\$88,725	100%	\$0
Indirect Costs	\$59,023	\$59,023	100%	\$59,023	100%	\$0
<b>Totals</b>	<b>\$1,734,378</b>	<b>\$500,043</b>	<b>346.85%</b>	<b>\$1,734,378</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

ABE, ASE, including diploma and equivalency, ESL, Citizenship and CTE were offered. In March, instruction was put on hold to prepare for distance learning. ESL teachers stayed connected with a blog, sharing best practices. Teachers connected with students remotely via email, Zoom, and Google to allow them to continue learning. ESL students have access to their online platforms. ASE/ABE students had access to online platforms as well. ESL students had limited access to personal computers, so they were encouraged to use alternate technology such as cell phones. Many ASE/ABE students had personal computers and some Chromebooks were loaned out, which allowed access to Edgenuity, Khan Academy, and other Internet resources. CTE classes were partially able to continue to operate remotely due to the hands-on skills requirements to complete certification. Many ESL and Citizenship students struggled with limited technology available.

**Status  
Submitted**

**Twin Rivers Unified**

**Twin Rivers Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$208,596	\$241,422	86.4%	\$1,609,478	12.96%	\$1,400,882
2000 - Non-Instructional Salaries	\$126,953	\$131,236	96.74%	\$874,904	14.51%	\$747,951
3000 - Employee Benefits	\$123,171	\$135,640	90.81%	\$904,269	13.62%	\$781,098
4000 - Supplies and Materials	\$1,318	\$16,544	7.97%	\$110,293	1.19%	\$108,975
5000 - Other Operating Expenses and Services	\$108,120	\$49,759	217.29%	\$331,726	32.59%	\$223,606
6000 - Capital Outlay	\$0	\$3,000	0%	\$20,000	0%	\$20,000
7000 - Other Outgo	\$300,000	\$45,000	666.67%	\$300,000	100%	\$0
Indirect Costs	\$28,408	\$31,130	91.26%	\$207,534	13.69%	\$179,126
<b>Totals</b>	<b>\$896,566</b>	<b>\$653,731</b>	<b>137.15%</b>	<b>\$4,358,204</b>	<b>20.57%</b>	<b>\$3,461,638</b>

### Summary of Activities:

During the first quarter of FY 2019/20, Twin Rivers Adult School (TRAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABE), GED Preparation, High School Completion (HSC) and Career Technical Education (CTE). The ESL program offered language classes at six levels, from Literacy to Advanced (graduation competency). ESL classes were available at the Twin Rivers Adult School main campus (5703 Skvarla Avenue) and at several elementary, middle, and high schools throughout the school district. All new students were tested. Students were placed in appropriate classes based on three tests (Reading, Speaking, and Writing test). The ABE, GED Preparation, and HSC courses are offered at the main campus and at satellite sites throughout the school district. CTE courses included educational programs that specialized in the skilled trades, applied arts and sciences, modern technologies, and career preparation.

**Status**  
**Submitted**

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### Twin Rivers Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$504,810	\$482,843	104.55%	\$1,609,478	31.36%	\$1,104,668
2000 - Non-Instructional Salaries	\$269,027	\$262,471	102.5%	\$874,904	30.75%	\$605,877
3000 - Employee Benefits	\$281,648	\$271,281	103.82%	\$904,269	31.15%	\$622,621
4000 - Supplies and Materials	\$10,545	\$33,088	31.87%	\$110,293	9.56%	\$99,748
5000 - Other Operating Expenses and Services	\$157,003	\$99,518	157.76%	\$331,726	47.33%	\$174,723
6000 - Capital Outlay	\$0	\$6,000	0%	\$20,000	0%	\$20,000
7000 - Other Outgo	\$300,000	\$90,000	333.33%	\$300,000	100%	\$0
Indirect Costs	\$61,152	\$62,260	98.22%	\$207,534	29.47%	\$146,382
<b>Totals</b>	<b>\$1,584,185</b>	<b>\$1,307,461</b>	<b>121.16%</b>	<b>\$4,358,204</b>	<b>36.35%</b>	<b>\$2,774,019</b>

### Summary of Activities:

During the second quarter of FY 2019/20, Twin Rivers Adult School (TRAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABE), GED Preparation, High School Completion (HSC) and Career Technical Education (CTE). The ESL program offered language classes at six levels, from Literacy to Advanced (graduation competency). ESL classes were available at the Twin Rivers Adult School main campus (5703 Skvarla Avenue) and at several elementary, middle, and high schools throughout the school district. All new students were tested. Students were placed in appropriate classes based on three tests (Reading, Speaking, and Writing test). The ABE, GED Preparation, and HSC courses are offered at the main campus and at satellite sites throughout the school district. CTE courses included educational programs that specialized in the skilled trades, applied arts and sciences, modern technologies, and career preparation.

**Status**  
**Submitted**

### Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Tanya Praest, Site Administrator/Vice-Principal

**Twin Rivers Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$797,005	\$724,265	110.04%	\$1,609,478	49.52%	\$812,473
2000 - Non-Instructional Salaries	\$405,976	\$393,707	103.12%	\$874,904	46.4%	\$468,928
3000 - Employee Benefits	\$437,914	\$406,921	107.62%	\$904,269	48.43%	\$466,355
4000 - Supplies and Materials	\$23,106	\$49,632	46.55%	\$110,293	20.95%	\$87,187
5000 - Other Operating Expenses and Services	\$199,934	\$149,277	133.94%	\$331,726	60.27%	\$131,792
6000 - Capital Outlay	\$0	\$9,000	0%	\$20,000	0%	\$20,000
7000 - Other Outgo	\$300,000	\$135,000	222.22%	\$300,000	100%	\$0
Indirect Costs	\$93,196	\$93,390	99.79%	\$207,534	44.91%	\$114,338
<b>Totals</b>	<b>\$2,257,131</b>	<b>\$1,961,192</b>	<b>115.09%</b>	<b>\$4,358,204</b>	<b>51.79%</b>	<b>\$2,101,073</b>

**Summary of Activities:**

During the third quarter of FY 2019/20, Twin Rivers Adult School (TRAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABD), GED Preparation, High School Completion (HSC) and Career Technical Education (CTE). On March 16, 2020, due to the COVID-19 directive, operations transitioned to remote. During the transition to remote operations, teachers are available to communicate with students via email during online office hours. A schedule of online office hours is found on the TRAS web site. ESL students have access to online tools, including but not limited to Burlington English and Rosetta Stone. HSC and GED students have access to online tools, including but not limited to the on-line program titled Edgenuity and Aztec. The school year continues. All members of our staff continue to do everything we can to meet the educational needs of all students.

**Status**  
**Submitted**

**Twin Rivers Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,017,234	\$965,687	105.34%	\$1,609,478	63.2%	\$592,244
2000 - Non-Instructional Salaries	\$506,180	\$524,942	96.43%	\$874,904	57.86%	\$368,724
3000 - Employee Benefits	\$551,109	\$542,561	101.58%	\$904,269	60.95%	\$353,160
4000 - Supplies and Materials	\$23,106	\$66,176	34.92%	\$110,293	20.95%	\$87,187
5000 - Other Operating Expenses and Services	\$212,080	\$199,036	106.55%	\$331,726	63.93%	\$119,646
6000 - Capital Outlay	\$0	\$12,000	0%	\$20,000	0%	\$20,000
7000 - Other Outgo	\$300,000	\$180,000	166.67%	\$300,000	100%	\$0
Indirect Costs	\$111,767	\$124,520	89.76%	\$207,534	53.85%	\$95,767
<b>Totals</b>	<b>\$2,721,476</b>	<b>\$2,614,922</b>	<b>104.07%</b>	<b>\$4,358,204</b>	<b>62.44%</b>	<b>\$1,636,728</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

During the fourth quarter of FY 2019/20, Twin Rivers Adult School (TRAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABE), GED Preparation, High School Completion (HSC) and Career Technical Education (CTE). Due to the COVID-19 directive, remote operations continued during the fourth quarter. Supplemental instructional services were offered to HSC/GED/ABE students during the last 3 weeks of June. All members of our staff continue to do everything we can to meet the educational needs of all students. FY 19/20--One time adjustment, reduce expenditures in OB 5XXX due to additional fees (interest, typing, GED and/or contribution) received in FY 17/18 and FY 18/19 and recorded in RC 6391.

**Status  
Submitted**

**Washington Unified**

**Washington Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$190,714	0%	\$190,714
2000 - Non-Instructional Salaries	\$0	\$6,366	0%	\$25,464	0%	\$25,464
3000 - Employee Benefits	\$0	\$0	100%	\$55,787	0%	\$55,787
4000 - Supplies and Materials	\$0	\$0	100%	\$68,366	0%	\$68,366
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$56,500	0%	\$56,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$19,000	0%	\$19,000
<b>Totals</b>	\$0	\$6,366	0%	\$415,831	0%	\$415,831

### Corrective Action Plan

Expenditures in Q4 were reported in error (overstated). Adjustments from fiscal year 18-19 have been noted.

### Summary of Activities:

We will continue to run the instructional program in the approved program areas. Funding supports certificated and classified salaries.

**Status**  
**Submitted**

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### Washington Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$190,714	0%	\$190,714
2000 - Non-Instructional Salaries	\$0	\$12,732	0%	\$25,464	0%	\$25,464
3000 - Employee Benefits	\$0	\$0	100%	\$55,787	0%	\$55,787
4000 - Supplies and Materials	\$2	\$0	100%	\$68,366	0%	\$68,364
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$56,500	0%	\$56,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$19,000	0%	\$19,000
<b>Totals</b>	<b>\$2</b>	<b>\$12,732</b>	<b>0.02%</b>	<b>\$415,831</b>	<b>0%</b>	<b>\$415,829</b>

**Corrective Action Plan**

Expenditures in Q4 were reported in error (overstated). Adjustments from fiscal year 18-19 have been noted.

**Summary of Activities:**

We will continue to run the instructional program in the approved program areas. Funding supports certificated and classified salaries.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Stephanie Groat  
Dr. Jay Berns Ed.D., Director of Special Programs

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$45,591	\$0	100%	\$190,714	23.91%	\$145,123
2000 - Non-Instructional Salaries	\$8,413	\$19,098	44.05%	\$25,464	33.04%	\$17,051
3000 - Employee Benefits	\$17,871	\$0	100%	\$55,787	32.03%	\$37,916
4000 - Supplies and Materials	\$3,946	\$0	100%	\$68,366	5.77%	\$64,420
5000 - Other Operating Expenses and Services	\$18,919	\$0	100%	\$56,500	33.48%	\$37,581
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,737	\$0	100%	\$19,000	24.93%	\$14,263
<b>Totals</b>	<b>\$99,477</b>	<b>\$19,098</b>	<b>520.88%</b>	<b>\$415,831</b>	<b>23.92%</b>	<b>\$316,354</b>

### Corrective Action Plan

As previously stated, expenditures in Q4 were reported in error (overstated). Adjustments from fiscal year 18-19 have been noted in Q2.

### Summary of Activities:

During Q3 of FY 2019-20, Washington Adult School offered courses in Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), and Career Technical Education (CTE). As a result of COVID-19, on March 13th all district school buildings were closed. The district began planning and preparing for distance Learning. Teachers continue to teach online and students have access to various online programs. Teachers continue to hold virtual classes.

**Status  
Submitted**

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### Washington Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$87,499	\$0	100%	\$190,714	45.88%	\$103,215
2000 - Non-Instructional Salaries	\$21,671	\$25,464	85.1%	\$25,464	85.1%	\$3,793
3000 - Employee Benefits	\$36,916	\$0	100%	\$55,787	66.17%	\$18,871
4000 - Supplies and Materials	\$7,656	\$0	100%	\$68,366	11.2%	\$60,710
5000 - Other Operating Expenses and Services	\$18,951	\$0	100%	\$56,500	33.54%	\$37,549
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,635	\$0	100%	\$19,000	45.45%	\$10,365
<b>Totals</b>	<b>\$181,328</b>	<b>\$25,464</b>	<b>712.1%</b>	<b>\$415,831</b>	<b>43.61%</b>	<b>\$234,503</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

### Corrective Action Plan

Corrective Action Plan Expenditures in previous Q4 (18-19) were reported in error (overstated). Adjustments from fiscal year 18-19 have been noted.

### Summary of Activities:

Fourth Quarter expenditures were allocated to teacher salaries and benefits for ESL, CTE and ABE/HSE programs. Other partially funded salaries included: counselor and administrators. Due to COVID and school closure on March 13, 2020 classes were all moved to a virtual format. Staff continued to reach out to students to ensure instruction was occurring as well as to determine any additional needs. Chromebooks were provided to those who requested them to ensure students had access to the needed technology.

**Status**  
**Submitted**



California  
Community  
Colleges

**NOVA**  
PLAN. INVEST. TRACK.