

CAEP Allocation Amendment: 2020-21 Produced: Jun 26, 2020, 09:51 PM UTC Kevin Kerr

## 29 Marin County Adult Education Block Grant Consortium

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 29 Marin County Adult Education Block Grant Consortium

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** The planned allocations are not consistent with the annual adult education plan at this time. The consortium has agreed to approve base allocations with the estimated COLA allocated to COM, with the understanding that at least one allocation amendment will be made for FY21. The consortium has agreed to reassess budget and program needs, weighing our CAEP 3-year plan with the impact of COVID-19. Reallocation decisions will be made to best serve the needs of our region's adult education population according to the strengths of each institution and the combined capacity and capabilities of our consortium.

**Changes:** No Changes

### Amended Member Allocations for 2020-21

Member Agency	Amended Allocation	Adjustment Made
Marin CCD	\$207,133	-\$57,252
Marin Co. Office of Education	\$139,728	-\$15,191
Novato Unified	\$186,796	-\$21,267
San Rafael City High	\$162,964	-\$18,229
Shoreline Unified	\$29,362	-\$4,557
Tamalpais Union High	\$627,204	-\$69,876
<b>Total Allocated to Members</b>	<b>\$1,353,187</b>	
<b>Total CAEP Funds</b>	<b>\$1,353,187</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

### Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Marin CCD</a>	District	College of Marin Katheryn Horton	(415) 457-8811 ext: 8108
<a href="#">Marin Co. Office of Education</a>	County Office of Education (COE)	Ken Lippi	(415) 499-5803
<a href="#">Novato Unified</a>	Unified School District	Karen Valentine	(415) 493-4301
<a href="#">San Rafael City High</a>	High School District	Kevin Kerr	(415) 492-3221
<a href="#">Shoreline Unified</a>	Unified School District	Bob Raines	(707) 878-2286
<a href="#">Tamalpais Union High</a>	High School District	Jaemi Naish	(415) 945-1070

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

#### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been

distributed publicly (EC 84905 (d)(1)(C)).

- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Marin CCD - Member Representative

#### Katheryn Horton

Director of Workforce Programs

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#### Kathleen Antokhin

Program Coordinator- Workforce Projects

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Approved by Kathleen Antokhin

06/18/2020 04:51 PM PDT

### Marin Co. Office of Education - Member Representative

#### Ken Lippi

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Approved by Ken Lippi

06/19/2020 03:08 PM PDT

**Novato Unified - Member Representative**

**Karen Valentine**

Novato Adult School Administrator

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Approved by Karen Valentine

06/18/2020 10:56 PM PDT

**San Rafael City High - Member Representative**

**Kevin Kerr**

Director 9 - 12

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(415) 492-3221

**Kathy Takemoto**

Program Outreach & Support Coordinator

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Approved by Kevin Kerr

06/26/2020 02:51 PM PDT

**Tamalpais Union High - Member Representative**

**Jaemi Naish**

Director

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(415) 945-1070

Approved by Jaemi Naish

06/18/2020 04:52 PM PDT

**Shoreline Unified - Member Representative**

**Bob Raines**

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Approved by Bob Raines

06/19/2020 09:40 AM PDT



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