

CAEP  
CFAD

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## 28 Capital Adult Education Regional Consortium

CERTIFIED

Allocation Amendment: 2024-25

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 28 Capital Adult Education Regional Consortium

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** 2022-2023 CFAD Allocations were presented and approved at the February 10, 2023, CAERC Directors meeting. CAERC continues to focus on the following nine Regional Strategies that were developed during the initial three-plus-one-year cycle and refined for this 3-year plan. 1. Sustain, expand, and refine adult education course offerings and services in the seven program areas in region 2. Coordinate and expand marketing and outreach efforts 3. Host, support, expand the use of, and promote the Regional Asset Map 4. Align and strengthen the development of courses to support transitions from ESL/ABE to ASE and postsecondary 5. Strengthen the development of transitional activities and services that support ESL/ABE to ASE transitions and ASE/CTE transitions to postsecondary or the workforce 6. Expand career pathway courses to align with high demand markets in region 7. Offer professional development to support the regional strategies 8. Strengthen regional partnerships to increase funding and leverage existing structures and expertise to benefit adult learners in our region 9. Strengthen and support data collection and reporting efforts.

**Changes:** No Changes

### Amended Member Allocations for 2024-25

#### Type of allocation amendment \*

Standard member transfer

#### Explanation for amendment \*

Distribution of one-time allocation of unallocated consortium level funds.

Member Agency	Amended Allocation	Adjustment Made
Amador County Unified	\$604,758	
Davis Joint Unified	\$509,144	\$38,200
El Dorado Co. Office of Education	\$320,084	\$38,200
Elk Grove Unified	\$2,544,285	\$38,200
Folsom-Cordova Unified	\$906,287	\$38,200
Galt Joint Union High	\$468,186	
Los Rios CCD	\$0	
Natomas Unified	\$437,937	\$38,200
Sacramento City Unified	\$1,615,561	\$38,200
Sacramento Co. Office of Education	\$851,151	-\$343,800
San Juan Unified	\$2,122,146	\$38,200
Twin Rivers Unified	\$3,620,106	\$38,200
Washington Unified	\$537,170	\$38,200
<b>Total Allocated to Members</b>	<b>\$14,536,815</b>	
<b>Total CAEP Funds</b>	<b>\$14,536,815</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
Amador County Unified	Unified School District	Diana Griffin	(209) 257-5166
Center Joint Unified	Unified School District	Patricia Oliva	
Davis Joint Unified	Unified School District	Rob Kinder	(408) 569-6128
El Dorado Co. Office of Education	County Office of Education (COE)	Michael Gillespie	
Elk Grove Unified	Unified School District	Angela Rodriguez	(916) 793-2288
Folsom-Cordova Unified	Unified School District	Rhonda Balmain	(916) 294-9106 ext: 840151
Galt Joint Union High	High School District	Joe Schallberger	(209) 745-2167 ext: 4008
Natomas Unified	Unified School District	David Rodriguez	(916) 926-8833
Sacramento City Unified	Unified School District	Dr. Sue Lytle Gilmore	(916) 395-5788
Sacramento Co. Office of Education	County Office of Education (COE)	Renee Collins	
San Juan Unified	Unified School District	Brett Wolfe	(916) 971-7163
Twin Rivers Unified	Unified School District	Laurelle Mathison	(916) 566-2785 ext: 25140
Washington Unified	Unified School District	Stephanie Groat	(916) 375-7600 ext: 1048
Los Rios CCD	District	Dr. Jamey Nye	(916) 568-3031

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.

- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

### Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Certification

<b>Los Rios CCD - Member Representative</b>
Jamey Nye

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(916) 568-3031

Approved by Dr. Jamey Nye

08/06/2024 10:16 AM PDT

**Sacramento Co. Office of Education - Member Representative**

**Renee Collins**  
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**Patricia Oliva**  
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Approved by Renee Collins

08/06/2024 10:21 AM PDT

**Elk Grove Unified - Member Representative**

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Approved by Angela Rodriguez

08/06/2024 09:13 AM PDT

**Folsom-Cordova Unified - Member Representative**

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08/06/2024 09:23 AM PDT

**Galt Joint Union High - Member Representative**

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08/07/2024 09:06 AM PDT

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08/06/2024 09:11 AM PDT

**San Juan Unified - Member Representative**

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Approved by Brett Wolfe

08/06/2024 02:59 PM PDT

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**David Rodriguez**

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Approved by David Rodriguez

08/07/2024 11:05 AM PDT

**Twin Rivers Unified - Member Representative**

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08/06/2024 09:31 AM PDT

**Davis Joint Unified - Member Representative**

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Approved by Rob Kinder

08/06/2024 12:53 PM PDT

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08/06/2024 09:53 AM PDT

**Amador County Unified - Member Representative**

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Approved by Diana Griffin

08/06/2024 09:29 AM PDT

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