

CAEP Consortium Fiscal Reporting

32 Coastal North County Adult Education Consortium

2018-19 Fiscal Year

Certification

Certified By

Beatriz Aguilar

Director, Noncredit & Adult Education Programs

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

MiraCosta CCD

MiraCosta CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,266	\$26,880	30.75%	\$179,200	4.61%	\$170,934
2000 - Non-Instructional Salaries	\$95,032	\$109,170	87.05%	\$727,800	13.06%	\$632,768
3000 - Employee Benefits	\$41,058	\$49,200	83.45%	\$328,000	12.52%	\$286,942
4000 - Supplies and Materials	\$0	\$22,500	0%	\$150,000	0%	\$150,000
5000 - Other Operating Expenses and Services	\$10,967	\$27,000	40.62%	\$180,000	6.09%	\$169,033
6000 - Capital Outlay	\$2,000	\$42,499	4.71%	\$283,326	0.71%	\$281,326
7000 - Other Outgo	\$0	\$8,860	0%	\$59,067	0%	\$59,067
Indirect Costs	\$0	\$8,417	0%	\$56,113	0%	\$56,113
Totals	\$157,323	\$294,526	53.42%	\$1,963,506	8.01%	\$1,806,183

Corrective Action Plan

Expenditures are below the target due to faculty work-groups starting to work later than planned. Hiring of support staff has not been finalized. Supplies and other expenses have not been posted. Indirect costs and consortium's

allocation have no expenses to report.

Summary of Activities:

MiraCosta College (MC) continues to support the consortium as the only member offering adult education (AE) programs throughout the region. MC also funds all faculty salaries and serves as the fiscal agent. AE Classes are

offered at the Community Learning Center, the MC campus primarily used for AE classes, and at various community locations within the consortium's service area. Activities also included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty work-groups, librarians and pathways development.

Status
Submitted

MiraCosta CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$44,475	\$53,760	82.73%	\$179,200	24.82%	\$134,725
2000 - Non-Instructional Salaries	\$222,989	\$218,340	102.13%	\$727,800	30.64%	\$504,811
3000 - Employee Benefits	\$100,887	\$98,400	102.53%	\$328,000	30.76%	\$227,113
4000 - Supplies and Materials	\$10,969	\$45,000	24.38%	\$150,000	7.31%	\$139,031
5000 - Other Operating Expenses and Services	\$27,733	\$54,000	51.36%	\$180,000	15.41%	\$152,267
6000 - Capital Outlay	\$2,441	\$84,998	2.87%	\$283,326	0.86%	\$280,885
7000 - Other Outgo	\$0	\$17,720	0%	\$59,067	0%	\$59,067
Indirect Costs	\$0	\$16,834	0%	\$56,113	0%	\$56,113
Totals	\$409,494	\$589,052	69.52%	\$1,963,506	20.86%	\$1,554,012

Corrective Action Plan

Expenditures fall below target. Please provide the action steps that will be taken to address this issue. Expenditures are below the target due to faculty work-groups starting to work later than planned. Hiring of support staff is still in process. Supplies and other expenses have not been posted. Indirect costs and consortium's allocation have no expenses to report.

Summary of Activities:

MiraCosta College (MC) continues to support the consortium as the only member offering adult education (AE) programs throughout the region. MC also funds all faculty salaries and serves as the fiscal agent. AE Classes are offered at the Community Learning Center, the MC campus primarily used for AE classes, and at various community locations within the consortium's service area. Activities also included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty work-groups, librarians, career services, job developer and pathways development.

Status

Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Kate Alder, Interim Dean for Behavioral Sciences, History, and Adult Education

MiraCosta CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,081	\$80,640	103.03%	\$179,200	46.36%	\$96,119
2000 - Non-Instructional Salaries	\$323,348	\$327,510	98.73%	\$727,800	44.43%	\$404,452
3000 - Employee Benefits	\$158,317	\$147,600	107.26%	\$328,000	48.27%	\$169,683
4000 - Supplies and Materials	\$13,733	\$67,500	20.35%	\$150,000	9.16%	\$136,267
5000 - Other Operating Expenses and Services	\$45,057	\$81,000	55.63%	\$180,000	25.03%	\$134,943
6000 - Capital Outlay	\$8,266	\$127,497	6.48%	\$283,326	2.92%	\$275,060
7000 - Other Outgo	\$0	\$26,580	0%	\$59,067	0%	\$59,067
Indirect Costs	\$31,590	\$25,251	125.1%	\$56,113	56.3%	\$24,523
Totals	\$663,392	\$883,578	75.08%	\$1,963,506	33.79%	\$1,300,114

Corrective Action Plan

Supplies, equipment, and other expenses were not posted locally until Q4. Consortium's allocation have no expenses to report.

Summary of Activities:

MiraCosta Community College (MCCD) continues to support the consortium as the only member offering adult education (AE) programs throughout the consortium's region. MCCD also funds all faculty salaries and serves as the fiscal agent. AE Classes are offered at the Community Learning Center, the MCCD campus primarily used for AE classes,

and at various community locations within the consortium's service area. AEP activities included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty work-groups, librarians, career services, job developer and pathways development.

Status
Submitted

MiraCosta CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$179,151	\$107,520	166.62%	\$179,200	99.97%	\$49
2000 - Non-Instructional Salaries	\$450,504	\$436,680	103.17%	\$727,800	61.9%	\$277,296
3000 - Employee Benefits	\$212,727	\$196,800	108.09%	\$328,000	64.86%	\$115,273
4000 - Supplies and Materials	\$132,915	\$90,000	147.68%	\$150,000	88.61%	\$17,085
5000 - Other Operating Expenses and Services	\$78,524	\$108,000	72.71%	\$180,000	43.62%	\$101,476
6000 - Capital Outlay	\$19,378	\$169,996	11.4%	\$283,326	6.84%	\$263,948
7000 - Other Outgo	\$10,000	\$35,440	28.22%	\$59,067	16.93%	\$49,067
Indirect Costs	\$54,160	\$33,668	160.87%	\$56,113	96.52%	\$1,953
Totals	\$1,137,359	\$1,178,104	96.54%	\$1,963,506	57.92%	\$826,147

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

MiraCosta Community College (MCCD) continues to support the consortium as the only member offering adult education (AE) programs throughout the consortium's region. MCCD also funds all faculty salaries and serves as the fiscal agent. AE Classes are offered at the Community Learning Center, the MCCD campus primarily used for AE classes, and at various community locations within the consortium's service area. AEP activities included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty work-groups, librarians, career services, job developer and pathways development.

Status
Submitted



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