

California Adult Education Program Produced: 06/16/2022 07:07 PM PDT Jennifer Marsh Russell

29 Marin County Adult Education Block Grant Consortium: Certified

Details

Consortium Information

Consortium Name:

29 Marin Adult Education Program Consortium

Consortium Short Name:

29 Marin

Address:

835 College Ave. | Kentfield, CA | 94904

Website:

<https://sites.google.com/srcs.org/marin-adult-education-program/home>

Funding Channel 2022-23:

Fiscal Agent

CAEP Funds 2022-23:

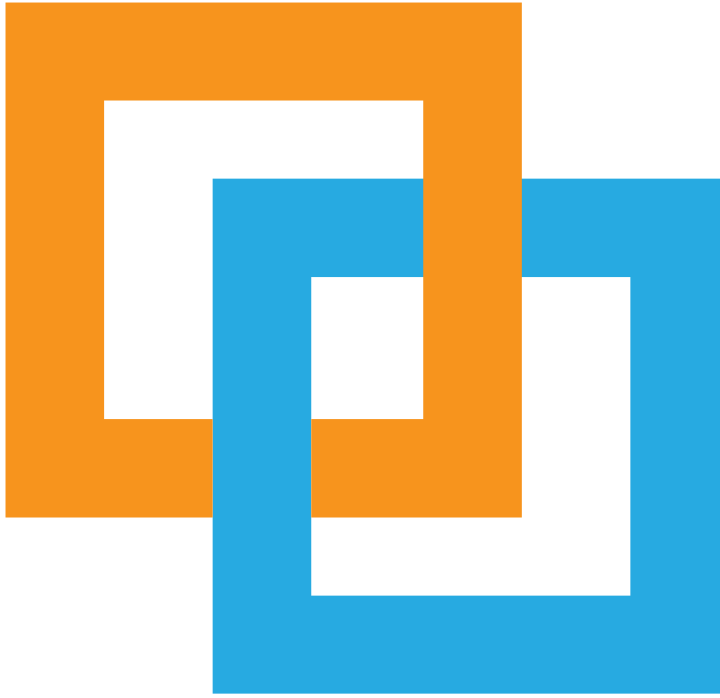
\$1,649,521

CAEP Funds 2021-22:

\$1,566,051

CAEP Funds 2020-21:

\$1,505,093



Consortium Contacts

| Responsibility | Name | Email | Title | Phone |
|-----------------|-------------------|--------------------------------------------------------------|----------------------------------------------------------------------|--------------------------|
| Fiscal Contact | Greg Nelson | gnelson@marin.edu | Assistant Superintendent, Vice President for Administrative Services | (415) 457-8811 |
| Primary Contact | Katheryn Horton | kahorton@marin.edu | Director of Workforce Programs | (415) 457-8811 ext: 8108 |
| Primary Contact | Jonathan Eldridge | JEldridge@marin.edu | | |
| Primary Contact | Kathleen Antokhin | kantokhin@marin.edu | Program Coordinator- Workforce Projects | (415) 457-8811 ext: 8183 |
| Primary Contact | Alina Varona | arvarona@marin.edu | | |

Member Agencies

| Member Agency | Member Type | Contact | Phone |
|-----------------------------------------------|----------------------------------|-----------------|--------------------------|
| Marin CCD | District | Katheryn Horton | (415) 457-8811 ext: 8108 |
| Marin Co. Office of Education | County Office of Education (COE) | Ken Lippi | (415) 499-5803 |
| Novato Unified | Unified School District | Kessa Early | |
| San Rafael City High | High School District | Kathy Takemoto | (847) 274-8276 |
| Shoreline Unified | Unified School District | Adam Jennings | |
| Tamalpais Union High | High School District | Jaemi Naish | (415) 945-1070 |

Executive Summary

Executive Summary *

As a result of a highly compliant citizenry, Marin County COVID vaccination rate is 92.3% for eligible individuals who have received an initial, complete vaccination of April 2022 (Marin County Health and Human Services). Purposeful outreach to the Hispanic and Black communities have improved vaccination rates to 88% for Hispanics and 64% for Blacks. School districts in the county implemented 'return to school' guidelines that enabled students to return to in-person instruction in Fall 2021. As in other consortia, enrollment in adult programming fell once COVID restrictions were initiated in March 2020, as adult students with barriers encountered more barriers and grappled with dilemmas including: housing and food insecurity, lack of access to health care services, loss of jobs, and lack of reliable access to the internet to continue with distance learning. However, with the slow decrease in COVID, adult students are coming back to school, eager to continue their studies.

Program offerings consider data from the 2020 Census for Marin that shows:

ACS 2021 Data Available On-line as of 4/12/2022

- Number of people 5+ years who speak a language other than English at home: 52,107 = 21%
- Number of households in Marin County: 104,900
- Number of households not speaking English at home: 23,514 = 22%
- Population 25+ years and older: 186,935
- Population with < high school diploma: 11,049 = 5.9%
- Median household income: \$121,671
- Per capita income in past 12 months: \$74,446
- Percentage of persons living in poverty = 6% (14,845 persons)
- Not a US citizen: 23,758 = 9%

Marin Adult Education Program Consortium will focus on: HSD/HSE attainment with special emphasis on Newcomer Students in San Rafael, ESL, short-term CTE, and adult/child success programs. Although the transition to distance learning was difficult for students and staff alike, some successes have been noted including the desire of some students to request continuing instruction in a Hyflex model. This request is being explored and piloted at Tamalpais Adult School.

Continuing partnership with pre-apprenticeship North Bay Trades Introduction Program and Education 2 Career construction classes with CBO Canal Alliance continued through the pandemic. Member College of Marin has developed new 2022 CTE partnerships with CAL FIRE, Marin Clean Energy, and Golden Gate Transit to create programming that will lead to employment with competitive pay and benefits.

Assessment

Overview and Preparation *

MAEP reviews Marin County in four geographic areas: North, Central, South, and West Marin. Adult School programming at College of Marin, Novato Adult School, Tamalpais Adult School, and Marin County Office of Education serves all county students with San Rafael Adult School focusing on aged-out Newcomers in their district, and Shoreline Unified offering ESL and short-term CTE. MAEP members review and assess demographic census data to identify communities of need as well as high school graduation rates as posted in CDE Datamart. The cities of San Rafael and Novato are home to the largest number of Hispanic/Latinx individuals who also have the highest census response rate of a language other than English spoken at home. CDE Datamart reflects San Rafael City Schools with the lowest high school graduation rate in the county at 82.4% in 20 - 21 per DataQuest. Based on these statistics, MAEP has prioritized HSD completion for aged-out Newcomer students in San Rafael along with continued ESL instruction. Novato Adult School focuses on ESL instruction, HSD, and HSE preparation. Tamalpais Adult School's programs match Novato Adult with the addition of short-term CTE and Pearson Vue testing. Rural West Marin has a smaller number of Hispanic/Latinx residents but a need for ESL classes. College of Marin's main campus is centrally located and offers adult education non-credit ESL instruction. Similarly, Marin County Office of Education is centrally located to offer parent/child success instruction.

The forced transition to on-line learning brought by COVID was not a solely negative student experience and MAEP schools have chosen to continue on-line learning as needed. For example, in rural West Marin, using on-line classes enabled students to continue their studies without having to drive long distances at night on country roads to attend class. Online instruction in ESL had the added benefit of students and teachers being able to see one another's unmasked faces which aided in pronunciation and speaking exercises. Each member is making their own instructional decisions on incorporating on-line and in-person instruction to accommodate students' needs and preferences.

Regional Alignment and Priorities *

The three adult schools have forged a continuing, strong relationship with College of Marin (COM) which offers CTE pathways. Through COM, MAEP has a dedicated adult school counselor who assists students with the transition to COM. Three consortium members are active in the Workforce Alliance of the North Bay, Marin's workforce development board. Additional workforce services that were previously provided by Marin County CareerPoint Marin are transitioning to a new provider, Equus, through the Workforce Alliance of the North Bay. In addition, workforce preparation services are found through local CBO's including the YWCA and the Marin City Community Development Corporation.

Tamalpais Adult School will continue to offer a successful In-Home Caregiver class that provides students with direct access to potential employers. MAEP will continue to benefit from the North Bay Trades Introduction Program, a pre-apprenticeship class to prepare adults for union trade apprenticeships. MAEP has also offered workforce classes to address local needs such as the Education 2 Career (e2c) Construction class held in partnership between CBO Canal Alliance and COM, and an MCOE-sponsored class this past spring on the 'Introduction to Instructional Assisting' to build a candidate pool for the many Instructional Assistant openings throughout the county.

Review of monthly EDD labor outlook reports continues to reflect growth in the Construction, Health Care, and Hospitality industries in Marin County.

Evaluate the Educational Needs of Adults in the Region *

MAEP maintains a summary of year-to-year data points that includes enrollment, enrollment by program, and HSD/HSE achieved annually. This data is pulled from CASAS/TOPSPRO Enterprise with COM data coming from the internal District data system. Other sections have outlined how MAEP meets the needs of ESL, HSD, and HSE instruction.

Workforce preparation is a difficult area to address. The monthly EDD labor market forecast now reports Marin County separately, removing it from the previous San Francisco/Redwood Corridor dataset. Marin is one of the most expensive counties to live in, reflected by the median home price of \$1.6M as of November 2021. Data from the Workforce Alliance of the North Bay reflects that most Marin residents do not work in Marin County as the availability of better paying jobs exist in nearby San Francisco. The EDD reports reflect those industries with the most openings in Marin County are lower wage jobs in hospitality and food service. The consortium has the following programs and plans in place to provide workforce/career training:

1. Tamalpais Adult Schools In-Home Caregiver course as an entry point into employment with a pathway to a Certified Nursing Assistant certificate being developed by College of Marin as well as Medical Assisting, Dental Assisting, and Nursing offered at COM.
2. COM has developed a Hospitality pathway that can lead to higher levels of ServSafe certifications and higher wage employment.
3. In addition, construction jobs in Marin are projected to show modest growth as reconstruction continues in the northern county of Sonoma which suffered the significant wildfire destruction of homes and businesses. Education 2 Career Construction and North Bay Trades Introduction Program are offered in the county.
4. The Marin County Office of Education offers Paraeducator training in Spring and Summer cohorts for those wishing to enter the field of education in a classified, non-certificated role. Participants successfully completing training are eligible for hire in all Marin school districts in positions with very competitive hourly wages and full benefits.
5. MAEP is currently surveying adult ed members and providers to evaluate interest in short-term technology classes for adults. These classes, which can be taught in English and Spanish, will build upon the courses offered by K12 school districts who trained parents on web-based systems used by local districts for on-line learning, tracking student work and communicating with the school. This new training will be focused on skill-builder courses on topics such as Chromebook Basics, How to be a Zoom Participant, Using Email.

Contributions by Entities *

All six members of MAEP are active participants in the assessment, planning, and implementation work of the consortium. In addition, each month, the Marin County Health and Human Services department and CBO Canal Alliance (serving the Hispanic/Latinx community) provide program updates at the governance meetings. MAEP will hold work groups as needed to work on required CAEP reports.

It has been the practice of the consortium to annually agree on what programs will be offered and the location of the offerings. Each adult school surveys students, informally, for input on class offerings, locations and, now, whether the class should meet in-person or on-line. Each member makes these choices based on their students' needs. Staff meetings are held by each member to review programs, share ideas, and discuss future needs.

Each member has identified one or two voting members who are approved by their governing board. All current approvals are up-to-date with signed board vote results.

Regional Service Providers

For each Member Agency service provider, enter the number of Participants in each program area.

| Provider Name | Provider Type | Number of Participants in Program Area | | | | | | | | |
|--------------------------------|-----------------------|----------------------------------------|------------|-------------|-----------|------------|-------------|----------------|-------------------|--------------------|
| | | ABE | ASE | ESL | EL Civics | AWD | K12 Success | Short Term CTE | Workforce Reentry | Pre-Apprenticeship |
| *Marin CCD | Member Representative | 0 | 0 | 1,651 | 0 | 137 | 0 | 120 | 0 | 0 |
| *Marin Co. Office of Education | Member Representative | 0 | 0 | 0 | 0 | 0 | 19 | 0 | 0 | 0 |
| *Novato Unified | Member Representative | 49 | 72 | 148 | 0 | 0 | 0 | 0 | 0 | 5 |
| *San Rafael City High | Member Representative | 0 | 72 | 48 | 0 | 0 | 0 | 0 | 0 | 0 |
| *Shoreline Unified | Member Representative | 0 | 0 | 16 | 0 | 0 | 0 | 0 | 0 | 0 |
| *Tamalpais Union High | Member Representative | 116 | 106 | 253 | 0 | 0 | 12 | 0 | 0 | 0 |
| Total Participants | | 165 | 250 | 2116 | 0 | 137 | 31 | 120 | 0 | 5 |

* Member Agency required to input number of Participants

For each service provider added, check the box in the program areas where services are provided.

| Provider Name | Provider Type | Program Area Where Services Are Provided | | | | | | | | |
|----------------------------------------------|-----------------------------|------------------------------------------|-----|-----|-----------|-----|-------------|----------------|-------------------|--------------------|
| | | ABE | ASE | ESL | EL Civics | AWD | K12 Success | Short Term CTE | Workforce Reentry | Pre-Apprenticeship |
| Homeward Bound of Marin | Community Organization | x | x | x | x | x | x | ✓ | ✓ | x |
| YWCA San Francisco Marin | Community Organization | x | x | x | x | x | x | ✓ | ✓ | x |
| Canal Alliance | Community Organization | x | x | ✓ | ✓ | x | x | ✓ | x | x |
| North Bay TIP | Industry | x | x | x | x | x | x | x | x | ✓ |
| Marin City Community Development Corporation | Community Organization | x | x | x | x | x | x | x | ✓ | x |
| Conservation Corps North Bay | Community Organization | x | ✓ | x | x | x | x | x | ✓ | x |
| SparkPoint Marin | Community Organization | ✓ | x | ✓ | x | x | x | x | ✓ | x |
| Workforce Alliance of the North Bay | Workforce Development Board | x | x | x | x | x | x | ✓ | ✓ | x |
| Equus Workforce Solutions | Workforce Development Board | x | x | x | x | x | x | x | ✓ | x |
| Public Authority of Marin | Other | x | x | x | x | x | x | x | ✓ | x |

Evaluate the Current Levels and Types of Education and Workforce Services for Adults in the Region *

Current education offerings are in line with available funding and realistic job openings in the county. Hospitality and retail have the largest number of openings, but also the lowest pay. Members offer entry level short term CTE courses that map to COM CTE courses that lead to higher paying jobs. The consortium has health and construction courses with higher pay as well as opportunities for additional training for professional-level employment.

The consortium welcomes Equus, the new Career Point provider of workforce services. Needed services include job and interview preparation and access to computers for job search, application as well as free printers for documents and resumes. The addition of on-site hiring fairs would be helpful and beneficial to job seekers as well as adding a Career Point One Stop office at the Novato campus of College of Marin.

Metrics: CAEP Barriers & Metrics

✓ Student Barriers

Adult Ed Metrics

- English Language Learner (AE 305 - Overall)
- Low Literacy (AE 311 - Overall)

✓ Progress: Learn about skills gains in adult basic education, ESL, workforce preparation, and CTE programs.

Adult Ed Metrics

- Participants Who Complete an EL Civics COAPP or Course (AE 411 - Overall)
- Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL)

× Transition: Learn about student transition into postsecondary education and college credit pathways.

✓ Success: Information on completion of diplomas, certificates, and college credit awards.

Adult Ed Metrics

- Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall)
- Participants Who Earn a Postsecondary Credential (AE 625 - Overall)

× Employment and Earnings: Access 2nd and 4th quarter employment, annual earnings, and earning gains data.

Consortium Level Metric Targets

* Mandatory for all consortia

| Metric Set | Metric | 2019-20 Actuals | 2020-21 Actuals | 2021-22 Actuals | 2022-23 Target | 2023-24 Target | 2024-25 Target |
|------------------|---------------------------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All | *Number of Adults Served (AE 200 - Overall) | | | | 3,000 | 3,150 | 3,300 |
| Student Barriers | English Language Learner (AE 305 - Overall) | | | | 850 | 870 | 890 |
| Student Barriers | Low Literacy (AE 311 - Overall) | | | | 1,000 | 1,000 | 1,000 |

Member Level Metric Targets

* Mandatory for all members

Marin CCD (Reported by Marin District)

| Metric Set | Metric | 2019-20 Actuals | 2020-21 Actuals | 2021-22 Actuals | 2022-23 Target | 2023-24 Target | 2024-25 Target |
|------------|-------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All | *Adults who Became Participants (AE 202 - Overall) | 1,807 | 1,145 | | 1,820 | 1,850 | 1,872 |
| Progress | Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL) | 37 | 41 | | 0 | 0 | 0 |
| Progress | Participants Who Complete an EL Civics COAPP or Course (AE 411 - Overall) | | | | 0 | 0 | 0 |
| Success | Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall) | | | | 0 | 0 | 0 |
| Success | Participants Who Earn a Postsecondary Credential (AE 625 - Overall) | | | | 0 | 0 | 0 |

Marin Co. Office of Education (Reported by Marin County Office of Education)

| Metric Set | Metric | 2019-20 Actuals | 2020-21 Actuals | 2021-22 Actuals | 2022-23 Target | 2023-24 Target | 2024-25 Target |
|------------|-------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All | *Adults who Became Participants (AE 202 - Overall) | 19 | | | 20 | 20 | 20 |
| Progress | Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL) | | | | 0 | 0 | 0 |
| Progress | Participants Who Complete an EL Civics COAPP or Course (AE 411 - Overall) | | | | 0 | 0 | 0 |
| Success | Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall) | | | | 0 | 0 | 0 |
| Success | Participants Who Earn a Postsecondary Credential (AE 625 - Overall) | | | | 0 | 0 | 0 |

Novato Unified (Reported by Novato Unified School District (NUSD))

| Metric Set | Metric | 2019-20 Actuals | 2020-21 Actuals | 2021-22 Actuals | 2022-23 Target | 2023-24 Target | 2024-25 Target |
|------------|-------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All | *Adults who Became Participants (AE 202 - Overall) | 209 | 59 | | 225 | 322 | 330 |
| Progress | Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL) | | | | 0 | 0 | 0 |
| Progress | Participants Who Complete an EL Civics COAPP or Course (AE 411 - Overall) | | | | 5 | 10 | 10 |
| Success | Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall) | | 13 | | 10 | 10 | 10 |
| Success | Participants Who Earn a Postsecondary Credential (AE 625 - Overall) | | | | 0 | 0 | 0 |

San Rafael City High (Reported by San Rafael City High School District)

| Metric Set | Metric | 2019-20 Actuals | 2020-21 Actuals | 2021-22 Actuals | 2022-23 Target | 2023-24 Target | 2024-25 Target |
|------------|-------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All | *Adults who Became Participants (AE 202 - Overall) | 72 | 97 | | 45 | 25 | 50 |
| Progress | Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL) | | | | 40 | 25 | 20 |
| Progress | Participants Who Complete an EL Civics COAPP or Course (AE 411 - Overall) | | | | 0 | 0 | 0 |
| Success | Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall) | 15 | 40 | | 20 | 25 | 0 |
| Success | Participants Who Earn a Postsecondary Credential (AE 625 - Overall) | | | | 0 | 0 | 0 |

Shoreline Unified (Reported by Shoreline Unified School District)

| Metric Set | Metric | 2019-20 Actuals | 2020-21 Actuals | 2021-22 Actuals | 2022-23 Target | 2023-24 Target | 2024-25 Target |
|------------|-------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All | *Adults who Became Participants (AE 202 - Overall) | 16 | 12 | | 20 | 20 | 20 |
| Progress | Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL) | | | | 0 | 0 | 0 |
| Progress | Participants Who Complete an EL Civics COAPP or Course (AE 411 - Overall) | | | | 0 | 0 | 0 |
| Success | Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall) | | | | 0 | 0 | 0 |
| Success | Participants Who Earn a Postsecondary Credential (AE 625 - Overall) | | | | 10 | 0 | 0 |

Tamalpais Union High (Reported by Tamalpais Union High School District (TUHSD))

| Metric Set | Metric | 2019-20 Actuals | 2020-21 Actuals | 2021-22 Actuals | 2022-23 Target | 2023-24 Target | 2024-25 Target |
|------------|-------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| All | *Adults who Became Participants (AE 202 - Overall) | 354 | 291 | | 390 | 415 | 450 |
| Progress | Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL) | 84 | 44 | | 85 | 92 | 100 |
| Progress | Participants Who Complete an EL Civics COAPP or Course (AE 411 - Overall) | 188 | 129 | | 190 | 205 | 220 |
| Success | Participants Who Earn a High School Diploma or Equivalency (AE 633 - Overall) | 15 | 19 | | 15 | 15 | 15 |
| Success | Participants Who Earn a Postsecondary Credential (AE 625 - Overall) | | | | 0 | 0 | 0 |

Member Spending Targets

| Member | Percent of 2019-20 Available Funds Spent | Percent of 2020-21 Available Funds Spent | Percent of 2021-22 Available Funds Spent | 2022-23 Target | 2023-24 Target | 2024-25 Target |
|-------------------------------|------------------------------------------|------------------------------------------|------------------------------------------|----------------|----------------|----------------|
| Marin CCD | 100% | 100% | 30% | 90% | 90% | 90% |
| Marin Co. Office of Education | 100% | 17% | 0% | 85% | 85% | 85% |
| Novato Unified | 100% | 100% | 22% | 90% | 90% | 90% |
| San Rafael City High | 100% | 100% | 52% | 95% | 95% | 95% |
| Shoreline Unified | 100% | 55% | 0% | 90% | 90% | 90% |
| Tamalpais Union High | 100% | 100% | 90% | 97% | 97% | 97% |

Objectives

Address Educational Needs

Description of Objective *

The following was used to both identify the regional education needs and associated programs currently planned for 2022-2025: Marin County geographical data taken from the 2017-2020 WANB WIOA Local Strategic Plan, 2018 Labor Market Data Report, 2018 US Census Bureau Quick Facts, WANB 2018 Regional Overview, and American Community Services 2018. Four program areas are offered:

English as a Second Language The consortium has ESL classes strategically placed to serve the entire county. Classes in Novato & San Rafael serve populations with the highest poverty levels in Marin (Census Fact Finder).

Short term CTE: In the area of developing entry level jobs with viable career paths, the MCCD (Marin Community College District) has partnered with Canal Alliance to offer a Construction Fundamentals program (E2C) while TUHSD provides a Home Health Care Aide course, and all members continue support of the North Bay TIPS program. Career Technical Education program development aligns with regional workforce needs and targets career pathways that provide a livable wage, with the goal to focus on industries that pay a minimum of \$20 hourly.

Parent Child success: The Marin County Office of Education, in conjunction with Marin school districts and community partners, support adult education training classes, workshops and activities for parents, guardians and adults who support K-12 students. Due to the COVID-19 pandemic, the lack of digital literacy and the lack of access to technology is apparent among Marin's historically underserved community members in the Latinx community. Going forward, there will be a targeted focus on digital literacy as a major component of the Parent-Child Success program in the county. Digital literacy skill building will be concentrated in districts with large populations of newcomer families and adults in need of support and bilingual services.

High School Diploma/High School Equivalency: High school diploma/high school equivalency programming is offered by three MAEP members, TUHSD, SRCS, NUSD. SRCS offers a high school equivalency program to Newcomer high school students who age out of SRCS without attaining a high school diploma. San Rafael City Schools educates the majority of the high school newcomer students in the county. Tamalpais Adult School and Novato Adult School serve adult school students from San Rafael who are working towards high school diploma/equivalency in addition to in-district students who need to earn a GED or diploma.

Improve Integration of Services & Transitions

Description of Objective *

Objectives:

- Strengthen partnerships (local, state, and federal);
- Leverage funding, when possible, to minimize the impact of limited resources for MAEP;
- Provide programs in high need areas (ESL, GED/Diploma, CTE);
- Use data to evaluate program effectiveness, build programs and where to offer classes;
- Provide bilingual student support services, marketing, and outreach;
- Ensure adult learners served in Marin County have access to digital literacy skills and resources across all members and partner programs;
- Provide ongoing professional development and training for staff and onboarding to new adult education administrators as needed.

Many of the students served in Marin County member and partner sites have been historically underserved in education. Marin County adult learners served by MAEP members report at least one or more barriers regarding transition to employment, secondary education including ESL and GED/Diploma and enrollment into higher education. The goal of each member and partner is to disrupt this systemic pattern and ensure all adult learners in Marin County's four adult education areas have access to educational programs that benefit them and their families.

As of January 2022, Marin County has 5.5% unemployment (EDD). 6.9% of residents live in poverty and 21% speak a language other than English at home (2019222.censusreporter.org). The current living wage in Marin County is \$28.00/hour for a single adult, \$36.35/hour for a family of four with two working adults (<https://livingwage.mit.edu/counties/06041>).

Improve Effectiveness of Services

Description of Objective *

The MAEP Annual Plan is discussed and updated annually. Consortium-wide data including but not limited to enrollment, graduates, transitions meetings, programs offered, CASAS pre- and post-test comparisons, member end-of-year reports are shared and discussed at scheduled MAEP meetings. Programs and services are constantly reviewed and analyzed by all MAEP members and partners, and directions are changed as needed, ex. COVID-19 pandemic. Data are shared with member district administration and community stakeholders.

Activities & Outcomes

Activity Name *

Monitor student data on progress and outcomes

Objective that Applies to this Activity

Improve Effectiveness of Services

Brief Description of Activity *

MAEP will continue to collect and analyze student data including enrollment, attendance, and outcomes and census to make data-based decisions on program offerings, concentrating on the underserved communities in the county.

The consortium members will collect and report data from CASAS for members to assess enrollment by program area. Other data sources that are referenced include monthly EDD LMI, census data, Launchboard, Dataquest. The consortium will review and assess these data to help in determining gaps in courses offered. Members will focus on maintaining data integrity, performing student updates, and meeting CAEP program goals.

Short-Term Outcomes (12 Months) *

Have consortium Program Outreach & Support Coordinator collect and share data with all members for their review and agreement. Collect and create year-to-year comparisons.

Intermediate Outcomes (1-3 Years) *

Provide needed programs in areas of greatest need such as ESL in San Rafael, Novato and West Marin. Address continuing need for technology classes for adults supporting child success.

Long-Term Outcomes (3-5 Years) *

More student participants in ESL and adult technology classes.

Proposed Completion Date

06/30/2025

Adult Ed Metrics and Student Barriers

- Student Barriers: English Language Learner (AE 305 - Overall)

Responsible person(s)

| Name |
|------------------------|
| Adam Jennings |
| Jaemi Naish |
| Jennifer Marsh Russell |
| Katheryn Horton |
| Ken Lippi |
| Tyler Graff |

Activity Name *

Increase marketing and outreach

Objective that Applies to this Activity

Address Educational Needs

Brief Description of Activity *

The consortium Program & Outreach Support Coordinator will re-establish contact with local CBO's and adult education stakeholders post-COVID, in order to update county members on current program offerings at all county adult school

locations. Program Outreach & Support Coordinator began work with the county Public Defender's office to participate in the "Clean Slate" program to assist justice involved adults access services, education, and employment

Short-Term Outcomes (12 Months) *

Increase and reinstate marketing and outreach to increase student enrollment, post-COVID.

Intermediate Outcomes (1-3 Years) *

In addition to consortium marketing and outreach, begin working with community partners who can refer students to adult ed. New WDB agency, Equus operating Career Point Marin, is starting up in Marin County in 2022 and will explore co-locating with adult ed consortium members.

Increased marketing and outreach will allow for a more robust referral process enabling greater awareness of available programs for historically underserved adults.

Long-Term Outcomes (3-5 Years) *

Moving out of pandemic restrictions will allow adult schools to work closely, again, with partners in the community to cross refer students to eligible programs and services.

Proposed Completion Date

06/30/2024

Adult Ed Metrics and Student Barriers

- Student Barriers: English Language Learner (AE 305 - Overall)

Responsible person(s)

| Name |
|-----------------|
| Victoria Martin |

Activity Name *

Update the Consortium Governance Plan and By Laws

Objective that Applies to this Activity

Improve Effectiveness of Services

Brief Description of Activity *

Instill a regularly scheduled review of the Consortium's Governance Plan and Bylaws to ensure students are served, members are accountable, and each member attains educational goals. ESL instruction is a priority at this time, but scheduled reviews are needed to ensure current student needs are met.

The Consortium Governance Plan should enhance the delivery of education to adults.

Short-Term Outcomes (12 Months) *

Members to review current Governance Plan and Bylaws at consortium meetings and work groups to propose updates by October 2022.

Intermediate Outcomes (1-3 Years) *

Ensure the priorities of the Consortium and CAEP are addressed and served. Data collection reports will help in this analysis.

Long-Term Out comes (3-5 Years) *

Complete the Governance Plan and Bylaws review and schedule the next update in Fall 2025. Instill a disciplined schedule of review for future years.

Proposed Completion Date

12/31/2023

Adult Ed Metrics and Student Barriers

- Student Barriers: English Language Learner (AE 305 - Overall)

Responsible person(s)

| Name |
|-------------------|
| Kathleen Antokhin |

Funds Evaluation

Member Allocations and Expenditures

| Member Agency | Prior Year Total Leveraged Funds | Program Reporting Status |
|------------------------------------------------------|----------------------------------|--------------------------|
| <u>Marin CCD</u> | \$2,787,896 | Certified |
| <u>Marin Co. Office of Education</u> | \$157,147 | Certified |
| <u>Novato Unified</u> | \$176,316 | Certified |
| <u>San Rafael City High</u> | \$214,382 | Certified |
| <u>Shoreline Unified</u> | \$21,979 | Certified |
| <u>Tamalpais Union High</u> | \$840,069 | Certified |
| Totals | \$4,197,789 | 6/6 Certified |

Funds Evaluation *

Marin Community College District (MCCD) will continue to allocate CAEP apportionment funds to members. Funding will be allocated as determined by the Consortium based on each member’s school/program-area funding needs, value of carry-over funding, availability of other funding sources, capacity, student success rates and community need. On determination of the Consortium, carry-over CAEP funding may be reallocated to members with financial need.

For 2022-25, MAEP members will use CAEP and other sources of funding as follows:

COM: In addition to Strong Workforce funds, MCCD will leverage district funding supplemented with CAEP funding to advance noncredit ESL programs and activities, noncredit, Short-Term CTE, and the courses and programs serving

Adults with Disabilities.

MCOE: CAEP funding will supplement general funds to support adults caring for K12 students in an Alternative Education program, provide help to 18-year-old students in a modified “5th-year” program in attaining a high school diploma/equivalent, and to continue Para-educator Trainings for adults hoping to work in K12 schools. MCOE will use limited CTEIG/Strong Workforce funding for CTE classes that will include adult students.

NUSD: In addition to CAEP funds, NUSD will use CALWORKS and periodic grants to help eliminate barriers for adult ed students. Support has included curriculum material, Chromebooks, and fee waivers for testing. NUSD will also leverage funding to continue providing ESL, Basic Skills, and HSE classes.

TUHSD: Modest funding outside of CAEP includes WIOA Title II, in-kind donations for classrooms at co-located offsite locations, and a small reserve including CALWORKS funding and fees collected from Pearson Vue test center examinees. TUHSD leverages all available funding in the operation of its WASC accredited school to provide free classes in CTE, ESL, and HSE.

SRCS: CAEP funds will provide in person instruction to Newcomer SRCS students- working adults who need specialized instruction in high school credit coursework to earn a diploma. SRCS also uses CAEP funding to offer non-credit ELD classes to SRCS students and the community at large. District funding provides necessary infrastructure for Adult School operations.

SUSD: CAEP funds will provide ESL classes through the Marin County Public Library, short-term ServSafe CTE classes, and classes in effective use of technology to aid families in accessing SUSD student portals. The library may provide in-kind classroom space.

Certification

Marin CCD - Member Representative

Katheryn Horton

Director of Workforce Programs

kahorton@marin.edu

(415) 457-8811 ext: 8108

Kathleen Antokhin

Program Coordinator- Workforce Projects

kantokhin@marin.edu

(415) 457-8811 ext: 8183

Approved by Katheryn Horton

06/07/2022 02:33 PM PDT

Marin Co. Office of Education - Member Representative

Ken Lippi

klippi@marinschools.org

(415) 499-5803

Approved by Ken Lippi

06/07/2022 02:31 PM PDT

Novato Unified - Member Representative

Kessa Early

kearly@nUSD.org

Jennifer Marsh Russell

Assistant Principal

jmarshrussell@nUSD.org

(415) 493-4314

Approved by Jennifer Marsh Russell

06/16/2022 07:07 PM PDT

San Rafael City High - Member Representative

Kathy Takemoto

Program Outreach & Support Coordinator

ktakemoto@srcs.org

(847) 274-8276

Tyler Graff San Rafael City Schools

Director of Secondary Education

tgraff@srcs.org

(831) 426-6625

Victoria Martin

Principal

vmartin@srcs.org

(415) 485-2437

Approved by Victoria Martin

06/07/2022 04:49 PM PDT

Shoreline Unified - Member Representative

Adam Jennings

Superintendent

adam.jennings@shorelineunified.org

Kathy Takemoto

Program Outreach & Support Coordinator

ktakemoto@srcs.org

(847) 274-8276

Susana Tolchard

Adult Education Program Manager

susana.tolchard@shorelineunified.org

(707) 921-9447

Approved by Adam Jennings

06/07/2022 03:37 PM PDT

Tamalpais Union High - Member Representative

Jaemi Naish

Director

jnaish@tamdistrict.org

(415) 945-1070

Approved by Jaemi Naish

06/07/2022 02:33 PM PDT



California
Community
Colleges



2022 © California Community Colleges
NOVA Site Version: [4.50.4](#)