

CAEP Consortium Fiscal Reporting 30 Mendocino-Lake CCD

2020-21 Fiscal Year

Certification

Certified By

Joe Atherton

Director of Fiscal Services

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Uncertified	Uncertified

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Anderson Valley Unified	Submitted	Submitted	Not Submitted	Not Submitted
Fort Bragg Unified	Submitted	Submitted	Not Submitted	Not Submitted
Kelseyville Unified	Submitted	Submitted	Not Submitted	Not Submitted
Lake Co. Office of Education	Submitted	Submitted	Not Submitted	Not Submitted
Mendocino Co. Office of Education	Submitted	Submitted	Not Submitted	Not Submitted
Mendocino-Lake CCD	Submitted	Submitted	Not Submitted	Not Submitted
Ukiah Unified	Submitted	Submitted	Not Submitted	Not Submitted
Upper Lake Unified	Submitted	Submitted	Not Submitted	Not Submitted
Willits Unified	Submitted	Submitted	Not Submitted	Not Submitted

Anderson Valley Unified

Anderson Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,282	\$15,722	109.92%	\$104,811	16.49%	\$87,529
2000 - Non-Instructional Salaries	\$2,233	\$2,259	98.84%	\$15,061	14.83%	\$12,828
3000 - Employee Benefits	\$3,543	\$3,464	102.28%	\$23,094	15.34%	\$19,551
4000 - Supplies and Materials	\$1,193	\$367	324.98%	\$3,671	32.5%	\$2,478
5000 - Other Operating Expenses and Services	\$0	\$75	0%	\$500	0%	\$500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,338	0%	\$7,338
Totals	\$24,251	\$21,887	110.8%	\$154,475	15.7%	\$130,224

Summary of Activities:

Teacher salaries for Parent Education and Citizenship classes, and class assistant salaries for ESL classes. Administration, data entry, programmatic coordination and support, diagnostic testing, curriculum and materials, outreach services, childcare for these programs. These services are also provided for our three ESL classes, High School Equivalency class and Computers class, hosted at our site and offered in conjunction with Mendocino College.

Status

Submitted

Anderson Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$32,793	\$31,443	104.29%	\$104,811	31.29%	\$72,018
2000 - Non-Instructional Salaries	\$5,705	\$4,518	126.26%	\$15,061	37.88%	\$9,356
3000 - Employee Benefits	\$6,442	\$6,928	92.98%	\$23,094	27.89%	\$16,652
4000 - Supplies and Materials	\$3,517	\$734	479.02%	\$3,671	95.8%	\$154
5000 - Other Operating Expenses and Services	\$0	\$150	0%	\$500	0%	\$500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,338	0%	\$7,338
Totals	\$48,457	\$43,774	110.7%	\$154,475	31.37%	\$106,018

Summary of Activities:

Teacher salaries for Parent Education and Citizenship classes, and class assistant salaries for ESL classes. Administration, data entry, programmatic coordination and support, diagnostic testing, curriculum and materials, outreach services, childcare for these programs. These services are also provided for our three ESL classes, High School Equivalency class and Computers class, hosted at our site and offered in conjunction with Mendocino College.

Status

Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Noor Dawood

Maggie Von Vogt, Coordinator

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$32,793	\$47,165	69.53%	\$104,811	31.29%	\$72,018
2000 - Non-Instructional Salaries	\$5,705	\$6,777	84.18%	\$15,061	37.88%	\$9,356
3000 - Employee Benefits	\$6,442	\$10,392	61.99%	\$23,094	27.89%	\$16,652
4000 - Supplies and Materials	\$3,517	\$1,101	319.35%	\$3,671	95.8%	\$154
5000 - Other Operating Expenses and Services	\$0	\$225	0%	\$500	0%	\$500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,338	0%	\$7,338
Totals	\$48,457	\$65,661	73.8%	\$154,475	31.37%	\$106,018

Status
Unsubmitted

Anderson Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$32,793	\$62,887	52.15%	\$104,811	31.29%	\$72,018
2000 - Non-Instructional Salaries	\$5,705	\$9,037	63.13%	\$15,061	37.88%	\$9,356
3000 - Employee Benefits	\$6,442	\$13,856	46.49%	\$23,094	27.89%	\$16,652
4000 - Supplies and Materials	\$3,517	\$2,203	159.67%	\$3,671	95.8%	\$154
5000 - Other Operating Expenses and Services	\$0	\$300	0%	\$500	0%	\$500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,403	0%	\$7,338	0%	\$7,338
Totals	\$48,457	\$92,685	52.28%	\$154,475	31.37%	\$106,018

Status
Unsubmitted

Fort Bragg Unified

Fort Bragg Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,572	\$3,992	64.43%	\$26,612	9.66%	\$24,040
2000 - Non-Instructional Salaries	\$225	\$510	44.14%	\$3,398	6.62%	\$3,173
3000 - Employee Benefits	\$1,045	\$821	127.27%	\$5,474	19.09%	\$4,429
4000 - Supplies and Materials	\$0	\$25	0%	\$490	0%	\$490
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$202	\$270	74.86%	\$1,799	11.23%	\$1,597
Totals	\$4,044	\$5,617	72%	\$37,773	10.71%	\$33,729

Corrective Action Plan

Expenditures will catch up in second quarter for salaries & benefits, due to timing of supplemental payrolls.

Summary of Activities:

Salaries and Benefits for Teachers and Classified Admin and Asst for support the Adult Education Program.

Status
Submitted

Fort Bragg Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,497	\$10,645	126.79%	\$26,612	50.72%	\$13,115
2000 - Non-Instructional Salaries	\$563	\$1,359	41.42%	\$3,398	16.57%	\$2,835
3000 - Employee Benefits	\$3,106	\$2,190	141.85%	\$5,474	56.74%	\$2,368
4000 - Supplies and Materials	\$0	\$245	0%	\$490	0%	\$490
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$758	\$720	105.34%	\$1,799	42.13%	\$1,041
Totals	\$17,924	\$15,158	118.25%	\$37,773	47.45%	\$19,849

Summary of Activities:

Teacher salaries for ESL Reading and Writing and Citizenship classes. Administration, data entry, programmatic coordination and support, diagnostic testing, and outreach services. These services are also provided for our three ESL classes, High School Equivalency class and Computer class, hosted at our site and online.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Coni Belli, Principal- Alternative Education

Arlissa Tupper, Budget Analyst

Anne Harvey, Out reach & Support Specialist

Fort Bragg Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,497	\$19,959	67.62%	\$26,612	50.72%	\$13,115
2000 - Non-Instructional Salaries	\$563	\$2,549	22.09%	\$3,398	16.57%	\$2,835
3000 - Employee Benefits	\$3,106	\$4,106	75.65%	\$5,474	56.74%	\$2,368
4000 - Supplies and Materials	\$0	\$441	0%	\$490	0%	\$490
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$758	\$1,349	56.18%	\$1,799	42.13%	\$1,041
Totals	\$17,924	\$28,403	63.11%	\$37,773	47.45%	\$19,849

Status
Unsubmitted

Fort Bragg Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,497	\$26,612	50.72%	\$26,612	50.72%	\$13,115
2000 - Non-Instructional Salaries	\$563	\$3,398	16.57%	\$3,398	16.57%	\$2,835
3000 - Employee Benefits	\$3,106	\$5,474	56.74%	\$5,474	56.74%	\$2,368
4000 - Supplies and Materials	\$0	\$490	0%	\$490	0%	\$490
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$758	\$1,799	42.13%	\$1,799	42.13%	\$1,041
Totals	\$17,924	\$37,773	47.45%	\$37,773	47.45%	\$19,849

Status
Unsubmitted

Kelseyville Unified

Kelseyville Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,033	\$10,135	59.53%	\$40,539	14.88%	\$34,506
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$2,527	\$4,750	53.2%	\$19,000	13.3%	\$16,473
4000 - Supplies and Materials	\$0	\$409	0%	\$2,727	0%	\$2,727
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$1,000	0%	\$1,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$428	\$791	54.13%	\$3,163	13.53%	\$2,735
Totals	\$8,988	\$16,085	55.88%	\$66,429	13.53%	\$57,441

Corrective Action Plan

The district will be purchasing supplies in the coming months.

Summary of Activities:

Teacher salaries for ESL Reading and Writing and Citizenship classes. Administration, data entry, programmatic coordination and support, diagnostic testing, and outreach services. These services are also provided for our three ESL classes, High School Equivalency class and Computers class, hosted at our site and online.

Status
Submitted

Kelseyville Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,964	\$20,270	78.76%	\$40,539	39.38%	\$24,575
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$6,519	\$9,500	68.62%	\$19,000	34.31%	\$12,481
4000 - Supplies and Materials	\$0	\$954	0%	\$2,727	0%	\$2,727
5000 - Other Operating Expenses and Services	\$0	\$500	0%	\$1,000	0%	\$1,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,124	\$1,582	71.07%	\$3,163	35.54%	\$2,039
Totals	\$23,607	\$32,805	71.96%	\$66,429	35.54%	\$42,822

Summary of Activities:

Salaries and Benefits for Teachers and Classified Admin and Asst for support the Adult Education Program.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Joe Del Prete
 Timothy Gill, Director, Student Support Services
 Lynn Thomasson, District Business Manager

Kelseyville Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,964	\$30,404	52.51%	\$40,539	39.38%	\$24,575
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$6,519	\$14,250	45.75%	\$19,000	34.31%	\$12,481
4000 - Supplies and Materials	\$0	\$1,773	0%	\$2,727	0%	\$2,727
5000 - Other Operating Expenses and Services	\$0	\$750	0%	\$1,000	0%	\$1,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,124	\$2,372	47.38%	\$3,163	35.54%	\$2,039
Totals	\$23,607	\$49,549	47.64%	\$66,429	35.54%	\$42,822

Status
Unsubmitted

Kelseyville Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,964	\$40,539	39.38%	\$40,539	39.38%	\$24,575
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$6,519	\$19,000	34.31%	\$19,000	34.31%	\$12,481
4000 - Supplies and Materials	\$0	\$2,727	0%	\$2,727	0%	\$2,727
5000 - Other Operating Expenses and Services	\$0	\$1,000	0%	\$1,000	0%	\$1,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,124	\$3,163	35.54%	\$3,163	35.54%	\$2,039
Totals	\$23,607	\$66,429	35.54%	\$66,429	35.54%	\$42,822

Status
Unsubmitted

Lake Co. Office of Education

Lake Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$14,285	\$22,500	63.49%	\$90,000	15.87%	\$75,715
3000 - Employee Benefits	\$4,579	\$7,500	61.05%	\$30,000	15.26%	\$25,421
4000 - Supplies and Materials	\$3,674	\$5,309	69.21%	\$21,234	17.3%	\$17,560
5000 - Other Operating Expenses and Services	\$2,470	\$4,050	60.99%	\$16,200	15.25%	\$13,730
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,250	\$1,950	64.1%	\$7,800	16.03%	\$6,550
Totals	\$26,258	\$41,309	63.57%	\$165,234	15.89%	\$138,976

Summary of Activities:

MA class has been going well with students on campus and we are gearing up for externships. Our CNA program has been on hold since mid September due a COVID-19 outbreak at the facility we coordinate with. We expect to be back on track by mid November and start our second semester class mid February. Our HiSET program is still on hold as we are only serving the county jail and due to COVID, it is on lock down.

**Status
Submitted**

Lake Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$33,719	\$45,000	74.93%	\$90,000	37.47%	\$56,281
3000 - Employee Benefits	\$10,550	\$15,000	70.33%	\$30,000	35.17%	\$19,450
4000 - Supplies and Materials	\$5,232	\$10,617	49.28%	\$21,234	24.64%	\$16,002
5000 - Other Operating Expenses and Services	\$3,162	\$8,100	39.04%	\$16,200	19.52%	\$13,038
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,633	\$3,900	67.51%	\$7,800	33.76%	\$5,167
Totals	\$55,296	\$82,617	66.93%	\$165,234	33.47%	\$109,938

Summary of Activities:

MA class has been going well with students on campus and externships starting February 1. With COVID related changes to clinical sites, getting externship requirements handled has been a long process. Our Fall CNA program started back mid November and will graduate early February! Our second semester CNA program will start February 10. We did lose a few students due to the change in the LVN prerequisites and a couple due to COVID reasons. Our numbers are lower than normal but the group is excited to start. Our HiSET program is still on hold as we are only serving the county jail and due to COVID, it is on lock down.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Denise Shannon, Assistant Director of Fiscal Services

Cynthia Lenners

Beth Hampson, Education Specialist

Bill Roderick, Senior Director Student Services

Lori LaBrie, Ed Specialist

Lake Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$33,719	\$67,500	49.95%	\$90,000	37.47%	\$56,281
3000 - Employee Benefits	\$10,550	\$22,500	46.89%	\$30,000	35.17%	\$19,450
4000 - Supplies and Materials	\$5,232	\$15,926	32.85%	\$21,234	24.64%	\$16,002
5000 - Other Operating Expenses and Services	\$3,162	\$12,150	26.02%	\$16,200	19.52%	\$13,038
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,633	\$5,850	45.01%	\$7,800	33.76%	\$5,167
Totals	\$55,296	\$123,926	44.62%	\$165,234	33.47%	\$109,938

Status
Unsubmitted

Lake Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$33,719	\$90,000	37.47%	\$90,000	37.47%	\$56,281
3000 - Employee Benefits	\$10,550	\$30,000	35.17%	\$30,000	35.17%	\$19,450
4000 - Supplies and Materials	\$5,232	\$21,234	24.64%	\$21,234	24.64%	\$16,002
5000 - Other Operating Expenses and Services	\$3,162	\$16,200	19.52%	\$16,200	19.52%	\$13,038
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,633	\$7,800	33.76%	\$7,800	33.76%	\$5,167
Totals	\$55,296	\$165,234	33.47%	\$165,234	33.47%	\$109,938

Status
Unsubmitted

Mendocino Co. Office of Education

Mendocino Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$114	\$0	100%	\$2,279	5%	\$2,165
2000 - Non-Instructional Salaries	\$1,709	\$1,709	99.99%	\$6,837	25%	\$5,128
3000 - Employee Benefits	\$57	\$228	25%	\$1,140	5%	\$1,083
4000 - Supplies and Materials	\$0	\$120	0%	\$598	0%	\$598
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$135	\$135	99.82%	\$541	24.95%	\$406
Totals	\$2,015	\$2,192	91.92%	\$11,395	17.68%	\$9,380

Summary of Activities:

Slow start for Q1. Late start with courses due to COVID.

Status
Submitted

Mendocino Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$570	\$456	125.05%	\$2,279	25.01%	\$1,709
2000 - Non-Instructional Salaries	\$3,410	\$1,709	199.5%	\$6,837	49.88%	\$3,427
3000 - Employee Benefits	\$285	\$228	125%	\$1,140	25%	\$855
4000 - Supplies and Materials	\$120	\$120	100.33%	\$598	20.07%	\$478
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$270	\$135	199.63%	\$541	49.91%	\$271
Totals	\$4,655	\$2,648	175.8%	\$11,395	40.85%	\$6,740

Summary of Activities:

MA course going well, prepping for the start of Spring 2021 Dental and the 2021 Phlebotomy Course

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Tami Mee

Mendocino Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$570	\$912	62.53%	\$2,279	25.01%	\$1,709
2000 - Non-Instructional Salaries	\$3,410	\$1,709	199.5%	\$6,837	49.88%	\$3,427
3000 - Employee Benefits	\$285	\$456	62.5%	\$1,140	25%	\$855
4000 - Supplies and Materials	\$120	\$179	66.89%	\$598	20.07%	\$478
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$270	\$135	199.63%	\$541	49.91%	\$271
Totals	\$4,655	\$3,392	137.25%	\$11,395	40.85%	\$6,740

Status
Unsubmitted

Mendocino Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$570	\$912	62.53%	\$2,279	25.01%	\$1,709
2000 - Non-Instructional Salaries	\$3,410	\$1,709	199.5%	\$6,837	49.88%	\$3,427
3000 - Employee Benefits	\$285	\$456	62.5%	\$1,140	25%	\$855
4000 - Supplies and Materials	\$120	\$179	66.89%	\$598	20.07%	\$478
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$270	\$135	199.63%	\$541	49.91%	\$271
Totals	\$4,655	\$3,392	137.25%	\$11,395	40.85%	\$6,740

Status
Unsubmitted

Mendocino-Lake CCD

Mendocino-Lake CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$3,750	0%	\$25,000	0%	\$25,000
2000 - Non-Instructional Salaries	\$63,624	\$63,593	100.05%	\$423,955	15.01%	\$360,331
3000 - Employee Benefits	\$24,876	\$24,000	103.65%	\$160,000	15.55%	\$135,124
4000 - Supplies and Materials	\$0	\$5,441	0%	\$36,273	0%	\$36,273
5000 - Other Operating Expenses and Services	\$11,328	\$36,443	31.08%	\$242,956	4.66%	\$231,628
6000 - Capital Outlay	\$0	\$1,500	0%	\$10,000	0%	\$10,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,090	0%	\$33,934	0%	\$33,934
Totals	\$99,828	\$139,818	71.4%	\$932,118	10.71%	\$832,290

Corrective Action Plan

1000--budgeted cost for curriculum development and pathway mapping be be completed in 2021. 4000--budgeted cost will be used and expended by the 4th Quarter.

Summary of Activities:

2000-budget expended for salaries of director, staff and tutors. 3000-budget expended for benefits for personnel. 5000--budget expended for administrative costs and materials.

Status
Submitted

Mendocino-Lake CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$7,500	0%	\$25,000	0%	\$25,000
2000 - Non-Instructional Salaries	\$78,279	\$127,187	61.55%	\$423,955	18.46%	\$345,676
3000 - Employee Benefits	\$30,356	\$48,000	63.24%	\$160,000	18.97%	\$129,644
4000 - Supplies and Materials	\$449	\$10,882	4.13%	\$36,273	1.24%	\$35,824
5000 - Other Operating Expenses and Services	\$65,413	\$72,887	89.75%	\$242,956	26.92%	\$177,543
6000 - Capital Outlay	\$0	\$3,000	0%	\$10,000	0%	\$10,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,434	\$10,180	23.91%	\$33,934	7.17%	\$31,500
Totals	\$176,931	\$279,635	63.27%	\$932,118	18.98%	\$755,187

Corrective Action Plan

1000-- The curriculum development and pathway mapping for non-credit construction program is not completed yet.
 4000--Not much expended for supplies since admin office is still working remotely.

Summary of Activities:

2000--Majority of our expenses spent on director's salary, admin assistant, outreach specialists salaries. 3000--These are benefits paid to personnel in 2000 category. 4000--Not much expended for supplies since admin office is still working remotely. 5000--set aside funds for one-time consortium-wide expenses for computers, kindles for AWD programs, professional development, CTE credentialed training

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Debra Polak
 Joe Atherton, Director of Fiscal Services
 Christy Smith, Principal Ukiah Adult School
 Amanda Xu
 Ms. Euline Olinger Ed. D, Director

Mendocino-Lake CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$11,250	0%	\$25,000	0%	\$25,000
2000 - Non-Instructional Salaries	\$78,279	\$190,780	41.03%	\$423,955	18.46%	\$345,676
3000 - Employee Benefits	\$30,356	\$72,000	42.16%	\$160,000	18.97%	\$129,644
4000 - Supplies and Materials	\$449	\$16,323	2.75%	\$36,273	1.24%	\$35,824
5000 - Other Operating Expenses and Services	\$65,413	\$109,330	59.83%	\$242,956	26.92%	\$177,543
6000 - Capital Outlay	\$0	\$4,500	0%	\$10,000	0%	\$10,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,434	\$15,270	15.94%	\$33,934	7.17%	\$31,500
Totals	\$176,931	\$419,453	42.18%	\$932,118	18.98%	\$755,187

Status
Unsubmitted

Mendocino-Lake CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$15,000	0%	\$25,000	0%	\$25,000
2000 - Non-Instructional Salaries	\$78,279	\$254,373	30.77%	\$423,955	18.46%	\$345,676
3000 - Employee Benefits	\$30,356	\$96,000	31.62%	\$160,000	18.97%	\$129,644
4000 - Supplies and Materials	\$449	\$21,764	2.06%	\$36,273	1.24%	\$35,824
5000 - Other Operating Expenses and Services	\$65,413	\$187,275	34.93%	\$242,956	26.92%	\$177,543
6000 - Capital Outlay	\$0	\$6,000	0%	\$10,000	0%	\$10,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,434	\$33,934	7.17%	\$33,934	7.17%	\$31,500
Totals	\$176,931	\$614,346	28.8%	\$932,118	18.98%	\$755,187

Status
Unsubmitted

Ukiah Unified

Ukiah Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$94,318	\$53,498	176.3%	\$213,991	44.08%	\$119,673
2000 - Non-Instructional Salaries	\$43,319	\$36,432	118.91%	\$145,726	29.73%	\$102,407
3000 - Employee Benefits	\$47,016	\$47,139	99.74%	\$188,555	24.93%	\$141,539
4000 - Supplies and Materials	\$1,898	\$10,448	18.17%	\$208,955	0.91%	\$207,057
5000 - Other Operating Expenses and Services	\$28,722	\$40,688	70.59%	\$162,751	17.65%	\$134,029
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,192	\$7,217	127.37%	\$28,868	31.84%	\$19,676
Totals	\$224,465	\$195,421	114.86%	\$948,846	23.66%	\$724,381

Summary of Activities:

Funds support administration, instruction and support services for ESL/Citizenship, HSD/HSE, AWD, Corrections, and LVN programs. Non program specific activities supported by these funds include professional development and PearsonVue Testing.

**Status
Submitted**

Ukiah Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$198,951	\$106,996	185.94%	\$213,991	92.97%	\$15,040
2000 - Non-Instructional Salaries	\$68,092	\$72,863	93.45%	\$145,726	46.73%	\$77,634
3000 - Employee Benefits	\$85,579	\$94,278	90.77%	\$188,555	45.39%	\$102,976
4000 - Supplies and Materials	\$3,848	\$31,343	12.28%	\$208,955	1.84%	\$205,107
5000 - Other Operating Expenses and Services	\$39,477	\$81,376	48.51%	\$162,751	24.26%	\$123,274
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,273	\$14,434	64.24%	\$28,868	32.12%	\$19,595
Totals	\$405,220	\$401,289	100.98%	\$948,846	42.71%	\$543,626

Summary of Activities:

Funds support administration, instruction and support services for ESL/Citizenship, HSD/HSE, AWD, Corrections, and LVN programs. Non program specific activities supported by these funds include professional development and PearsonVue Testing.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Christy Smith, Principal Ukiah Adult School

Scott Paulin Mr., Director of Alt Ed

Kristy Bryant, Director of Fiscal Services

Mr. Steve Berekman Ukiah Unified School District, CBO

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$198,951	\$160,493	123.96%	\$213,991	92.97%	\$15,040
2000 - Non-Instructional Salaries	\$68,092	\$109,295	62.3%	\$145,726	46.73%	\$77,634
3000 - Employee Benefits	\$85,579	\$141,416	60.52%	\$188,555	45.39%	\$102,976
4000 - Supplies and Materials	\$3,848	\$52,239	7.37%	\$208,955	1.84%	\$205,107
5000 - Other Operating Expenses and Services	\$39,477	\$122,063	32.34%	\$162,751	24.26%	\$123,274
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,273	\$21,651	42.83%	\$28,868	32.12%	\$19,595
Totals	\$405,220	\$607,157	66.74%	\$948,846	42.71%	\$543,626

Status
Unsubmitted

Ukiah Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$198,951	\$213,991	92.97%	\$213,991	92.97%	\$15,040
2000 - Non-Instructional Salaries	\$68,092	\$145,726	46.73%	\$145,726	46.73%	\$77,634
3000 - Employee Benefits	\$85,579	\$188,555	45.39%	\$188,555	45.39%	\$102,976
4000 - Supplies and Materials	\$3,848	\$62,687	6.14%	\$208,955	1.84%	\$205,107
5000 - Other Operating Expenses and Services	\$39,477	\$162,751	24.26%	\$162,751	24.26%	\$123,274
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,273	\$28,868	32.12%	\$28,868	32.12%	\$19,595
Totals	\$405,220	\$802,578	50.49%	\$948,846	42.71%	\$543,626

Status
Unsubmitted

Upper Lake Unified

Upper Lake Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,292	\$3,292	100.02%	\$13,166	25%	\$9,874
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$4,693	0%	\$4,693
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$3,292	\$3,292	100.02%	\$17,859	18.43%	\$14,567

Summary of Activities:

Certificated Staffing Expenses for High School Diploma instruction. Purchase of

**Status
Submitted**

Upper Lake Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,222	\$6,583	109.71%	\$13,166	54.85%	\$5,944
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$4,693	0%	\$4,693	0%	\$4,693
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$7,222	\$11,276	64.05%	\$17,859	40.44%	\$10,637

Summary of Activities:

Only Personnel costs were incurred this quarter.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Michael Kauble Upper Lake Unified School District, Chief Business Official
Jeff Sturr, Coordinator of Secondary Pupil Personnel Services

Upper Lake Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,222	\$9,875	73.14%	\$13,166	54.85%	\$5,944
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$4,693	0%	\$4,693	0%	\$4,693
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$7,222	\$14,568	49.58%	\$17,859	40.44%	\$10,637

Status
Unsubmitted

Upper Lake Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,222	\$13,166	54.85%	\$13,166	54.85%	\$5,944
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$0	100%	\$0
4000 - Supplies and Materials	\$0	\$4,693	0%	\$4,693	0%	\$4,693
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$7,222	\$17,859	40.44%	\$17,859	40.44%	\$10,637

Status
Unsubmitted

Willits Unified

Willits Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,749	\$950	394.63%	\$19,000	19.73%	\$15,251
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$751	\$214	350.44%	\$4,286	17.52%	\$3,535
4000 - Supplies and Materials	\$1,673	\$260	644.58%	\$5,191	32.23%	\$3,518
5000 - Other Operating Expenses and Services	\$0	\$500	0%	\$5,000	0%	\$5,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,673	0%	\$1,673
Totals	\$6,173	\$1,924	320.87%	\$35,150	17.56%	\$28,977

Summary of Activities:

Teacher and counselor salary and benefits for diploma program. Textbooks.

Status
Submitted

Willits Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,064	\$8,550	82.62%	\$19,000	37.18%	\$11,936
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,590	\$1,929	82.44%	\$4,286	37.1%	\$2,696
4000 - Supplies and Materials	\$2,448	\$2,336	104.8%	\$5,191	47.16%	\$2,743
5000 - Other Operating Expenses and Services	\$0	\$2,000	0%	\$5,000	0%	\$5,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,673	0%	\$1,673
Totals	\$11,102	\$14,815	74.94%	\$35,150	31.58%	\$24,048

Summary of Activities:

Teacher salary and benefits for diploma program textbooks and technology supplies for diploma program.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

DR Jeffrey Ritchley Ed.D.
Nikki Agenbroad, Director of Fiscal Services

Willits Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,064	\$16,150	43.74%	\$19,000	37.18%	\$11,936
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,590	\$3,643	43.64%	\$4,286	37.1%	\$2,696
4000 - Supplies and Materials	\$2,448	\$4,412	55.48%	\$5,191	47.16%	\$2,743
5000 - Other Operating Expenses and Services	\$0	\$3,500	0%	\$5,000	0%	\$5,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$1,673	0%	\$1,673
Totals	\$11,102	\$27,705	40.07%	\$35,150	31.58%	\$24,048

Status
Unsubmitted

Willits Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,064	\$19,000	37.18%	\$19,000	37.18%	\$11,936
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,590	\$4,286	37.1%	\$4,286	37.1%	\$2,696
4000 - Supplies and Materials	\$2,448	\$5,191	47.16%	\$5,191	47.16%	\$2,743
5000 - Other Operating Expenses and Services	\$0	\$3,500	0%	\$5,000	0%	\$5,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,673	0%	\$1,673	0%	\$1,673
Totals	\$11,102	\$33,650	32.99%	\$35,150	31.58%	\$24,048

Status
Unsubmitted



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