

CAEP Consortium Fiscal Reporting 32 Coastal North County Adult Education Consortium

2019-20 Fiscal Year

Certification

Certified By

Beatriz Aguilar

Director, Noncredit & Adult Education Programs

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

MiraCosta CCD

MiraCosta CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,013	\$26,250	99.1%	\$175,000	14.86%	\$148,987
2000 - Non-Instructional Salaries	\$130,057	\$127,500	102.01%	\$850,000	15.3%	\$719,943
3000 - Employee Benefits	\$56,407	\$48,000	117.51%	\$320,000	17.63%	\$263,593
4000 - Supplies and Materials	\$9,461	\$24,083	39.29%	\$160,552	5.89%	\$151,091
5000 - Other Operating Expenses and Services	\$17,424	\$27,000	64.53%	\$180,000	9.68%	\$162,576
6000 - Capital Outlay	\$0	\$36,226	0%	\$241,508	0%	\$241,508
7000 - Other Outgo	\$0	\$8,211	0%	\$54,741	0%	\$54,741
Indirect Costs	\$11,968	\$9,629	124.29%	\$64,194	18.64%	\$52,226
Totals	\$251,330	\$306,899	81.89%	\$2,045,995	12.28%	\$1,794,665

Corrective Action Plan

Some expenditures are below the target due to hiring that has not been finalized.

Summary of Activities:

MiraCosta College (MC) continues to support the consortium as the only member offering adult education (AE) programs throughout the region. MC also funds all faculty salaries and serves as the fiscal agent. AE Classes are

offered at the Community Learning Center, the MC campus primarily used for AE classes, and at various community locations within the consortium's service area. Activities also included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty work-groups, librarians and pathways development.

Status
Submitted

MiraCosta CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$77,116	\$52,500	146.89%	\$175,000	44.07%	\$97,884
2000 - Non-Instructional Salaries	\$296,482	\$255,000	116.27%	\$850,000	34.88%	\$553,518
3000 - Employee Benefits	\$136,203	\$96,000	141.88%	\$320,000	42.56%	\$183,797
4000 - Supplies and Materials	\$24,071	\$48,166	49.98%	\$160,552	14.99%	\$136,481
5000 - Other Operating Expenses and Services	\$35,870	\$54,000	66.43%	\$180,000	19.93%	\$144,130
6000 - Capital Outlay	\$1,048	\$72,452	1.45%	\$241,508	0.43%	\$240,460
7000 - Other Outgo	\$0	\$16,422	0%	\$54,741	0%	\$54,741
Indirect Costs	\$11,968	\$19,258	62.14%	\$64,194	18.64%	\$52,226
Totals	\$582,758	\$613,799	94.94%	\$2,045,995	28.48%	\$1,463,237

Corrective Action Plan

Supplies and equipment are in process on being purchased. Consortium's allocation have no expenses to report.

Summary of Activities:

MiraCosta Community College (MCCD) continues to support the consortium as the only member offering adult education (AE) programs throughout the consortium's region. MCCD also funds all faculty salaries and serves as the fiscal agent. AE Classes are offered at the Community Learning Center, the MCCD campus primarily used for AE classes, and at various community locations within the consortium's service area. AEP activities included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty work-groups, librarians, career services, and pathways development.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

John Makevich, Dean, Community Learning Center, Continuing and Community Education

MiraCosta CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$104,993	\$78,750	133.32%	\$175,000	60%	\$70,007
2000 - Non-Instructional Salaries	\$451,956	\$382,500	118.16%	\$850,000	53.17%	\$398,044
3000 - Employee Benefits	\$213,254	\$144,000	148.09%	\$320,000	66.64%	\$106,746
4000 - Supplies and Materials	\$28,394	\$72,248	39.3%	\$160,552	17.69%	\$132,158
5000 - Other Operating Expenses and Services	\$69,661	\$81,000	86%	\$180,000	38.7%	\$110,339
6000 - Capital Outlay	\$1,285	\$108,679	1.18%	\$241,508	0.53%	\$240,223
7000 - Other Outgo	\$0	\$24,633	0%	\$54,741	0%	\$54,741
Indirect Costs	\$43,477	\$28,887	150.51%	\$64,194	67.73%	\$20,717
Totals	\$913,020	\$920,698	99.17%	\$2,045,995	44.62%	\$1,132,975

Corrective Action Plan

Supplies and equipment are in the process of being purchased. Consortium's allocation has no expenses to report.

Summary of Activities:

The MiraCosta Community College District (MCCD) continues to support the consortium as the only member offering adult education (AE) programs throughout the consortium's region. MCCD also funds all faculty salaries from district general funds and serves as the fiscal agent. AE Classes are offered at the Community Learning Center, the MCCD campus primarily used for AE classes, and at various community locations within the consortium's service area. AEP activities included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty work-groups, librarians, career services, and pathways development.

Status
Submitted

MiraCosta CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$166,406	\$105,000	158.48%	\$175,000	95.09%	\$8,594
2000 - Non-Instructional Salaries	\$631,635	\$510,000	123.85%	\$850,000	74.31%	\$218,365
3000 - Employee Benefits	\$295,522	\$192,000	153.92%	\$320,000	92.35%	\$24,478
4000 - Supplies and Materials	\$50,704	\$96,331	52.64%	\$160,552	31.58%	\$109,848
5000 - Other Operating Expenses and Services	\$108,876	\$108,000	100.81%	\$180,000	60.49%	\$71,124
6000 - Capital Outlay	\$30,732	\$144,905	21.21%	\$241,508	12.73%	\$210,776
7000 - Other Outgo	\$0	\$32,845	0%	\$54,741	0%	\$54,741
Indirect Costs	\$64,194	\$38,516	166.67%	\$64,194	100%	\$0
Totals	\$1,348,069	\$1,227,597	109.81%	\$2,045,995	65.89%	\$697,926

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

The MiraCosta Community College District (MCCD) continues to support the consortium as the only member offering adult education (AE) programs throughout the consortium's region. MCCD also funds all faculty salaries from district general funds and serves as the fiscal agent. AE Classes are offered at the Community Learning Center, the MCCD campus primarily used for AE classes, and at various community locations within the consortium's service area. AEP activities included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty, career services, and pathways development.

Status
Submitted



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