

CAEP Consortium Fiscal Reporting 28 Capital Adult Education Regional Consortium

2020-21 Fiscal Year

Certification

Certified By

Patricia Oliva

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Amador County Unified	Submitted	Submitted	Submitted	Submitted
Center Joint Unified	Submitted	Submitted	Submitted	Submitted
Davis Joint Unified	Submitted	Submitted	Submitted	Submitted
El Dorado Co. Office of Education	Submitted	Submitted	Submitted	Submitted
Elk Grove Unified	Submitted	Submitted	Submitted	Submitted
Folsom-Cordova Unified	Submitted	Submitted	Submitted	Submitted
Galt Joint Union High	Submitted	Submitted	Submitted	Submitted
Natomas Unified	Submitted	Submitted	Submitted	Submitted
Sacramento City Unified	Submitted	Submitted	Submitted	Submitted
Sacramento Co. Office of Education	Submitted	Submitted	Submitted	Submitted
San Juan Unified	Submitted	Submitted	Submitted	Submitted
Twin Rivers Unified	Submitted	Submitted	Submitted	Submitted
Washington Unified	Submitted	Submitted	Submitted	Submitted

Amador County Unified

Amador County Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$54,427	\$63,035	86.34%	\$420,231	12.95%	\$365,804
2000 - Non-Instructional Salaries	\$9,545	\$13,988	68.24%	\$93,256	10.24%	\$83,711
3000 - Employee Benefits	\$21,599	\$20,355	106.11%	\$135,698	15.92%	\$114,099
4000 - Supplies and Materials	\$6,706	\$13,300	50.42%	\$88,668	7.56%	\$81,962
5000 - Other Operating Expenses and Services	\$68,388	\$15,046	454.52%	\$100,309	68.18%	\$31,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,617	0%	\$44,114	0%	\$44,114
Totals	\$160,665	\$132,341	121.4%	\$882,276	18.21%	\$721,611

Summary of Activities:

In Amador Adult Education the high school diploma and high school equivalency preparation courses (GED/HiSet) are well underway. Currently, both of these programs are enrolled at near or over capacity. However, the enrolled students are not engaging at the same rate as they have in previous years. During Q1 Amador Adult Ed adopted a new ESL curriculum. Although ESL courses have not begun in person, ESL staff has participated in over 10 hours of professional development and collaboration with Burlington English. Further, some funds have been spent to develop deliverables for ESL students. Additionally, the new Digital Literacy program has been launched. Students are already earning mastery certificates. The GED testing center in partnership with Pearson Vue will go live in January. Amador Adult Ed is also partnering with the local community college foundation to enroll students in college classes. Finally, we are developing new workforce readiness courses to implement.

Status
Submitted

Amador County Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$120,630	\$126,069	95.69%	\$420,231	28.71%	\$299,601
2000 - Non-Instructional Salaries	\$25,251	\$27,977	90.26%	\$93,256	27.08%	\$68,005
3000 - Employee Benefits	\$48,033	\$40,709	117.99%	\$135,698	35.4%	\$87,665
4000 - Supplies and Materials	\$19,837	\$26,600	74.57%	\$88,668	22.37%	\$68,831
5000 - Other Operating Expenses and Services	\$68,388	\$30,093	227.26%	\$100,309	68.18%	\$31,921
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,109	\$13,234	106.61%	\$44,114	31.98%	\$30,005
Totals	\$296,248	\$264,683	111.93%	\$882,276	33.58%	\$586,028

Summary of Activities:

Amador Adult Education has spent the first 2 quarters moving between distance learning and in-person learning. We have a full schedule of adults in high school diploma, GED preparation and are working to get our ESL program up and running. We have tested some ESL students but they lack the digital skills to run courses remotely. We are working on that. We have also started Digital Literacy certificate programs as well as substitute teacher training, and instructional assistant training. The biggest accomplishment we have begun this quarter is to complete our GED testing center certification. We went live on a Wednesday and on the first Saturday one student registered and took a GED test. This will be a huge benefit to our local adult services.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Kelly Hunkins, Principal & CTE Director

Amador County Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$190,111	\$189,104	100.53%	\$420,231	45.24%	\$230,120
2000 - Non-Instructional Salaries	\$40,408	\$41,965	96.29%	\$93,256	43.33%	\$52,848
3000 - Employee Benefits	\$74,912	\$61,064	122.68%	\$135,698	55.2%	\$60,786
4000 - Supplies and Materials	\$24,004	\$39,901	60.16%	\$88,668	27.07%	\$64,664
5000 - Other Operating Expenses and Services	\$71,355	\$45,139	158.08%	\$100,309	71.14%	\$28,954
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,109	\$19,851	71.07%	\$44,114	31.98%	\$30,005
Totals	\$414,899	\$397,024	104.5%	\$882,276	47.03%	\$467,377

Summary of Activities:

Amador Adult Education opened up for in-person instruction in January 2021. Our in-person courses included ESL, GED Test Prep, ABE, and High School Diploma. We also offered Playcare for ESL parents. Classes weren't full, but we proceeded so that we could establish consistency and build for next year. Our salaries increased during the 2nd and 3rd quarters due to COVID processes taking longer for disinfecting and setting up as we share a facility with a high school. Additionally, we help more staff PD during this time to guarantee that all staff was fully prepared to work in person and that students and staff would understand and implement all COVID protocols. We also opened for GED testing which has been highly successful. And finally, we have increased our technology, software, and advertising spending/budgets due to COVID responses.

Status
Submitted

Amador County Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$263,436	\$252,139	104.48%	\$420,231	62.69%	\$156,795
2000 - Non-Instructional Salaries	\$57,604	\$55,954	102.95%	\$93,256	61.77%	\$35,652
3000 - Employee Benefits	\$105,308	\$81,419	129.34%	\$135,698	77.6%	\$30,390
4000 - Supplies and Materials	\$32,963	\$53,201	61.96%	\$88,668	37.18%	\$55,705
5000 - Other Operating Expenses and Services	\$76,944	\$60,185	127.84%	\$100,309	76.71%	\$23,365
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$26,600	\$26,468	100.5%	\$44,114	60.3%	\$17,514
Totals	\$562,855	\$529,366	106.33%	\$882,276	63.8%	\$319,421

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Amador Adult Education was supporting online classes in ESL, GED test Prep, ASE, ABE, Beginning Digital Literacy, workforce preparation for Instructional Assistants, and GED testing services. Most programming was held virtually until November when we returned to in-person instruction. However, due to the COVID restrictions, we could only accommodate a small percentage of our clients. And many clients, in ESL especially, wanted to learn in person. Funds were spent on salaries and benefits, supplies and technology, online curriculum (Edgenuity and Burlington English), expanded marketing opportunities and website development, GED testing center hours, staff hours for partnership development, transition services, staff meetings, and professional development for virtual/hybrid teaching.

**Status
Submitted**

Center Joint Unified

Center Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$25,327	\$25,500	99.32%	\$170,000	14.9%	\$144,673
2000 - Non-Instructional Salaries	\$9,195	\$6,750	136.22%	\$45,000	20.43%	\$35,805
3000 - Employee Benefits	\$8,402	\$7,500	112.03%	\$50,000	16.8%	\$41,598
4000 - Supplies and Materials	\$337	\$7,015	4.8%	\$46,767	0.72%	\$46,430
5000 - Other Operating Expenses and Services	\$200	\$3,809	5.25%	\$25,396	0.79%	\$25,196
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,173	\$2,529	85.93%	\$16,858	12.89%	\$14,685
Totals	\$45,634	\$53,103	85.93%	\$354,021	12.89%	\$308,387

Corrective Action Plan

Instructional salaries fell just under target for quarter 1 because we hired a new ESL teacher to replace one that left in March of 2020. The new hire's salary is less due to years of service/experience. Also affecting our payroll costs, our first semester of Para-Educator Training was postponed to the Spring Semester due to lack of student enrollment. All of our classes are being taught virtually during the first quarter. Due to no students or teachers being on campus, less consumable supplies and materials are needed, other than for use by the adult education office staff. Technology upgrades are in the process of being ordered. Those costs will be incurred later in the fiscal year. As a response to COVID-19; staff development costs, conference fees and travel costs have been greatly reduced or eliminated because of virtual platforms. Expenditures to renew online platforms, such as Burlington English, Aztec, and Essential Education, will come in later quarters.

Summary of Activities:

2020-2021 quarter 1 Adult Ed funds support our program (3 ESL classes, 1 GED Test Preparation/High School Diploma Completion class, and 1 Para-Educator Training class). Funds were spent on payroll, supplies for the office staff, and the addition of seats to our online Apex curriculum for High School Diploma Completion. Our school year started in full distance learning mode with all instruction being virtual. ESL students are being tested in-person, 1:1, per District guidelines. Our office remains open with social distancing measures in place to ensure the safety of the public and our office staff. Our registration forms have been moved to electronic form on our website to limit the need to have students physically in the office for extended periods.

**Status
Submitted**

Center Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,948	\$51,000	113.62%	\$170,000	34.09%	\$112,052
2000 - Non-Instructional Salaries	\$17,941	\$13,500	132.9%	\$45,000	39.87%	\$27,059
3000 - Employee Benefits	\$18,079	\$15,000	120.53%	\$50,000	36.16%	\$31,921
4000 - Supplies and Materials	\$3,081	\$14,030	21.96%	\$46,767	6.59%	\$43,686
5000 - Other Operating Expenses and Services	\$1,638	\$7,619	21.5%	\$25,396	6.45%	\$23,758
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,934	\$5,057	97.56%	\$16,858	29.27%	\$11,924
Totals	\$103,621	\$106,206	97.57%	\$354,021	29.27%	\$250,400

Corrective Action Plan

Since we are in distance learning mode and no students or teachers are on campus, less consumable supplies and materials are needed, other than for use by the adult education office staff. Technology upgrades are in the process of being ordered. Those costs will be incurred later in the fiscal year. As a response to COVID-19, staff development costs, conference fees, and travel costs have been greatly reduced or eliminated because of virtual platforms. Expenditures to renew online platforms, such as Burlington English, will come in later quarters.

Summary of Activities:

In the 2nd quarter of 2020-2021, Adult Ed funds continue to support our program (3 ESL classes, 1 GED Test Preparation/High School Diploma Completion class, and 1 Para-Educator Training class). During the 2nd quarter, funds were primarily spent on payroll, furniture to reconfigure our ESL classrooms for social distancing, additional seats to our online Apex curriculum for High School Diploma Completion, and renewal of seats via Essential Education for GED Test Preparation. We have continued in full distance learning mode with all instruction being virtual. ASE and ESL students were tested in-person, 1:1 and 2:1 with safety and disinfecting measures in place. Our office remains open with social distancing measures in place to ensure the safety of the public and our office staff. Our registration forms have been moved to electronic form on our website to limit the need to have students physically in the office for extended periods.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

David French, Principal

Gabrianna Martin, Staff Secretary

Center Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$91,210	\$76,500	119.23%	\$170,000	53.65%	\$78,790
2000 - Non-Instructional Salaries	\$26,736	\$20,250	132.03%	\$45,000	59.41%	\$18,264
3000 - Employee Benefits	\$27,892	\$22,500	123.96%	\$50,000	55.78%	\$22,108
4000 - Supplies and Materials	\$26,879	\$21,045	127.72%	\$46,767	57.47%	\$19,888
5000 - Other Operating Expenses and Services	\$2,826	\$11,428	24.73%	\$25,396	11.13%	\$22,570
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,777	\$7,586	115.7%	\$16,858	52.06%	\$8,081
Totals	\$184,320	\$159,309	115.7%	\$354,021	52.06%	\$169,701

Summary of Activities:

In the 3rd quarter of 2020-2021, Adult Ed funds continue to support our program (3 ESL classes, 1 GED Test Preparation/High School Diploma Completion class, and 1 Para-Educator Training class). During the 3rd quarter, funds were primarily spent on payroll and technology upgrades specified in our Special Project Allocation. We have continued in full distance learning mode with all instruction being virtual. ESL students were tested in-person, 1:1 and 2:1 with safety and disinfecting measures in place. Our office remains open with social distancing measures in place to ensure the safety of the public and our office staff. Our registration forms have been moved to electronic form on our website to limit the need to have students physically in the office for extended periods.

Status
Submitted

Center Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$125,734	\$102,000	123.27%	\$170,000	73.96%	\$44,266
2000 - Non-Instructional Salaries	\$32,652	\$27,000	120.93%	\$45,000	72.56%	\$12,348
3000 - Employee Benefits	\$36,889	\$30,000	122.96%	\$50,000	73.78%	\$13,111
4000 - Supplies and Materials	\$27,919	\$28,060	99.5%	\$46,767	59.7%	\$18,848
5000 - Other Operating Expenses and Services	\$5,442	\$15,238	35.71%	\$25,396	21.43%	\$19,954
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,355	\$10,115	102.37%	\$16,858	61.42%	\$6,503
Totals	\$238,991	\$212,413	112.51%	\$354,021	67.51%	\$115,030

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

For the 2020-2021, Adult Ed funds continued to support our program (3 ESL classes, 1 GED Test Preparation/High School Diploma Completion class, and 1 Para-Educator Training class). During the 4th quarter, funds were primarily spent on payroll. We continued in full distance learning mode with all instruction being virtual. ESL students were tested in-person, 1:1 and 2:1 with safety and disinfecting measures in place. Our office remains open with social distancing measures in place to ensure the safety of the public and our office staff. Our registration forms have been moved to electronic form on our website to limit the need to have students physically in the office for extended periods.

Status
Submitted

Davis Joint Unified

Davis Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,909	\$44,000	40.7%	\$220,000	8.14%	\$202,091
2000 - Non-Instructional Salaries	\$10,020	\$19,957	50.21%	\$99,786	10.04%	\$89,766
3000 - Employee Benefits	\$9,268	\$17,696	52.37%	\$88,480	10.47%	\$79,212
4000 - Supplies and Materials	\$2,979	\$6,655	44.77%	\$33,273	8.95%	\$30,294
5000 - Other Operating Expenses and Services	\$2,971	\$8,800	33.76%	\$44,000	6.75%	\$41,029
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,855	0%	\$24,277	0%	\$24,277
Totals	\$43,147	\$101,963	42.32%	\$509,816	8.46%	\$466,669

Corrective Action Plan

The continuation of distance learning /school closures has changed our calculus as it relates to spending. We would normally have much higher costs in relation to materials and supplies and professional services, but with all of our students learning from home, we haven't been making copies or purchasing student support supplies. It also caused the start of our Nursing Assistant program to be delayed so we didn't spend money on textbooks or supplies for that class. We also aren't attending professional development in person which means no registration fees or travel costs. We anticipate that our expenses will continue to be lower than normal as long as we continue in distance learning. We also didn't start classes until late in September so our instructional expenses in Q1 were lower than they will be in future quarters.

Summary of Activities:

Preparation for Distance Learning, outreach to students, orientation and testing for incoming students, and implementation of Distance Learning in 3 state programs: High School Diploma, English as a Second Language, and Parent-Child K12 Success.

Status
Submitted

Davis Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$80,038	\$88,000	90.95%	\$220,000	36.38%	\$139,962
2000 - Non-Instructional Salaries	\$36,622	\$39,914	91.75%	\$99,786	36.7%	\$63,164
3000 - Employee Benefits	\$36,692	\$35,392	103.67%	\$88,480	41.47%	\$51,788
4000 - Supplies and Materials	\$2,988	\$13,309	22.45%	\$33,273	8.98%	\$30,285
5000 - Other Operating Expenses and Services	\$8,167	\$17,600	46.4%	\$44,000	18.56%	\$35,833
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$9,711	0%	\$24,277	0%	\$24,277
Totals	\$164,507	\$203,926	80.67%	\$509,816	32.27%	\$345,309

Summary of Activities:

Distance Learning delivery of programs: ASE (High school diploma), ESL, and Parent-Child K12 Success. Classified support for these programs. Preparation and training for Workforce Readiness (NWOW). Recruitment and planning for Nursing Assistant program (CTE). The school is also going through accreditation this year so team meetings, program evaluation, and action plan development are ongoing and involve all staff.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Grace Sauser, Principal

Davis Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$124,534	\$132,000	94.34%	\$220,000	56.61%	\$95,466
2000 - Non-Instructional Salaries	\$62,391	\$59,872	104.21%	\$99,786	62.52%	\$37,395
3000 - Employee Benefits	\$57,414	\$53,088	108.15%	\$88,480	64.89%	\$31,066
4000 - Supplies and Materials	\$3,617	\$19,964	18.12%	\$33,273	10.87%	\$29,656
5000 - Other Operating Expenses and Services	\$14,996	\$26,400	56.8%	\$44,000	34.08%	\$29,004
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$14,566	0%	\$24,277	0%	\$24,277
Totals	\$262,952	\$305,890	85.96%	\$509,816	51.58%	\$246,864

Summary of Activities:

Distance Learning delivery of programs: ASE (High school diploma), ESL, and Parent-Child K12 Success. Classified support for these programs. Preparation and training for Workforce Readiness (NWOW). Recruitment and planning for in-person Nursing Assistant classes (CTE). The school is also going through accreditation this year so team meetings, program evaluation, and action plan development are ongoing and involve all staff.

Status
Submitted

Davis Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$177,801	\$176,000	101.02%	\$220,000	80.82%	\$42,199
2000 - Non-Instructional Salaries	\$87,253	\$79,829	109.3%	\$99,786	87.44%	\$12,533
3000 - Employee Benefits	\$75,709	\$70,784	106.96%	\$88,480	85.57%	\$12,771
4000 - Supplies and Materials	\$5,520	\$26,618	20.74%	\$33,273	16.59%	\$27,753
5000 - Other Operating Expenses and Services	\$16,486	\$35,200	46.84%	\$44,000	37.47%	\$27,514
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$18,138	\$19,422	93.39%	\$24,277	74.71%	\$6,139
Totals	\$380,907	\$407,853	93.39%	\$509,816	74.71%	\$128,909

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Provided distance learning instruction and academic support in ESL, ASE, Parent-Child K-12 Success, Workforce Readiness, and CTE. Prepared for accreditation using a PLC model which necessitated team meetings for each program for planning, data analysis, and problem-solving. Professional development for both the shift to distance learning and best practices in instruction. Provided academic and personal student support through Zoom and transitional activities.

**Status
Submitted**

El Dorado Co. Office of Education

El Dorado Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,240	\$30,935	52.5%	\$123,739	13.12%	\$107,499
2000 - Non-Instructional Salaries	\$4,075	\$13,212	30.84%	\$52,849	7.71%	\$48,774
3000 - Employee Benefits	\$4,000	\$12,103	33.05%	\$48,412	8.26%	\$44,412
4000 - Supplies and Materials	\$0	\$995	0%	\$3,979	0%	\$3,979
5000 - Other Operating Expenses and Services	\$389	\$10,761	3.61%	\$43,044	0.9%	\$42,655
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,235	\$3,400	36.32%	\$13,601	9.08%	\$12,366
Totals	\$25,939	\$71,406	36.33%	\$285,624	9.08%	\$259,685

Corrective Action Plan

Due to COVID-19, instructional salaries decreased for Q1 as it was necessary to release an ESL teacher as a result of reduced attendance. There has been a reduction in consumable supplies such as paper, pens, pencils, and other materials utilized by both students and staff. Technology platforms and upgrades have been initiated and ordered (i.e. Edgenuity, ReadNaturally and GED Academy Study Program). Costs for these platforms and upgrades will most likely be experienced during Q3 and Q4 expenditures. Staff development expenses, conference fees, travel and other related costs will continue to be reduced or eliminated due to virtual platforms.

Summary of Activities:

During the first quarter of Fiscal Year 2020-21, the El Dorado County Office of Education continued offering courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), as well as Pre-Apprenticeship programs. Due to COVID-19, program instruction was modified for all students; however, instruction continued through on-line learning via Zoom, Google groups, email, text, and phone. In addition, hot spots were established by the IT Department to facilitate the remote learning of our students. In-person instruction is currently being implemented at all site location.

Status
Submitted

El Dorado Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,786	\$61,870	49.76%	\$123,739	24.88%	\$92,953
2000 - Non-Instructional Salaries	\$8,447	\$26,425	31.97%	\$52,849	15.98%	\$44,402
3000 - Employee Benefits	\$7,655	\$24,206	31.62%	\$48,412	15.81%	\$40,757
4000 - Supplies and Materials	\$246	\$1,990	12.36%	\$3,979	6.18%	\$3,733
5000 - Other Operating Expenses and Services	\$18,120	\$21,522	84.19%	\$43,044	42.1%	\$24,924
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,262	\$6,801	47.97%	\$13,601	23.98%	\$10,339
Totals	\$68,516	\$142,812	47.98%	\$285,624	23.99%	\$217,108

Corrective Action Plan

Due to COVID-19, instructional salaries decreased for Q2 as it was necessary to release an ESL teacher as a result of reduced attendance during Q1. There has been a reduction in consumable supplies such as paper, pens, pencils, and other materials utilized by both students and staff. Technology platforms and upgrades have been initiated and ordered (i.e. Edgenuity, ReadNaturally and GED Academy Study Program). Costs for these platforms and upgrades will most likely be experienced during Q3 and Q4 expenditures. Staff development expenses, conference fees, travel and other related costs will continue to be reduced or eliminated due to virtual platforms.

Summary of Activities:

During the second quarter of Fiscal Year 2020-21, the El Dorado County Office of Education continued offering courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), as well as Pre-Apprenticeship programs. In-person instruction and assessment is currently being implemented at all site location. However due to COVID-19, program instruction continues to be modified for all students as instruction continues through on-line learning via Zoom, Google groups, email, text, and phone. In addition, hot spots continue to be established by the IT Department to facilitate the remote learning of our students.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Michael Gillespie
Carey Buchanan

El Dorado Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$49,582	\$92,804	53.43%	\$123,739	40.07%	\$74,157
2000 - Non-Instructional Salaries	\$12,644	\$39,637	31.9%	\$52,849	23.92%	\$40,205
3000 - Employee Benefits	\$12,129	\$36,309	33.4%	\$48,412	25.05%	\$36,283
4000 - Supplies and Materials	\$246	\$2,984	8.24%	\$3,979	6.18%	\$3,733
5000 - Other Operating Expenses and Services	\$34,595	\$32,283	107.16%	\$43,044	80.37%	\$8,449
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,663	\$10,201	55.52%	\$13,601	41.64%	\$7,938
Totals	\$114,859	\$214,218	53.62%	\$285,624	40.21%	\$170,765

Corrective Action Plan

Due to COVID-19, instructional salaries decreased for Q3 as it was necessary to release an ESL teacher as a result of reduced attendance during Q1. There has been a reduction in consumable supplies such as paper, pens, pencils, and other materials utilized by both students and staff. Technology platforms and upgrades have been initiated and ordered (i.e. Edgenuity, ReadNaturally and GED Academy Study Program). Costs for these platforms and upgrades will be experienced during Q4 expenditures. Staff development expenses, conference fees, travel and other related costs will continue to be reduced or eliminated due to virtual platforms.

Summary of Activities:

During the third quarter of Fiscal Year 2020-21, the El Dorado County Office of Education continued offering courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), as well as Pre-Apprenticeship programs.

Status
Submitted

El Dorado Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$131,758	\$123,739	106.48%	\$123,739	106.48%	-\$8,019
2000 - Non-Instructional Salaries	\$17,280	\$52,849	32.7%	\$52,849	32.7%	\$35,569
3000 - Employee Benefits	\$38,230	\$48,412	78.97%	\$48,412	78.97%	\$10,182
4000 - Supplies and Materials	\$246	\$3,979	6.18%	\$3,979	6.18%	\$3,733
5000 - Other Operating Expenses and Services	\$34,595	\$43,044	80.37%	\$43,044	80.37%	\$8,449
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,105	\$13,601	81.65%	\$13,601	81.65%	\$2,496
Totals	\$233,214	\$285,624	81.65%	\$285,624	81.65%	\$52,410

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Elk Grove Unified

Elk Grove Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$103,318	\$104,500	98.87%	\$417,999	24.72%	\$314,681
2000 - Non-Instructional Salaries	\$109,223	\$120,191	90.87%	\$480,763	22.72%	\$371,540
3000 - Employee Benefits	\$99,047	\$109,538	90.42%	\$438,151	22.61%	\$339,104
4000 - Supplies and Materials	\$1,825	\$148,387	1.23%	\$593,549	0.31%	\$591,724
5000 - Other Operating Expenses and Services	\$22,326	\$48,074	46.44%	\$192,297	11.61%	\$169,971
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$7,614	\$45,293	16.81%	\$181,171	4.2%	\$173,557
Indirect Costs	\$14,302	\$22,535	63.47%	\$90,141	15.87%	\$75,839
Totals	\$357,655	\$598,518	59.76%	\$2,394,071	14.94%	\$2,036,416

Corrective Action Plan

1. Will purchase new textbooks for student use in 2021 2. Purchase additional subscriptions for current online programs 3. Add a new online platform to support CTE remote instruction 4. Add additional online curriculum to support academic programs 5. Purchase additional technology for remote learning. 4. Hire additional instructors to serve more students

Summary of Activities:

Through online resources, EGACE has continued to provide instruction and support in ABE/ASE, ESL/ELC, AWD, CTE, and Workforce Reentry. ABE, ASE, and ESL are offered to students remotely, in an online format. EGACE conducts student intake and CASAS testing both remotely and in-person. For those student who are unable to access remote testing or registration, staff at EGACE conduct 1x1 sessions, by appointment on the main campus. Education is also conducted remotely through instructional packets in two Sacramento county jails, as students in those facilities are not allowed online access. One positive aspect is that inmates who live in the high security units, and are not allowed to attend in-person classes, are able to access learning through the instructional packets. EGACE continues to offer CTE programs, although hands-on skills training and externships are not allowed to take place per EGUSD COVID-19 policies and practices

Status
Submitted

Elk Grove Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$212,843	\$209,000	101.84%	\$417,999	50.92%	\$205,156
2000 - Non-Instructional Salaries	\$211,980	\$240,382	88.18%	\$480,763	44.09%	\$268,783
3000 - Employee Benefits	\$194,922	\$219,076	88.97%	\$438,151	44.49%	\$243,229
4000 - Supplies and Materials	\$26,445	\$296,775	8.91%	\$593,549	4.46%	\$567,104
5000 - Other Operating Expenses and Services	\$50,046	\$96,149	52.05%	\$192,297	26.03%	\$142,251
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$30,456	\$90,586	33.62%	\$181,171	16.81%	\$150,715
Indirect Costs	\$29,660	\$45,071	65.81%	\$90,141	32.9%	\$60,481
Totals	\$756,352	\$1,197,036	63.19%	\$2,394,071	31.59%	\$1,637,719

Summary of Activities:

Expenditures in Quarter 2 supported the follow CAEP program areas: ABE, ASE, ESL, AWD, and CTE.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Jane Ross

Elk Grove Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$314,786	\$313,499	100.41%	\$417,999	75.31%	\$103,213
2000 - Non-Instructional Salaries	\$319,679	\$360,572	88.66%	\$480,763	66.49%	\$161,084
3000 - Employee Benefits	\$290,622	\$328,613	88.44%	\$438,151	66.33%	\$147,529
4000 - Supplies and Materials	\$29,296	\$445,162	6.58%	\$593,549	4.94%	\$564,253
5000 - Other Operating Expenses and Services	\$77,483	\$144,223	53.72%	\$192,297	40.29%	\$114,814
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$38,070	\$135,878	28.02%	\$181,171	21.01%	\$143,101
Indirect Costs	\$43,958	\$67,606	65.02%	\$90,141	48.77%	\$46,183
Totals	\$1,113,894	\$1,795,553	62.04%	\$2,394,071	46.53%	\$1,280,177

Summary of Activities:

Elk Grove Adult and Community Education has continued to provide educational programs in ASE, ABE, ESL, CTE, and Workforce Preparation throughout the 2020/21 school year.

Status
Submitted

Elk Grove Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$491,096	\$417,999	117.49%	\$417,999	117.49%	 -\$73,097
2000 - Non-Instructional Salaries	\$484,163	\$480,763	100.71%	\$480,763	100.71%	 -\$3,400
3000 - Employee Benefits	\$444,058	\$438,151	101.35%	\$438,151	101.35%	 -\$5,907
4000 - Supplies and Materials	\$40,080	\$593,549	6.75%	\$593,549	6.75%	\$553,469
5000 - Other Operating Expenses and Services	\$112,317	\$192,297	58.41%	\$192,297	58.41%	\$79,980
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$91,369	\$181,171	50.43%	\$181,171	50.43%	\$89,802
Indirect Costs	\$65,685	\$90,141	72.87%	\$90,141	72.87%	\$24,456
Totals	\$1,728,768	\$2,394,071	72.21%	\$2,394,071	72.21%	\$665,303

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

Summary of Activities:

Elk Grove Adult and Community Education has continued to provide educational programs in ASE, ABE, ESL, CTE, and Workforce Preparation throughout the 2020/21 school year.

**Status
Submitted**

Folsom-Cordova Unified

Folsom-Cordova Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,192	\$74,851	37.66%	\$374,254	7.53%	\$346,062
2000 - Non-Instructional Salaries	\$47,523	\$44,000	108.01%	\$219,998	21.6%	\$172,475
3000 - Employee Benefits	\$26,052	\$37,274	69.89%	\$186,369	13.98%	\$160,317
4000 - Supplies and Materials	\$41	\$8,917	0.46%	\$44,583	0.09%	\$44,542
5000 - Other Operating Expenses and Services	\$115	\$0	100%	\$17,310	0.66%	\$17,195
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$101,923	\$165,041	61.76%	\$842,514	12.1%	\$740,591

Corrective Action Plan

As a result of COVID-19, and our school in a distance learning model, our expenditures fell below target. ESL enrollments are much lower 1st quarter than past, which resulted in us offering 4 fewer classes this semester (2 evening, 1 morning, and 1 morning VESL). Salary expenses are less because of these classes not being offered (we do hope to reopen those ESL classes in spring should the situation change and enrollments increase). The instructional assistant, Para -Educator Training class was not offered in fall because of low enrollment, but will open in spring. The Computer Basics class was closed due to the school being distance learning. If we return in a hybrid model then we will reopen it. We also did not have fall enrollments for U.S. Citizenship. We are spending less on office consumables because we don't have teachers on campus.

Summary of Activities:

fall semester 1st quarter 2020-21: Adult Education supports these programs: ESL, VESL, ABE, workforce prep, workforce training, ABE, ASE, and testing services. Due to COVID-19, the 1st quarter classes supported: ESL, ABE, ASE. Funds were spent on salaries, supplies, Burlington seats, Reading Plus seats, and Ventures. We increased professional development, staff meetings, and peer trainings to support teachers during these difficult times as they learn new online platforms and programs. We recently began HiSET testing again 1:1. Our school office is open with social distancing and PPE in place. Students may register online or in-person. We increased marketing efforts and are mailing a school postcard to Rancho Cordova communities.

Status
Submitted

Folsom-Cordova Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$140,212	\$187,127	74.93%	\$374,254	37.46%	\$234,042
2000 - Non-Instructional Salaries	\$97,844	\$109,999	88.95%	\$219,998	44.47%	\$122,154
3000 - Employee Benefits	\$70,092	\$93,185	75.22%	\$186,369	37.61%	\$116,277
4000 - Supplies and Materials	\$41	\$22,292	0.18%	\$44,583	0.09%	\$44,542
5000 - Other Operating Expenses and Services	\$9,854	\$10,386	94.88%	\$17,310	56.93%	\$7,456
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$318,043	\$422,988	75.19%	\$842,514	37.75%	\$524,471

Summary of Activities:

Adult Education supports these programs: ESL, VESL, US Citizenship, ABE, ASE, workforce prep, workforce training, and testing services. Due to COVID-19, the 2nd quarter classes supported: ESL, VESL, US Citizenship, ABE, ASE, and 1 workforce training course. Funds were spent on salaries, supplies, online learning: Burlington English, Reading Plus, and Ventures. We increased professional development, staff meetings, and peer trainings to support teachers using technology as they learn new online platforms and programs. We recently began HiSET testing again 3:1. Our school office is open with social distancing and PPE in place. Students may register online or in-person. We increased marketing efforts and mailed a school postcard to Rancho Cordova communities.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Rhonda Balmain, Principal

Folsom-Cordova Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$233,527	\$299,403	78%	\$374,254	62.4%	\$140,727
2000 - Non-Instructional Salaries	\$148,076	\$175,998	84.13%	\$219,998	67.31%	\$71,922
3000 - Employee Benefits	\$111,476	\$149,095	74.77%	\$186,369	59.81%	\$74,893
4000 - Supplies and Materials	\$2,168	\$35,666	6.08%	\$44,583	4.86%	\$42,415
5000 - Other Operating Expenses and Services	\$10,304	\$12,117	85.04%	\$17,310	59.53%	\$7,006
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$505,551	\$672,280	75.2%	\$842,514	60.01%	\$336,963

Summary of Activities:

Adult Education supports these programs: ESL, VESL, US Citizenship, ABE, ASE, workforce prep, workforce training, and testing services. Due to COVID-19, the 3rd quarter classes supported: ESL, VESL, US Citizenship, ABE, ASE, and 1 workforce training course. Funds were spent on salaries, supplies, online learning: Burlington English, Aztec, Reading Plus, and Ventures. We increased professional development, staff meetings, and peer trainings to support teachers using technology as they have been learning new online platforms and programs. We've continued HiSET testing 3:1. Our school office is open with social distancing and PPE in place. Students may register online or in-person. We continue to increase marketing efforts as we plan for the fall semester.

Status
Submitted

Folsom-Cordova Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$319,622	\$374,254	85.4%	\$374,254	85.4%	\$54,632
2000 - Non-Instructional Salaries	\$203,879	\$219,998	92.67%	\$219,998	92.67%	\$16,119
3000 - Employee Benefits	\$153,835	\$186,369	82.54%	\$186,369	82.54%	\$32,534
4000 - Supplies and Materials	\$13,290	\$44,583	29.81%	\$44,583	29.81%	\$31,293
5000 - Other Operating Expenses and Services	\$10,504	\$17,310	60.68%	\$17,310	60.68%	\$6,806
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$701,130	\$842,514	83.22%	\$842,514	83.22%	\$141,384

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Adult Education supports these programs: ESL, VESL, United States Citizenship, ABE, ASE, workforce prep, workforce training, and testing services. Due to COVID-19, the 4th quarter classes supported: ESL, ABE, ASE, and '1' workforce training course that we were able to offer through distance learning. Funds were spent on salaries and benefits, supplies (including books), online curriculum (Burlington English, Aztec, Reading Plus), increased marketing and outreach, transition services, support for testing and placement, staff meetings, and peer trainings. We increased professional development opportunities to support online learning for teachers using technology and new platforms and programs. We've continued HiSET testing . Our school office is open with social distancing and PPE in place. Students may register online or in-person.

Status
Submitted

Galt Joint Union High

Galt Joint Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,894	\$11,468	147.32%	\$114,677	14.73%	\$97,783
2000 - Non-Instructional Salaries	\$26,369	\$26,133	100.9%	\$104,531	25.23%	\$78,162
3000 - Employee Benefits	\$17,595	\$14,286	123.17%	\$71,428	24.63%	\$53,833
4000 - Supplies and Materials	\$0	\$18,180	0%	\$60,600	0%	\$60,600
5000 - Other Operating Expenses and Services	\$2,721	\$9,076	29.98%	\$25,930	10.49%	\$23,209
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$18,870	0%	\$18,870
Totals	\$63,579	\$79,142	80.34%	\$396,036	16.05%	\$332,457

Summary of Activities:

As a result of Covid-19, Galt Adult School is offering Adult Secondary Education, including High School Diploma and High School Equivalency and English as a Second Language via Remote Learning through Zoom and Google Classroom. Quarter 1 expenditures covered salaries and benefits for Certificated and Classified staff, as well as materials and supplies.

**Status
Submitted**

Galt Joint Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$46,577	\$34,403	135.39%	\$114,677	40.62%	\$68,100
2000 - Non-Instructional Salaries	\$45,611	\$41,812	109.08%	\$104,531	43.63%	\$58,920
3000 - Employee Benefits	\$31,015	\$25,000	124.06%	\$71,428	43.42%	\$40,413
4000 - Supplies and Materials	\$3,955	\$39,390	10.04%	\$60,600	6.53%	\$56,645
5000 - Other Operating Expenses and Services	\$24,718	\$11,669	211.84%	\$25,930	95.33%	\$1,212
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$18,870	0%	\$18,870
Totals	\$151,876	\$152,274	99.74%	\$396,036	38.35%	\$244,160

Summary of Activities:

Galt Adult School offered courses in ESL, Diploma and GED through Remote Learning due to Covid-19 restrictions. Quarter 2 expenditures included certificated and classified salaries and benefits, purchase of new licensing software for the GED program, postage for advertising, supplies and lease agreement for copy machine.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Lisa Pettis
Robert Lemmon

Galt Joint Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$80,582	\$68,806	117.11%	\$114,677	70.27%	\$34,095
2000 - Non-Instructional Salaries	\$79,802	\$73,172	109.06%	\$104,531	76.34%	\$24,729
3000 - Employee Benefits	\$53,257	\$46,428	114.71%	\$71,428	74.56%	\$18,171
4000 - Supplies and Materials	\$6,174	\$48,480	12.74%	\$60,600	10.19%	\$54,426
5000 - Other Operating Expenses and Services	\$24,718	\$18,151	136.18%	\$25,930	95.33%	\$1,212
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$18,870	0%	\$18,870
Totals	\$244,533	\$255,037	95.88%	\$396,036	61.75%	\$151,503

Summary of Activities:

In quarter 3 of the 2020-2021 fiscal year, Galt Adult School continued to offer courses in high school diploma, high school equivalency and English as a Second Language. Due to Covid-19, all coursework and classroom instruction was offered online via Zoom and Google Classroom.

**Status
Submitted**

Galt Joint Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$114,677	\$114,677	100%	\$114,677	100%	\$0
2000 - Non-Instructional Salaries	\$104,531	\$104,531	100%	\$104,531	100%	\$0
3000 - Employee Benefits	\$71,428	\$71,428	100%	\$71,428	100%	\$0
4000 - Supplies and Materials	\$32,092	\$60,600	52.96%	\$60,600	52.96%	\$28,508
5000 - Other Operating Expenses and Services	\$24,718	\$25,930	95.33%	\$25,930	95.33%	\$1,212
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,372	\$18,870	92.06%	\$18,870	92.06%	\$1,498
Totals	\$364,818	\$396,036	92.12%	\$396,036	92.12%	\$31,218

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

As a result of COVID-19, Galt Adult School is offering Adult Secondary Education, including High School Diploma and High School Equivalency and English as a Second Language via Remote Learning through Zoom and Google Classroom. Quarter 4 expenditures covered salaries and benefits for Certificated and Classified staff, online curriculum, materials and supplies.

**Status
Submitted**

Natomas Unified

Natomas Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,236	\$19,700	26.58%	\$131,330	3.99%	\$126,094
2000 - Non-Instructional Salaries	\$14,330	\$12,564	114.06%	\$83,759	17.11%	\$69,429
3000 - Employee Benefits	\$8,905	\$9,806	90.81%	\$65,371	13.62%	\$56,466
4000 - Supplies and Materials	\$0	\$7,455	0%	\$49,697	0%	\$49,697
5000 - Other Operating Expenses and Services	\$8,160	\$2,349	347.45%	\$15,657	52.12%	\$7,497
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,232	0%	\$14,879	0%	\$14,879
Totals	\$36,631	\$54,104	67.7%	\$360,693	10.16%	\$324,062

Corrective Action Plan

As a result of COVID-19, and our school is in a distance learning model, our expenditures fell below target. This year we were not able to offer bus training and Instructional Assistant, Para-Educator training classes. Also, because we are in distance learning, we are not having to pay child care expenses as well as security. Salary expenses are less because of these reasons. We are spending less on office consumables because we don't have teachers on campus. We are hoping that after we are allowed to have students on campus, we will be able to offer these classes and services.

Summary of Activities:

During the first quarter of Fiscal Year 2020-21, NUSD continued offering courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), as well as a US Citizenship class. Due to COVID-19, program instruction was modified for all students; however, instruction continued through on-line learning via Zoom, Google groups, email, text, and phone. In addition, chromebooks were purchased for our ESL students, but because of the back order, we are still waiting for the shipment.

Status
Submitted

Natomas Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$32,747	\$39,399	83.12%	\$131,330	24.93%	\$98,583
2000 - Non-Instructional Salaries	\$26,293	\$25,128	104.64%	\$83,759	31.39%	\$57,466
3000 - Employee Benefits	\$20,347	\$19,611	103.75%	\$65,371	31.13%	\$45,024
4000 - Supplies and Materials	\$2,245	\$14,909	15.06%	\$49,697	4.52%	\$47,452
5000 - Other Operating Expenses and Services	\$15,656	\$4,697	333.31%	\$15,657	99.99%	\$1
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,464	0%	\$14,879	0%	\$14,879
Totals	\$97,288	\$108,208	89.91%	\$360,693	26.97%	\$263,405

Corrective Action Plan

Because of COVID, we haven't been able to spend the amount that we have designated. Staff will continue to monitor expenditures.

Summary of Activities:

During the second quarter of Fiscal Year 2020-21, NUSD continued offering courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), as well as a US Citizenship class. Due to COVID-19, program instruction was modified for all students; however, instruction continued through on-line learning via Zoom, Google groups, email, text, and phone.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

David Rodriguez, Assistant Superintendent/Principal

Natomas Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$71,850	\$59,099	121.58%	\$131,330	54.71%	\$59,480
2000 - Non-Instructional Salaries	\$49,111	\$37,692	130.3%	\$83,759	58.63%	\$34,648
3000 - Employee Benefits	\$39,154	\$29,417	133.1%	\$65,371	59.9%	\$26,217
4000 - Supplies and Materials	\$39,965	\$22,364	178.71%	\$49,697	80.42%	\$9,732
5000 - Other Operating Expenses and Services	\$15,656	\$7,046	222.21%	\$15,657	99.99%	\$1
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,696	0%	\$14,879	0%	\$14,879
Totals	\$215,736	\$162,312	132.91%	\$360,693	59.81%	\$144,957

Summary of Activities:

During the third quarter of Fiscal Year 2020-21, NUSD continued offering courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), as well as a US Citizenship class. Due to COVID-19, program instruction was modified for all students; however, instruction continued through on-line learning via Zoom, Google groups, email, text, and phone.

Status
Submitted

Natomas Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$121,155	\$78,798	153.75%	\$131,330	92.25%	\$10,175
2000 - Non-Instructional Salaries	\$68,408	\$50,255	136.12%	\$83,759	81.67%	\$15,351
3000 - Employee Benefits	\$58,025	\$39,223	147.94%	\$65,371	88.76%	\$7,346
4000 - Supplies and Materials	\$47,963	\$29,818	160.85%	\$49,697	96.51%	\$1,734
5000 - Other Operating Expenses and Services	\$15,656	\$9,394	166.66%	\$15,657	99.99%	\$1
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$15,560	\$8,927	174.29%	\$14,879	104.58%	-\$681
Totals	\$326,767	\$216,416	150.99%	\$360,693	90.59%	\$33,926

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

During the fourth quarter of Fiscal Year 2020-21, NUSD continued offering courses in Adult Basic Education (ABE), Adult Secondary Education (ASE), including high school diploma and high school equivalency, English as a Second Language (ESL), as well as a US Citizenship class. Due to COVID-19, program instruction was modified for all students; however, instruction continued through on-line learning via Zoom, Google groups, email, text, and phone.

**Status
Submitted**

Sacramento City Unified

Sacramento City Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$75,268	\$76,720	98.11%	\$511,466	14.72%	\$436,198
2000 - Non-Instructional Salaries	\$45,390	\$33,379	135.98%	\$222,525	20.4%	\$177,135
3000 - Employee Benefits	\$68,849	\$75,140	91.63%	\$500,935	13.74%	\$432,086
4000 - Supplies and Materials	\$0	\$3,375	0%	\$22,498	0%	\$22,498
5000 - Other Operating Expenses and Services	\$16,389	\$3,476	471.52%	\$142,745	11.48%	\$126,356
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$48,534	0%	\$48,534
Totals	\$205,896	\$192,089	107.19%	\$1,448,703	14.21%	\$1,242,807

Corrective Action Plan

First quarter expenditures fell below target as teachers' salaries were only expensed for the month of September (no summer classes for DD, ELA, and HSE programs). All funds are expected to be expended by June 30, 2021.

Summary of Activities:

Charles A. Jones Career and Education Center and A. Warren McClaskey Adult Center are offering courses via distance education due to COVID restrictions. Expenses for the first quarter include administrative salaries at both sites, one DD instructor, two ELA instructors, and one HSE instructor. Also expensed was data and accountability software.

Status
Submitted

Sacramento City Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$222,163	\$153,440	144.79%	\$511,466	43.44%	\$289,303
2000 - Non-Instructional Salaries	\$115,960	\$66,758	173.7%	\$222,525	52.11%	\$106,565
3000 - Employee Benefits	\$213,684	\$150,281	142.19%	\$500,935	42.66%	\$287,251
4000 - Supplies and Materials	\$160	\$6,749	2.37%	\$22,498	0.71%	\$22,338
5000 - Other Operating Expenses and Services	\$16,389	\$6,952	235.76%	\$142,745	11.48%	\$126,356
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$48,534	0%	\$48,534
Totals	\$568,356	\$384,179	147.94%	\$1,448,703	39.23%	\$880,347

Summary of Activities:

Charles A. Jones Career and Education Center and A. Warren McClaskey Adult Center continue to offer courses via distance education due to COVID restrictions. Expenses for the second quarter include administrative salaries at both sites, one DD instructor, two ELA instructors, and one HSE instructor.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Dr. Sue Lytle Gilmore, Director Adult Education
Angela Hatter, Site Administrator

Sacramento City Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$373,895	\$230,160	162.45%	\$511,466	73.1%	\$137,571
2000 - Non-Instructional Salaries	\$182,453	\$100,136	182.2%	\$222,525	81.99%	\$40,072
3000 - Employee Benefits	\$407,015	\$225,421	180.56%	\$500,935	81.25%	\$93,920
4000 - Supplies and Materials	\$2,674	\$10,124	26.41%	\$22,498	11.89%	\$19,824
5000 - Other Operating Expenses and Services	\$17,337	\$10,427	166.26%	\$142,745	12.15%	\$125,408
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$48,534	0%	\$48,534
Totals	\$983,374	\$576,268	170.65%	\$1,448,703	67.88%	\$465,329

Summary of Activities:

2020-2021 Quarter 3 – with the continued COVID -19 guidelines, Sacramento City USD continued its expenditures in alignment with consortium goals. Charles A. Jones Career & Education and A. W. McClaskey are transitioning from a Distance Learning planform to an in-person/hybrid model following the necessary COVID-19 social distance and safety guidelines.

**Status
Submitted**

Sacramento City Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$511,466	\$306,880	166.67%	\$511,466	100%	\$0
2000 - Non-Instructional Salaries	\$222,525	\$133,515	166.67%	\$222,525	100%	\$0
3000 - Employee Benefits	\$500,935	\$300,561	166.67%	\$500,935	100%	\$0
4000 - Supplies and Materials	\$22,498	\$13,499	166.67%	\$22,498	100%	\$0
5000 - Other Operating Expenses and Services	\$23,172	\$133,476	17.36%	\$142,745	16.23%	\$119,573
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$48,534	\$0	100%	\$48,534	100%	\$0
Totals	\$1,329,130	\$887,931	149.69%	\$1,448,703	91.75%	\$119,573

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Although 2020-21 was challenging, we ended the year with renewed energy. The use of funds aligned with consortium goals, although enrollment decreased significantly at both adult education sites due to the continuing COVID-19 pandemic. CTE programs offered hybrid instruction all year with strict safety guidelines. Academic and Adults w/DD programs remained in distance learning until April 2021, when SCUSD K-12 schools reopened. However, most ESL, ABE and ASE students opted to stay in distance education through the end of the school year. CTE and A w/DD students continue to operate with hybrid instruction, with additional services provided through community and employer partner collaboration. With CAERC Special Project funding, SCUSD launched the Manufacturing Pre-Apprenticeship program for CTE and will continue operating with carryover and leveraged funding in 2021-22. Due to persisting fee-based budget shortfalls, CAJ CTE Court Reporting programs will close in summer 2021.

**Status
Submitted**

Sacramento Co. Office of Education

Sacramento Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$68,771	\$42,697	161.07%	\$284,646	24.16%	\$215,875
2000 - Non-Instructional Salaries	\$16,126	\$10,687	150.89%	\$71,249	22.63%	\$55,123
3000 - Employee Benefits	\$25,279	\$15,699	161.03%	\$104,657	24.15%	\$79,378
4000 - Supplies and Materials	\$5,376	\$960	560%	\$6,400	84%	\$1,024
5000 - Other Operating Expenses and Services	\$8,037	\$39,907	20.14%	\$266,047	3.02%	\$258,010
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,179	\$5,498	112.4%	\$36,650	16.86%	\$30,471
Totals	\$129,768	\$115,447	112.4%	\$769,649	16.86%	\$639,881

Summary of Activities:

In Quarter 1 SCOE/CAERC facilitated consortium-wide meetings - in online formats amidst the COVID-19 pandemic - for specific purposes regarding business, resources, strategies, and planning, data and accountability, budget, marketing, and transitions. SCOE/CAERC staff processed purchasing for CASAS Tops Enterprise licenses, paper tests, e-tests, and record fees. CAERC/SCOE staff worked with members to create Fact Sheets for 2019-20 program year.

**Status
Submitted**

Sacramento Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$140,292	\$85,394	164.29%	\$284,646	49.29%	\$144,354
2000 - Non-Instructional Salaries	\$33,424	\$21,375	156.37%	\$71,249	46.91%	\$37,825
3000 - Employee Benefits	\$51,457	\$31,397	163.89%	\$104,657	49.17%	\$53,200
4000 - Supplies and Materials	\$5,505	\$1,920	286.72%	\$6,400	86.02%	\$895
5000 - Other Operating Expenses and Services	\$77,297	\$79,814	96.85%	\$266,047	29.05%	\$188,750
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,402	\$10,995	112.8%	\$36,650	33.84%	\$24,248
Totals	\$320,377	\$230,895	138.75%	\$769,649	41.63%	\$449,272

Summary of Activities:

In Quarter 2 SCOE/CAERC continued to facilitate consortium-wide meetings - in online formats amidst the COVID-19 pandemic - for specific purposes regarding business, resources, strategies, and planning, data and accountability, budget, marketing, and transitions. CAERC/SCOE staff worked with members to create Fact Sheets for the 2019-20 program year. CAERC/SCOE staff worked with members to curate and publicize success stories by the learners in our programs. In the first two quarters, a new pilot 17-week course was facilitated at the consortium level. All members had the option to enroll learners and claim gains, while the instructor was paid out of the consortium-level funds. The course, titled Career Choices and Changes, engages learners in real-life projects for each unit which result in a 10-year plan. CAERC/SCOE staff promoted and facilitated enrollment for an online Community of Practice, CALPRO's Success for All Learners Through Equity , to take place Jan-Apr 2021.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Renee Collins, Director of Adult Education

Sacramento Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$210,438	\$128,091	164.29%	\$284,646	73.93%	\$74,208
2000 - Non-Instructional Salaries	\$50,352	\$32,062	157.05%	\$71,249	70.67%	\$20,897
3000 - Employee Benefits	\$77,221	\$47,096	163.97%	\$104,657	73.78%	\$27,436
4000 - Supplies and Materials	\$6,172	\$2,880	214.31%	\$6,400	96.44%	\$228
5000 - Other Operating Expenses and Services	\$90,697	\$119,721	75.76%	\$266,047	34.09%	\$175,350
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$18,748	\$16,493	113.68%	\$36,650	51.15%	\$17,902
Totals	\$453,628	\$346,342	130.98%	\$769,649	58.94%	\$316,021

Summary of Activities:

In Quarter 3 SCOE/CAERC facilitated consortium-wide meetings for specific purposes regarding business, resources, strategies and planning, data and accountability, budget, marketing, and transitions. CAERC/SCOE staff worked with members to create Fact Sheets for the 2019-20 program year. SCOE/CAERC staff published the March/April 2021 issue of the CAERC Newsletter. SCOE/CAERC staff continued posting original content on social media and re-posting content of interest by partners and the larger community.

**Status
Submitted**

Sacramento Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$278,788	\$170,788	163.24%	\$284,646	97.94%	\$5,858
2000 - Non-Instructional Salaries	\$68,461	\$42,749	160.14%	\$71,249	96.09%	\$2,788
3000 - Employee Benefits	\$102,689	\$62,794	163.53%	\$104,657	98.12%	\$1,968
4000 - Supplies and Materials	\$6,366	\$3,840	165.78%	\$6,400	99.47%	\$34
5000 - Other Operating Expenses and Services	\$168,471	\$159,628	105.54%	\$266,047	63.32%	\$97,576
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$25,245	\$21,990	114.8%	\$36,650	68.88%	\$11,405
Totals	\$650,020	\$461,789	140.76%	\$769,649	84.46%	\$119,629

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

In Quarter 4 SCOE/CAERC facilitated consortium-wide meetings for specific purposes regarding business, resources, strategies and planning, data and accountability, budget, marketing, and transitions. SCOE/CAERC staff continued posting original content on social media and re-posting content of interest by partners and the larger community.

Status

Submitted

San Juan Unified

San Juan Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$95,173	\$165,989	57.34%	\$663,957	14.33%	\$568,784
2000 - Non-Instructional Salaries	\$29,924	\$41,314	72.43%	\$165,255	18.11%	\$135,331
3000 - Employee Benefits	\$39,585	\$77,682	50.96%	\$310,729	12.74%	\$271,144
4000 - Supplies and Materials	\$1,119	\$35,264	3.17%	\$141,057	0.79%	\$139,938
5000 - Other Operating Expenses and Services	\$47,144	\$56,505	83.43%	\$226,020	20.86%	\$178,876
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$90,300	0%	\$90,300
Indirect Costs	\$0	\$0	100%	\$66,293	0%	\$66,293
Totals	\$212,945	\$376,755	56.52%	\$1,663,611	12.8%	\$1,450,666

Corrective Action Plan

Due to the restrictions placed upon the San Juan Adult Education program because of the COVID pandemic, we were only able to offer courses via a Distance Learning platform. These restrictions limited student access to technology and staff available to provide DL instruction, resulting in lower enrollment. Course offerings were limited, and other ancillary programs like child care services for students were paused, causing a temporary reduction in personnel, material, and supply costs. We are currently planning to transition to a hybrid learning environment starting in January, which will offer a blend of on-line (distance learning) classes along with in-person classes that will have an asynchronous and/or on-line component. We will also investigate increasing our technology inventory to address student need for on-line access. These adjustments should result in higher enrollment and a corresponding return to forecasted expenses for the remaining quarters.

Summary of Activities:

During Q1 of 20/21 San Juan AE spent funds that align with consortium goals and - in the face of COVID-related restrictions placed upon in-person instruction - adapted the means to reach those goals by implementing a distance learning model, which will likely be in place through Q2. Notwithstanding these challenges, SJAE has been able to continue providing ESL, ABE, and ASE instruction, as well as the course-focused piece of our CTE Medical Assisting program. Our Sunrise and Creekside campuses have been able to resume CASAS testing in small cohorts. Creekside continues to partner with IRC, though the components of that partnership that require on-site interactions of the public have been suspended until pandemic conditions abate and the County allows those to resume. SJAE's partnership with Folsom Cordova Community Partnership provides subsidized employment opportunities, counseling and career assistance.

Status
Submitted

San Juan Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$276,184	\$331,979	83.19%	\$663,957	41.6%	\$387,773
2000 - Non-Instructional Salaries	\$73,377	\$82,628	88.8%	\$165,255	44.4%	\$91,878
3000 - Employee Benefits	\$119,064	\$155,365	76.64%	\$310,729	38.32%	\$191,665
4000 - Supplies and Materials	\$7,186	\$70,529	10.19%	\$141,057	5.09%	\$133,871
5000 - Other Operating Expenses and Services	\$182,150	\$113,010	161.18%	\$226,020	80.59%	\$43,870
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$90,300	\$0	100%	\$90,300	100%	\$0
Indirect Costs	\$0	\$0	100%	\$66,293	0%	\$66,293
Totals	\$748,261	\$753,509	99.3%	\$1,663,611	44.98%	\$915,350

Summary of Activities:

During Q2 of 20/21 San Juan AE continued to spend funds that align with consortium goals, all the while struggling (lie so many similar programs) to reach those goals through the implementation of a distance learning model due to the continuing COVID pandemic. Notwithstanding these challenges, SJAE continues to provide ESL, ABE, and ASE instruction, as well as the non-hands-on portions of instruction for our CTE Medical Assisting program (in-person lab work and externships continue to be on suspended until we move to a hybrid model). Creekside continues to partner with IRC, though the components of that partnership that require on-site interactions of the public have been suspended until pandemic conditions abate and the County allows those to resume. SJAE's partnership with Folsom Cordova Community Partnership provides subsidized employment opportunities, counseling and career assistance.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Brett Wolfe, Director

Richard Judge, Principal

Angela Rodriguez, Vice Principal

San Juan Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$432,222	\$497,968	86.8%	\$663,957	65.1%	\$231,735
2000 - Non-Instructional Salaries	\$114,878	\$123,941	92.69%	\$165,255	69.52%	\$50,377
3000 - Employee Benefits	\$199,038	\$233,047	85.41%	\$310,729	64.06%	\$111,691
4000 - Supplies and Materials	\$125,182	\$105,793	118.33%	\$141,057	88.75%	\$15,875
5000 - Other Operating Expenses and Services	\$186,780	\$169,515	110.18%	\$226,020	82.64%	\$39,240
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$90,300	\$90,300	100%	\$90,300	100%	\$0
Indirect Costs	\$0	\$0	100%	\$66,293	0%	\$66,293
Totals	\$1,148,400	\$1,220,564	94.09%	\$1,663,611	69.03%	\$515,211

Summary of Activities:

During Quarter 3 of the 20-21 school year San Juan AE continued to spend funds that align with consortium goals, all the while struggling to reach those goals through the implementation of a distance learning model due to the continuing COVID pandemic. Despite these obstacles, SJAE continued to provide ESL, ABE, and ASE instruction. Additionally, we were able to start the hands-on course work for our CTE-Clinical Medical Assisting program. We also were able to bring one of our ESL classes and two ASE classes back for in-person instruction 3 days/week. On top of that we set about planning the start of a new CTE program in ECE to kick off at the end of the 3rd Quarter. Our partnership with IRC continued on track, and we were allowed to bring back our farmers market, a joint SJAE-IRC program at our Creekside site.

**Status
Submitted**

San Juan Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$567,510	\$663,957	85.47%	\$663,957	85.47%	\$96,447
2000 - Non-Instructional Salaries	\$155,255	\$165,255	93.95%	\$165,255	93.95%	\$10,000
3000 - Employee Benefits	\$251,746	\$310,729	81.02%	\$310,729	81.02%	\$58,983
4000 - Supplies and Materials	\$131,057	\$141,057	92.91%	\$141,057	92.91%	\$10,000
5000 - Other Operating Expenses and Services	\$216,020	\$226,020	95.58%	\$226,020	95.58%	\$10,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$90,300	\$90,300	100%	\$90,300	100%	\$0
Indirect Costs	\$59,284	\$66,293	89.43%	\$66,293	89.43%	\$7,009
Totals	\$1,471,172	\$1,663,611	88.43%	\$1,663,611	88.43%	\$192,439

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

With the conclusion of Q4 and the 20-21 school year, San Juan AE ended a successful - though very challenging - year for our students and staff. Our use of funds aligned with consortium goals, though it was often difficult to reach those goals strictly through a distance learning model due to the continuing COVID pandemic. Some challenges diminished a bit once we were able to bring a small number of classes back for in-person instruction in Quarter 4. SJAE provided ESL, ABE, and ASE instruction, as well as classes in CTE-Clinical Medical Assisting and CTE-Careers with Children. Our partnership with IRC continued on track, as we collaborated on a variety of community services for our students. Many pieces implemented in 20-21 have laid the foundation for continued and improved instruction and support for our students in 2021-22 and beyond.

**Status
Submitted**

Twin Rivers Unified

Twin Rivers Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$199,686	\$186,533	107.05%	\$1,243,553	16.06%	\$1,043,867
2000 - Non-Instructional Salaries	\$125,630	\$110,038	114.17%	\$733,588	17.13%	\$607,958
3000 - Employee Benefits	\$120,914	\$95,941	126.03%	\$639,608	18.9%	\$518,694
4000 - Supplies and Materials	\$1,386	\$60,600	2.29%	\$404,000	0.34%	\$402,614
5000 - Other Operating Expenses and Services	\$103,245	\$150,028	68.82%	\$1,000,187	10.32%	\$896,942
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$300,000	\$45,000	666.67%	\$300,000	100%	\$0
Indirect Costs	\$27,543	\$32,407	84.99%	\$216,047	12.75%	\$188,504
Totals	\$878,404	\$680,547	129.07%	\$4,536,983	19.36%	\$3,658,579

Summary of Activities:

During the first quarter of FY 2020/21, Twin Rivers Adult School (TRAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABE), GED Preparation, High School Completion (HSC) and Career Technical Education (CTE). Due to the COVID-19 directive, remote operations continued during the first quarter. All members of our staff continue to do everything we can to meet the educational needs of all students.

**Status
Submitted**

Twin Rivers Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$514,868	\$373,066	138.01%	\$1,243,553	41.4%	\$728,685
2000 - Non-Instructional Salaries	\$263,687	\$220,076	119.82%	\$733,588	35.94%	\$469,901
3000 - Employee Benefits	\$281,257	\$191,882	146.58%	\$639,608	43.97%	\$358,351
4000 - Supplies and Materials	\$15,894	\$121,200	13.11%	\$404,000	3.93%	\$388,106
5000 - Other Operating Expenses and Services	\$199,424	\$300,056	66.46%	\$1,000,187	19.94%	\$800,763
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$300,000	\$90,000	333.33%	\$300,000	100%	\$0
Indirect Costs	\$63,757	\$64,814	98.37%	\$216,047	29.51%	\$152,290
Totals	\$1,638,887	\$1,361,095	120.41%	\$4,536,983	36.12%	\$2,898,096

Summary of Activities:

During the second quarter of FY 2020/21, Twin Rivers Adult School (TRAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABE), GED Preparation, High School Completion (HSC) and Career Technical Education (CTE). Due to the COVID-19 directive, remote operations continued during the second quarter. All members of our staff continue to do everything we can to meet the educational needs of all students.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Tanya Praest, Principal

Twin Rivers Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$743,498	\$559,599	132.86%	\$1,243,553	59.79%	\$500,055
2000 - Non-Instructional Salaries	\$392,322	\$330,115	118.84%	\$733,588	53.48%	\$341,266
3000 - Employee Benefits	\$412,775	\$287,824	143.41%	\$639,608	64.54%	\$226,833
4000 - Supplies and Materials	\$17,281	\$181,800	9.51%	\$404,000	4.28%	\$386,719
5000 - Other Operating Expenses and Services	\$219,335	\$450,084	48.73%	\$1,000,187	21.93%	\$780,852
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$300,000	\$135,000	222.22%	\$300,000	100%	\$0
Indirect Costs	\$89,261	\$97,221	91.81%	\$216,047	41.32%	\$126,786
Totals	\$2,174,472	\$2,041,642	106.51%	\$4,536,983	47.93%	\$2,362,511

Summary of Activities:

During the third quarter of FY 2020/21, Twin Rivers Adult School (TRAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABE), GED Preparation, High School Completion (HSC) and Career Technical Education (CTE). Due to the COVID-19 directive, remote operations continued during the third quarter. All members of our staff continue to do everything they can to meet the educational needs of all students.

**Status
Submitted**

Twin Rivers Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,019,546	\$746,132	136.64%	\$1,243,553	81.99%	\$224,007
2000 - Non-Instructional Salaries	\$549,356	\$440,153	124.81%	\$733,588	74.89%	\$184,232
3000 - Employee Benefits	\$574,266	\$383,765	149.64%	\$639,608	89.78%	\$65,342
4000 - Supplies and Materials	\$22,246	\$242,400	9.18%	\$404,000	5.51%	\$381,754
5000 - Other Operating Expenses and Services	\$251,521	\$600,112	41.91%	\$1,000,187	25.15%	\$748,666
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$300,000	\$180,000	166.67%	\$300,000	100%	\$0
Indirect Costs	\$120,847	\$129,628	93.23%	\$216,047	55.94%	\$95,200
Totals	\$2,837,782	\$2,722,190	104.25%	\$4,536,983	62.55%	\$1,699,201

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

During the fourth quarter of FY 2020/21, Twin Rivers Adult School (TRAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABE), GED Preparation, High School Completion (HSC) and Career Technical Education (CTE). Due to the COVID-19 directive, remote learning continued during the fourth quarter. All members of our staff continue to do everything they can to meet the educational needs of all students.

**Status
Submitted**

Washington Unified

Washington Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,107	\$57,698	46.98%	\$230,790	11.75%	\$203,683
2000 - Non-Instructional Salaries	\$6,753	\$10,068	67.08%	\$50,338	13.42%	\$43,585
3000 - Employee Benefits	\$10,800	\$20,237	53.37%	\$80,946	13.34%	\$70,146
4000 - Supplies and Materials	\$0	\$0	100%	\$156,392	0%	\$156,392
5000 - Other Operating Expenses and Services	\$2,188	\$10,000	21.88%	\$40,000	5.47%	\$37,812
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,508	0%	\$30,030	0%	\$30,030
Totals	\$46,848	\$105,509	44.4%	\$588,496	7.96%	\$541,648

Corrective Action Plan

Due to COVID 19 and Washington Adult School moving to a virtual model, budgeted instructional salaries as well as classified support have been. The staff continues to monitor the needs of the students, staff and program and will adjust spending according to need and plans to return in the future.

Summary of Activities:

Washington Adult school is offering courses via virtual learning due to COVID restrictions. Expenses for the first quarter include administrative salaries, instructional salaries, a counselor salary and classified support. Expenditures also include contracted services.

Status
Submitted

Washington Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$89,311	\$57,698	154.79%	\$230,790	38.7%	\$141,479
2000 - Non-Instructional Salaries	\$13,381	\$12,585	106.33%	\$50,338	26.58%	\$36,957
3000 - Employee Benefits	\$31,174	\$20,237	154.05%	\$80,946	38.51%	\$49,772
4000 - Supplies and Materials	\$33,344	\$0	100%	\$156,392	21.32%	\$123,048
5000 - Other Operating Expenses and Services	\$15,721	\$10,000	157.21%	\$40,000	39.3%	\$24,279
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,147	\$7,508	121.84%	\$30,030	30.46%	\$20,883
Totals	\$192,078	\$108,026	177.81%	\$588,496	32.64%	\$396,418

Summary of Activities:

During the second quarter of FY 2020/21, Washing Adult School (WAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABE), High School Completion (HSC) and Career Technical Education/construction(CTE). Due to the COVID-19 all classes were offered virtually. Staff members continue to look for ways to meet the needs of the students.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Stephanie Groat

Dr. Jay Berns Ed.D., Director of Special Programs

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$135,585	\$57,698	234.99%	\$230,790	58.75%	\$95,205
2000 - Non-Instructional Salaries	\$20,009	\$12,585	159%	\$50,338	39.75%	\$30,329
3000 - Employee Benefits	\$47,937	\$20,237	236.88%	\$80,946	59.22%	\$33,009
4000 - Supplies and Materials	\$44,487	\$0	100%	\$156,392	28.45%	\$111,905
5000 - Other Operating Expenses and Services	\$26,508	\$10,000	265.08%	\$40,000	66.27%	\$13,492
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,726	\$7,508	182.83%	\$30,030	45.71%	\$16,304
Totals	\$288,252	\$108,026	266.84%	\$588,496	48.98%	\$300,244

Summary of Activities:

During the third quarter of FY 2020/21, Washing Adult School (WAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABE), High School Completion (HSC) and Career Technical Education/construction(CTE). Due to the COVID-19 all classes were offered virtually at the beginning of the school year, however WAS transitioned to in person for most of their classes in Spring 2021. Staff members continue to look for ways to meet the needs of the students

**Status
Submitted**

Washington Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$192,004	\$57,698	332.78%	\$230,790	83.19%	\$38,786
2000 - Non-Instructional Salaries	\$28,443	\$15,101	188.35%	\$50,338	56.5%	\$21,895
3000 - Employee Benefits	\$65,301	\$20,237	322.69%	\$80,946	80.67%	\$15,645
4000 - Supplies and Materials	\$52,852	\$0	100%	\$156,392	33.79%	\$103,540
5000 - Other Operating Expenses and Services	\$36,478	\$10,000	364.78%	\$40,000	91.2%	\$3,522
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$18,754	\$7,508	249.8%	\$30,030	62.45%	\$11,276
Totals	\$393,832	\$110,543	356.27%	\$588,496	66.92%	\$194,664

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

During the fourth quarter of FY 2020/21, Washing Adult School (WAS) offered courses in English as a Second Language (ESL), Adult Basic Education (ABE), High School Completion (HSC) and Career Technical Education/construction(CTE). Due to the COVID-19 all classes were offered virtually at the beginning of the school year, however WAS transitioned to in person for most of their classes in Spring 2021. Staff members continue to look for ways to meet the needs of the students and expand the supports to students across settings.

**Status
Submitted**



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