

CAEP Consortium Fiscal Reporting 30 Mendocino-Lake CCD

2019-20 Fiscal Year

Certification

Certified By

Euline Olinger
Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Anderson Valley Unified	Submitted	Submitted	Not Submitted	Not Submitted
Fort Bragg Unified	Submitted	Submitted	Not Submitted	Not Submitted
Kelseyville Unified	Submitted	Submitted	Not Submitted	Not Submitted
Lake Co. Office of Education	Submitted	Submitted	Not Submitted	Not Submitted
Mendocino Co. Office of Education	Submitted	Submitted	Not Submitted	Not Submitted
Mendocino-Lake CCD	Submitted	Submitted	Not Submitted	Not Submitted
Ukiah Unified	Submitted	Submitted	Not Submitted	Not Submitted
Upper Lake Unified	Submitted	Submitted	Not Submitted	Not Submitted
Willits Unified	Submitted	Submitted	Not Submitted	Not Submitted

Anderson Valley Unified

Anderson Valley Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$11,297	\$14,552	77.63%	\$97,011	11.65%	\$85,714
2000 - Non-Instructional Salaries	\$3,411	\$4,206	81.1%	\$28,038	12.17%	\$24,627
3000 - Employee Benefits	\$2,918	\$3,584	81.41%	\$23,895	12.21%	\$20,977
4000 - Supplies and Materials	\$915	\$1,061	86.23%	\$7,074	12.93%	\$6,159
5000 - Other Operating Expenses and Services	\$0	\$383	0%	\$2,551	0%	\$2,551
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,252	0%	\$8,346	0%	\$8,346
Totals	\$18,541	\$25,037	74.05%	\$166,915	11.11%	\$148,374

Corrective Action Plan

Expenses will be more concentrated in Q3 and Q4.

Summary of Activities:

Teacher salaries for ESL Reading and Writing, Parent Education and Citizenship classes. Administration, data entry, programmatic coordination and support, diagnostic testing, curriculum and materials, outreach services, childcare for these programs. These services are also provided for our three ESL classes, High School Equivalency class and Computers class, hosted at our site and offered in conjunction with Mendocino College.

Status
Submitted

Anderson Valley Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,155	\$29,103	89.87%	\$97,011	26.96%	\$70,856
2000 - Non-Instructional Salaries	\$7,351	\$8,411	87.39%	\$28,038	26.22%	\$20,687
3000 - Employee Benefits	\$5,898	\$7,169	82.28%	\$23,895	24.68%	\$17,997
4000 - Supplies and Materials	\$3,365	\$2,122	158.56%	\$7,074	47.57%	\$3,709
5000 - Other Operating Expenses and Services	\$335	\$765	43.77%	\$2,551	13.13%	\$2,216
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,504	0%	\$8,346	0%	\$8,346
Totals	\$43,104	\$50,075	86.08%	\$166,915	25.82%	\$123,811

Corrective Action Plan

Some expenses -- like supplies and indirect and conference fees -- are heavily weighted towards the end of the fiscal year.

Summary of Activities:

Teacher salaries for ESL Reading and Writing, Parent Education and Citizenship classes. Administration, data entry, programmatic coordination and support, diagnostic testing, curriculum and materials, outreach services, childcare for these programs. These services are also provided for our three ESL classes, High School Equivalency class and Computers class, hosted at our site and offered in conjunction with Mendocino College.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Noor Dawood

Maggie Von Vogt, Coordinator



Anderson Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,155	\$43,655	59.91%	\$97,011	26.96%	\$70,856
2000 - Non-Instructional Salaries	\$7,351	\$12,617	58.26%	\$28,038	26.22%	\$20,687
3000 - Employee Benefits	\$5,898	\$10,753	54.85%	\$23,895	24.68%	\$17,997
4000 - Supplies and Materials	\$3,365	\$3,183	105.71%	\$7,074	47.57%	\$3,709
5000 - Other Operating Expenses and Services	\$335	\$1,148	29.18%	\$2,551	13.13%	\$2,216
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,756	0%	\$8,346	0%	\$8,346
Totals	\$43,104	\$75,112	57.39%	\$166,915	25.82%	\$123,811

Status
Unsubmitted

Anderson Valley Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,155	\$58,207	44.93%	\$97,011	26.96%	\$70,856
2000 - Non-Instructional Salaries	\$7,351	\$16,823	43.7%	\$28,038	26.22%	\$20,687
3000 - Employee Benefits	\$5,898	\$14,337	41.14%	\$23,895	24.68%	\$17,997
4000 - Supplies and Materials	\$3,365	\$4,244	79.28%	\$7,074	47.57%	\$3,709
5000 - Other Operating Expenses and Services	\$335	\$1,531	21.89%	\$2,551	13.13%	\$2,216
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,008	0%	\$8,346	0%	\$8,346
Totals	\$43,104	\$100,149	43.04%	\$166,915	25.82%	\$123,811

Status
Unsubmitted

Fort Bragg Unified

Fort Bragg Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,325	\$0	100%	\$27,627	4.8%	\$26,302
2000 - Non-Instructional Salaries	\$646	\$0	100%	\$3,316	19.48%	\$2,670
3000 - Employee Benefits	\$628	\$0	100%	\$4,940	12.71%	\$4,312
4000 - Supplies and Materials	\$302	\$3	11,021.9%	\$274	110.22%	⚠ -\$28
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$129	\$0	100%	\$1,616	7.98%	\$1,487
Totals	\$3,030	\$3	110,583.94%	\$37,773	8.02%	\$34,743

Status
Submitted

Fort Bragg Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,667	\$0	100%	\$27,627	34.99%	\$17,960
2000 - Non-Instructional Salaries	\$2,365	\$0	100%	\$3,316	71.32%	\$951
3000 - Employee Benefits	\$2,262	\$0	100%	\$4,940	45.79%	\$2,678
4000 - Supplies and Materials	\$302	\$3	11,021.9%	\$274	110.22%	⚠ -\$28
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$652	\$16	4,034.65%	\$1,616	40.35%	\$964
Totals	\$15,248	\$19	80,677.25%	\$37,773	40.37%	\$22,525

Summary of Activities:

Salaries and Benefits for Teachers and Classified Admin and Asst for support the Adult Education Program.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Coni Belli
Arlissa Tupper, Budget Analyst
Anne Harvey, Out reach & Support Specialist

Fort Bragg Unified Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,667	\$276	3,499.11%	\$27,627	34.99%	\$17,960
2000 - Non-Instructional Salaries	\$2,365	\$33	7,132.09%	\$3,316	71.32%	\$951
3000 - Employee Benefits	\$2,262	\$49	4,578.95%	\$4,940	45.79%	\$2,678
4000 - Supplies and Materials	\$302	\$3	11,021.9%	\$274	110.22%	⚠ -\$28
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$652	\$16	4,034.65%	\$1,616	40.35%	\$964
Totals	\$15,248	\$378	4,036.75%	\$37,773	40.37%	\$22,525

Status
Unsubmitted

Fort Bragg Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,667	\$276	3,499.11%	\$27,627	34.99%	\$17,960
2000 - Non-Instructional Salaries	\$2,365	\$33	7,132.09%	\$3,316	71.32%	\$951
3000 - Employee Benefits	\$2,262	\$49	4,578.95%	\$4,940	45.79%	\$2,678
4000 - Supplies and Materials	\$302	\$3	11,021.9%	\$274	110.22%	⚠ -\$28
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$652	\$16	4,034.65%	\$1,616	40.35%	\$964
Totals	\$15,248	\$378	4,036.75%	\$37,773	40.37%	\$22,525

Status
Unsubmitted

Kelseyville Unified

Kelseyville Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,063	\$5,052	120%	\$42,103	14.4%	\$36,040
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$2,699	\$1,506	179.22%	\$12,550	21.51%	\$9,851
4000 - Supplies and Materials	\$0	\$4,132	0%	\$16,529	0%	\$16,529
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$438	\$534	82.05%	\$3,559	12.31%	\$3,121
Totals	\$9,200	\$11,224	81.96%	\$74,741	12.31%	\$65,541

Corrective Action Plan

Expenditures will catch up in the 3rd quarter with the purchase of text books and graduation materials.

Status
Submitted

Kelseyville Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,610	\$15,157	109.59%	\$42,103	39.45%	\$25,493
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$6,987	\$4,518	154.65%	\$12,550	55.67%	\$5,563
4000 - Supplies and Materials	\$923	\$8,265	11.17%	\$16,529	5.58%	\$15,606
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,226	\$1,388	88.33%	\$3,559	34.45%	\$2,333
Totals	\$25,746	\$29,328	87.79%	\$74,741	34.45%	\$48,995

Summary of Activities:

Adult Ed teacher's salary and benefits. Classroom books & supplies.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Joe Del Prete
Timothy Gill, Director, Student Support Services
Lynn Thomasson, District Business Manager

Kelseyville Unified Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,610	\$25,262	65.75%	\$42,103	39.45%	\$25,493
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$6,987	\$7,530	92.79%	\$12,550	55.67%	\$5,563
4000 - Supplies and Materials	\$923	\$12,397	7.45%	\$16,529	5.58%	\$15,606
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,226	\$2,278	53.82%	\$3,559	34.45%	\$2,333
Totals	\$25,746	\$47,466	54.24%	\$74,741	34.45%	\$48,995

Status
Unsubmitted

Kelseyville Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,610	\$42,103	39.45%	\$42,103	39.45%	\$25,493
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$6,987	\$12,550	55.67%	\$12,550	55.67%	\$5,563
4000 - Supplies and Materials	\$923	\$16,529	5.58%	\$16,529	5.58%	\$15,606
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,226	\$3,559	34.45%	\$3,559	34.45%	\$2,333
Totals	\$25,746	\$74,741	34.45%	\$74,741	34.45%	\$48,995

Status
Unsubmitted

Lake Co. Office of Education

Lake Co. Office of Education Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$5,647	\$0	100%	\$72,430	7.8%	\$66,783
3000 - Employee Benefits	\$3,084	\$0	100%	\$29,288	10.53%	\$26,204
4000 - Supplies and Materials	\$2,892	\$0	100%	\$36,170	8%	\$33,278
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$37,942	0%	\$37,942
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$581	\$0	100%	\$8,791	6.61%	\$8,210
Totals	\$12,204	\$0	100%	\$184,621	6.61%	\$172,417

Status
Submitted

Lake Co. Office of Education Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$20,781	\$0	100%	\$72,430	28.69%	\$51,649
3000 - Employee Benefits	\$8,313	\$0	100%	\$29,288	28.38%	\$20,975
4000 - Supplies and Materials	\$4,794	\$0	100%	\$36,170	13.25%	\$31,376
5000 - Other Operating Expenses and Services	\$621	\$0	100%	\$37,942	1.64%	\$37,321
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,725	\$0	100%	\$8,791	19.62%	\$7,066
Totals	\$36,234	\$0	100%	\$184,621	19.63%	\$148,387

Corrective Action Plan

In Q3 LCOE will restart its Certified Nursing Assistant (CNA) Program, which will add salaries and benefits for a CNA Instructor and Director of Nursing, plus CNA program supplies.

Summary of Activities:

Salaries and benefits for Medical Assistant program instructors, salary and benefits for Adult Ed Program Assistant, salary and benefits for ESL tutor, medical class supplies, software for online certification test preparation, educational technology, HiSET testing, travel to MLACE meetings.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Denise Shannon, Assistant Director of Fiscal Services
Cynthia Lenners
Beth Hampson, Education Specialist
Kristin Mayville, Director of Curriculum and Instruction



Lake Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$38,423	\$0	100%	\$72,430	53.05%	\$34,007
3000 - Employee Benefits	\$13,951	\$0	100%	\$29,288	47.63%	\$15,337
4000 - Supplies and Materials	\$14,553	\$0	100%	\$36,170	40.24%	\$21,617
5000 - Other Operating Expenses and Services	\$1,768	\$0	100%	\$37,942	4.66%	\$36,174
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,435	\$0	100%	\$8,791	39.07%	\$5,356
Totals	\$72,130	\$0	100%	\$184,621	39.07%	\$112,491

Corrective Action Plan

CNA Program was paused due to COVID-19 concerns, which lead to less instructor pay/benefits as well as a temporary pause on the purchase of class-related supplies. Radio and newspaper advertising that took place in Q3 was not invoiced/payed for in this quarter, which was anticipated.

Summary of Activities:

CNA Program, MA Program, HiSET testing at the Lake County Jail, outreach/recruitment/marketing for Fall 2020 CNA and MA Programs.

Status
Unsubmitted

Lake Co. Office of Education Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$38,423	\$0	100%	\$72,430	53.05%	\$34,007
3000 - Employee Benefits	\$13,951	\$0	100%	\$29,288	47.63%	\$15,337
4000 - Supplies and Materials	\$14,553	\$0	100%	\$36,170	40.24%	\$21,617
5000 - Other Operating Expenses and Services	\$1,768	\$0	100%	\$37,942	4.66%	\$36,174
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,435	\$0	100%	\$8,791	39.07%	\$5,356
Totals	\$72,130	\$0	100%	\$184,621	39.07%	\$112,491

Status
Unsubmitted

Mendocino Co. Office of Education

Mendocino Co. Office of Education Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$456	\$0	100%	\$2,279	20.01%	\$1,823
2000 - Non-Instructional Salaries	\$1,367	\$0	100%	\$6,837	19.99%	\$5,470
3000 - Employee Benefits	\$228	\$0	100%	\$1,140	20%	\$912
4000 - Supplies and Materials	\$90	\$0	100%	\$598	15.05%	\$508
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$114	\$0	100%	\$541	21.07%	\$427
Totals	\$2,255	\$0	100%	\$11,395	19.79%	\$9,140

Summary of Activities:

In the first quarter, we are starting recruitment activities to fill our Fall Dental Assistant Course and 19/20 Medical Assistant Course which start in August.

Status
Submitted

Mendocino Co. Office of Education Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$798	\$0	100%	\$2,279	35.02%	\$1,481
2000 - Non-Instructional Salaries	\$2,393	\$0	100%	\$6,837	35%	\$4,444
3000 - Employee Benefits	\$399	\$0	100%	\$1,140	35%	\$741
4000 - Supplies and Materials	\$598	\$0	100%	\$598	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$228	\$0	100%	\$541	42.14%	\$313
Totals	\$4,416	\$0	100%	\$11,395	38.75%	\$6,979

Summary of Activities:

Wrapping up 2019 fall Dental Course. Preparing for the 2020 Phlebotomy course. Medical Assistant course progressing as planned.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Tami Mee

Mendocino Co. Office of Education Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$798	\$0	100%	\$2,279	35.02%	\$1,481
2000 - Non-Instructional Salaries	\$2,393	\$0	100%	\$6,837	35%	\$4,444
3000 - Employee Benefits	\$399	\$0	100%	\$1,140	35%	\$741
4000 - Supplies and Materials	\$598	\$0	100%	\$598	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$228	\$0	100%	\$541	42.14%	\$313
Totals	\$4,416	\$0	100%	\$11,395	38.75%	\$6,979

Status
Unsubmitted

Mendocino Co. Office of Education Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$798	\$0	100%	\$2,279	35.02%	\$1,481
2000 - Non-Instructional Salaries	\$2,393	\$0	100%	\$6,837	35%	\$4,444
3000 - Employee Benefits	\$399	\$0	100%	\$1,140	35%	\$741
4000 - Supplies and Materials	\$598	\$0	100%	\$598	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$228	\$5	4,214.42%	\$541	42.14%	\$313
Totals	\$4,416	\$5	81,626.62%	\$11,395	38.75%	\$6,979

Status
Unsubmitted

Mendocino-Lake CCD

Mendocino-Lake CCD Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$825	\$0	100%	\$7,250	11.38%	\$6,425
2000 - Non-Instructional Salaries	\$9,282	\$0	100%	\$124,137	7.48%	\$114,855
3000 - Employee Benefits	\$1,029	\$0	100%	\$46,847	2.2%	\$45,818
4000 - Supplies and Materials	\$1,232	\$0	100%	\$25,287	4.87%	\$24,055
5000 - Other Operating Expenses and Services	\$48,065	\$0	100%	\$677,229	7.1%	\$629,164
6000 - Capital Outlay	\$1,644	\$0	100%	\$5,182	31.73%	\$3,538
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$35,369	0%	\$35,369
Totals	\$62,077	\$0	100%	\$921,301	6.74%	\$859,224

Status
Submitted

Mendocino-Lake CCD Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,400	\$0	100%	\$7,250	19.31%	\$5,850
2000 - Non-Instructional Salaries	\$36,547	\$0	100%	\$124,137	29.44%	\$87,590
3000 - Employee Benefits	\$4,720	\$0	100%	\$46,847	10.08%	\$42,127
4000 - Supplies and Materials	\$5,702	\$0	100%	\$25,287	22.55%	\$19,585
5000 - Other Operating Expenses and Services	\$81,599	\$0	100%	\$677,229	12.05%	\$595,630
6000 - Capital Outlay	\$1,644	\$0	100%	\$5,182	31.73%	\$3,538
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,942	\$0	100%	\$35,369	28.11%	\$25,427
Totals	\$141,554	\$0	100%	\$921,301	15.36%	\$779,747

Corrective Action Plan

We hired a new Director and in Q2 therefore our expenditures are lower than expected in this the first two Quarters. We have recently hired tutors and support services and are utilizing funding better in order to serve the targeted areas.

Status

Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Debra Polak

Joe Atherton, Director of Fiscal Services

Christy Smith, Principal Ukiah Adult School

Amanda Xu

Ms. Euline Olinger Ed. D, Director



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,400	\$0	100%	\$7,250	19.31%	\$5,850
2000 - Non-Instructional Salaries	\$36,547	\$0	100%	\$124,137	29.44%	\$87,590
3000 - Employee Benefits	\$4,720	\$0	100%	\$46,847	10.08%	\$42,127
4000 - Supplies and Materials	\$5,702	\$0	100%	\$25,287	22.55%	\$19,585
5000 - Other Operating Expenses and Services	\$81,599	\$0	100%	\$677,229	12.05%	\$595,630
6000 - Capital Outlay	\$1,644	\$0	100%	\$5,182	31.73%	\$3,538
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,942	\$0	100%	\$35,369	28.11%	\$25,427
Totals	\$141,554	\$0	100%	\$921,301	15.36%	\$779,747

Status
Unsubmitted

Mendocino-Lake CCD Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,400	\$0	100%	\$7,250	19.31%	\$5,850
2000 - Non-Instructional Salaries	\$36,547	\$0	100%	\$124,137	29.44%	\$87,590
3000 - Employee Benefits	\$4,720	\$0	100%	\$46,847	10.08%	\$42,127
4000 - Supplies and Materials	\$5,702	\$0	100%	\$25,287	22.55%	\$19,585
5000 - Other Operating Expenses and Services	\$81,599	\$0	100%	\$677,229	12.05%	\$595,630
6000 - Capital Outlay	\$1,644	\$0	100%	\$5,182	31.73%	\$3,538
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,942	\$0	100%	\$35,369	28.11%	\$25,427
Totals	\$141,554	\$0	100%	\$921,301	15.36%	\$779,747

Status
Unsubmitted

Ukiah Unified

Ukiah Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$60,581	\$0	100%	\$306,516	19.76%	\$245,935
2000 - Non-Instructional Salaries	\$32,588	\$0	100%	\$143,747	22.67%	\$111,159
3000 - Employee Benefits	\$34,211	\$0	100%	\$156,350	21.88%	\$122,139
4000 - Supplies and Materials	\$3,609	\$0	100%	\$188,436	1.92%	\$184,827
5000 - Other Operating Expenses and Services	\$19,687	\$0	100%	\$121,080	16.26%	\$101,393
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,323	\$0	100%	\$36,154	20.26%	\$28,831
Totals	\$157,999	\$0	100%	\$952,283	16.59%	\$794,284

Summary of Activities:

Funds support administration, instruction and support services for ESL, HSD/HSE, AWD, Corrections and LVN programs. Non program specific activities supported by these funds include professional development, child care and PearsonVue Testing.

**Status
Submitted**

Ukiah Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$191,919	\$0	100%	\$306,516	62.61%	\$114,597
2000 - Non-Instructional Salaries	\$91,202	\$0	100%	\$143,747	63.45%	\$52,545
3000 - Employee Benefits	\$98,481	\$0	100%	\$156,350	62.99%	\$57,869
4000 - Supplies and Materials	\$5,271	\$0	100%	\$188,436	2.8%	\$183,165
5000 - Other Operating Expenses and Services	\$55,363	\$0	100%	\$121,080	45.72%	\$65,717
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$22,666	\$0	100%	\$36,154	62.69%	\$13,488
Totals	\$464,902	\$0	100%	\$952,283	48.82%	\$487,381

Summary of Activities:

Funds support administration, instruction and support services for ESL/Citizenship, HSD/HSE, AWD, Corrections and LVN programs. Non program specific activities supported by these funds include professional development, child care and PearsonVue Testing.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Christy Smith, Principal Ukiah Adult School
 Scott Paulin Mr., Director of Alt Ed
 Kristy Bryant, Director of Fiscal Services
 Steve Barekman



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$191,919	\$0	100%	\$306,516	62.61%	\$114,597
2000 - Non-Instructional Salaries	\$91,202	\$0	100%	\$143,747	63.45%	\$52,545
3000 - Employee Benefits	\$98,481	\$0	100%	\$156,350	62.99%	\$57,869
4000 - Supplies and Materials	\$5,271	\$0	100%	\$188,436	2.8%	\$183,165
5000 - Other Operating Expenses and Services	\$55,363	\$0	100%	\$121,080	45.72%	\$65,717
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$22,666	\$0	100%	\$36,154	62.69%	\$13,488
Totals	\$464,902	\$0	100%	\$952,283	48.82%	\$487,381

Status
Unsubmitted

Ukiah Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$191,919	\$0	100%	\$306,516	62.61%	\$114,597
2000 - Non-Instructional Salaries	\$91,202	\$0	100%	\$143,747	63.45%	\$52,545
3000 - Employee Benefits	\$98,481	\$0	100%	\$156,350	62.99%	\$57,869
4000 - Supplies and Materials	\$5,271	\$0	100%	\$188,436	2.8%	\$183,165
5000 - Other Operating Expenses and Services	\$55,363	\$0	100%	\$121,080	45.72%	\$65,717
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$22,666	\$0	100%	\$36,154	62.69%	\$13,488
Totals	\$464,902	\$0	100%	\$952,283	48.82%	\$487,381

Status
Unsubmitted

Upper Lake Unified

Upper Lake Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,586	\$4,587	78.18%	\$11,589	30.94%	\$8,003
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$671	0%	\$2,685	0%	\$2,685
4000 - Supplies and Materials	\$317	\$1,250	25.36%	\$3,359	9.44%	\$3,042
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$223	\$57	394.69%	\$226	98.67%	\$3
Totals	\$4,126	\$6,565	62.85%	\$17,859	23.1%	\$13,733

Corrective Action Plan

Funds will be expensed later in the year to make up the difference towards the yearly target.

Status
Submitted

Upper Lake Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,213	\$6,588	94.31%	\$11,589	53.61%	\$5,376
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,134	\$1,343	84.47%	\$2,685	42.23%	\$1,551
4000 - Supplies and Materials	\$3,075	\$2,609	117.86%	\$3,359	91.55%	\$284
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$226	\$113	200%	\$226	100%	\$0
Totals	\$10,648	\$10,652	99.96%	\$17,859	59.62%	\$7,211

Summary of Activities:

Additional monies were allocated to the LEA and the budget needs to be adjusted to reflect actual numbers expended vs numbers budgeted. Other cells produce errors when using actual numbers. Adjustments were made. Removed the 5000 expenses. Not to be included in these reports.

**Status
Submitted**

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Brian Figg

Michael Kauble Upper Lake Unified School District, Chief Business Official



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,213	\$8,588	72.34%	\$11,589	53.61%	\$5,376
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,134	\$2,014	56.31%	\$2,685	42.23%	\$1,551
4000 - Supplies and Materials	\$3,075	\$3,109	98.91%	\$3,359	91.55%	\$284
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$226	\$170	133.33%	\$226	100%	\$0
Totals	\$10,648	\$13,880	76.71%	\$17,859	59.62%	\$7,211

Status
Unsubmitted

Upper Lake Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,213	\$11,589	53.61%	\$11,589	53.61%	\$5,376
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,134	\$2,685	42.23%	\$2,685	42.23%	\$1,551
4000 - Supplies and Materials	\$3,075	\$3,359	91.55%	\$3,359	91.55%	\$284
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$226	\$226	100%	\$226	100%	\$0
Totals	\$10,648	\$17,859	59.62%	\$17,859	59.62%	\$7,211

Status
Unsubmitted

Willits Unified

Willits Unified Q1 Report (7/1 - 9/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$17,000	0%	\$17,000
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$3,890	0%	\$3,890
4000 - Supplies and Materials	\$0	\$0	100%	\$7,312	0%	\$7,312
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$3,000	0%	\$3,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,560	0%	\$1,560
Totals	\$0	\$0	100%	\$32,762	0%	\$32,762

Summary of Activities:

Funds support administration, instruction, guidance, and support services for High School Diploma Program. Program began operating for the year beginning in August 2019. The first salary expenditures related to this were booked beginning in October 2019 so will be included beginning with the Q2 expenditure report.

Status
Submitted

Willits Unified Q2 Report (10/1 - 12/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,958	\$0	100%	\$17,000	17.4%	\$14,042
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$695	\$0	100%	\$3,890	17.87%	\$3,195
4000 - Supplies and Materials	\$0	\$73	0%	\$7,312	0%	\$7,312
5000 - Other Operating Expenses and Services	\$544	\$30	1,813.33%	\$3,000	18.13%	\$2,456
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,560	0%	\$1,560
Totals	\$4,197	\$103	4,070.02%	\$32,762	12.81%	\$28,565

Corrective Action Plan

There will be additional expenditures for teacher and counselor salaries and benefits in quarters 3 & 4.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

DR Jeffrey Ritchley Ed.D.

Nikki Agenbroad, Director of Fiscal Services

Willits Unified Q3 Report (1/1 - 3/31)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,958	\$170	1,740%	\$17,000	17.4%	\$14,042
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$695	\$39	1,786.63%	\$3,890	17.87%	\$3,195
4000 - Supplies and Materials	\$0	\$73	0%	\$7,312	0%	\$7,312
5000 - Other Operating Expenses and Services	\$544	\$30	1,813.33%	\$3,000	18.13%	\$2,456
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,560	0%	\$1,560
Totals	\$4,197	\$312	1,345.11%	\$32,762	12.81%	\$28,565

Status
Unsubmitted

Willits Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,958	\$170	1,740%	\$17,000	17.4%	\$14,042
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$695	\$39	1,786.63%	\$3,890	17.87%	\$3,195
4000 - Supplies and Materials	\$0	\$73	0%	\$7,312	0%	\$7,312
5000 - Other Operating Expenses and Services	\$544	\$30	1,813.33%	\$3,000	18.13%	\$2,456
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,560	0%	\$1,560	0%	\$1,560
Totals	\$4,197	\$1,872	224.2%	\$32,762	12.81%	\$28,565

Status
Unsubmitted



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