

California Adult Education Program : Annual Plan : 2021-22 Produced: Sep 27, 2021, 07:46 PM UTC Katheryn Horton

29 Marin County Adult Education Block Grant Consortium

Plans & Goals - Consortium Approved

Executive Summary

The Marin Adult Education Program (MAEP) Consortium will continue to approach its work to address the immediate devastation brought about by the Coronavirus, and ongoing issues of systemic racism and economic instability. The consortium addresses these issues holistically as a way to optimize financial resources. Specifically, MAEP will continue to focus on: HSD/HSE attainment, ESL, short-term CTE, and classes for adults supporting child success. Throughout the 20 – 21 year, a variety of CBOs participated in community building workshops that addressed systemic racism, gun violence, limited access to education, food and health care in underserved populations. The ease of Zoom community meetings helped build partnerships between community organizations and their services. Community agencies are happy to learn that free adult education classes are still available.

Regional Planning Overview

The Hispanic community in Marin County bore the brunt of the damaging effects of the Coronavirus: loss of health, housing, ease of access to continuing education, employment. In July, 2020, ABC News reported that 80% of Marin County COVID-19 cases were among Latinos, the largest racial disparity in the Bay Area (<https://abc7news.com/covid-cases-latino-california-coronavirus-marin-county/6329375/>). Working in partnership with Marin County Health and Human Services, Kaiser Permanente, and UC San Francisco, Marin County currently has a July 2021 vaccination rate of 91% of people 12+ years of age who have received at least one vaccination dose, 83% have completed a vaccination series. Notably, 83% of the Hispanic population age 12+ years have completed a vaccination series with 12% having received one dose of a two- dose vaccine (<https://coronavirus.marinhhs.org/vaccine/data>). With consistent support of community partners including Canal Alliance (a community based organization, or CBO) and CareerPoint Marin, the Marin Adult Education Program Consortium quickly adapted to the new requirements imposed by the County in order to maintain momentum of adult education programming. Through partnerships and close relationships with community based organizations and students, practical, effective processes were developed to keep students engaged and making progress towards their educational goals. Milestones achieved to manage programming following Coronavirus guidelines includes: • Educating teachers and staff on the use of electronic classroom and communication programs including Zoom, Google Classroom, Canvas LMS, e-testing, and a variety of available e-tools; • Installation of a mesh network in the Canal neighborhood, ZIP code 94901, by CBO Canal Alliance. The network was paid for by private donations to address the non-existence of internet access in many parts of this neighborhood. Prior to the installation of the mesh network, College of Marin students often sat on folding chairs, with their laptops, under a street light where the internet signal was the strongest. Their persistence is noteworthy prior to the installation of the mesh network; • Creating family hubs for onsite support and assistance with using technology, establishing email accounts, using local school classroom management systems. In addition, phone calls and “house calls” were also offered to ensure technology worked from the students’ homes; • College of Marin (COM) students, instructors, and staff followed the state COVID-19 protocols for construction and COM’s protocol for hosting students and faculty on campus in order to maintain the Education2Career short-term CTE training program throughout 2020-2021, a partnership program with community-based organization Canal Alliance. This program that helps get Canal Alliance clients into living wage, sustainable careers was the only on-campus program offered during Summer 2020 at COM and one of very few programs that maintained in-person instruction throughout 20-21; • COM approved a new noncredit Adult Education program in Construction that will begin Fall 2021. The new program includes two courses for a Construction Readiness Certificate; • The Marin County Office of Education provided intensive services to approximately 100 families of students in Alternative Education programs. Following COVID-19 safety protocols and guidelines, meetings were held with parents and other adults responsible for supporting children in K-12 education. Supports included ensuring all families had proper technology and connectivity; individual home visits to help set up technology and assist students and family members with technical support; and connecting parents to community resources providing food, shelter and healthcare assistance. The above milestones maintained adult programming throughout the county and will be the foundation for 2021 – 22.

Meeting Regional Needs

Regional Need #1

Gaps in Service / Regional Needs

High School Equivalency, HSE, (GED) and High School Diploma, HSD, Instruction

How do you know? What resources did you use to identify these gaps?

Continue to offer HSE/HSD instruction at Tamalpais Adult School and Novato Adult School. The Novato Adult School will offer HSE preparation in both English and Spanish. The San Rafael Adult School will continue to offer HSD for Newcomer students who aged out of San Rafael and Terra Linda high Schools without a diploma. This need aligns with the Superintendent's initiative 'Closing the Achievement Gap.'

How will you measure effectiveness / progress towards meeting this need?

MAEP will continue to monitor the enrollment and completion rates of these programs relative to the number of adult residents in Marin without a high school education and the number of adult inquiries made about the programs. In addition, MAEP will continue to monitor adult school capacity in order to identify whether there is a need for additional or new services.

Regional Need #2

Gaps in Service / Regional Needs

ESL; Continue ESL classes at all MAEP member sites.

How do you know? What resources did you use to identify these gaps?

In remote West Marin, ESL classes delivered by Zoom saw a slight increase in student participation. As in San Rafael, internet service in West Marin is inconsistent but reliable for students who have access. Having to follow COVID rules and not having to drive on country roads during inclement weather made attendance easier for students in West Marin. COM ESL classes continue to be a significant support to the community. Effort was made in 20-21 and will continue to be made in 21-22 to address the notable digital divide.

How will you measure effectiveness / progress towards meeting this need?

Data review and analysis regarding demand, capacity, enrollment and completion for each program.

Regional Need #3

Gaps in Service / Regional Needs

Need for more/continued Short-term CTE for employment. Tam Adult school's successful Home Health Aide course will offer three cohorts during 2021 – 22. The class format transitioned to Zoom, successfully, without a decline in student attendance or job placement. Reliable relationships with employers played a vital role in the success of this class. Marin County Office of Education offered an inaugural 4-day class on Introduction to Becoming and Instructional Aide. The class served as an introduction to well-paying jobs throughout Marin County by teaching the critical skills needed for this position. College of Marin offered non-credit hospitality and construction courses. In 2021 – 22, College of Marin plans to offer a non-credit Certified Nursing Assistant class. MAEP is fortunate to benefit from the North Bay Trades Introduction Program, an apprenticeship readiness course funded by SB-1. A Marin cohort is scheduled for 2021 – 22. A summer 2021 class will be held at Novato Adult School.

How do you know? What resources did you use to identify these gaps?

How gaps were identified: Labor Market Information and community outreach; this need aligns with the Superintendent's initiative of Jobs for Tomorrow and State goal of Learner Transition.

How will you measure effectiveness / progress towards meeting this need?

Data review and analysis regarding labor market information, student demand, capacity, enrollment and completion in programs, and job attainment.

Regional Need #4

Gaps in Service / Regional Needs

Adults Supporting Child Success- Classes for adults supporting child success were organized and managed by the Marin County Office of Education. Dedicated employees provide intensive small class and individual classes to assist parents in

adjusting to on-line learning for their children, learning to use classroom management systems, establishing and using email communication as well as referring adults to other services in the community to assist with housing, food, and health care.

How do you know? What resources did you use to identify these gaps?

There is continued need for this service as evidenced by student success and continued interest in the service. Additionally, the need aligns with the Superintendent's initiative in closing the Digital Divide and State goal of Technology and Distance Learning.

How will you measure effectiveness / progress towards meeting this need?

Ongoing review and analysis regarding demand, capacity, enrollment and completion for the classes, and parent feedback.

Gaps In Service

New Strategies

Strategy #1

MAEP will support all Marin students to earn HSE, especially those greatly impacted by COVID 19 and focus on the San Rafael Adult School to educate the aged out Newcomer high school students. Since December, 2019 until June 2021, 59 students have earned a high school diploma at the San Rafael Adult School. Novato Adult School will offer HSE in English and Spanish.

Strategy #2

English as a Second Language (ESL) classes will return to on-site instruction to mitigate student Wi-Fi and technology barriers.

Strategy #3

Refine transition from adult school to College of Marin or California State University through SB 68 guidelines, a dedicated adult school counselor from College of Marin, non-credit ESL department, and student ambassadors to assist with the college registration process.

Strategy #4

To meet the demand for construction skills training, COM will double short-term CTE course offerings from two cohorts per year to four cohorts in 21-22, through the new noncredit Construction program.

Strategy #5

Tutoring for ESL students was a determined gap in service in 20-21 that was met by providing two AEP funded tutors for direct student support at COM. Through AEP funding, COM will be able to help maintain this newly established level of service in 21-22.

Strategy #6

COM will build non-credit CTE course offerings through the college's new Certified Nursing Assistant course.

Strategy #7

Summary of new strategies:- Offer high school credit programs, such as Edgenuity, to provide support on-line HSE completion- Expand non-credit CTE course offerings through the noncredit Construction program and with a Certified Nursing Assistant course offered by College of Marin- Expand outreach to HSE students by offering preparation courses in English and Spanish.- Offer hybrid instruction using on-site and on-line Zoom.

Seamless Transitions

New Strategies

Strategy #1

Follow SB 8 guidelines as students move from adult school to community college or California State Universities.

Strategy #2

Continued strategy: Student Progress toward HSD. All adult schools follow AB 2121 high school graduation requirements and AB 1806 guidelines for eligible newcomer, homeless, military, foster care, and students. In San Rafael, Newcomer HSD completion is the highest priority at the adult school as the HS graduation rate in San Rafael is the lowest in the county. School District; no. Students in Cohort; no. Students in Cohort who graduated; HS Graduation Rate Novato Unified; 707; 648; 91.7% San Rafael City High; 786; 585; 74.4% Shoreline Unified; 33; 33; 100.0% Tamalpais Union High; 1,226; 1,175; 95.8% Above figures are from CDE Dataquest.

Strategy #3

Community college preparation: Adult ed funds for Summer Bridge English classes during the summer prior to the fall semester for newcomer students entering from high school or adult school; student support tutors for adult ESL students enrolled in the community college.

Student Acceleration

New Strategies

Strategy #1

College of Marin created Short-Term Training courses in light of the high unemployment rate brought on by the pandemic. The trainings, which bundled courses in computer and business to create new, in demand skills certificates, were widely promoted to adult education students. Though not all courses were non-credit, interested students were assisted with the financial aid process. This strategy will continue in 21-22.

Strategy #2

San Rafael Adult School will work with district high school counselors to identify Newcomer students who will not complete a high school diploma. These students will participate in an Adult School Orientation to welcome them to the adult school, complete assessments, and make an educational plan to earn a high school diploma.

Professional Development

New Strategies

Strategy #1

Training offered by OTAN, CAEP, COABE continue to be of importance in adult education. Educators will continue to learn new software and other digital strategies to meet the needs for online or hybrid course offerings.

Leveraging Resources

New Strategies

Strategy #1

Marin County Office of Education will continue to offer the HiSET exam at the Marin County Jail and at the Marin County Office of Education central office for jail students who did not complete the exam process before their release.

Strategy #2

North Bay Trades Introduction Program, a pre-apprenticeship course, will be offered in Marin County this program year at Novato Adult School. This program is funded by SB-1.

Strategy #3

Homeward Bound in Novato will continue to offer the Fresh Starts Academy, a free, non-credit culinary course for adults in cooking and front of the house operations.

Strategy #4

Continue with Education2Career Construction Skills training program and implement the new Certified Nursing Assistant program, both of which leverage the resources and partnership of College of Marin and CBO Canal Alliance.

Fiscal Management

A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your CAEP 3-year plan.

The MAEP consortium agrees to invest CAEP funding in ESL, HSD/HSE, Short-term CTE and adults supporting child success. A goal of increasing funds for San Rafael City Schools continues in light of the success in awarding high school diplomas to Newcomer students. Increased funding is reviewed each year as well as evaluating carryover funds across all members. Allocation amendments during the program year will be made if a need is identified and agreed upon by members.

An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2021-22.
All carry-over funds will be invested in the described services.

Certification

Marin CCD - Member Representative

Katheryn Horton

Director of Workforce Programs

kahorton@marin.edu

(415) 457-8811 ext: 8108

Kathleen Antokhin

Program Coordinator- Workforce Projects

kantokhin@marin.edu

(415) 457-8811 ext: 8183

Approved by College of Marin Katheryn Horton

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Marin Co. Office of Education - Member Representative

Ken Lippi

klippi@marinschools.org

(415) 499-5803

Approved by Ken Lippi

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Novato Unified - Member Representative

Kessa Early
kearly@nUSD.org

Jennifer Marsh Russell
Assistant Principal
jmarshrussell@nUSD.org
(415) 493-4314

Approved by Jennifer Marsh Russell

08/13/2021 09:55 PM PDT

San Rafael City High - Member Representative

Kathy Takemoto
Program Outreach & Support Coordinator
ktakemoto@srcs.org
(415) 492-3591

Tyler Graff
Director of Secondary Education
tgraff@srcs.org
(831) 426-6625

Victoria Martin
Principal
vmartin@srcs.org
(415) 485-2437

Approved by Tyler Graff San Rafael City Schools

09/08/2021 02:04 PM PDT

Shoreline Unified - Member Representative

Adam Jennings
adam.jennings@shorelineunified.org

Approved

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08/13/2021 02:05 PM PDT

Tamalpais Union High - Member Representative

Jaemi Naish

Director

jnaish@tamdistrict.org

(415) 945-1070

Approved by Jaemi Naish

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