

CAEP Allocation Amendment: 2020-21 Produced: Sep 30, 2020, 04:39 PM UTC Tami Mee

## 30 Mendocino-Lake CCD

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 30 Mendocino-Lake CCD

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** In alignment with our mission, Mendocino Lake Adult & Career Education Consortium seeks to utilize all allocation resources towards the accomplishment of its focused annual plan goals, which were developed through our 3 year strategic planning process. These goals are: 1. Identify, develop and expand offerings of non-credit MC curriculum in the priority pathways, 2. Improve enrollment in existing programs based on community needs data, 3. Create and implement strategies that improve the sustainability of our health care programs (MPA), 4. Improve the ease with which our students connect to outside support agency services, 5. Finish the pathway maps in the priority areas, 6. Continue to collect, analyze and improve the accuracy of our student data, and 7. Improve student retention rates from enrollment to completion of personal education goals.

**Changes:** No Changes

### Amended Member Allocations for 2020-21

Member Agency	Amended Allocation	Adjustment Made
Anderson Valley Unified	\$104,879	\$10,585
Fort Bragg Unified	\$37,773	\$3,812
Kelseyville Unified	\$49,486	\$4,994
Lake Co. Office of Education	\$96,248	\$9,714
Mendocino Co. Office of Education	\$11,395	\$1,150
Mendocino-Lake CCD	\$440,862	\$44,495
Round Valley Unified	\$0	
Ukiah Unified	\$795,524	\$80,291
Upper Lake Unified	\$17,859	\$1,803
Willits Unified	\$16,123	\$1,628
<b>Total Allocated to Members</b>	<b>\$1,570,149</b>	
<b>Total CAEP Funds</b>	<b>\$1,570,149</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Anderson Valley Unified</a>	Unified School District	Noor Dawood	(707) 895-5295
<a href="#">Fort Bragg Unified</a>	Unified School District	Coni Belli	(707) 961-3610
<a href="#">Kelseyville Unified</a>	Unified School District	Joe Del Prete	(707) 279-4923
<a href="#">Lake Co. Office of Education</a>	County Office of Education (COE)	Denise Shannon	(707) 262-4110
<a href="#">Mendocino Co. Office of Education</a>	County Office of Education (COE)	Tami Mee	
<a href="#">Mendocino-Lake CCD</a>	District	Debra Polak	(707) 468-3068
<a href="#">Ukiah Unified</a>	Unified School District	Christy Smith	(707) 463-5217
<a href="#">Willits Unified</a>	Unified School District	DR Jeffrey Ritchley Ed.D.	(760) 401-6597
<a href="#">Round Valley Unified</a>	Unified School District	Mark Smith	
<a href="#">Upper Lake Unified</a>	Unified School District	Michael Kauble Upper Lake Unified School District	(707) 275-0338

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those

funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.

- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Lake Co. Office of Education - Member Representative

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07/14/2020 03:47 PM PDT

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07/14/2020 03:43 PM PDT

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07/15/2020 07:09 AM PDT

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07/14/2020 03:42 PM PDT

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09/30/2020 09:38 AM PDT

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07/14/2020 03:44 PM PDT

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07/20/2020 09:02 AM PDT

07/20/2020 09:05 AM PDT

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07/14/2020 04:53 PM PDT



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