

CAEP Consortium Fiscal Reporting

29 Marin County Adult Education Block Grant Consortium

2018-19 Fiscal Year

Certification

Certified By

Kathleen Antokhin

Program Coordinator- Workforce Projects

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Marin CCD	Submitted	Submitted	Submitted	Not Submitted
Marin Co. Office of Education	Submitted	Submitted	Submitted	Not Submitted
Novato Unified	Submitted	Submitted	Submitted	Not Submitted
San Rafael City High	Submitted	Submitted	Submitted	Not Submitted
Shoreline Unified	Submitted	Submitted	Submitted	Not Submitted
Tamalpais Union High	Submitted	Submitted	Submitted	Not Submitted

Marin CCD

Marin CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,053	\$29,250	41.21%	\$117,000	10.3%	\$104,947
2000 - Non-Instructional Salaries	\$3,225	\$19,000	16.97%	\$76,000	4.24%	\$72,775
3000 - Employee Benefits	\$3,778	\$20,000	18.89%	\$80,000	4.72%	\$76,222
4000 - Supplies and Materials	\$3,074	\$15,000	20.49%	\$60,000	5.12%	\$56,926
5000 - Other Operating Expenses and Services	\$46,951	\$32,708	143.55%	\$130,831	35.89%	\$83,880
6000 - Capital Outlay	\$0	\$5,000	0%	\$20,000	0%	\$20,000
7000 - Other Outgo	\$0	\$750	0%	\$3,000	0%	\$3,000
Indirect Costs	\$0	\$3,750	0%	\$15,000	0%	\$15,000
Totals	\$69,081	\$125,458	55.06%	\$501,831	13.77%	\$432,750

Corrective Action Plan

Expenses do not reflect encumbrances to date. College of Marin held the pilot Education 2 Career (e2c) program this semester with much success. The program cost COM about \$80,000 as a start-up cost for construction. This semester, we are helping another consortia member (SRCS) with cost of a new Newcomers Program, and contracting with Canal Alliance for E2C services.

Summary of Activities:

Launch of successful e2c Construction Program. Transition counselor Launch of new noncredit Hospitality and Construction classes Funded 2 VESL courses at COM Partnered with SBDC for Business Basics in Spanish course

Status
Submitted

Marin CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,863	\$29,250	95.26%	\$117,000	23.81%	\$89,137
2000 - Non-Instructional Salaries	\$30,679	\$19,000	161.47%	\$76,000	40.37%	\$45,321
3000 - Employee Benefits	\$17,627	\$20,000	88.14%	\$80,000	22.03%	\$62,373
4000 - Supplies and Materials	\$18,164	\$15,000	121.09%	\$60,000	30.27%	\$41,836
5000 - Other Operating Expenses and Services	\$52,431	\$32,708	160.3%	\$130,831	40.08%	\$78,400
6000 - Capital Outlay	\$851	\$5,000	17.02%	\$20,000	4.26%	\$19,149
7000 - Other Outgo	\$2,869	\$750	382.53%	\$3,000	95.63%	\$131
Indirect Costs	\$0	\$3,750	0%	\$15,000	0%	\$15,000
Totals	\$150,484	\$125,458	119.95%	\$501,831	29.99%	\$351,347

Summary of Activities:

Counseling for AE student transitions to community college New Education to Career Construction program ESL classes Development of new noncredit hospitality and construction classes

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

College of Marin Katheryn Horton, Director of Workforce Programs
Kathleen Antokhin, Program Coordinator- Workforce Projects

Marin CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$31,434	\$29,250	107.47%	\$117,000	26.87%	\$85,566
2000 - Non-Instructional Salaries	\$33,123	\$19,000	174.33%	\$76,000	43.58%	\$42,877
3000 - Employee Benefits	\$17,627	\$20,000	88.14%	\$80,000	22.03%	\$62,373
4000 - Supplies and Materials	\$29,582	\$15,000	197.21%	\$60,000	49.3%	\$30,418
5000 - Other Operating Expenses and Services	\$61,265	\$32,708	187.31%	\$130,831	46.83%	\$69,566
6000 - Capital Outlay	\$4,081	\$5,000	81.62%	\$20,000	20.41%	\$15,919
7000 - Other Outgo	\$2,869	\$750	382.53%	\$3,000	95.63%	\$131
Indirect Costs	\$0	\$3,750	0%	\$15,000	0%	\$15,000
Totals	\$179,981	\$125,458	143.46%	\$501,831	35.86%	\$321,850

Summary of Activities:

Completion of supply and equipment purchases for Fall 2018 Education-to-Career Construction class, execution of partnership agreements for adult ed programs including small business development workshops and education-to-career construction program.

Status
Submitted

Marin CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$38,162	\$29,250	130.47%	\$117,000	32.62%	\$78,838
2000 - Non-Instructional Salaries	\$57,087	\$19,000	300.46%	\$76,000	75.11%	\$18,913
3000 - Employee Benefits	\$33,107	\$20,000	165.54%	\$80,000	41.38%	\$46,893
4000 - Supplies and Materials	\$55,480	\$15,000	369.87%	\$60,000	92.47%	\$4,520
5000 - Other Operating Expenses and Services	\$110,451	\$32,708	337.69%	\$130,831	84.42%	\$20,380
6000 - Capital Outlay	\$4,081	\$5,000	81.62%	\$20,000	20.41%	\$15,919
7000 - Other Outgo	\$2,869	\$750	382.53%	\$3,000	95.63%	\$131
Indirect Costs	\$0	\$3,750	0%	\$15,000	0%	\$15,000
Totals	\$301,237	\$125,458	240.11%	\$501,831	60.03%	\$200,594

Summary of Activities:

Development and maintenance of www.marincareers.org website via contract services; purchase of supplies and materials for Spring 2019 Education 2 Career- Basic Construction Skills program; Contract Services with Community Based Organization for student case management and development of Education 2 Career- Basic Construction Skills program; administration of adult ed programming at College of Marin.

Status
Unsubmitted

Marin Co. Office of Education

Marin Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$9,472	0%	\$37,889	0%	\$37,889
2000 - Non-Instructional Salaries	\$980	\$5,250	18.67%	\$21,000	4.67%	\$20,020
3000 - Employee Benefits	\$94	\$6,309	1.49%	\$25,237	0.37%	\$25,143
4000 - Supplies and Materials	\$110	\$0	100%	\$3,000	3.67%	\$2,890
5000 - Other Operating Expenses and Services	\$91	\$45,649	0.2%	\$182,594	0.05%	\$182,503
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$189	\$3,500	5.4%	\$14,000	1.35%	\$13,811
Totals	\$1,464	\$70,180	2.09%	\$283,720	0.52%	\$282,256

Corrective Action Plan

As much of the first quarter was during the summer, program expenses were low.

Status
Submitted

Marin Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,669	\$9,472	17.62%	\$37,889	4.4%	\$36,220
2000 - Non-Instructional Salaries	\$980	\$5,250	18.67%	\$21,000	4.67%	\$20,020
3000 - Employee Benefits	\$140	\$6,309	2.22%	\$25,237	0.55%	\$25,097
4000 - Supplies and Materials	\$558	\$0	100%	\$3,000	18.6%	\$2,442
5000 - Other Operating Expenses and Services	\$18,914	\$45,649	41.43%	\$182,594	10.36%	\$163,680
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,207	\$3,500	91.63%	\$14,000	22.91%	\$10,793
Totals	\$25,468	\$70,180	36.29%	\$283,720	8.98%	\$258,252

Corrective Action Plan

Quarters three and four will show expanded programs and expenditures.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Ken Lippi

Marin Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,600	\$9,472	38.01%	\$37,889	9.5%	\$34,289
2000 - Non-Instructional Salaries	\$980	\$5,250	18.67%	\$21,000	4.67%	\$20,020
3000 - Employee Benefits	\$261	\$6,309	4.14%	\$25,237	1.03%	\$24,976
4000 - Supplies and Materials	\$841	\$1,500	56.07%	\$3,000	28.03%	\$2,159
5000 - Other Operating Expenses and Services	\$45,202	\$45,649	99.02%	\$182,594	24.76%	\$137,392
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,620	\$3,500	246.29%	\$14,000	61.57%	\$5,380
Totals	\$59,504	\$71,680	83.01%	\$283,720	20.97%	\$224,216

Corrective Action Plan

We will show significant expenditures during the last quarter of the due to extensive and expanded programs

Summary of Activities:

Training and workshops for parents, guardians and adults in the lives of K-12 students. Programs are specifically focused on the San Rafael City Schools who have a high number of newcomer families unfamiliar with the U.S. school system. We are also targeting adults in the lives of our alternative education students. In many cases, these are adults who have become disconnected from formal education and need assistance and support as they, in turn, better support their students.

Status
Submitted

Marin Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,600	\$9,472	38.01%	\$37,889	9.5%	\$34,289
2000 - Non-Instructional Salaries	\$980	\$5,250	18.67%	\$21,000	4.67%	\$20,020
3000 - Employee Benefits	\$261	\$6,309	4.14%	\$25,237	1.03%	\$24,976
4000 - Supplies and Materials	\$841	\$1,500	56.07%	\$3,000	28.03%	\$2,159
5000 - Other Operating Expenses and Services	\$45,202	\$45,649	99.02%	\$182,594	24.76%	\$137,392
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,620	\$3,500	246.29%	\$14,000	61.57%	\$5,380
Totals	\$59,504	\$71,680	83.01%	\$283,720	20.97%	\$224,216

Status
Unsubmitted

Novato Unified

Novato Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,926	\$45,648	63.37%	\$157,407	18.38%	\$128,481
2000 - Non-Instructional Salaries	\$2,553	\$2,520	101.31%	\$12,000	21.28%	\$9,447
3000 - Employee Benefits	\$4,969	\$4,857	102.31%	\$17,988	27.62%	\$13,019
4000 - Supplies and Materials	\$3,909	\$3,864	101.16%	\$8,400	46.54%	\$4,491
5000 - Other Operating Expenses and Services	\$7,576	\$8,473	89.41%	\$33,893	22.35%	\$26,317
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$1,012	0%	\$4,048	0%	\$4,048
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$47,933	\$66,374	72.22%	\$233,736	20.51%	\$185,803

Corrective Action Plan

We are in the process of building our program and expect to spend the funds as we continue to grow the programs. We are going to in fact be moving funds around the various object codes as we continue to grow. I believe we will need to leverage our funds in the areas of Non-Instructional Salaries and Supplies and Materials.

Summary of Activities:

Additional hours to our proctors and instructional assistants to continue to grow our testing labs Additional hours for Data and Accountability - staff training, data helpers Instructional supplies - text books and instructional materials and software, Chromebooks, system updates for laptops

Status
Submitted

Novato Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$91,037	\$92,870	98.03%	\$157,407	57.84%	\$66,370
2000 - Non-Instructional Salaries	\$5,106	\$4,800	106.38%	\$12,000	42.55%	\$6,894
3000 - Employee Benefits	\$9,938	\$8,095	122.77%	\$17,988	55.25%	\$8,050
4000 - Supplies and Materials	\$7,976	\$5,040	158.25%	\$8,400	94.95%	\$424
5000 - Other Operating Expenses and Services	\$10,865	\$16,947	64.11%	\$33,893	32.06%	\$23,028
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$2,024	0%	\$4,048	0%	\$4,048
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$124,922	\$129,775	96.26%	\$233,736	53.45%	\$108,814

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Karen Valentine, Novato Adult School Administrator

Novato Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$122,389	\$140,092	87.36%	\$157,407	77.75%	\$35,018
2000 - Non-Instructional Salaries	\$8,106	\$9,000	90.07%	\$12,000	67.55%	\$3,894
3000 - Employee Benefits	\$12,155	\$12,592	96.53%	\$17,988	67.57%	\$5,833
4000 - Supplies and Materials	\$7,976	\$6,720	118.69%	\$8,400	94.95%	\$424
5000 - Other Operating Expenses and Services	\$25,420	\$25,420	100%	\$33,893	75%	\$8,473
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$3,036	\$3,036	100%	\$4,048	75%	\$1,012
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$179,082	\$196,860	90.97%	\$233,736	76.62%	\$54,654

Summary of Activities:

Completed activation of Pearson and Hi-SET testing centers, plus the hiring and training of staff to oversee and proctor the tests. Purchase of instruction materials and software for HSE/HSD instruction.

Status
Submitted

Novato Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$122,389	\$157,407	77.75%	\$157,407	77.75%	\$35,018
2000 - Non-Instructional Salaries	\$8,106	\$12,000	67.55%	\$12,000	67.55%	\$3,894
3000 - Employee Benefits	\$12,155	\$17,988	67.57%	\$17,988	67.57%	\$5,833
4000 - Supplies and Materials	\$7,976	\$8,400	94.95%	\$8,400	94.95%	\$424
5000 - Other Operating Expenses and Services	\$25,420	\$33,893	75%	\$33,893	75%	\$8,473
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$3,036	\$4,048	75%	\$4,048	75%	\$1,012
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$179,082	\$233,736	76.62%	\$233,736	76.62%	\$54,654

Status
Unsubmitted

San Rafael City High

San Rafael City High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,200	\$7,068	16.98%	\$35,340	3.4%	\$34,140
2000 - Non-Instructional Salaries	\$41,609	\$37,644	110.53%	\$150,575	27.63%	\$108,966
3000 - Employee Benefits	\$12,374	\$3,231	382.95%	\$16,156	76.59%	\$3,782
4000 - Supplies and Materials	\$0	\$100	0%	\$1,000	0%	\$1,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$3,000	0%	\$3,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$1,461	0%	\$5,844	0%	\$5,844
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$55,183	\$49,504	111.47%	\$211,915	26.04%	\$156,732

Summary of Activities:

SRCS has focused efforts on shepherding aged-out Newcomer high school students to complete a high school diploma at the San Rafael Adult School. SRCS adult school is offering ESL and HSD completion coursework. An adult education counselor has met with students to develop personal educational plans for students as well as educating students on how to transition to community college after attaining a high school diploma.

Status
Submitted

San Rafael City High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,900	\$15,903	43.39%	\$35,340	19.52%	\$28,440
2000 - Non-Instructional Salaries	\$83,218	\$75,288	110.53%	\$150,575	55.27%	\$67,357
3000 - Employee Benefits	\$25,478	\$7,270	350.44%	\$16,156	157.7%	❗ -\$9,322
4000 - Supplies and Materials	\$2,016	\$500	403.2%	\$1,000	201.6%	❗ -\$1,016
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$3,000	0%	\$3,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$2,922	0%	\$5,844	0%	\$5,844
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$117,612	\$101,883	115.44%	\$211,915	55.5%	\$94,303

Summary of Activities:

Adult School: Completed fall semester of ESL, two levels, high school social studies and math. All classes held in the evenings at San Rafael Adult School located on the campus of San Rafael High School.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Kevin Kerr, Director 9 - 12

Kathy Takemoto, Program Outreach & Support Coordinator

San Rafael City High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,310	\$26,505	53.99%	\$35,340	40.49%	\$21,030
2000 - Non-Instructional Salaries	\$124,827	\$112,931	110.53%	\$150,575	82.9%	\$25,748
3000 - Employee Benefits	\$38,841	\$12,117	320.55%	\$16,156	240.41%	 -\$22,685
4000 - Supplies and Materials	\$2,034	\$600	339%	\$1,000	203.4%	 -\$1,034
5000 - Other Operating Expenses and Services	\$206	\$1,500	13.73%	\$3,000	6.87%	\$2,794
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$4,383	0%	\$5,844	0%	\$5,844
Indirect Costs	\$9,010	\$0	100%	\$0	100%	 -\$9,010
Totals	\$189,228	\$158,036	119.74%	\$211,915	89.29%	\$22,687

Summary of Activities:

HSD/HSE courses for newcomer students continue this quarter with social studies, science, and two levels of ESL. Meetings with high school counselors and Adult Education Case Manager are scheduled to transition 2019 aging out high school newcomer students to adult summer school. Estimate of 45+ aging out seniors will be offered summer enrollment in San Rafael Adult School.

Status
Submitted

San Rafael City High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,597	\$35,340	80.92%	\$35,340	80.92%	\$6,743
2000 - Non-Instructional Salaries	\$133,227	\$144,552	92.17%	\$150,575	88.48%	\$17,348
3000 - Employee Benefits	\$38,841	\$16,156	240.41%	\$16,156	240.41%	 -\$22,685
4000 - Supplies and Materials	\$2,034	\$1,000	203.4%	\$1,000	203.4%	 -\$1,034
5000 - Other Operating Expenses and Services	\$206	\$3,000	6.87%	\$3,000	6.87%	\$2,794
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$5,844	0%	\$5,844	0%	\$5,844
Indirect Costs	\$9,010	\$0	100%	\$0	100%	 -\$9,010
Totals	\$211,915	\$205,892	102.93%	\$211,915	100%	\$0

Summary of Activities:

Providing HSD, HSE, ESL for aged out Newcomer students of SRCS district high schools. Evening classes are held Monday - Thursday weekly.

Status
Unsubmitted

Shoreline Unified

Shoreline Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,055	\$5,000	101.1%	\$20,000	25.28%	\$14,945
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,415	\$1,953	72.47%	\$7,810	18.12%	\$6,395
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$6,470	\$6,953	93.06%	\$27,810	23.27%	\$21,340

Summary of Activities:

Adult ESL classes.

Status
Submitted

Shoreline Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,055	\$5,000	101.1%	\$20,000	25.28%	\$14,945
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,415	\$1,953	72.47%	\$7,810	18.12%	\$6,395
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$6,470	\$6,953	93.06%	\$27,810	23.27%	\$21,340

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Bob Raines

Shoreline Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,055	\$5,000	101.1%	\$20,000	25.28%	\$14,945
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,415	\$1,953	72.47%	\$7,810	18.12%	\$6,395
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$6,470	\$6,953	93.06%	\$27,810	23.27%	\$21,340

Status
Submitted

Shoreline Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,055	\$5,000	101.1%	\$20,000	25.28%	\$14,945
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,415	\$1,953	72.47%	\$7,810	18.12%	\$6,395
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$6,470	\$6,953	93.06%	\$27,810	23.27%	\$21,340

Status
Unsubmitted

Tamalpais Union High

Tamalpais Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,095	\$0	100%	\$297,480	16.84%	\$247,385
2000 - Non-Instructional Salaries	\$29,469	\$0	100%	\$171,309	17.2%	\$141,840
3000 - Employee Benefits	\$30,020	\$0	100%	\$183,679	16.34%	\$153,659
4000 - Supplies and Materials	\$1,847	\$0	100%	\$4,500	41.04%	\$2,653
5000 - Other Operating Expenses and Services	\$12,553	\$0	100%	\$24,971	50.27%	\$12,418
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$1,905	0%	\$7,619	0%	\$7,619
Indirect Costs	\$0	\$0	100%	\$30,343	0%	\$30,343
Totals	\$123,984	\$1,905	6,509.2%	\$719,901	17.22%	\$595,917

Summary of Activities:

GED and Diploma summer classes were held between June 1 - July 31, 2018. Pearson Vue testing center hours, staffing were expanded to include July and August testing hours to accommodate an unmet need in Marin County. Tamalpais Adult School began enrollment for 2018-19 in August 2018. Over 300 students enrolled in GED, Diploma, ESL and Career classes for Fall semester.

Status
Submitted

Tamalpais Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$116,615	\$0	100%	\$297,480	39.2%	\$180,865
2000 - Non-Instructional Salaries	\$68,828	\$0	100%	\$171,309	40.18%	\$102,481
3000 - Employee Benefits	\$71,233	\$0	100%	\$183,679	38.78%	\$112,446
4000 - Supplies and Materials	\$3,148	\$0	100%	\$4,500	69.96%	\$1,352
5000 - Other Operating Expenses and Services	\$14,898	\$0	100%	\$24,971	59.66%	\$10,073
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$1,905	0%	\$7,619	0%	\$7,619
Indirect Costs	\$0	\$0	100%	\$30,343	0%	\$30,343
Totals	\$274,722	\$1,905	14,423%	\$719,901	38.16%	\$445,179

Summary of Activities:

Fall semester 2018 began on September 4th - four levels of ESL, one CTE class (In Home Care), and GED/Diploma classes enrolled over 300 students. Fall semester classes were extended by one week and end on December 18th. Pearson Vue hours were extended by one week also. Expansion plans for ESL, CTE, Family Literacy, summer school are under discussion for Spring 2019 semester. Spring semester begins January 7, 2019. Spring registrations have already begun and will continue through the month of January, February. Spring semester is scheduled to end May 31st.

Status

Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Jaemi Naish, Director

Tamalpais Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$179,405	\$0	100%	\$297,480	60.31%	\$118,075
2000 - Non-Instructional Salaries	\$107,942	\$0	100%	\$171,309	63.01%	\$63,367
3000 - Employee Benefits	\$111,024	\$0	100%	\$183,679	60.44%	\$72,655
4000 - Supplies and Materials	\$8,046	\$0	100%	\$4,500	178.8%	 -\$3,546
5000 - Other Operating Expenses and Services	\$17,052	\$0	100%	\$24,971	68.29%	\$7,919
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$1,905	0%	\$7,619	0%	\$7,619
Indirect Costs	\$0	\$0	100%	\$30,343	0%	\$30,343
Totals	\$423,469	\$1,905	22,232.26%	\$719,901	58.82%	\$296,432

Summary of Activities:

Increase ESL Program.

Status
Submitted

Tamalpais Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$294,203	\$0	100%	\$297,480	98.9%	\$3,277
2000 - Non-Instructional Salaries	\$156,700	\$0	100%	\$171,309	91.47%	\$14,609
3000 - Employee Benefits	\$160,346	\$0	100%	\$183,679	87.3%	\$23,333
4000 - Supplies and Materials	\$30,548	\$0	100%	\$4,500	678.84%	 -\$26,048
5000 - Other Operating Expenses and Services	\$23,812	\$0	100%	\$24,971	95.36%	\$1,159
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$7,619	\$1,905	400%	\$7,619	100%	\$0
Indirect Costs	\$16,170	\$0	100%	\$30,343	53.29%	\$14,173
Totals	\$689,398	\$1,905	36,193.62%	\$719,901	95.76%	\$30,503

Status
Unsubmitted



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